

 R1 RICHLAND ONE ENGAGE • EDUCATE • EMPOWER	Richland County School District One Competitive Fixed Price Bid Amendment No. 2	Solicitation Number	RFQ 2026-002
		Date Issued	July 8, 2025
		Procurement Officer	Yolanda S. Cuttino
		Phone	803-231-7039
		E-mail Address	Yolanda.cuttino@richlandone.org

DESCRIPTION: **"Provide ASL (American Sign Language) Interpreting Services"**

The Term "Offer" Means Your "Bid" or "Proposal"

SCHEDULE OF EVENTS	DATE AND TIME
QUESTIONS MUST BE RECEIVED BY:	July 7, 2025 @ 11:00 AM EST
POST RESPONSE TO BID QUESTIONS	July 14, 2025 @ 4:00 PM EST
DEADLINE FOR BID: (Bids will be opened on the submittal date at 2:00 PM EST)	July 24, 2025 @ 2:00 PM EST

All questions must be submitted via email to: Yolanda S. Cuttino, Procurement Specialist, yolanda.cuttino@richlandone.org
Solicitation Number must appear in the subject line of the email.

Offer must be submitted in a sealed package. Solicitation Number, Company Name and Opening Date must appear on package exterior.

Offeror is to provide One (1) Original and four (4) Copies

SUBMIT YOUR SEALED OFFER TO THE FOLLOWING ADDRESS:

Procurement Services
201 Park Street, Room 209
Columbia, S.C. 29201

**AWARD&
AMENDMENTS**

This solicitation, any amendments and award, will be posted at the following web address:
<https://www.richlandone.org/Page/306>

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date

NAME OF OFFEROR (Full legal name of business submitting the offer)	OFFEROR'S TYPE OF ENTITY: (Check one) ☐ Small ☐ Women ☐ Minority ☐ Other _____ (See provision entitled "Signing Your Offer")
AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of offeror named above)	
TITLE (Business Title of person signing above)	
PRINTED NAME (Printed name of person signing above)	

Instructions regarding Offeror's Name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION (If Offeror is a corporation, identify the state of Incorporation.)
TAXPAYER IDENTIFICATION NO. (See "Taxpayer Identification Number" provision)

NOTICE
Solicitation No. 2026-002
Provide ASL (American Sign Language) Interpreting Services

Amendment No. 2
Date of Issue: July 8, 2025

THE FOLLOWING INFORMATION SHALL BE INCORPORATED AS PART OF THE ABOVE MENTIONED SOLICITATION; ALL OTHER TERMS AND CONDITIONS SHALL REMAIN THE SAME.

Questions and Answers:

- Q1. Is this bid open to contracting companies and staffing agencies?
- A1. Yes, the bid is open to both contracting companies and staffing agencies that can provide qualified ASL interpreters to support the needs of Richland County School District One.
- Q2. Do you require contracting companies/staffing agencies to submit resume with their bid, or are you open to receiving them as the need for contracted ASL interpreters arises?
- A2. While it is preferred that resumes and qualifications for potential interpreters be submitted as part of the initial proposal to demonstrate capacity and quality of services, the district is open to receiving additional resumes as needs arise throughout the contract period. Please note, all interpreters must meet the district's required qualifications and adhere to Richland One's background check policies before being assigned to any school site or student.
- Q3. For the 2025-2026 school year, approximately how many full-time equivalent (FTE) positions do you anticipate needing to fill?
- A3. Based on projected student needs and current service models, the district anticipates needing the equivalent of approximately 10 to 15 FTE ASL interpreters to support assignments across elementary, middle, and high school levels. This estimate includes both full-time and part-time placements and is subject to change based on student enrollment and Individualized Educational Program (IEP) requirements.

***** END OF AMENDMENT NO. 2 *****

OFFEROR MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT PRIOR TO DATE AND TIME SPECIFIED IN THE SOLICITATION, OR AS AMENDED, BY ONE OR THE FOLLOWING METHODS: (A) BY SIGNING AND RETURNING ONE COPY OF THIS AMENDMENT WITH YOUR BID; (B) BY ACKNOWLEDGING RECEIPT OF THIS AMENDMENT ON EACH COPY OF THE OFFER SUBMITTED; OR (C) BY SEPARATE LETTER OR TELEGRAM WHICH INCLUDES A REFERENCE TO THE SOLICITATION AND AMENDMENT NUMBER(S). FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO DATE AND TIME SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. IF, BY VIRTUE OF THIS AMENDMENT YOU DESIRE TO CHANGE AN OFFER ALREADY SUBMITTED, SUCH CHANGE MAY BE MADE BY LETTER OR TELEGRAM, PROVIDED SUCH LETTER OR TELEGRAM MAKES REFERENCE TO THE SOLICITATION AND THIS AMENDMENT AND IS RECEIVED PRIOR TO DATE AND TIME SPECIFIED.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.