

May 24, 2022

Regular Board of Education Meeting
Middle-High School Library

Present: Joseph Ciccone
Michael Clements
Angela Service
Tricia Service
Jack Bono
Kathleen Sarafin
Dominick Bellino

Absent: 0

Others Present: Joseph Palmer, Superintendent of Schools, Kacey Sheppard-Thibault, Assistant Superintendent, Connie Giordano, District Clerk, Melanie Welch, Elementary Principal

ROLL CALL:

Roll call was taken by Joseph Ciccone: 7- Present 0 - Absent

CALL TO ORDER:

The meeting was called to order by Joseph Ciccone at 6:34 p.m. and the Pledge of Allegiance was recited.

Convene to Executive Session to discuss the employment status of specific personnel – a motion was made by Kathleen Sarafin, seconded by Jack Bono, to convene to Executive Session at 6:34 p.m.

Convene to General Session – a motion was made by Angela Service, seconded by Jack Bono, to convene to General Session at 7:07 p.m.

7- YES

0- NO

MOTION PASSED

Reports/Presentations/Good News to Share:

1. STEAM Presentation – Melanie Welch, Rob Oberlies
Students: Ava Penree, Bo Penree, Miya Postal, Parker Cruikshank, Adriana Barberio, Nolan Helmer
Project Lead the Way – Jordan Purinton, Student Brian Flint
2. Update – Superintendent Joseph Palmer
Thank you everyone for your support of the Budget; 79% approval.
Prom 2022 went very well.
Mental Health-Wellness Fair/Job Fair – very good turnout.

Discretionary Period for Residents to Address the Board:

N/A

Consent Agenda:

A motion was made by Kathleen Sarafin, seconded by Dominick Bellino to approve the following **CONSENT**

AGENDA: Minutes, Finance, Personnel 2 - 7, New Business 1 – 5.

7- YES

0- NO

MOTION PASSED

Minutes:

May 3, 2022, May 17, 2022

Finance:

February and March 2022

1. Revenue Report
2. Bank Reconciliation
3. Trial Balance
4. Revenue Status Report
5. Appropriation Status Report

Personnel:

A motion was made by Kathleen Sarafin, seconded by Jack Bono, to pull Personnel Item No. 1 from the Consent Agenda.

7- YES

0- NO

MOTION PASSED

1. **Appoint Cleaner:**
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Alexander Holt to the position of Cleaner, at a yearly salary of \$27,559.17 (pro-rated) plus night differential of \$1,300 (pro-rated) pending clearance from the New York State Department of Education (fingerprint clearance), effective 5/16/22.
2. **Approved Amendment to Superintendent's Employment Agreement:**
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the Amendment to the Superintendent's Employment Agreement as presented (attached).

3. Tenure Recommendation:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby recommends Kelly Grates for Tenure as an Elementary School Teacher, effective July 1, 2022.
4. Accepted Resignation from Elementary Teacher:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Kelly Grates from her position of Elementary Teacher, effective June 24, 2022.
5. Accepted Resignation from Cleaner:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Colton Smith from her position of Cleaner, effective May 20, 2022.
6. Accepted Resignation from Elementary Teacher Assistant:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Janet Parisi from her position of Elementary Teacher, effective May 13, 2022.
7. Accepted Resignation from Elementary Teacher Assistant:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Jessica Rowe from her position of Elementary Teacher, effective May 13, 2022.

New Business:

1. Approved CSE/CPSE Recommendations:
It is hereby recommended that the CSE/CPSE recommendations for the following student case numbers that were reviewed be approved:

<u>Student ID</u>	<u>Meeting Date</u>
580511964	4/29/22
580513189	3/28/22
580511993	4/21/22
580512005	5/11/22
580511675	4/25/22
580511992	5/09/22
580511115	4/06/22
580512985	4/27/22
580511308	5/02/22
580511285	5/03/22
580511694	4/29/22
580512418	4/29/22
580511654	4/06/22
580511899	5/17/22
580511859	5/11/22
580511562	5/09/22
580511162	4/08/22
580511459	5/09/22
580510900	4/08/22
580511854	4/26/22
580513205	5/10/22
580513146	4/25/22
580512316	5/03/22
580512949	5/16/22
580512890	4/05/22
580513024	5/18/22
580512876	5/10/22
580512184	5/16/22
580513111	5/02/22
580512208	4/21/22

2. COOPERATIVE BIDDING AGREEMENT

MADISON-ONEIDA BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES)

THIS AGREEMENT, made this 24th day of May, 2022, by and between the MADISON-ONEIDA BOARD OF COOPERATIVE EDUCATIONAL SERVICES, organized and existing pursuant to Section 1950 of the Education Law, with its officer and principal place of business located at Spring Road, Verona, New York (hereinafter referred to as "BOCES"), and FRANKFORT-SCHUYLER CENTRAL SCHOOL DISTRICT (hereinafter referred to as "the Participant").

WITNESSETH

WHEREAS, pursuant to Section 119-0 of the General Municipal Law of the State of New York, the BOCES does presently offer a cooperative bidding program in which various school districts and local government entities participate in the bidding and purchase of supplies and equipment on a collective scale, and

WHEREAS, the Participant is a duly qualified municipal corporation as defined by Section 119-a of the General Municipal Law and desires to participate as a member of said cooperative venture, and

WHEREAS, the parties hereto desire to set forth their various rights, duties and responsibilities into an Agreement.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. The Participant hereby agrees to utilize the services of the Cooperative Bidding Program of the BOCES for the procurement of various types of school supplies and school lunch commodities for the school year 2022-2023, said time period to extend to June 30, 2023, with the option to renew for an additional one (1) year period only by written mutual consent.
2. The Participant, by and through its Purchasing Department, agrees to act in accordance with the BOCES cooperative bidding procedures. Specifically, the Participant agrees to furnish BOCES, if requested and the Participant desires, with an estimated minimum number of units that it wishes to purchase the particular item or items being presented for bid.
3. Specifications shall be developed collaboratively by the Advisory Committee. BOCES shall then include said estimates within its specifications for the purchase of said commodity and advertise for competitive bidding pursuant to the laws of the State of New York relating to public bids and contracts for the purchase thereof. BOCES shall also include within said specifications, where appropriate, the name of the school district and the delivery locations.
4. Upon opening of sealed bid submissions, the Participant shall be entitled to review and analyze the state prices requested. The review is accomplished by a committee of district representatives, each appointed by their respective Boards of Education. Specialty Board items can be reviewed by staff experts of each district, as delegated to the Advisory Committee by the official district representative. If the Cooperative Bidding Coordinator for BOCES received no objection from the Advisory Committee after their analysis of the bids received, then the Participant shall be hereby committed to purchase any quantities of the commodity in question from the Board winning vendor as awarded by the BOCES, based upon the analysis of the Review Committee of district representatives.
5. Upon the award of a bid by the Madison-Oneida Board of Education, a copy of said award shall be mailed to the Participant. Said award shall constitute a commitment from a vendor, thereby permitting the Participant to issue purchase orders for the delivery of the commodity in question in the quantities and at the delivery locations directed by the Participant.
6. The Participant shall not accept and make bid awards for commodities subject to this cooperative bidding independently and on its own behalf during the period in which BOCES is advertising for the same commodities or service except in the case of emergency or hardship.
7. The Participant desires and the BOCES agrees that the School Business Official or other District official of the Participant shall sit as a participating member of the BOCES Advisory Committee for Cooperative Bidding.
8. The terms and conditions of this Agreement and the authority thereof shall be governed by the terms and conditions set forth in Article 5-G, Sections 119-m, et al, of the General Municipal Law of the State of New York.
9. The Participant hereby covenants and agrees to accept sole responsibility for the payment due any vendor for all charges associated with the sale and delivery of those materials requested by the Participant. The Participant further agrees to hold harmless, indemnify, and defend the BOCES from all claims, actions, costs, expenses, and judgments that may arise from the purchases and delivery of the commodity in question for the Participant.
10. The parties hereto covenant and agree that this Agreement, although executed by an authorized representative of the Participant, shall be considered valid only when accompanied by the companion resolution adopted by the Board of Education for the participant authorizing the execution of this Cooperative Bidding Agreement.
11. The Participant desires to utilize the services of the Cooperative Bidding Program to purchase goods and services from vendors under existing bid awards and corresponding Agreements which extend into the 2022-2023 school year, if eligible.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by

their duly authorized officers the day and year first above written.

3. Authorized Administrators to Buy Back Unused Vacation Time:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby authorizes the Frankfort-Schuyler Administrators to buy back 2-5 unused 2021-2022 vacation days.
4. Ratify Four (4) Year Contract Between the Frankfort- Schuyler Central School District and the Frankfort-Schuyler Teachers' Association :
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby ratifies the Terms and Conditions of the contract between the Frankfort-Schuyler Central School District and the Frankfort-Schuyler Teachers' Association from July 1, 2022 through June 30, 2026, as presented.

5. 5. Ratify Five (5) Year Contract Between the Frankfort- Schuyler Central School District and the Superintendent of Buildings and Grounds:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby ratifies the Terms and Conditions of the contract between the Frankfort-Schuyler Central School District and the Superintendent of Buildings and Grounds, John Stever, from July 1, 2022 through June 30, 2027, as presented.

Michael Clements: Our student Delaney Kerr will be going to Georgia to present in the Skills USA Nationals, through her Career Tech. Program.

Old Business:

2022 Graduation – Utica Memorial Auditorium – June 25, 2022, 9:00 a.m.

Guidance Department is keeping a watch on all of our seniors, keeping them on track for graduation.

Convene to Executive Session – A motion was made by Michael Clements, seconded by Angela Service to convene to Executive Session at 8:05 p.m.

7 - YES

0 – NO

MOTION PASSED

Reconvene to General Session and Adjourn – A motion was made by Michael Clements, seconded by Angela Service to Reconvene and Adjourn at 9:00 p.m.

7 - YES

0 – NO

MOTION PASSED

Respectfully Submitted,

District Clerk

May 17, 2022

Regular Board of Education Meeting
Middle-High School Library

Present: Joseph Ciccone
Michael Clements
Angela Service
Tricia Service
Jack Bono
Kathleen Sarafin
Dominick Bellino

Absent: 0

Others Present: Joseph Palmer, Superintendent of Schools, Kacey Sheppard-Thibault, Assistant Superintendent, Connie Giordano, District Clerk

ROLL CALL:

Roll call was taken by Joseph Ciccone: 7- Present 0 - Absent

CALL TO ORDER:

The meeting was called to order by Joseph Ciccone at 8:15 p.m. and the Pledge of Allegiance was recited.

Convene to General Session – a motion was made by Jack Bono, seconded by Kathleen Sarafin, to convene to General Session at 8:15 p.m.

2022-2023 Budget Results

A motion was made by Kathleen Sarafin, seconded by Jack Bono to accept the results of the 2022-2023 Budget Vote and Election of One Board of Education Member:

BUDGET VOTE:

YES – 232

NO - 60

Tricia Service

155

Winner of Board Seat

Renee Jarosz

130

7 – YES

0 – NO

MOTION PASSED

Intermunicipal Agreement Resolution

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approved the following:

WHEREAS, Education Law, section 1950(14) allows Boards of Cooperative Educational Services and their component school districts to enter into agreements providing for the acquisition, construction and reconstruction of facilities designed to house services to be provided by such BOCES and for the sharing of the cost of such acquisition, construction or reconstruction; and

WHEREAS, General Municipal Law, Article 5-G authorizes school districts and BOCES to enter into intermunicipal agreements to carry out any function or responsibility each has authority to undertake alone; and

WHEREAS, the Herkimer-Fulton-Hamilton-Otsego Board of Cooperative Educational Services ("BOCES") is preparing for a capital project to improve, repair and renovate its buildings and facilities known as The William E. Busacker Education Complex, located at 352 Gros Boulevard, Herkimer, NY 13350, and The Remington Education Complex, located at 77 East North Street, Ilion, NY 13357; and

WHEREAS, the District has undertaken a reasonable review of the Capital Project and has determined that the project will benefit the District's students; and

WHEREAS, the District desires to enter into an agreement with the BOCES to share the cost of the Capital Project;

IT IS HEREBY RESOLVED that the Frankfort-Schuyler Central School District Board of Education hereby approves the Intermunicipal Agreement for the repairs, improvements and renovations to HFHO BOCES facilities, buildings and grounds, dated May 17, 2022, and authorizes the Board President to execute the agreement and authorizes the payment of money as set forth therein.

Michael Clements

Y

Tricia Service

Y

Jack Bono

Y

Angela Service

Y

Dominick Bellino

Y

Joseph Ciccone

Y

Kathleen Sarafin

Y

7 – YES

0 – NO

MOTION PASSED

A motion was made by Kathleen Sarafin, seconded by Michael Clements to adjourn at 8:18 p.m.

Respectfully Submitted,

District Clerk

May 3, 2022

Regular Board of Education Meeting
Middle-High School Library

Present: Joseph Ciccone
Michael Clements
Angela Service
Tricia Service
Jack Bono – arrived at 6:39 p.m.
Kathleen Sarafin

Absent: 1 – Dominick Bellino

Others Present: Joseph Palmer, Superintendent of Schools, Kacey Sheppard-Thibault, Assistant Superintendent, Connie Giordano, District Clerk, Dawn Harvey, C.S.E. Chairperson, Michael Stalteri, High School Principal

ROLL CALL:

Roll call was taken by Joseph Ciccone: 5– Present 1 - Absent
Jack Bono arrived at 6:39 p.m.

CALL TO ORDER:

The meeting was called to order by Joseph Ciccone at 6:31 p.m. and the Pledge of Allegiance was recited.

Convene to General Session – a motion was made by Michael Clements, seconded by Angela Service, to convene to General Session at 7:06 p.m.

2022-2023 Budget Hearing

Assistant Superintendent Kacey Sheppard – 2022-2023 Budget Hearing

Reports/Presentations/Good News to Share:

1. Dawn Harvey –“Sensory Hallway” – Meghan Sears, Liam Sears

Discretionary Period for Residents to Address the Board:

N/A

Consent Agenda:

A motion was made by Kathleen Sarafin, seconded by Jack Bono, to approve the following **CONSENT AGENDA:** Minutes, Finance, Personnel 1 – 7.

6- YES

0 - NO

MOTION PASSED

Minutes:

April 20, 2022

Finance:

1. Extraclassroom Activities Fund Report
2. Scholarship Report

Personnel:

1. **Schedule E Appointment:**

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appointed Sean Partee to the Schedule E position of Elementary Band Director at a stipend of \$950, for the school year 2021-2022.

2. **Accepted Resignation from Cleaner:**

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepted the resignation of Desiree Johnson from her position of cleaner, effective April 21, 2022.

3. **Reinstated Account Clerk/Typist:**

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby reinstated Jennifer Juliano to the position of Account Clerk/Typist, at a pro-rated annual salary of \$32,500, effective April 25, 2022.

4. **Accepted Irrevocable Resignation from Librarian:**

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepted the irrevocable resignation of Susan Scheu from her position of Librarian, effective June 30, 2023.

Personnel:
(Continued)

5. **Appointed Summer Enrichment Program Staff:**

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints the following staff to the 2022 Summer Enrichment Program:

Shari Roberts	Eric Moreau
Michelle Cleveland	Rachel Olsen
Susan Pristera	Jenna Sullivan
Emily Lehner	Rob Oberlies
Ashley Manning	Kelsey DelMedico
Frank Moracco	Anthony Reina
Lindsay Serianni	Kristina Newtown
Jill DeLuke-Puleo	Cynthia Brownell
Jennifer DeSarro	Melissa Polidori
Rachel Braund	Kim Perry
Jeff Adasek	Jodi Gay
Heather Scialdo	Christina Kelley
Joanne Feduccia	

6. **Appointed Substitute Cleaner:**

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Thomas Dzimitrowicz as a substitute cleaner at a pay rate of \$13.20, effective May 4, 2022. This appointment is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

7. **Approved Administrative Internship for Summer Enrichment Program:**

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approved the Administrative Internship of Emily Looman as Summer Enrichment Assistant Principal from June 30, 2022 – August 4, 2022.

New Business:

May is Mental Health Awareness Month. A Health and Wellness Fair will be held on May 10, 2022 from 2:45 p.m. - 4:00 p.m.

Old Business:

Convene to Executive Session – A motion was made by Michael Clements, seconded by Kathleen Sarafin to convene to Executive Session at 7:28 p.m.

6 - YES

0 - NO

MOTION PASSED

Reconvene to General Session and Adjourn – A motion was made by Kathleen Sarafin, seconded by Michael Clements to **Reconvene** and **Adjourn** at 8:35 p.m.

6 - YES

0 - NO

MOTION PASSED

Respectfully Submitted,

District Clerk