

# BOARDMAN LOCAL SCHOOLS



## Positive Behavioral Interventions & Supports



# STUDENT HANDBOOK

Be a Spartan STAR  
Show your shield

Dear Spartan Families,

Our schools are participating in an important district initiative called Positive Behavioral Interventions and Supports (PBIS). PBIS is a school-wide system that includes proactive strategies for teaching, modeling, and reinforcing appropriate student behavior. We are using this program to help our students have a safe, positive learning environment and to provide consistency in all areas of our schools.

Students are taught behavior expectations within their school environment. Every adult in the building should reinforce students when they meet the behavior expectations and reteach when they need a reminder of what to do.

Our school-wide behavior expectations fall under our school rules, which are:

- S: Safe
- T: Trustworthy
- A: Accountable
- R: Respectful

When students model the expectations of a Spartan STAR and follow the rules, they can earn rewards at their respective buildings.

In addition to rewards for good behavior, students may also receive rewards for good attendance. Each term, students who have 90% attendance may earn rewards. Students with perfect attendance for the entire school year will be celebrated at the end-of-the-year celebration.

We encourage our students to make good behavior choices and to come to school each day, and we appreciate your encouragement at home to do the same.

Bart Smith

A handwritten signature in blue ink, appearing to read 'Bart Smith', with a stylized, cursive script.

Coordinator of Student Supports

## **Positive Behavior Supports Defined**

Positive Behavior Interventions and Supports (PBIS) is an approach to supporting students to be successful in school. PBIS was developed from research in behavior theory and effective instruction. PBIS supports all students through interventions ranging from a school-wide system to a system for developing individualized plans for specific students. School-wide PBIS focuses on developing and implementing proactive procedures and practices to prevent problem behavior for all students and improve school climate.

## **Why PBIS?**

**Behavior is an academic.** Previously, a school-wide discipline focused on reacting to specific student misbehavior by implementing punishment-based strategies, including reprimands, loss of privileges, office referrals, suspensions, and expulsions. Research has shown that implementing punishment is ineffective when used inconsistently and without other positive strategies. Introducing, modeling, and reinforcing positive social behavior is essential to a student's educational experience. Teaching behavioral expectations and recognizing students for following them is a much more positive approach than waiting for misbehavior to occur before responding. School-wide PBIS aims to establish a climate where appropriate behavior is the norm.

## **Building Expectations**

Following PBIS universal guidelines, the PBIS expectations are designed to (1) provide a clear understanding of expected student behavior, (2) be few in number, (3) be positively stated and structured, (4) use familiar language, and (5) include example behaviors defined for purposes of instruction. The BGJHS expectations are represented on the building matrix below.



**S**  
**SAFE**

**T**  
**TRUSTWORTHY**

**A**  
**ACCOUNTABLE**

**R**  
**RESPECTFUL**

**CLASSROOM**

Respect other's personal space  
Stay in your seat  
Quiet transitions  
Use materials properly

Be honest  
Complete work with integrity  
Refrain from giving answers to other students

See something, say something  
Complete assignments on time  
Follow directions  
Follow classroom rules/procedures  
Come to class prepared  
Follow the dress code

Respect other's belongings  
Raise hand  
Treat people with kindness  
Use manners  
Remain quiet while others are talking

**TECHNOLOGY**

Keep personal information private (login/passwords)  
Report concerns to a trusted adult  
Keep cell phones turned off in locker

Use technology for its intended purpose  
Complete digital work with integrity  
Use school appropriate websites

Be sure your computer is charged and ready for learning

Use technology with care  
Respect other's belongings

**HALLWAYS**

Be aware of your surroundings  
Walk on the correct (right) side of the hallway/stairs  
Keep your Chromebook closed at all times

Be honest  
Turn in items found in the hallway  
Have a pass

See something, say something  
Keep the hallway clean  
Keep your locker organized and closed when not in use.  
Think before you act

Respect other's belongings and personal space  
Walk quietly to class  
Use appropriate language

**RESTROOMS**

Flush toilets  
Wash hands  
Plan your breaks at appropriate times

Be honest  
Report concerns or issues  
Only use when necessary

See something, say something  
Use for intended purpose in a timely manner

Keep the restroom clean  
Only take what you need  
Give privacy to others

**CAFETERIA**

Sit in your chosen seat  
Keep your hands, feet and objects to yourself  
Keep food on your tray or in your mouth  
Stand in a single file line against the walls to get your food  
Quiet voices/Quiet hands

Be honest  
Only take what you have brought or paid for  
Ask permission before leaving

See something, say something  
Clean table and floor  
Throw away your trash in the trash cans  
Report concerns or issues  
Enter the lunch line in the order you come into the cafeteria

Respect other's belongings  
Keep the cafeteria clean  
Treat staff and students with kindness and respect  
Say please and thank you to the cafeteria workers

**AUDITORIUM & SPECIAL EVENTS**

Follow event rules and procedures  
Keep your hands, feet and objects to yourself  
Quiet voices / Quiet hands

Report concerns or issues

Stay focused and participate  
Clean up after yourself and others  
Be a positive representative of yourself and BGJHS

Applaud and cheer when appropriate  
Use appropriate language  
Treat other people with kindness

**BUS**

Stay seated at all times  
Board bus calmly  
Sit facing towards the front of the bus  
Talk quietly  
Food and drink are not permitted  
Keep your feet and arms out of the aisle  
Bookbags should be on your lap

Be Honest

See something, say something  
Take all belongings with you off the bus

Respect other's belongings  
Keep your hands and belongings to yourself  
Treat the driver and students with respect and kindness  
Use appropriate language  
Thank your bus driver

**BE A SPARTAN S.T.A.R.  
SHOW YOUR SHIELD**

## **PBIS Goals**

Our ultimate goal is to improve the school climate and lay the foundations for building relationships that will pay dividends. Together, through consistency and positive relationships, we will improve the behavior of all students. PBIS aims to decrease behavioral infractions, showing year-over-year improvement. PBIS assists towards this goal as it is based upon the concept of teaching behaviors that will prevent noncompliance. We want to continue to develop a positive school community that teaches everyone the expectations for being a Spartan STAR. We want to create and maintain a positive and safe learning environment by concentrating on positive behaviors.

## **School Expectation Signs**

School expectation signs will be posted in every classroom, cafeteria, hallway, front office, and other areas of the school. This will help prompt staff and students to follow the rules.

## **Starting The Year Off Right And Maintaining Progress**

During the first few weeks of school, we will teach all students the school-wide rules, behavioral expectations, and routines across all settings. The PBIS team is organizing events to provide students and staff with an entertaining, memorable, and positive first few weeks of school in which everyone learns the rules, expectations, and routines throughout the school. These expectations will continually be taught throughout the year to refresh and model a favorable school climate. To start the year and maintain a positive environment, we will need participation and support from parents/guardians, students, and the entire school staff.

## **Why Teach The Rules, Expectations, And Routines**

One primary reason for teaching behavioral expectations and routines across different settings is that all staff agree on what is expected. This agreement will enhance consistency among staff in enforcing school rules. Surprisingly, staff often have varying expectations about acceptable behavior in different settings, which can confuse students. A second key reason is that we cannot assume students know the expectations and routines. Ultimately, students and staff collaborate to establish appropriate expectations for the various aspects of the Junior High School.

## **What Are Routines?**

Routines are the procedures and processes that students are expected to follow to keep things running smoothly and prevent problems. Examples of routines include entering the cafeteria, the lunch line process, the dismissal process for classes from lunch, the expectations for hallway and classroom procedures, etc. Choosing routines should be a thoughtful process since some routines can inadvertently set up students to engage in misbehavior. Routines should be taught and reinforced during the first few weeks of school so everyone follows the same procedures. Routines are regularly taught throughout the year to ensure the school community is on the same page. Here are a few examples of our school routines.



# BUS



## SAFE

- Stay seated at all times
- Board bus calmly
- Sit facing towards the front of the bus
- Talk quietly
- Food and drink are not permitted
- Keep your feet and arms out of the aisle
- Bookbags should be on your lap

## TRUSTWORTHY

- Be honest

## ACCOUNTABLE

- See something, say something
- Take all belongings with you off the bus

## RESPECTFUL

- Respect others belongings
- Keep your hands and belongings to yourself
- Treat the driver and students with respect and kindness
- Use appropriate language
- Thank your bus driver

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# CAFETERIA



## SAFE

- Sit in your chosen seat
- Keep your hands, feet and objects to yourself
- Keep food on your tray or in your mouth
- Stand in a single file line against the walls to get your food
- Quiet voices/Quiet hands

## TRUSTWORTHY

- Be honest
- Only take what you have brought or paid for
- Ask permission before leaving

## ACCOUNTABLE

- See something, say something
- Clean table and floor
- Throw away your trash in the trash cans
- Report concerns or issues
- Enter the lunch line in the order you come into the cafeteria

## RESPECTFUL

- Respect others belongings
- Keep the cafeteria clean
- Treat staff and students with kindness and respect
- Say please and thank you to the cafeteria workers

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# RESTROOM



SAFE	TRUSTWORTHY	ACCOUNTABLE	RESPECTFUL
<ul style="list-style-type: none"> <li>● Flush toilets</li> <li>● Wash hands</li> <li>● Plan your breaks at appropriate times</li> </ul>	<ul style="list-style-type: none"> <li>● Be honest</li> <li>● Report concerns or issues</li> <li>● Only visit the restroom when necessary</li> </ul>	<ul style="list-style-type: none"> <li>● See something, say something</li> <li>● Report concerns or issues</li> </ul>	<ul style="list-style-type: none"> <li>● Keep the restroom clean</li> <li>● Only take what you need</li> <li>● Give privacy to others</li> </ul>

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# AUDITORIUM



SAFE	TRUSTWORTHY	ACCOUNTABLE	RESPECTFUL
<ul style="list-style-type: none"> <li>● Follow event rules and procedures</li> <li>● Keep your hands, feet and objects to yourself</li> <li>● Quiet voices / Quiet hands</li> </ul>	<ul style="list-style-type: none"> <li>● Report concerns or issues</li> </ul>	<ul style="list-style-type: none"> <li>● Stay focused and participate</li> <li>● Clean up after yourself and others</li> <li>● Be a positive representative of yourself and BGJHS</li> </ul>	<ul style="list-style-type: none"> <li>● Applaud and cheer when appropriate</li> <li>● Use appropriate language</li> <li>● Treat other people with kindness</li> </ul>

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# CLASSROOM

	SAFE	TRUSTWORTHY	ACCOUNTABLE	RESPECTFUL
CLASSROOM	Respect other's personal space Stay in your seat Quiet transitions Use materials properly	Be honest Complete work with integrity Refrain from giving answers to other students	See something, say something Complete assignments on time Follow directions Follow classroom rules/procedures Come to class prepared Follow the dress code	Respect other's belongings Raise hand Treat people with kindness Use manners Remain quiet while others are talking
TECHNOLOGY	Keep personal information private (login/passwords) Report concerns to a trusted adult Keep cell phones turned off in locker	Use technology for its intended purpose Complete digital work with integrity Use school appropriate websites	Be sure your computer is charged and ready for learning	Use technology with care Respect other's belongings

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# HALLWAY



SAFE	TRUSTWORTHY	ACCOUNTABLE	RESPECTFUL
<ul style="list-style-type: none"> <li>● Be aware of your surroundings</li> <li>● Walk on the correct (right) side of the hallways/stairs</li> <li>● Keep your Chromebook closed at all times</li> </ul>	<ul style="list-style-type: none"> <li>● Be honest</li> <li>● Turn in items found in the hallway</li> <li>● Have a pass</li> </ul>	<ul style="list-style-type: none"> <li>● See something, say something</li> <li>● Keep the hallway clean</li> <li>● Keep your locker organized and closed when not in use</li> <li>● Think before you act</li> </ul>	<ul style="list-style-type: none"> <li>● Respect other's belongings</li> <li>● Walk quietly to class</li> <li>● Use appropriate language</li> </ul>

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# GYM & SPECIAL EVENTS

## SAFE

- Follow event rules and procedures
- Keep your hands, feet and objects to yourself
- Quiet voices / Quiet hands

## TRUSTWORTHY

- Report concerns or issues

## ACCOUNTABLE

- Stay focused and participate
- Clean up after yourself and others
- Be a positive representative of yourself and BGJHS

## RESPECTFUL

- Applaud and cheer when appropriate
- Use appropriate language
- Treat other people with kindness



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## **What Are PBIS Rewards?**

The PBIS Rewards System assists schools in teaching appropriate behavior. Most PBIS programs use token economy systems. The PBIS Rewards token economy makes recognizing students for acting responsibly easy.

With PBIS Rewards, it is fast and straightforward to recognize a student for complying with the basic rules of conduct (Being a Spartan STAR). It extends the concept of “Observe and Praise Appropriate Behavioral Actions” by making rewarding students for positive behaviors easy. Students can then redeem their accumulated points for tangible and intangible rewards.

## **How PBIS Rewards Work**

At Glenwood Junior High, students are able to earn Spartan bucks from all adults in the building when they exhibit expected STAR behaviors. There are various denominations of Spartan Bucks that can be earned based on the behaviors witnessed by staff members. Students can then redeem their Spartan Bucks during lunches on the last day of the week in the Spartan store.

The Spartan store is stocked and run by students under the supervision of a teacher advisor. Each year, students are given the opportunity to request items that they would like to have available in the Spartan store through the use of surveys. Some students choose to purchase items and experiences weekly, while others save up for larger purchases.

The student workers track the Spartan Bucks data as they are cashed in to monitor which areas of the matrix are being most frequently rewarded and which areas of the matrix may need more attention. The Spartan Bucks are then displayed in our PBIS showcase to recognize the students.