Date May 27,2025	Regular Meeting	High School Career Center	Kevin Wigoda
	Kind of Meeting	Where Held	Presiding Officer

Members Present Kevin Wigoda	Members Absent
Albert D. Marazas	James O'Brien, Jr.
James T. Croley, II	Jessica M. McGrath
Cynthia Lubinsky	Michael Andruchek
Sarah R. Newton	
Christopher M. Bowers	

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Tuesday evening, May 27, 2025. The meeting was called to order by President, Kevin Wigoda at 7:00 PM.

On roll call, the following responded: Kevin Wigoda, Albert D. Marazas, Cynthia Lubinsky, Sarah Newton, Christopher Bowers, and James T. Croley.

Others present: Michael Maley, Superintendent; Brittany K. Doyle, Business Manager; and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

MOTION - by Marazas, seconded by Croley, to approve the minutes of the regular meeting of April 23, 2025. Motion carried on a unanimous voice vote. — Approve Meeting Minutes of 04/23/2025

MOTION - by Marazas seconded by Lubinsky to approve the Special Meeting minutes of May 5, 2025. Motion carried on a unanimous voice vote. — Approve Special Meeting Minutes of 05/05/2025

AGENDA

Mr. Maley began the agenda with the recognition of the May students of the month. Those students, Payton Frantz and Dustin Fry, were not in attendance due to evening obligations including a softball playoff game. Mr. Maley read the biography of both students. Congratulations were extended to both students by Wigoda and other members of the board. — Students of the Month

All in favor on a voice vote. Motion carried.

MOTION - by Bowers, seconded by Newton to approve the following "Use of Facility" requests approved by the Superintendent under standing policy: — Use of Facilities

a. 05/20/2025 - 5th Quarter Club - High School Auditorium - Parent meeting from 6:00 PM - 7:30 PM.
b. 05/22/2025 - Aevidium & Wellness Committee - Strides Against Stigma 5K and Wellness Fair at the track from 9:00 AM until 2:30 PM.
c. 05/27/2025 - 06/08/2025 - Crimson Academy - High School Auditorium and cafeteria for rehearsals and dance recital. Rehearsals will be 5:00 PM - 8:00 PM and Saturday, 06/07/2025, 4:30 PM - 9:00 PM; Sunday, 06/08/2025, 12:30 PM - 5:00 PM.
d. 05/27/2025 - Golf Team - Golf meeting in gymnasium or classroom 106 7:00 PM.
e. 07/07/2025 - 07/09/2025 - Girls' Soccer - is holding a camp in on the soccer field or the gymnasium if inclement weather 9:00 AM - 11:30 AM.
f. 06/09/2025 - 06/28/2025 - Miners Track Project - High School track - Mondays 6:00 PM - 7:30 PM and Saturdays 9:00 AM - 11:00 AM for use as an instructional youth program.

On a voice vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Croley to approve payment for credits earned to: — Credit reimbursements

a. Justin Frantz - 3 credits $1,027 = $3,081
b. Rochelle Jones - 3 credits @ $862 = $2,586
c. Travis Martin - 3 credits @ $140 = $420
d. Joel Motuk - 3 credits @ $612 = $1,836
e. Emily Wetzel - 1 credit @ $627.44 = $627.44
f. Erin Zollars - 6 credits @ $516 = $3,096

On a roll call vote, all in favor.

MOTION - by Newton, seconded by Lubinsky to approve proper signatures to the three (3) year Collective Bargaining Agreement with Minersville Area Education Association effective July 1, 2025 through June 30, 2028.

Professional Contract Agreement 07/01/2025 - 06/30/2028

On a roll call vote, Marazas abstained, remaining members all in favor. Wigoda thanked both sides, teachers and administration and board committee for their efforts. Motion carried.

MOTION - by Bowers, seconded by Newton to authorize proper signatures on revised Title I - Letter of Agreement between the Minersville Area School District and Schuylkill Intermediate Unit #29 for the 2024/2025 school year an amount not to exceed $13,368.

Title I revised Letter of Agreement 2024/2025

All members in favor on a roll call vote. Motion carried.

MOTION - by Bowers, seconded by Newton to authorize proper signatures to the revised 2024/2025 Title IIA Non-Public Programs and Services Agreement between the Minersville Area School District and Schuylkill Intermediate Unit #29.

Title IIA revised Non-Public Programs and Services Agreement

On a voice vote, all in favor. Motion carried.

MOTION - by Marazas, seconded by Newton to authorize Superintendent to sign a four (4) year agreement with ESS Northeast, LLC, Cherry Hill, NJ to provide substitute staffing for the period July 1, 2025 through June 30, 2029. (Rates enclosed)

ESS Contract 07/01/2025- 06/30/2029

All in favor on a voice vote. Motion carried.

MOTION - by Bowers, seconded by Lubinsky to authorize Board Secretary to sign agreements to participate in the Child Nutrition Program between the Minersville Area School District and the Schuylkill Intermediate Unit #29 and Schuylkill County AVTS for the 2025/2026 school year.

Child Nutrition Program IU29 and AVTS 2025/2026

All in favor on a voice vote. Motion carried.

MOTION - by Lubinsky, seconded by Marazas to authorize Superintendent signature to the 2025/2026 Agreement to Participate in the Pennsylvania School-Based ACCESS Program (SBAP), administered by the Department of Human Service (DHS) and its contractor, Sivic Solutions Group (SSG). Cost for services is remitted to SSG $0.29/claim for direct service and $0.16/claim for transportation.

SBAP Agreement to Participate 2025/2026

On a voice vote, all in favor. Motion carried.

MOTION - by Bowers, seconded by Croley to approve on recommendation of Mr. Motuk, to create the Interact Club beginning the 2024/2025 school year at the Jr. Sr. High School, which will be supported by the Pottsville Rotary, to raise student awareness of the importance of service activities and to foster leadership skills. Club meetings will be held on Friday afternoons when club officers will be elected for the upcoming school year.

Interact Club approved 2024/2025 as Activities Account

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by Lubinsky to appoint Mrs. Kelly Valentine as volunteer Interact Club Advisor for the remainder of the 2024/2025 school year.

New Activities Club - Interact Club

All members in favor on a voice vote. Motion carried.

MOTION - by Bowers, seconded by Lubinsky to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Football coaching positions for the 2025/2026 season at the approved salaries.

Football Coaches 2025/2026

** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

Name	Position	Salary
Justin Frantz	Head Coach	TBD
Jeff Cutler	Assistant	TBD
Dan Hopkins	Assistant	TBD
Joseph Kavanaugh	Assistant	TBD
Chad Marquardt	Assistant	TBD
Gino Yourey	Assistant	TBD
Jesse White	Assistant	TBD
Edward Moran	Assistant	Volunteer
Sean Palmer	Assistant	Volunteer
Shane Schafer	Assistant	Volunteer
Scott Yagielniskie	Assistant	Volunteer
Steve Young	Assistant	Volunteer

On a voice vote, all members in favor. Motion carried.

Girls' Soccer Coaches 2025/2026

MOTION - by Newton, seconded by Croley to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Girls' Soccer coaching positions for the 2025/2026 season at the approved salaries. . ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

Name	Position	Salary
Nathan Parent	Head Coach	TBD
Joel Motuk	Assistant	TBD
Ashley Roberts	Assistant	Volunteer

All in favor on a voice vote. Motion carried.

Cross Country Coaches 2025/2026

MOTION - by Lubinsky, seconded by Marazas to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Cross Country coaching positions for the 2025/2026 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

Name	Position	Salary
Jason Burgess	Head Coach	TBD
Jennifer Burgess	Assistant	TBD
Bridget Dougherty	Assistant	Volunteer
Kevin Dougherty	Assistant	Volunteer
Brandon Oakill	Assistant	Volunteer

All in favor on a voice vote. Motion carried.

Volleyball Coaches 2025/2026

MOTION - by Croley, seconded by Newton to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Volleyball coaching positions for the 2025/2026 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

Name	Position	Salary
John Kostishak	Head Coach	TBD
Morgan Zimerofsky	Assistant	TBD
Tiffany Bohner	Assistant	Volunteer

Mariah Curry	Assistant	Volunteer
Morgan Houser	Assistant	Volunteer

On a voice vote, all members voted in favor. Motion carried.

Cheer Coaches 2025/2026

MOTION - by Lubinsky, seconded by Newton to on recommendation of the Athletic Director, Mr. Rich Dry, the following Cheer positions for the 2025/2026 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

Name	Position	Salary
Kristi Mountjoy	Head Coach	TBD
Paige Kotzo	Assistant	TBD
Christa Kotzo	Assistant	Volunteer
Alicia Romberger	Assistant	Volunteer

On a voice vote, all in favor. Motion carried.

Golf Coaches 2025/2026

MOTION - by Marazas, seconded by Bowers to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Golf positions for the 2025/2026 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

Name	Position	Salary
Raymond Sukeena	Head Coach	TBD
Michael Purcell	Assistant	TBD
David Gonzelez	Assistant	Volunteer

All in favor on a voice vote. Motion carried.

Boys' Soccer Coaches 2025/2026

MOTION - by Marazas, seconded by Croley to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Boys' Soccer positions for the 2025/2026 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

Name	Position	Salary
Ed Burke	Head Coach	TBD
Charmane Burke	Assistant	TBD
Chris Bowers	Assistant	Volunteer
Matt Leitzel	Assistant	Volunteer
Koda Whalen	Assistant	Volunteer

All in favor on a voice vote. Motion carried.

Transportation changes/additions

MOTION - by Croley, seconded by Newton to approve transportation changes with Earl Renninger, Inc. as follows:

a. Revise M27 Van - MKV Hamburg / Schuylkill Haven (A.M. only) for $104.00 per day effective May 1, 2025.
b. Revise M6 - IU/EC to include MKV Pottsville (A.M. only) for $128.00 per day effective May 13, 2025.
c. Add M24 - MKV Pottsville (A.M only)/LVHN to include additional MKV Minersville student (P.M. only) for $144.00 per day for two days per week effective May 1, 2025.
d. Add M24 Mid-day Run - MKV Minersville student (P.M. only) for $101.00 per day for the period of May 21, 2025 through May 23, 2025.

All in favor on a roll call vote. Motion carried.

2025/2026 Extra Curricular staff salaries

MOTION - by Marazas, seconded by Bowers to approve on recommendation of the Athletic and Activitie Committee the extra-curricular staff salaries for 2025/2026 as per attached listing.

On roll call, all voted unanimously in favor. Motion carried.

2025/2026 Administrative, Secretarial, Tech/Service and Hourly salaries

MOTION - by Marazas, seconded by Bowers to approve on recommendation of the Finance Committee the 2025/2026 administrative, secretarial, technical/service, and hourly staff salaries as per attached listing.

On a roll call vote, all in favor. Motion carried.

2025/2026 Budget

MOTION - by Marazas, seconded by Newton to approve on recommendation of the Finance Committee the tentative General Fund Budget for 2025/2026 in the amount of $25,576,769 and cause it to be properly advertised and posted for inspection thirty (30) days prior to final adoption.

On roll call, all in favor. Motion carried.

2025/2026 School taxes

MOTION - by Marazas, seconded by Bowers to continue in force, the following school taxes:

a. School Code
   $5 Per Capita
b. Act 511
   $5 Per Capita
c. $5 Local Service Tax (LST)
d. $200 Occupation Tax
e. 1%* Realty Transfer
f. 1%* Earned Income Tax

* 0.5% for school district; 0.5% for municipalities

On roll call vote, all in favor. Motion carried.

2025/2026 Athletic Budget

MOTION - by Bowers, seconded by Croley to approve on recommendation of the Athletic Committee the Tentative Athletic Account Budget for 2025/2026 in the amount of $206,740. Note: 2024/2025 budget $218,315.

All in favor on a unanimous roll call vote. Motion carried.

2025/2026 Athletic Season Passes

MOTION - by Bowers, seconded by Newton to approve athletic season passes recommended by Athletic Director for 2025/2026 as follows:

		2025/2026	2024/2025
a.	Adults	$ 80.00	$80.00
b.	Students	$ 40.00	$40.00
c.	Family {4}	$180.00	$180.00

Note: No change recommended as increases occurred in the prior year ($10, $5, $20 increases, respectively).

On a voice vote, all in favor. Motion carried.

2025/2026 Athletic wages set

MOTION - by Newton, seconded by Lubinsky to approve the following athletic wages per event recommended by Athletic Director for 2025/2026 as follows:

		2025/2026	2024/2025
a.	Ticket Sellers	$30.00	$30.00
b.	Ticket Collectors	$25.00	$25.00
c.	Scoreboard Operator	$30.00	$30.00
d.	Parking Lot Attendant	$25.00	$25.00
e.	Football Chain Marker	$25.00	$25.00
f.	Video/Statistician	$30.00	$30.00
g.	Announcer	$25.00	$25.00
h.	Cross/Track Event Worker	$30.00	$30.00

i.	Basketball Bookkeeper	$40.00	$40.00
j.	Security	$50.00	$50.00

Note: No change recommended as increases occurred in the prior year

On a voice vote, all in favor. Motion carried.

MOTION - by Marazas, seconded by Lubinsky to establish Real Estate Tax for 2025/2026 at 48.79 mills. — Real Estate Tax Rate 2025/2026 set

On roll call, all voted in favor. Motion carried.

MOTION - by Newton, seconded by Lubinsky to approve the following resolution: — Homestead/Farmstead resolution

"Be It Resolved that Minersville Area School District implements the homestead-farmstead exclusion to take effective July 1, 2025. The fiscal 2025 exclusion amount is $276.40 for eligible property owners."

Note: a. 2,254 eligible property owners in Minersville Area School District.
b. $620,508.65 total tax reduction funds from Pennsylvania gambling revenue Sterling Act.

Again, on roll call, all members in favor. Motion carried.

MOTION - by Newton, seconded by Lubinsky to approve the 2025/2026 bus aide wage schedule per daily run as follows: — Bus Aide Wages 2025/2026

a.	0-30 minutes	$28.00
b.	31-60 minutes	$34.00
c.	61-90 minutes	$40.00
d.	91-120 minutes	$46.00
e.	121-150 minutes	$52.00
f.	151-180 minutes	$56.00
g.	181-210 minutes	$62.00
h.	211-240 minutes	$68.00
i.	241-270 minutes	$74.00
j.	271-300 minutes	$81.00

All in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded Lubinsky to approve the Board appointments for 2025/2026: — Board appointments

a.	Board Treasurer	1 year	Albert D. Marazas	$	1,800
b.	Board Secretary	1 year	Jessica McGrath		N/A
c.	District Solicitor	1 year	Nicholas A. Quinn		2,250
d.	Treas., Cafeteria Fund	1 year	Michael Maley		N/A
		1 year	Brittany Doyle		N/A
		1 year	Marissa McGovern		N/A
		1 year	Tammy Roberts		N/A
		1 year	Barbara Conville		N/A
e.	Treas., HS Activities	1 year	Michael Maley		N/A

		1 year	Brittany Doyle	N/A
		1 year	Joel Motuk	N/A
		1 year	Barbara Conville	N/A
f.	Treas., HS Athletics	1 year	Michael Maley	N/A
		1 year	Brittany Doyle	N/A
		1 year	Tammy Roberts	N/A
		1 year	Joel Motuk	N/A
		1 year	Barbara Conville	N/A
g.	District Depository	1 year		
	General Fund		LinkBank	N/A
	Athletic Fund		LinkBank	N/A
	Payroll Account		LinkBank	N/A
	Activities Account		Mid Penn Bank	N/A
	Cafeteria Fund		Mid Penn Bank	N/A
h.	District Dentist	1 year	Smile Programs…The Mobile Dentist	
	School Physician	5 years	Lehigh Valley Health Network (Addendum to Sports Medicine contract)	$9/student

On roll call, all in favor. Motion carried.

2024/2025 Fiscal Effort - Federal Programs

MOTION - by Lubinsky, seconded by Newton to record in minutes receipt of letter from the Pennsylvania Department of Education, Division of Federal Programs, determination of District maintained fiscal effort when comparing the fiscal year ending June 30, 2022 to June 30, 2023. The maintenance of effort (MOE) enables the District to fully participate in the federal grant funding for school year 2024/2025

All in favor on a voice vote. Motion carried.

Resignations

MOTION - by Lubinsky, seconded by Croley to record receipt of Private Sales from the Schuylkill County Tax Claim Bureau and authorize sales to proceed without objection by Minersville Area School District, as reviewed by Solicitor Quinn:

	Parcel	Address	Bidder	Sale Amount
a.	52-02-0742	Lot & Improvement, 113Fifth Street	Lipmel, LLC	$ 1,800
b.	24-02-0028	Lot, N. State Road & Mill Street	Reilly Township	$ 1
c.	03-09-0071	Lot & Improvement, 647 Pine Hill Street	Mordechai Rothenberg	$ 1,764
d.	03-09-0071	Lot & Improvement, 649 Pine Hill Street	Mordechai Rothenberg	$ 1,764
e.	52-03-0007	Lot & Improvement, 504 N. Delaware Ave	Cashmoney Realty, LLC	$ 5,000

All in favor on a voice vote. Motion carried.

Summer hours Guidance

MOTION - by Bowers, seconded by Lubinsky to approve on recommendation of Mr. Joel Motuk, High School Principal, to contract a minimum of fifteen (15) days each for student scheduling, with a maximum of twenty (20) days each, at per diem rate for Mrs. Rachelle Jones and Mrs. Melissa Maness, Guidance Counselors, during the summer break.

On roll call, all members in favor. Motion carried.

MOTION - by Newton, seconded by Lubinsky to accept with regret the following resignations:

Name	Position	Effective Date	Service Length	Purpose
a. David Gonzalez	Assistant Golf Coach	05/13/2025	1 season	Volunteer only
b. Shontella Bethea	PT Paraprofessional & ESY Para	05/29/2025	1 years service	Personal reasons
c. Krystle Mankins	Part-time Paraprofessional	04/11/2025	8 months service	Personal reasons

Through a voice vote, all in favor. Motion carried.

J. Mealey added to ESY staff

MOTION - by Marazas, seconded by Lubinsky to approve the additional appointment of Miss Jessica Mealey, PT Paraprofessional, to work the Extended School Year (ESY) program June 17, 2025 through July 24, 2025 every Tuesday, Wednesday, Thursday from 8:00 AM until 12:00 PM at a rate of $15.17 per hour.

On role call, all in favor. Motion carried.

FMLA approval

MOTION - by Newton, seconded by Bowers to approve the leave of absence for the purpose of maternity leave under FMLA for employee #1706, a professional employee, to begin on or about August 25, 2025, with the intent to return on October 20, 2025. Employee intends to utilize accumulated sick and personal balances and unpaid leave during this absence.

All in favor on a voice vote. Motion carried.

Summer interns - temporary positions

MOTION - by Bowers, seconded by Croley to approve Superintendent to hire two temporary summer interns to assist in the Technology Department for up to 29 hours each per week at $10 per hour from June 2, 2025 through August 15, 2025.

a. Braeden Jones
b. TBD

All in favor on a roll call vote. Motion carried.

Policy Review - 249 Bullying/Cyberbullying

MOTION - by Bowers, seconded by Croley to review of the following Board Policy:

a. 249 - Bullying/Cyberbullying

On voice vote, all members voted in favor. Motion carried.

Policy First Reading - 827 Conflict of Interest

MOTION - by Newton, seconded by Lubinsky to approve the first reading of revisions to the following Board Policy:

a. 827 - Conflict of Interest

All members voted in favor on a voice vote. Motion carried.

2025/2026 School Calendar approved

MOTION - by Lubinsky, seconded by Bowers to approve the updated 2025/2026 school calendar as presented.

All in favor on a voice vote. Motion carried.

STAFF REPORTS

Staff Reports

Reports were included in the Livebinder for review and Mr. Maley highlighted items from each report.

FINANCIAL STATEMENTS

Treasurer's Report

MOTION - by Marazas, seconded by Croley to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor; Motion passed.

MOTION - by Bowers, seconded by Lubinsky to ratify the payment of bills for May 2025 from the General Fund in the amount of $1,350,235.59; Cafeteria Account in the amount of $0.00; 21st CCLC - Schuylkill Achieve Account in the amount of $1,200.00; Federal Programs Account in the amount of $12,032.58; High School Athletics in the amount of $44,331.04; High School Activities Account in the amount of $0.00 for a total bills payable $1,407,799.21.

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Lubinsky to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed. Statement of Taxes

COMMITTEE REPORTS

Bowers told the Board that the IU #29 is rebranding the Supply Chain shop and they are getting a new solicitor. Croley is planning a Technology Committee meeting in June. Committee Reports

CORRESPONDENCE

Correspondence

None.

OLD BUSINESS

None.

NEW BUSINESS

None.

There being no further business to report or discuss, the meeting adjourned on MOTION by Lubinsky, seconded by Newton at 7:33 PM.

Respectfully submitted,

Jessica McGrath

Jessica McGrath, Secretary

Barbara J. Conville

Barbara J. Conville, Assistant to the Secretary