



# HOW TO VIEW STUDENT COMMUNICATIONS

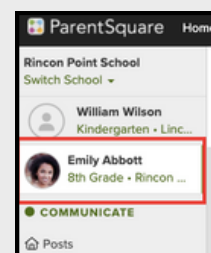
Parents can view student communications!

Here's how:

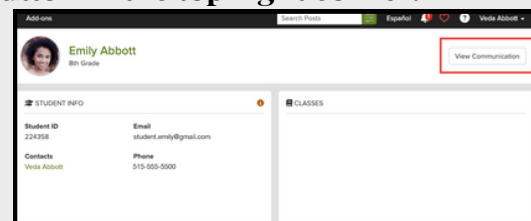
## Instructions to View Student Communications in Parent Square.

### Log in to your ParentSquare account

- Go to [www.parentsquare.com](http://www.parentsquare.com) or open the ParentSquare app on your phone or tablet.
- Enter the email or phone number you used to sign up, along with your password. **This should be the same email you have on file for your student in Infinite Campus.**
- Go to your student's profile
- After logging in, look for your student's name or photo on the left side of the screen.
- Click it to open your student's profile page.

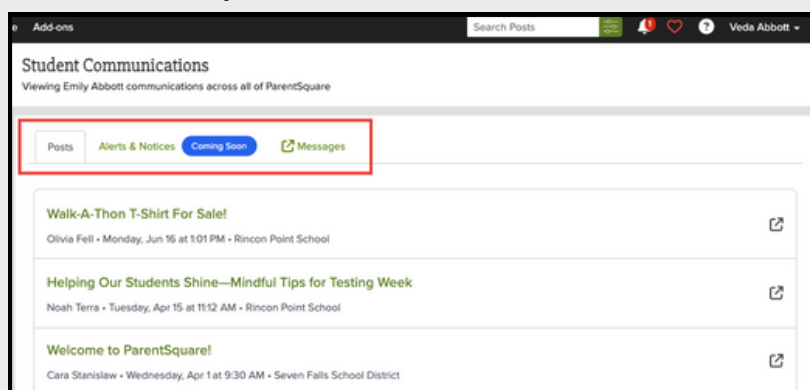


On your student's profile page, click the View Communication button in the top right corner.



You'll see three tabs with different types of communications:

- **Posts:** These are all the posts sent to your student, including school-wide or class updates such as announcements or news from teachers and staff.
- **Alerts and Notices:** These are alerts and notices sent directly to your student (within the last 3 weeks), such as urgent messages, attendance alerts, or reminders.
- **Messages:** These direct messages have been sent to or from your student and school staff. You'll see full message threads that involve your student.



These communications are view-only, so you won't be able to respond, react, or comment directly in ParentSquare.

Note: This feature is only available when using ParentSquare on a web browser on a computer. It is not yet available in the mobile app

**To receive student communications from any of our other approved communications systems, please notify your school's principal in writing.**