Business Services, Payroll Department
24411 Amador Street, Hayward, CA 94544 T 510.784.2600

Multiple Direct Deposit Account Setup Form

NOTE: ACH will run as a pre-note (test) the first month. Set-up will take one month to take effect.

Attach voided check(s) OR Direct Deposit Authorization from

Printed Name	**ID#**
Mailing Address, City, State, Zip	
Position	**Site Location**

Direct Deposit Sequence No. 1

☐ **New** ☐ **Change** ☐ **Cancel**

Routing Number: __ __ __ __ __ __ __ __ __ **Bank /Credit Union Name**: _____

Account Type: ☐ Checking ☐ Savings **Account Number:** _____

Deposit Type: ☐ Net Pay ☐ Percent _____% ☐ Flat Dollar Amount $_____

Direct Deposit Sequence No. 2

☐ **New** ☐ **Change** ☐ **Cancel**

Routing Number: __ __ __ __ __ __ __ __ __ **Bank / Credit Union Name**: _____

Account Type: ☐ Checking ☐ Savings **Account Number**: _____

Deposit Type: ☐ Net Pay ☐ Percent _____% ☐ Flat Dollar Amount $_____

Direct Deposit Sequence No. 3

☐ **New** ☐ **Change** ☐ **Cancel**

Routing Number: __ __ __ __ __ __ __ __ __ **Bank / Credit Union Name**: _____

Account Type: ☐ Checking ☐ Savings **Account Number**: _____

Deposit Type: ☐ Net Pay ☐ Percent _____% ☐ Flat Dollar Amount $_____

Employee Signature: **Date:**