

**AUDIT COMMITTEE MEETING**  
**Thursday, January 16, 2025**  
**9:30 a.m. – KCW – 1<sup>st</sup> Floor Board Room**  
**AGENDA**

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda for the January 16, 2025 Audit Committee Meeting
4. Public Comment
5. [Approval of the Minutes for the November 14, 2024 Audit Committee Meeting](#)
6. Housekeeping

**AUDITS FOR REVIEW & TRANSMITTAL**

7. OCA – [Behavioral Threat Assessment – Process for SY 2023-2024](#) (Updated)
8. OCA – [Behavioral Threat Assessment – Student Support Management Plan for SY 2023-2024, Q4](#) (Updated)
9. CRI – [Caps, Gowns, Announcements and Diplomas – Second Follow-up Forensic Analysis Report](#)
10. OCA – [Internal Funds Audit of Selected Schools](#)

**OLD BUSINESS**

11. Fund Balance Motion – [Staff Response and Request for Guidance from State](#) (Updated)
12. Intercom Audit Motions
13. OIG – [Update](#)
14. HR Audit
  - a. [HR Internal Controls Scope](#) (Added)
  - b. [HR Audit Plan Revised](#) (Added)
  - c. [01/22/25 RSBM Agenda Item H-6 Executive Summary](#) (Added)
  - d. [01/22/25 RSBM Agenda Item H-6 Job Description](#) (Added)

**NEW BUSINESS**

15. Chief Auditor Evaluation Tool
  - a. [Instrumentation and Timeline](#) (Updated)
16. Agenda Planning (See also Planning Log)
  - a. [Review Policies from Other Districts Related to Annual Financial Audit, Coordination of Examination by Outside Audit Groups, and Follow-Up on Audit Recommendations](#)
17. Audit Committee Member Comments
18. Adjournment

*This agenda and the above reports/documents are available on the Office of the Chief Auditor's website. The documents can be accessed on-line at [www.browardschools.com/audit](http://www.browardschools.com/audit) by selecting Audit Committee Meetings and then the applicable year and meeting date.*

Public participation will be accepted on all meeting agenda items. Reserved on this meeting agenda is designated time to provide an opportunity for public speakers to address the Audit Committee regarding topics on the agenda. The person will speak for a maximum of 3 minutes per agenda item. The Chair may reduce each individual speaker's time limit or set the maximum time available for all speakers. Please contact our office for assistance or additional information at (754) 321-2400 – Office of the Chief Auditor.

**UPCOMING AUDIT COMMITTEE MEETINGS – 9:30 AM:** February 13, 2025 • March 13, 2025 • April 10, 2025 • May 8, 2025 • June 5, 2025