

B Facility Rental Policy & Fee Schedule

Use of District Facilities

The school premises of the Buckeye Local School District shall be available for the educational, recreational, business, and social interests of any responsible Buckeye Local School District group or organization as long as it does not interfere with the operation of the school program. The school premises may be made available to groups from outside the Buckeye Local School District at the discretion of the Board or its designee.

A Certificate of Insurance naming Buckeye Local Schools as an additional insured on liability insurance will be required of the lessee other than school organizations. The lessee must provide a public liability policy of Bodily Injury and Property Damage of not less than \$1,000,000 for each occurrence and \$2,000,000 aggregate. The lessee must provide the Board a ten (10) day notice on cancellation of the policy or issuance of a new certificate. Any damages arising during the use of facilities will be the responsibility of the lessee.

Facility Rental Fee Schedule

Facility	Group A	Group B	Group C	Group D
High School Gymnasium	No Charge	No Charge	\$50/hr	\$100/hr
Junior High Gymnasium	No Charge	No Charge	\$25/hr	\$50/hr
Elementary Gymnasium	No Charge	No Charge	\$25/hr	\$50/hr
Cafeteria*	No Charge	No Charge	\$20/hr	\$30/hr
Media Center	No Charge	No Charge	\$20/hr	\$30/hr
Conference Room	No Charge	No Charge	\$20/hr	\$30/hr
Band Room	No Charge	No Charge	\$20/hr	\$30/hr
Classroom	No Charge	No Charge	\$20/hr	\$30/hr
Auditorium**	No Charge	\$20/hr	\$50/hr	\$100/hr
Picnic Area	No Charge	No Charge	\$10/hr	\$15/hr
Kitchen*	No Charge	\$15/hr + Staff Fee	\$25/hr + Staff Fee	\$50/hr + Staff Fee
Football Stadium**	No Charge	\$25/hr	\$50/hr	\$100/hr
Track/Soccer Stadium**	No Charge	\$25/hr	\$50/hr	\$100/hr
Football Practice Field	No Charge	No Charge	\$20/hr	\$25/hr
Soccer Practice Field	No Charge	No Charge	\$20/hr	\$25/hr
Baseball Field**	No Charge	No Charge	\$50/hr	\$100/hr
Aux Baseball Field	No Charge	No Charge	\$25/hr	\$50/hr
Softball Field**	No Charge	No Charge	\$50/hr	\$100/hr

Add-On Services (Per Use)

Service	Rate
Lighting (Required after 6pm at stadiums)	\$75/hour
Custodial Services (if required)	Billed at actual district rate (1 hour before, 1 hour after)
Cafeteria Staff	Billed at actual district rate
Alarm Drop Charge	\$500
Sound/Scoreboard Use**	\$15/hour (trained staff only)

*A Food Service employee must be present during the use of kitchen facilities.

**All stadiums have a minimum of a 2-hour minimum rental

** District sound equipment and scoreboards are available but can only be used by individuals trained to operate the equipment: \$15/hour.

Group Classifications

Group A – School-Sponsored Activities

Organizations that exist solely due to the operation of Buckeye Local Schools. These groups are entirely school-based and are not subject to rental fees.

Examples include:

- Buckeye athletic teams, clubs, and student organizations
- District-sponsored camps (e.g., Safety Town, youth athletic clinics)
- School-approved booster groups and affiliated fundraisers
- Co-curricular programs such as marching band, choir, and drama

All financial activity for Group A events must be handled through school accounts

Group B – Local Non-Profit Youth or Civic Organizations

To qualify as Group B, organizations must:

- Be a registered 501(c)(3) nonprofit (**proof required**)
- Be located within the Buckeye Local School District **or**
- Serve **100% Buckeye Local Schools students/residents**

The district may request participant address lists to verify residency or school enrollment.

Examples include:

- Buckeye-area youth sports leagues
- Local Scouts organizations
- Medina County civic nonprofits
- Government/public town halls (non-fundraising)

Group C – Community-Based or Mixed-Participation Organizations

Includes groups that serve Buckeye residents but don't fully meet Group B criteria.

Examples include:

- Local adult leagues, recreational or civic clubs
- Church groups, neighborhood associations
- Youth activities **not made up of 100% Buckeye students/residents**
- Public events, mixed-participant sports camps or clinics

Group D – Outside or For-Profit Organizations

Includes any organization **not meeting Group A, B, or C criteria, or operating for profit.**

Examples include:

- Private training businesses or individuals offering lessons
- Commercial events, camps, or tournaments
- Non-local organizations not based in Buckeye district.

***Any group charging admission, collecting participant fees, or offering private instruction while using Buckeye facilities will be charged at **Group D rates**, regardless of nonprofit status.