

BOARD OF EDUCATION

PINE STRAWBERRY SCHOOL DISTRICT #12

Monday, May 12, 2025

Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:29pm by Thom Cazel.

II. ROLL CALL- Present Thom Cazel, Sherri Hampton, Roger Ferguson, Dawn Pawlowski and Margaret Parker.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE- The Pledge of Allegiance was led by Thom Cazel.

IV. ADOPTION OF AGENDA-Dawn Pawlowski made a motion to adopt the agenda. 2nd made by Margaret Parker. Motion passed 5-0.

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward
- F. Board Report- Board Members

VI. CALL TO THE PUBLIC- NONE

VII. ACTION ITEMS

A. Consent Agenda

i. Minutes

April 14, 2025

ii. Payroll Vouchers

#22 \$ 112,451.78

#23 \$ 119,792.22

iii. Expense Vouchers

#2520 \$ 18,874.17

iv. 1st reading Policies 864-865

Sherri Hampton made the motion to approve the consent agenda. 2nd made by Dawn Pawlowski. Motion passed 5-0.

B. New Business

1. Discussion/Consideration/ Approval of Policy Advisories 819-862

Margaret Parker made the motion to table this item and revisit it at the next meeting. 2nd made by Sherri Hampton. Motion passed 5-0.

2. Discussion/Consideration/ Approval of Prop 301

Dawn Pawlowski made the motion to approve the final 301 performance plan pay-out to certified teachers who meet their goals as outlined.

No goal achieved: 0%

One goal achieved: 50%

Two goals achieved: 75%

Three goals achieved: 100%

2nd made by Maragret Parker. Motion passed 5-0.

3. Discussion/Consideration/ Approval of 2 year Calendar

Margaret Parker made the motion to approve the attached calendars for the school years 2026-2027 & 2027-2028. 2nd made by Sherri Hampton. Motion passed 5-0.

4. Discussion/Consideration/ Approval of ESS Policies & Procedures

Sherri Hampton made the motion to approve the ESS policies and procedures as presented by Special Services. 2nd made by Dawn Pawlowski. Motion passed 5-0.

5. Discussion/Consideration/ Approval of Occupational Therapy Services

Sherri Hampton made the motion to award the Occupational Therapy contract to Ideal Therapies, PLLC for the school year 2025-2026, because they meet the needs of the district. 2nd made by Roger Ferguson. Motion passed 5-0.

6. Discussion/Consideration/ Approval of Physical Therapy Services

Dawn Pawlowski made the motion to award the Physical Therapy contract to BPT Services for the school year 2025-2026, because they meet the needs of the district. 2nd made by Sherri Hampton.

7. Discussion/Consideration/ Approval of Speech Therapy Services

Dawn Pawlowski made the motion to award the Speech Therapy contract to Ideal Therapies, PLLC for the school year 2025-2026, because they meet the needs of the district. 2nd made by Sherri Hampton. Motion passed 5-0.

8. Discussion/Consideration/ Approval of School Psychologist

Dawn Pawlowski made the motion to award the School Psychologist contract to Schoolpsyc, LLC for the school year 2025-2026, because they meet the needs of the district. 2nd made by Roger Ferguson.

9. Discussion/Consideration/ Approval of Revised Budget 24-25

Dawn Pawlowski made the motion to accept the revised budget for fiscal year 2024-2025 as presented by the business manager. 2nd made by Margaret Parker. Motion passed 5-0.

10. Discussion/Consideration/ Approval of Bank Accounts & Check Signers

Dawn Pawlowski made the motion that the governing board approve the Business Manager's recommendation to re-establish the following accounts and designate the following signers for the Pine Strawberry School District #12.

Lunch Program Account

Revolving Fund Account

Payroll Account

Insurance Fund Account

Clearing Account

The approved signers for these accounts:

Katie Ast

Matthew Conklin

Keith Howell

Kirsten Ratliff

2nd made by Margaret Parker. Motion passed 5-0.

11. Discussion/Consideration/ Approval of Health Insurance

Margaret Parker made the motion to approve the proposal for health insurance as presented by the business manager. 2nd made by Sherri Hampton. Motion passed 5-0.

Student Travel

a. Middle School Band; May 15, 2025; Performing with RCMS; Payson, AZ

Sherri Hampton made the motion to approve travel for the above students as presented by the Superintendent. 2nd made Dawn Pawlowski. Motion passed 5-0.

C. Personnel Actions*

1. Discussion/Consideration/ Approval of Certified Substitute

Sherri Hampton made the motion to approve the Superintendent's recommendation that we approve Tania Hermreck as certified substitute for Pine Strawberry School. 2nd made by Dawn Pawlowski. Motion passed 5-0.

D. Upcoming Conferences/Activities

E. Future Meeting Dates/Items for Future Agendas - Monthly Meeting- June 9, 2025- moving the June meeting to June 23rd.

F. Correspondence

G. ADJOURNMENT

Dawn Pawlowski made a motion to adjourn the meeting at 6:44pm. 2nd made by Margaret Parker. Motion passed 5-0.

