

BOARD OF EDUCATION

PINE STRAWBERRY SCHOOL DISTRICT #12

Monday, June 23, 2025

Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:29pm by Thom Cazel.

II. ROLL CALL- Present Thom Cazel, Brandon Wells, Roger Ferguson, Dawn Pawlowski and Margaret Parker.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE- The Pledge of Allegiance was led by Thom Cazel.

IV. ADOPTION OF AGENDA- Margaret Parker made a motion to adopt the agenda. 2nd made by Dawn Pawlowski. Motion passed 5-0.

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward
- F. Board Report- Board Members- Retreat and July board meeting date change.

VI. CALL TO THE PUBLIC- NONE

VII. ACTION ITEMS

A. Consent Agenda

i. Minutes

May 12, 2025

ii. Payroll Vouchers

#24	\$ 320,894.09
#242	\$ 64,808.60
#25	\$ 52,275.01
#26	\$ 47,158.43

iii. Expense Vouchers

#2521	\$ 46,802.88
#2522	\$ 13,642.19
#2523	\$ 97.50
#2524	\$ 70,104.53

iv. 1st reading Policies Advisories 819-908

v. Disposal of Assets

Dawn Pawlowski made the motion to approve the consent agenda. 2nd made by Margaret Parker. Motion passed 5-0.

B. New Business

1. Discussion/Consideration/ Approval of Student Handbooks

Margaret Parker made the motion that the Governing Board adopt the handbooks for the school year 2025-2026 as presented by the Superintendent. 2nd made by Brandon Wells. Motion passed 5-0.

2. Discussion of Vacant Positions- Handouts were given and discussed.

3. Discussion/Consideration/ Approval of Proposed Budget for FY 25-26

Brandon Wells made a motion to accept the proposed budget for fiscal year 2025-2026 as presented by the business manager. 2nd made by Margaret Parker. Motion passed 5-0.

4. Discussion/Consideration/ Approval of Sole Source Providers for SY 25-26

Dawn Pawlowski made a motion to approve the attached list of sole source providers for the school year 2024-2025. 2nd made by Brandon Wells. Motion passed 5-0.

Student Travel

a. 6th Grade; Aug. 11-14, 2025; Camp Colton; Flagstaff, AZ

b. 4th-8th Grade; Aug. 28, 2025; Jakes Unlimited; Mesa, AZ

Brandon Wells made the motion to approve travel for the above students as presented by the Superintendent. 2nd made Margaret Parker. Motion passed 5-0.

C. Personnel Actions*

D. Upcoming Conferences/Activities

E. Future Meeting Dates/Items for Future Agendas - Monthly Meeting- July 7, 2025

F. Correspondence

G. ADJOURNMENT

Dawn Pawlowski made a motion to adjourn the meeting at 6:36pm. 2nd made by Margaret Parker. Motion passed 5-0.