



Work Compensation Payroll Helpsheet

Work Comp: Waiting Period

Wage-loss claims are not paid for the first three (3) calendar-days from the first date that an employee loses time from work as a result of a work-related disability. If the disability continues for ten (10) or more calendar-days, the employee is paid from the first date of losing time. The waiting period is counted in consecutive calendar-days, not workdays.

How to complete your timesheet for these days:

- Use the work comp timesheet code.

02 Workers Comp - SKI

-
- If you are out of sick pay, then you will need to use vacation or personal time.
- If you are out of sick/vacation/personal time then you use unpaid.

What to expect with your pay:

- You will receive your sick/vacation/personal pay.
- If you do not have any sick/vacation/personal days available then you will not receive pay for these hours.

When you cannot work because of your work comp injury this is called Temp Total Disability (TTD)

Temporary Total Disability (TTD) benefits are paid during the period an employee is totally unable to work due to the effects of the work-related injury. The weekly compensation rate paid during the period of disability is generally two-thirds of an employee's gross weekly wage at the time of injury, subject to statutory minimums and maximums.

How to complete your timesheet for these days.

- Use the work comp timesheet code.

02 Workers Comp - SKI

-
- If and when you run out of sick pay then you will use vacation or personal time.
- If you are out of sick/vacation/personal time then you no longer need to complete a timesheet.

What to expect with your pay:

- Within 2-4 weeks you will receive $\frac{2}{3}$ pay directly from CCMSI for your hours.
 - If you already received full pay from the district for any work comp hours entered you will need to return that money to the district once you receive your CCMSI money.
- You will receive $\frac{1}{3}$ pay from SPPS if you have any sick/vacation/personal days available.
- If you run out of sick/vacation/personal days you will no longer receive a paycheck from SPPS and you will only receive the $\frac{2}{3}$ pay directly from CCMSI.



When you can return to work at a reduced schedule this is called Temp Partial Disability (TPD)

Temporary Partial Disability (TPD) is a wage-loss benefit payable to employees who are back to work, but earning less than their pre-injury gross weekly wage. It is payable at two-thirds of the difference between what the employee earned at the time of the injury and the current earnings. The benefits are payable only if the employee is employed.

How to complete your timesheet for these days.

- Use present for the hours you work.
- Use unpaid for the hours you do not work.

02 Unpaid - NPY



•

What to expect with your pay:

- You will receive regular pay for your time worked.
- You will receive $\frac{2}{3}$ pay directly from CCMSI for your unpaid hours.