



Richmond County Schools

Dr. Joe Ferrell, Superintendent
118 Vance Street, Hamlet, North Carolina 28345
Phone: 910-582-5860

POSITION:

SCHOOL RESOURCE OFFICER

REPORTS TO:

Principal

JOB DESCRIPTION:

The School Resource Officer (SRO) serves as a critical link between the school community and law enforcement, working to ensure a safe, secure, and supportive learning environment. The SRO is responsible for enforcing laws, supporting school policies, and fostering positive relationships with students, staff, families, and community partners. This role requires strong communication, sound judgement, and a commitment to student well-being and public safety.

QUALIFICATIONS:

- Certified Law Enforcement Officer
- Experience in Law Enforcement preferable

ESSENTIAL JOB FUNCTIONS:

- Serve as a liaison between school administrators, security personnel, students, law enforcement agencies, social services, and the courts to ensure safety and access to resources
- Inform students of their rights and responsibilities as citizens while promoting lawful, respectful behavior within the school community
- Enforce federal, state, local laws, and ordinances, and support school officials in upholding district policies and student conduct regulations

- Protect students, staff, and property by maintaining a visible and active presence on school grounds and responding proactively to potential threats or emergencies
- Investigate criminal law violations occurring on school property or during school-related functions in collaboration with school administrators
- Assist with daily traffic control during student arrival and departure, and provide security at special events or activities as requested
- Collaborate with school leadership to develop and implement strategies for preventing and minimizing dangerous situations on or near campus
- Conduct formal interviews with students or staff only in accordance with school board policy and applicable laws, ensuring respect for all rights
- Maintain effective communication using devices such as radios, phones, or intercom systems to respond to incidents and coordinate with relevant personnel
- Exhibit strong decision-making and interpersonal skills, especially under stress or when managing emotionally charged or emergency situations
- Operate vehicles and a variety of safety and communication equipment; maintain physical readiness to perform duties including walking, running, lifting, climbing, and responding in diverse environments
- Demonstrate cultural sensitivity and professionalism when interacting with diverse individuals and groups within the school and broader community

WORKING ENVIRONMENT:

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity. Work in this classification is considered light physical work requiring the exertion of up to 20 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects. Generally, the job requires sitting, walking, and standing. This job is performed in a generally clean and healthy environment.

Employment will require extensive background check.

