



Richmond County Schools  
Dr. Joe Ferrell, Superintendent  
118 Vance Street, Hamlet, North Carolina 28345  
Phone: 910-582-5860

---

**POSITION:**                      **MIDDLE GRADES BUSINESS TEACHER**

**REPORTS TO:**                      Principal

**JOB DESCRIPTION:**

The Middle Grades Business Teacher is responsible for teaching one or more business-related courses to students in grades 6-9. The teacher will plan, organize, and deliver instruction aligned with the North Carolina Essential Standards for Career and Technical Education, particularly in the areas of Business, Finance, Marketing, and Computer Science. The teacher fosters a classroom environment that supports academic achievement, personal growth, and career readiness, while maintaining high standards of behavior and engagement. This role also includes participation in school-wide programs, professional development, and collaboration with colleagues and families.

**QUALIFICATIONS:**

- High School Diploma or equivalent
- Bachelors degree from an accredited institution
- Licensures in the following areas:
  - 600 – Business Educ (9-12)
  - 601 – Basic Bus (9-12)
  - 760 – Vocational Bus (9-12)
  - 761 – Voc Bus Edu-DP
  - 777 – Career Exploration – (6-9)
  - 78600 – MID GRD Business (6-9)
  - 78760 – MID GRD Business (6-9)

## **ESSENTIAL JOB FUNCTIONS:**

- Teach business-related courses aligned with NC Essential Standards for grades 6-9
- Plan and deliver engaging lessons that promote academic and career readiness
- Create a safe, inclusive, and productive classroom environment
- Maintain classroom discipline and manage student behavior effectively
- Instruct students in the proper use and care of business-related materials and equipment
- Assess student progress and provide timely feedback and progress reports
- Participate in school-wide supervision and extra-curricular activities
- Maintain professional competence through ongoing training and development
- Collaborate with colleagues in PLCs to improve instructional practices
- Integrate technology into instruction to enhance student learning
- Perform other duties as assigned by school administration

## **WORKING ENVIRONMENT:**

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity. Work in this classification is considered light physical work requiring the exertion of up to 20 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects. Generally, the job requires sitting, walking, and standing. This job is performed in a generally clean and healthy environment.

**Employment will require extensive background check.**