



Richmond County Schools
Dr. Joe Ferrell, Superintendent
118 Vance Street, Hamlet, North Carolina 28345
Phone: 910-582-5860

POSITION: **GENERAL MAINTENANCE TECHNICIAN**

REPORTS TO: Maintenance Director

JOB DESCRIPTION:

The General Maintenance Technician performs a variety of skilled and semi-skilled in the maintenance and repair of school buildings, grounds, and equipment. This position supports the overall upkeep and functionality of school facilities by performing duties in painting, carpentry, masonry, groundskeeping, and equipment maintenance. The technician works under general supervision and may assist other maintenance staff as needed.

QUALIFICATIONS:

- High School diploma or GED required.
- Some previous general maintenance experience preferred
- Must possess a valid North Carolina driver's license

ESSENTIAL JOB FUNCTIONS:

- Performs skilled and semi-skilled painting tasks in the removal of existing paint, preparation of surfaces to be painted and the application of a variety of surface materials with either a brush or roller.
- Performs basic carpentry tasks to include hanging banners, paper towel/tissue dispensers, soap dispensers, pictures, etc.
- Perform basic masonry and concrete repairs to buildings and grounds.
- Mows grass, trims shrubbery and performs other grounds maintenance duties as needed.

- Assist with delivery of custodial supplies and equipment to all school locations.
- Assist with the pickup and delivery of surplus materials/equipment to warehouse and/or other designated school locations.
- Perform minor repairs on custodial and lawn equipment as needed.
- Assist other maintenance employees with completion of work orders as needed.
- Respond to after-hours emergencies as requested.
- Willingness to accept and fulfill additional assignments as requested by immediate supervisor or maintenance director.

WORKING ENVIRONMENT:

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity. Work in this classification is considered light physical work requiring the exertion of up to 20 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects. Generally, the job requires sitting, walking, and standing. This job is performed in a generally clean and healthy environment.

Employment will require extensive background check.