



## Richmond County Schools

Dr. Joe Ferrell, Superintendent  
118 Vance Street, Hamlet, North Carolina 28345  
Phone: 910-582-5860

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**POSITION:**                      **CARPENTER II**

**REPORTS TO:**                Principal

**JOB DESCRIPTION:**

The Richmond County Schools' Carpenter II Instructor is responsible for performing all levels of carpentry work to include maintenance, repair, modification, installation, and construction of wooden and related structures in school buildings and on school grounds.

**QUALIFICATIONS:**

- High School diploma or GED required
- Considerable and progressively advanced experience in carpentry or equivalent combination of education and experience
- Possess a valid North Carolina driver's license with acceptable driving record

**ESSENTIAL JOB FUNCTIONS:**

- Determine appropriate materials and quantities needed for carpentry projects
- Request and manage materials and supplies for assigned instructional tasks
- Demonstrate marking, cutting, and assembling techniques using various materials
- Instruct students on cutting and shaping materials to meet specific project specifications
- Guide students in assembling prepared materials accurately and safely
- Teach methods for verifying alignment fit, and accuracy of carpentry products
- Provide instruction on installing and repairing glass and other structural components

- Ensure safe operation of hand tools, power tools, and job-specific equipment
- Model and enforce safety procedures, including working at heights and in varied environments
- Maintain a clean, organized, and hazard-free instructional workspace
- Teach students to read and interpret blueprints, sketches, and technical drawings
- Emphasize the importance of accurate measurements and arithmetic calculations in carpentry
- Perform additional instructional duties as assigned by the supervisor or designee

### **WORKING ENVIRONMENT:**

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity. Work in this classification is considered light physical work requiring the exertion of up to 20 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects. Generally, the job requires sitting, walking, and standing. This job is performed in a generally clean and healthy environment.

**Employment will require extensive background check.**