



Richmond County Schools  
Dr. Joe Ferrell, Superintendent  
118 Vance Street, Hamlet, North Carolina 28345  
Phone: 910-582-5860

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**POSITION:**                    **CHILD NUTRITION EQUIPMENT TECHNICIAN**

**REPORTS TO:**                Director of Child Nutrition

**JOB DESCRIPTION:**

The Child Nutrition Equipment Technician is responsible for the repair and preventative maintenance of all refrigeration and commercial kitchen equipment used in school nutrition programs. This role ensures that all equipment operates safely, efficiently, and in compliance with health and safety standards. The technician will work independently and collaboratively to support the operational needs of school kitchens across the district.

**QUALIFICATIONS:**

- High school diploma or equivalent
- Valid North Carolina Refrigeration Contractors License
- Minimum 5 years of successful experience in refrigeration
- Valid North Carolina Driver's License

**ESSENTIAL JOB FUNCTIONS:**

- Perform repairs and preventative maintenance on refrigeration systems
- Service and maintain commercial kitchen equipment including ovens, steamers, and heating units
- Clean compressors and replace filters as needed
- Clean, service, and change filters on ice machines

- Complete and submit work orders in a timely and accurate manner
- Obtain three vendor quotes for parts and coordinate ordering through the Child Nutrition Office
- Recommend contract services and equipment purchases to the CN Director
- Attend workshops and seminars to enhance technical skills and job performance
- Maintain a clean and safe work environment in all service areas
- Coordinate and oversee subcontractors when necessary
- Communicate equipment issues and repair needs in writing to supervisors
- Assist with other equipment repair needs as assigned
- Promote a positive image of the Child Nutrition Department and serve as a team player and role model

### **WORKING ENVIRONMENT:**

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity. Work in this classification is considered light physical work requiring the exertion of up to 20 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects. Generally, the job requires sitting, walking, and standing. This job is performed in a generally clean and healthy environment.

**Employment will require extensive background check.**