



Richmond County Schools

Dr. Joe Ferrell, Superintendent
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Phone: 910-582-5860

POSITION: **NC PRE-K ACADEMIC COACH**

REPORTS TO: Assistant Superintendent of Curriculum and Instruction/Principal

JOB DESCRIPTION:

An NC Pre-K academic coach works to support NC Pre-K teachers to implement the preschool curriculum, while using *Teaching Strategies* to support formative and summative assessment. The NC Pre-K academic coach will help the teachers prepare for and implement high-quality learning centers and support best instructional practices. In addition, they improve student achievement through coaching and supporting data driven instruction. An NC Pre-K academic coach has exceptional interpersonal skills, knowledge of pedagogy and content to assist teachers' classroom practices in all subject areas. An NC Pre-K academic coach will also be heavily involved in LETRS onboarding, implementation and ongoing refinement.

QUALIFICATIONS:

- Must have 5 years of experience as an NC Pre-K teacher and BK certification.

ESSENTIAL JOB FUNCTIONS:

- Collaborate with all PLC teams to strengthen curriculum alignment and instructional practices
- Facilitate focused study of content standards and effective teaching strategies

- Analyze student work, assessments, and data to improve instructional decision-making
- Promote a supportive environment that encourages teacher collaboration and risk-taking
- Empower teachers to design engaging lessons aligned with district initiatives
- Guide teachers in interpreting and using student data to inform instruction
- Support differentiation of instruction using formative and summative assessment data
- Assist in developing assessments that align with standards and pacing guides
- Provide instructional resources and strategies based on data analysis
- Lead and support school and district-level professional development initiatives
- Stay current with best practices through ongoing professional learning
- Meet regularly with school and district leaders to align coaching efforts with identified needs
- Model professionalism, maintain confidentiality, and support district instructional goals
- Perform other duties and responsibilities related to the academic coach position as assigned by supervisor

WORKING ENVIRONMENT:

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity. Work in this classification is considered light physical work requiring the exertion of up to 20 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects. Generally, the job requires sitting, walking, and standing. This job is performed in a generally clean and healthy environment.

Employment will require extensive background check.