



## Richmond County Schools

Dr. Joe Ferrell, Superintendent  
118 Vance Street, Hamlet, North Carolina 28345  
Phone: 910-582-5860

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### **POSITION:**

**ELEMENTARY ACADEMIC COACH**

### **REPORTS TO:**

Assistant Superintendent of Curriculum and Instruction/Principal

### **JOB DESCRIPTION:**

An academic coach works to support teachers implementing content standards using best instructional practices. In addition, they improve student achievement through coaching and supporting data driven instruction. An academic coach has exceptional interpersonal skills, knowledge of pedagogy and content to assist teachers' classroom practices in all subject areas.

### **QUALIFICATIONS:**

- High School Diploma or equivalent
- Bachelor's degree from an accredited institution
- Must have 5 years of teaching experience or a principal recommendation letter.

### **ESSENTIAL JOB FUNCTIONS:**

- Collaborate with all PLC teams to strengthen curriculum alignment and instructional practices
- Facilitate focused study of content standards and effective teaching strategies
- Analyze student work, assessments, and data to improve instructional decision-making
- Promote a supportive environment that encourages teacher collaboration and risk-taking
- Empower teachers to design engaging lessons aligned with district initiatives
- Guide teachers in interpreting and using student data to inform instruction
- Support differentiation of instruction using formative and summative assessment data
- Assist in developing assessments that align with standards and pacing guides

- Provide instructional resources and strategies based on data analysis
- Lead and support school and district-level professional development initiatives
- Stay current with best practices through ongoing professional learning
- Meet regularly with school and district leaders to align coaching efforts with identified needs
- Model professionalism, maintain confidentiality, and support district instructional goals
- Perform other duties and responsibilities related to the academic coach position as assigned by supervisor

### **WORKING ENVIRONMENT:**

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity. Work in this classification is considered light physical work requiring the exertion of up to 20 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects. Generally, the job requires sitting, walking, and standing. This job is performed in a generally clean and healthy environment.

**Employment will require extensive background check.**