

Memorial High School

2025-26 Family & Student Guide



MISSION

It Matters.

VISION

Preparing all students for their future by creating a culture of learning focused on academics, accountability, and community.

ACADEMICS

Graduate
Achievement
Critical Thinking
Assessment
Literacy
Writing

ACCOUNTABILITY

Show Up
Responsibility
Honesty
Self-Advocacy
Collaboration

COMMUNITY

Partnership
Family Engagement
Empathy
Respect
Gratitude
Courage

CHARGER CREED

I am a Memorial Charger, a living part of a proud tradition. These are my Charger Values:

C ourage	I face my fears, do the right thing and encourage others to do the same.
H onesty	I am true in my words and deeds.
A chievement	I put forth maximum effort to get where I belong.
R espect	I show respect for others, their property, and myself.
G ratITUDE	I show appreciation to those helping me better myself.
E mpathy	I strive to understand others, to see life through their eyes.
R esponsibility	I meet my obligations, I take ownership of my life.

I am a Memorial Charger. These are my values.

ALMA MATER

*Firmly founded, Alma Mater
Ever true we'll be
Here within our halls of learning
Pledge we loyalty
We'll sing your praises
Speed them onward
To the world proclaim
That we'll always shield and cherish
Memorial High School's Name*

MEMORIAL FIGHT SONG

Memorial, Memorial, to you we will be true,
We'll fight, we'll fight with all our might
for our red, white, and blue.
With pride and joy within our hearts
our flag will always fly. Memorial, Memorial
until the day we die.

Our victories we proudly show
to those who may deny.
Memorial, Memorial, our honors we hold high.
in memory of those who died
to keep our ideals strong.
Memorial, Memorial, forever will live on.

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While this guide does not include every scenario that you may encounter, it is an easy quick reference guide for the most frequently asked questions and incidents.

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Welcome to Memorial High School!

I hope you're enjoying a safe and restful summer! As we gear up for the 2025–26 school year, I wanted to take a moment to introduce myself. This will be my seventh year at Memorial and my second full year as Principal. I truly love what I do, and I'm here because your child—and their success—matters deeply to me.

Last year, our staff and students worked incredibly hard to improve our school's State Report Card grade. We're proud to share that we moved from an "F" to a "D"—a big step forward, and a sign that we're on the right track. While we still have work to do, we're building on that momentum. This year, we'll continue to strengthen the systems we put in place and focus on key areas like improving attendance, supporting our English language learners, and deepening our partnership with parents and the community.

Most importantly, **we need you**. Your involvement makes a huge difference in your child's education. Whether it's joining the PTA, volunteering, reading our monthly newsletter, signing up for Talking Points, or keeping an eye on grades through our parent portal—staying connected helps us support your student better. Please don't hesitate to check in with teachers or reach out to our counselors if your child needs extra help.

We hope to see you at Charger Connect, August 14th, 4-7pm. I am looking forward to an exciting new year!

Principal Brown

Administrative Contacts

Principal	<i>Michelle Brown</i>	918-833-9635	brownmi4@tulsaschools.org
Assistant Principal	<i>Cheianne Ivy</i>	918-833-9622	harpech@tulsaschools.org
Assistant Principal	<i>Isaac McCann</i>	918-833-9612	mccanis@tulsaschools.org
Assistant Principal	<i>Alvin Okonkwo</i>	918-833-9693	okonkal@tulsaschools.org
Discipline Dean	<i>Steve Moss</i>	918-833-9621	mossst@tulsaschools.org
Athletic Director Discipline Dean	<i>Mark Dover</i>	918-833-9623	doverma@tulsaschools.org
Attendance Dean	<i>Irving Peralta</i>	918-833-9679	peralir@tulsaschools.org

Counselors:

Freshmen - 9	<i>Jodi Jones</i>	918-833-9634	jonesjo3@tulsaschools.org
Sophomore - 10	<i>Desiree Helm</i>	918-833-9642	helmde@tulsaschools.org
Junior - 11	<i>Ashley Miller</i>	918-833-9638	Will update once we have it
Senior - 12	<i>Emma Grantham</i>	918-833-9652	grantem@tulsaschools.org
College & Career Advisor	<i>Bonnie Dickson</i>	918-833-9656	dicksbo@tulsaschools.org
Social Worker	<i>Shea Green</i>	918-833-9627	greendo@tulsaschools.org

Other Important Contacts:

Special Education	<i>Loretta Palmore</i>	918-833-9600	palmolo@tulsaschools.org
504	<i>Desiree Helm</i>	918-833-9642	helmde@tulsaschools.org
English Language Learners	<i>Maya Thomas</i>	918-833-9600	thomama@tulsaschools.org

Communication

Our commitment to you is that whether through email or phone, we will make every effort to return your email or call within 24 hours.

Grades: If you have a question or complaint about your student's grade or assignment, please reach out to the teacher first. If you are unable to reach an agreement or understanding with the teacher then contact an administrator.

Attendance: If your student is struggling with tardies, skipping, or absences then reach out to the teacher or an attendance dean.

Athletics: Please reach out to the coach first and if you are unable to resolve the issue or receive an answer then reach out to our Athletic Director.

Mental Health/Support: If your student needs counseling services or support with housing, food, clothing or conflict resolution then please reach out to our Social Worker.

Bullying: If your student is experiencing bullying or incidents that are concerning, please contact our Discipline Deans.

PowerSchool: Please call the Main Office if you need assistance with Parent PowerSchool log-in.

Daily Schedules

Daily Bell Schedule for 2025-26

Memorial High School

Mon, Tue, Thu & Fri		Wed Advisory	
1	8:30 – 9:30	1	8:30 – 9:10
2	9:35 – 10:25	2	9:15 – 9:55
3	10:30 – 11:20	3	10:00 – 10:40
4	11:25 – 12:15	Adv/Act/Pep	10:45 – 12:00
1 st Lunch A	12:15 – 12:40	4	12:05 – 12:45
5A	12:45 – 1:45	1 st Lunch A	12:45 – 1:10
5B	12:20 – 1:20	5A	1:15 – 2:05
2 nd Lunch B	1:20 – 1:45	5B	12:50 – 1:40
6	1:50 – 2:40	2 nd Lunch	1:40 – 2:05
7	2:45 – 3:35	6	2:10 – 2:50
		7	2:55 – 3:35

Attendance

Student Arrival: Classes begin at 8:30am. Doors will open at 8:00am every morning. In case of inclement weather the doors will open at 7:45am. Students will be allowed in the cafeteria and gym. Students will be released to 1st period at 8:20am. Students arriving after 8:30am will need a tardy slip. Students arriving after 8:45am will be marked “absent” for the remainder of 1st period.

Student Departure: Classes end at 3:35pm. All students must be out of the building by 3:45pm unless attending detention or Homework Help.

Check-Out: Parents/guardians must come to the Main Office to check students out of school. Parents/guardians must have an ID. Only adults listed on the student’s PowerSchool can check students out of school. The latest a student can be checked out is 3:15pm.

Attendance: Students who miss 10 or more days of class are subject to failing the course. A parent meeting is required at 12 absences. Students with chronic absenteeism are subject to

having their transfer revoked. Attendance can affect athletic eligibility, field trip participation, and negatively impact a student's chance of admission into Tulsa Tech and TCC programs.

Opening Outside Doors: All visitors and students must enter the building through the main doors. Any student caught opening an outside door for any person will be subject to disciplinary action up to suspension.

Skipping Class/Leaving without Permission: Students skipping class or leaving a class without permission will receive consequences that include lunch detention, before/after school detention, Saturday School, TRAICE (in school suspension), and suspension.

Closed Campus: We are a closed campus. Students cannot leave campus for any reason unless a parent/guardian checks them out. Students leaving campus without parental consent during the day will receive disciplinary action up to and including suspension.

Dress Code

Clear Back Packs: All backpacks must be clear.

Student ID: Student IDs must be worn at all times.

Logos/Advertisements/Illustrations: Cannot represent illegal substances, alcohol, tobacco, vapes, paraphernalia, sexual content, or gang affiliation.

Tops:

- ☐ Sleeveless tops/dresses must go to the edge of the shoulder (2" shoulder width).
- ☐ NO tank tops, spaghetti straps, strapless, halter, etc.
- ☐ Must cover the entire back, stomach, and waistline.
- ☐ No see through clothing without a shirt underneath.
- ☐ Neckline must not show cleavage or undergarment.

Bottoms:

- ☐ Shorts/Skirts must reach fingertip length with arms by side.
- ☐ Skin above the fingertips should not show (ripped jeans, holes, etc.).
- ☐ Undergarments must be covered.

Dress Code Violations:

- ☐ Students will be asked to change (if they brought a change of clothes) or they will be sent to TRAICE and a parent will be notified.

- ☐ Students who were allowed to change and then later are found back in dress code violation will be sent to TRAICE and a parent will be notified.
- ☐ We will not supply clothes to avoid TRAICE.

Discipline / Behavior

While this is not a complete list of behavioral expectations, these are the most commonly asked about or experienced behavioral issues.

IDs: Students must wear and display IDs at all times when all school property (including games, events, clubs, etc.). Students must identify themselves when asked by a school employee.

Weapons Detection System (WDS): Our WDS is used daily at the start of school and at random points during the day. Depending on the strength of a WDS signal a student and their belongings are subject to being searched.

Search & Seizure: Students have no right of privacy in the contents of their lockers, desk or other school property. If there is reasonable suspicion, TPS has the authority to detain, search, or authorize the search of any student or property in the possession of the student for weapons, substances, intoxicating beverages, wireless devices, or stolen property.

Tobacco/Vapes: We have a no-tolerance policy regarding the possession of or the use of tobacco, vapes, and/or related paraphernalia. Any student found in possession of or in use of tobacco, vapes, and/or related paraphernalia will receive consequences and TPS Campus Police or Tulsa Police Department may be notified and a \$100.00 ABLE ticket will be issued.

Alcohol & Illegal Substances: We have a no-tolerance policy regarding the possession or use of alcohol, illegal substances or related paraphernalia. Any student found in possession of or in use of alcohol, illegal substances, or related paraphernalia will receive consequences and TPS Campus Police or Tulsa Police Department will be notified.

TRAICE (in-school suspension): If a student is assigned TRAICE, the student will be required to do the following:

- ☐ Turn in their cell phone (smart devices) to the TRAICE teacher (items will be returned at the end of the day).
- ☐ Complete work for each course they are enrolled in.
- ☐ Follow the rules and expectations of TRAICE or they will be suspended.

Skateboards/Roller Blades/Skates: are not permitted at school.

Portable Speakers: are not allowed to be played at any time during the school day including lunchtime, hallways, before school and dismissal.

Headphones/Earbuds: *Awaiting further guidance from our district due to a new State Law for the 25-26 school year. This section will be revised prior to the start of school.*

Restrooms: All restrooms will be available for student use during passing periods when permitted. Once each class period has started restrooms will be locked with the exception of one set of restrooms outside of the Attendance Dean's office. This policy is to create a safer environment for our students by decreasing skipping, vaping, alcohol/drug use, fighting, etc.

Fighting: Students who fight will be suspended a minimum of 10 days and will be referred to TRAICE Academy (TPS Alternative School). TRAICE Academy is located at 2740 East 41st Street North and transportation is not provided. If a student is experiencing a problem, they should let ANY adult in our building know or seek the assistance of a counselor for mediation.

Recording Fights: Students who are caught recording fights will receive 5 days in TRAICE.

Lunch

No Food Deliveries: The school will not accept any food deliveries for students. Any delivery driver on property will be asked to leave the campus. Students ordering food will be subject to consequences. The only exception to this rule is "Door Dash Days" (see below).

Door Dash Days: If there have been no fights for the week, students will be able to participate in "Door Dash Days" on Fridays and food deliveries will only be accepted during student's assigned lunch time.. Any deliveries outside of that time will be denied.

Lunch Forms: This is a very important part of the funding our school receives. Lunch forms can be completed online by visiting tulsaschools.org and reviewing the parent tab.

All students are expected to turn in a school lunch form whether or not they qualify for free/reduced lunch or plan to eat cafeteria food.

Lunch Procedures: Students must remain in the cafeteria. Students are not allowed in the hallways. Students who eat lunch in a classroom must have a pass from the teacher in order to leave the cafeteria. Students may not leave campus.

Cell Phones

Our cell phone policy is currently under review. The state passed a new law prohibiting the use of any electronic devices in school at any time. This section will be updated prior to the start of school. What is below was our policy for last school year.

While cell phones are a valuable part of our society, they can be a distraction in the classroom.

Policy: Applies to phones, earbuds, headphones, watches, etc.

- ☐ No use during classroom time. This includes during work time and after you have finished your assignment.
- ☐ No use during testing.
 - ☐ During PSAT, ACT, MAP, State and AP testing – students are required to turn in their cell phone in the testing room and will receive their device(s) once testing has finished for ALL students.
- ☐ Silence notifications during class time.
- ☐ Audio should never be played where others can hear it.

Consequences: (reset daily)

1. Verbal warning.
2. Student places phone on teacher's desk/designated area and picks it up at the end of class.
 - a. If an administrator is called because the student will not turn over the phone to the teacher than the phone will be collected and held until the end of the day.
3. Sent to Discipline Dean and referral submitted.

Academics

We are committed to improving our students' academic success and performance. This year we have invested in remediation, intervention, and preparation.

Remediation: Students who are performing below basic in reading are required to have a Reading Intervention class.

Intervention: All 9th and 10th grade students will receive interventions in reading once a week for 45 minutes. They will use a program called Exact Path which provides students with mini-lessons and tasks based on what they are struggling with. Students will receive a grade in their Advisory class for this.

Preparation: All 11th grade students will receive ACT Test Prep and State Test Prep lessons in all their Advisory class one day a week. Students will receive a grade for this work.

Dual Enrollment: Students have the opportunity to be enrolled in Tulsa Tech or Tulsa Community College courses their 11th and 12th grade years. Students must meet the admission requirements of those schools. This is free for students and transportation is provided. Please speak with Mrs. Bonnie Dickson in the Academic Office if you are interested.

Advisory: Advisory class is a requirement for all students one day per week. Students do receive a grade for this course and it does count towards their GPA and graduation credits. Students will complete their ICAP requirement for graduation through the Advisory Course.

Cornell Notes: All 9th, 10th, and 11th grade students are expected to take Cornell Notes in their English, Math, Science and Social Studies courses. These notes are to be kept in a spiral notebook and are for a grade.

****9th & 10th Grade Grading Policy**:**

DUE DATE – date the assignments are due. Completed assignments will earn no less than 50%.

NUCLEAR DUE DATE – This is the last day that students can turn in late/missing assignments. One letter grade deduction will be given.

LATE WORK – Is any assignment that was turned in between the “Due Date” and the “Nuclear Due Date”.

Grades / Graduation

- Students must earn credits to graduate high school.
- The state and district determine what credits and how many are needed.
- Students must earn a letter grade 'D' or higher to earn credit.
- If a student fails a course, they will have to repeat the course to earn credit towards graduation.
- In addition to a specific number of credits students must have the following completed to graduate (per OK law):
 - CPR
 - Personal Financial Literacy
 - ICAP (Individual Career & Academic Plan)
 - ACT or SAT
 - US History State Test
 - Science State Test
 - Civics Exam (passed with 60% or higher)
 - FAFSA
- Students who do not graduate high school in 4 years will not be eligible to attend a 5th year at Memorial High School. They will attend an alternative high school with TPS.
- To review your students' graduation plan, please contact their counselor.