Dear Briarwood Families,

We hope this letter finds you and your family in good health this summer. As we strive to maintain accurate and up-to-date records at Briarwood Christian School, we kindly request your assistance updating your **FACTS Family Portal**. All information is stored within FACTS - you do not need to contact the school to provide this information.

**Student Health and Safety:** Updated health and medical information, including allergies, chronic conditions, and medication requirements, allows us to provide a safe and nurturing environment for your child. It helps us ensure that our staff members are adequately informed and prepared to address any health concerns that may arise during school hours. The FACTS management system is **the only way we have access to reach you in an emergency**.

**Contact information:** Please be sure to update any changes to your contact information (address, email address, phone, emergency contact information, etc.)

**Step I: Update Information on FACTS**

The direct link to updating your account can be found here.
The district code for Login is **BCS-AL**.

We suggest doing this from a **computer vs your phone** as the medical information, emergency contact information, transportation, and custodial information you provide are essential to the well-being of your student at Briarwood Christian School.

We sincerely appreciate your cooperation and prompt attention to this matter. Your contribution to updating your FACTS Family Portal will greatly benefit our entire school community and help us maintain effective communication and support for all our students and families.


Warm regards,
BCS Administration