

**Meeting Minutes for ELAC Meeting
November 8, 2024**

1. Call to order at 9:00am.
 - a. SSA Alvarez and Ruth Gaer welcomed back our returning members and welcomed DELAC president Vanessa Estrella.
2. Committee went over last meeting's minutes.
 - a. Mayra Zamora made a motion to approve the minutes.
 - b. Rosie Mora seconded the motion to approve the minutes.
 - c. Minutes were approved.
3. SSA Alvarez discussed the importance of regular school attendance (Saturday School, Tardies, Champions for Children)
 - a. SSA Alvarez reminded parents that it is important to bring their student to school every day and if they don't, they must remember to notify the office.
 - b. SSA Alvarez also brought up the importance of being on time to class and to remind their students to use nutrition and lunch time to socialize and not passing period.
 - c. SSA Alvarez also took the time to invite families to sign up for Champions for Learning conference. SSA Alvarez explained to them what it was and gave them flyers with the QR Code.
4. SSA Alvarez invited parents to fill out our needs assessment that will be presented to the school site council
 - a. Parents took about 10 minutes to fill it out
5. Ruth Gaer took the time to go over the presentation about Parks' comprehensive school safety plan
6. SSA Alvarez then spoke to the parents about the ELD program that is in place here at Parks
 - a. All students who scored a 1 or 2 on the ELPAC or are newcomers take an EL essentials class that takes place of 1 elective
 - b. Students use LEXIA- computer program for vocabulary/phonics & Ballard and Tighe is the textbook used
 - c. Explained to parents the process of tutorials and how their students can get stamped by their ELA teacher to receive extra support on Mondays and Fridays
7. Ruth Gaer then explained a few extra points about EL students
 - a. Students are identified as an ELL student by the home language survey when they register for school the first time.
 - b. Reclassification Process
 - c. ELPAC Test will be in Feb/March
8. DELAC Representative Mayra Zamora and Ruth Gaer spoke to parents about what DELAC meetings consist of and the importance of it
 - a. Invited parents to the next meeting on December 6 at Pacific Drive

9. SSA Alvarez and Ruth Gaer gave parents the opportunity to bring up any comments or ideas for topics for next meeting
 - a. No parent had any comments or suggestions
10. Meeting was adjourned at 10am
 - a. Rocio Moreno motioned to adjourn
 - b. Vanessa Estrella seconded the motion to adjourn meeting