

APPROVED

MINUTES OF THE SAN MATEO COUNTY BOARD OF EDUCATION

Meeting Date:	June 26, 2024
Meeting Location:	San Mateo County Office of Education 101 Twin Dolphin Dr. Redwood City, California 94065
Board Members Present:	Susan Alvaro, Jim Cannon, Beverly Gerard, Ted Lempert, Hugo Torres
Board Members Absent:	Chelsea Bonini, Hector Camacho, Jr.
County Attorney Present:	Lisa Cho, Deputy County Attorney
Staff Officials Present:	Nancy Magee, Secretary; Jennifer Perna, Executive Assistant
Other Staff Present:	Kevin Bultema, Marco Chávez, Lisa Cho, Niambi Clay, Patricia Love
Youth Commission Liaison Present:	Bethany Zhao (remote, left at 7:56 p.m.)

1. **OPENING ITEMS**

A. Call to Order

Board Vice President Hugo Torres called the meeting to order at 7:01 p.m.

B. Approval of Agenda

After a motion by Board Member Gerard and a second by Board Member Lempert, the June 26, 2024, agenda as presented was approved by a vote of five in favor (Alvaro, Cannon, Gerard, Lempert, and Torres) and two absent (Bonini and Camacho).

2. **PUBLIC COMMENT**

Superintendent Magee reported a comment had been submitted electronically in advance of the meeting from Teresa Mendivil, AVID interpreter.

3. **EMPLOYEE OF THE MONTH**

- A. June 2024 Employee of the Month Jeremy Del Carpio, Educational Data Analyst, Educational Services Division

Board Vice President Torres recognized the June 2024 Employee of the Month Jeremy Del Carpio, Educational Data Analyst, Educational Services Division, and honored him on behalf of the Board.

4. **APPROVAL OF MINUTES**

- A. June 12, 2024, Regular Board Meeting

After a motion by Board Member Alvaro and a second by Board Member Gerard, the Minutes of the June 12, 2024, Regular Board Meeting were approved by a vote of five in favor (Alvaro, Cannon, Gerard, Lempert, and Torres) and two absent (Bonini and Camacho).

5. **CONSENT AGENDA**

- B. Receive Staffing Reports
C. Approve 2024-2025 Consolidated Application for Funding (ConApp) Through Consolidated Application Reporting System (CARS)
D. Adopt Joint Resolution No. 24-38 Honoring Alicia Galicia on Her Retirement
E. Adopt Joint Resolution No. 24-39 Honoring Karen Breslow on Her Retirement

After a motion by Board Member Gerard and a second by Board Member Alvaro, the Consent Agenda was approved by a vote of five in favor (Alvaro, Cannon, Gerard, Lempert, and Torres) and two absent (Bonini and Camacho).

6. **LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)**

- A. Receive San Mateo County Office of Education's 2024-2025 Proposed Local Control and Accountability Plan (LCAP)

Joy Dardenelle, Executive Director, District Improvement and Support, Educational Services Division, and Dhanya Unni, Executive Director, District Business Services, Business Services Division, presented the San Mateo County Office of Education Annual Summary Report for Local Control and Accountability Plan (LCAP) implementation.

Board Member Alvaro congratulated Executive Director Unni and noted Executive Director Dardenelle's expertise is invaluable. She referred to Goal 4, supports for special education, and asked if this has been applicable in the past. Executive Director Dardenelle explained students with individualized education plans (IEPs) have not been included in the LCAP's unduplicated student groups.

LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP) (continued)

In response, the Systems for District Improvement team worked closely with the Special Education Local Plan Area (SELPA) because the SELPA also monitors conditions for students. The Systems for District Improvement and SELPA teams wanted to take the opportunity to work together across departments within the County Office and across districts and build relationships.

Board Member Alvaro described how many, if not most, of the unduplicated student groups include students with IEPs, so this will be a different way of looking at some of the same students.

Board Member Lempert thanked the team for the critical work they are doing on the frontlines, working with districts and holding them accountable. He discussed concerns that Local Control Funding Formula (LCFF) funding is being used for district-wide expenses rather than the specific student groups for which it is designated. He asked if the team shared that concern. Executive Director Dardenelle said the LCAP authorizes the team to engage in conversations with districts about what they are doing in service of specific groups of students versus all students. She said this includes talking with districts about how funds are allocated. Additionally, the Business Services team reviews the percentages districts are supposed to meet in their supplemental supports for students. This ensures both a program check and a fiscal check are embedded in the LCAP review process.

B. Receive Report on Local Control and Accountability Plan (LCAP) Indicators

Sarah Notch, Executive Director, Center for Access and Engagement, Educational Services Division, reported on the LCAP Indicators.

There were no questions from the Board.

C. Discuss/Act on San Mateo County Office of Education's 2024-2025 Proposed Local Control and Accountability Plan (LCAP)

Sarah Notch, Executive Director, Center for Access and Engagement, Educational Services Division, provided a brief overview of the final 2024-2025 proposed LCAP.

Superintendent Magee noted in the Budget Overview for Parents, the team provided a clear explanation about SMCOE funding and how the total dollar amount of the County Office budget has little relevance to the school program funding. The overview also includes an explanation about how the County Office is annually required by law to return excess property tax dollars to the state. The amount of SMCOE's local property tax revenue targeted for education to be returned to the state in 2024-2025 is \$34,292,807. This information is included so parents know that almost \$35 million of the total revenue of the County Office is returned to the state as excess property tax.

There were no questions from the Board.

After a motion by Board Member Gerard and a second by Board Member Alvaro, the San Mateo County Office of Education's 2024-2025 proposed LCAP was approved by a vote of five in favor (Alvaro, Cannon, Gerard, Lempert, and Torres) and two absent (Bonini and Camacho).

7. EDUCATIONAL SERVICES DIVISION

A. Discuss/Act on 2024 Triennial Countywide Plan for the Provision of Educational Services to Expelled Students

Superintendent Magee provided information on services for expelled students in San Mateo County.

Board Member Alvaro asked about reporting from individual districts and the lack of breakdown of students, for example students who are economically disadvantaged or have IEPs. Superintendent Magee explained there is no requirement for districts to include that information. Board Member Alvaro asked if they know that information. Superintendent Magee confirmed that districts know the demographic information, and it is included in other reports.

Board Member Alvaro asked about the enrollment of 165 students at our programs. Superintendent Magee clarified over the course of a year, any student who enters Hillcrest is counted. Board Member Alvaro asked if students can be counted a second time if they come back. Superintendent Magee confirmed they could. Board Member Alvaro noted a student who attends Hillcrest, Gateway, and then Hillcrest again would count as three students. Superintendent Magee agreed that was accurate; the count goes up each time a student enrolls.

After a motion by Board Member Cannon and a second by Board Member Lempert, the 2024 Triennial Countywide Plan for the Provision of Educational Services to Expelled Students was approved by a vote of five in favor (Alvaro, Cannon, Gerard, Lempert, and Torres) and two absent (Bonini and Camacho).

8. BUSINESS SERVICES DIVISION

A. Discuss/Act on San Mateo County Office of Education's 2024-2025 Proposed Budget

Kevin Bultema, Deputy Superintendent, Business Services Division, provided a brief overview of San Mateo County Office of Education's 2024-2025 proposed Budget.

Board Member Cannon expressed his appreciation to the Business Services Division team for their efforts. He discussed how the County Office is in such solid condition with the budget.

After a motion by Board Member Gerard and a second by Board Member Alvaro, the San Mateo County Office of Education's 2024-2025 proposed Budget was approved by a vote of five in favor (Alvaro, Cannon, Gerard, Lempert, and Torres) and two absent (Bonini and Camacho).

9. OFFICE OF THE SUPERINTENDENT

A. Superintendent's Comments

OFFICE OF THE SUPERINTENDENT (continued)

Superintendent Magee wished upcoming happy birthdays to Randy Perez, Executive Director, Personnel Commission, on July 7, and Tami Moore, Associate Superintendent, Personnel Services, on July 8.

Superintendent Magee reported that through the Coalition for Safe Schools and Communities, and in partnership with San Mateo County Public Health, the County Office led a year-long strategic planning process around youth behavioral health. That report will be released publicly at the Coalition's annual breakfast at the end of September. Over the summer, the team will be working on communication tools and ways to deliver the report, intended to be an anchor document for all agencies and organizations in San Mateo County serving youth to help address the gaps in services around youth behavioral health. There were more than 100 stakeholders and partners involved in developing the plan, and it is grounded in equity goals.

The previous day, the Board of Supervisors took action on the final package for Measure K funding around children, families, and youth. Superintendent Magee noted she was surprised to see the United for Youth effort was allotted \$500,000 through Measure K to help uplift and support programs for youth behavioral health. She expressed her deep appreciation to the Board of Supervisors for prioritizing the needs of children and youth in the county.

10. CLOSED SESSION: INTERDISTRICT ATTENDANCE APPEAL 24-5 (IAA-24-5)

- A. Hear Interdistrict Attendance Appeal 24-5 (IAA-24-5) Filed on Behalf of a Student Currently Residing in the Cabrillo Unified School District, but Requesting to Attend School in the Woodside School District

At 7:56 p.m., Board Vice President Torres announced the meeting would move into Closed Session to hear Interdistrict Attendance Appeal 24-5 (IAA-24-5) filed on behalf of a student currently residing in the Cabrillo Unified School District, but requesting to attend school in the Woodside School District.

11. OPEN SESSION: REPORT ON CLOSED SESSION

- A. Report on Actions Taken in Closed Session

The Board reconvened in Open Session at 8:52 p.m.

Board Vice President Torres reported after a motion by Board Member Alvaro and a second by Board Member Lempert, IAA-24-5 was denied because a severe hardship was not demonstrated, by a vote of four in favor (Alvaro, Cannon, Lempert, and Torres), one opposed (Gerard), and two absent (Bonini and Camacho), by roll call vote.

12. BOARD MEMBERS

BOARD MEMBERS (continued)

A. Discuss/Act on CSBA's County Board Services Fee Invoice for 2024-2025 Membership

Superintendent Magee provided information on CSBA's County Board Member Services fee invoice for 2024-2025 membership.

Board Member Lempert asked if CSBA knows about the reduced amount. Superintendent Magee explained that CSBA agreed to reduce the amount for all county offices. Board Member Gerard added that CSBA knows there have been filings to form an Association for County School Boards outside of CSBA. CSBA has responded with the 25% decrease. She discussed the lack of transparency and that historically, with the California County Board of Education (CCBE), members knew what they were paying for. Board Member Gerard advised against paying the County Board Member Services fee.

Board Member Alvaro asked about the increase in CSBA membership fee. Superintendent Magee said that was not unusual. Board Member Alvaro asked if the annual payments for GAMUT and GAMUT Policy Plus were roughly \$7,000. Superintendent Magee confirmed that was accurate.

Board Member Alvaro shared she felt strongly it was unfair that county offices are being treated like local districts but being asked to pay 30% more. She discussed how this is a transitional year and asked if a final decision would be made later in the year. Board Member Gerard clarified that final decisions would be presented at the December Delegate Assembly meeting. Many county offices do not want to pay until they know what will be approved by the CSBA Board of Directors.

Board Member Alvaro asked what would happen if all charges were paid except the County Board Member Services fee. Board Member Gerard noted that CSBA is not explaining what county boards are receiving for the fee.

Board Member Alvaro suggested deferring the County Board Member Services fee until the end of the year when decisions are made. Board Member Gerard said there are some county boards not paying any fees until that time. Board Member Alvaro underscored the importance of remaining members in good standing with CSBA and to remain with GAMUT and the Educational Legal Alliance (ELA). However, the Board could defer payment on the surcharge until such time that county boards receive additional services.

Board Vice President Torres referred to the upcoming County Board Member Services Conference and asked if the Board was obligated to pay the County Board Member Services fee in order to allow Board members to attend. Deputy County Attorney Cho explained the invoice states that if CSBA membership fees are not paid, CSBA has the right to cancel registration for the CSBA Annual Conference. However, it does not have that language for the County Board Member Services Conference. Board Vice President Torres indicated that other than this issue, he would be comfortable deferring payment for the County Board Member Services fee. Deputy County Attorney Cho emphasized this was only a deferral of payment, and perhaps a cover letter could accompany the rest of payment. She reiterated the need to continue membership in CSBA and not lose access to GAMUT.

BOARD MEMBERS (continued)

Board Member Lempert suggested a deferment of payment without a specific timeframe, in case the situation changes throughout the fall. This is also cleaner language. Board Vice President Torres asked if there should be a deadline for CSBA to make decisions. Board Member Alvaro advised that not having a timeframe would allow for greater flexibility.

Deputy County Attorney Cho worked with the Board to fine tune the language of the motion with language regarding paying the entire GAMUT and GAMUT Policy Plus invoices in full, paying the CSBA and ELA memberships in full, and deferring payment of the County Board Membership Services fee until such time that CSBA clearly articulates the structure and services to be provided to county boards of education.

After a motion by Board Member Alvaro and a second by Board Member Gerard, the Board voted to pay the entire GAMUT and GAMUT Policy Plus invoices in full, pay the CSBA and ELA memberships in full, and defer payment of the County Board Membership Services fee until such time that CSBA clearly articulates the structure and services to be provided to county boards of education. The motion was approved by a vote of five in favor (Alvaro, Cannon, Gerard, Lempert, and Torres) and two absent (Bonini and Camacho).

B. Receive Reports from the Board Ad Hoc Subcommittees and Representatives

Board Member Alvaro reported that the upcoming visit of the YMCA Partnership Subcommittee to the YMCA camp had been postponed until the following month.

Board Member Gerard said that she and Board Vice President Torres attended that last Gateway Design Committee meeting the previous Monday. It was informative and interesting, and the Board will receive a report at the next meeting.

C. Suggested Topics for Future Board Agendas

Board Vice President Torres suggested a report on Artificial Intelligence (AI) regarding schools – what they are doing, what support they need, and what challenges are arising, so the Board can be aware of what they need to do.

D. Board Member Comments

Board Member Lempert

Board Member Lempert congratulated Board Vice President Torres on an excellent job presiding over his first meeting.

Board Member Cannon

Board Member Cannon had no comments.

Board Member Gerard

Board Member Gerard agreed that Board Vice President Torres did an excellent job.

BOARD MEMBERS (continued)

Board Member Gerard reiterated she attended the Gateway Design Committee meeting and was happy to participate.

Board Member Gerard shared she attended the CSBA transition group meeting earlier in the day. She will attend the County Board Member Services Conference committee meeting the following day and the handbook committee meeting the following week. She expressed her concerns about the conference because registration numbers are much lower than this time last year. There seems to be an issue with the title of the conference; many county offices and boards did not submit proposals because there was confusion about which conference it was and which form to fill out.

Superintendent Magee noted the County Office did submit a proposal after the deadline. Thanks to the efforts of the team, including Patricia Love, Executive Director, Strategy and Communications, the County Office will present on the science of reading and the screening for reading difficulties. She hopes more attendees sign up for the conference. Board Member Gerard agreed and noted the conference committee will have a lot to discuss.

Board Member Alvaro

Board Member Alvaro agreed that the County Board Member Services conference has been confusing.

Board Member Alvaro thanked Ms. Mendivil for her services and outstanding work translating for the Board.

Board Member Alvaro congratulated Board Vice President Torres on his excellent job at the meeting.

Board Member Alvaro expressed her excitement to see Youth Commission Liaison Zhao in three local newspapers discussing the situation with the Boys and Girls State conference. She noted that Youth Commission Liaison Zhao is well-spoken and articulate, and knows what needs to be done and how to do it. Board Member Alvaro said she was incredibly proud of her.

Board Member Alvaro wished Brian Wilson, Telecommunications/Network Analyst, Business Services Division, the best on his retirement, and thanked him for all of his quick assistance and expertise when she received spam emails.

Board Vice President Torres

Board Vice President Torres reported that two weeks ago El Concillio of San Mateo County unveiled their mural, which was done by the EPA Center Arts. Students were in attendance to showcase the mural, and it was a beautiful event. He shouted out Ana Angel Avendano, the Executive Director of El Concillio.

Board Vice President Torres shared the previous week he attended the 41st National Association of Latino Elected and Appointed Officials (NALEO) Conference. He was able to meet wonderful people and attend informative workshops, including one on AI. This topic sparks his curiosity, and he wants the Board to stay on top of the subject.

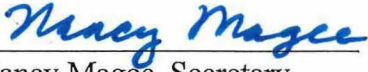
BOARD MEMBERS (continued)

Board Vice President Torres shared that on Monday Assemblymember Diane Papan led a reproductive rights rally in Redwood City. Many elected officials attended, and the Board of Supervisors donated \$1,000,000 to support the efforts.

Board Vice President Torres thanked Superintendent Magee for the invitation to the last Gateway Design Committee meeting. It was amazing to see the process come together, and he is excited to see where it is heading.

13. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:27 p.m. Board Vice President Torres announced the next regular meeting would take place on Wednesday, July 10, 2024, at 7:00 p.m.



Nancy Magee, Secretary
jlp