

FULLERTON SCHOOL DISTRICT**Regular Meeting of Board of Trustees****District Board Room****Tuesday, March 23, 1999****MINUTES****1. GENERAL INFORMATION****1a. CALL TO ORDER**

The regular meeting of the Fullerton School District Board of Trustees was called to order by President Marjorie Pogue on Tuesday, March 23, 1999 at 5:00 p.m. President Pogue led the Pledge of Allegiance to the flag.

1b. ROLL CALL

Board Members:

- Marjorie Pogue, President
- Hilda Sugarman, Vice President
- Ellen Ballard, Clerk
- Kim Guth, Member
- Robert Fislser, Member

Administration:

- Ron Cooper, Superintendent
- Karin Lynch, Assistant Superintendent, Administrative Services
- Linda Caillet, Assistant Superintendent, Educational Services
- Patricia Godfrey, Assistant Superintendent, Business Services
- Marie Sweet, Secretary to the Superintendent (Absent)

1c. PUBLIC COMMENTS

There were no public comments.

BOARD WORKSHOP ON MODERNIZATION

Dr. Godfrey began the discussion by reviewing Board capital facility desires determined at the December 18, 1998 Board meeting. Dr. Godfrey spoke about \$1.2 to \$1.7 million in potential construction inflation and that the District would need a COP (Certificates of Participation) of \$8 million to \$8.7 million. The Board discussed the desire to finish air

conditioning at remaining schools as well as consider doing the architectural and engineering for the remaining schools which would get the District in the Modernization pipeline again.

Dr. Godfrey stated that the District estimated \$60,000 for long-range planning (closer to \$80,000 or \$85,000 now); \$2.2 million was to expand Maple or Beechwood. On December 18 the District was discussing the need to size the COP, and the COP size is now at \$8.4 million spendable. The contracting for long-range facilities planning is underway.

Dr. Godfrey stated several school districts are reporting final construction bids 10% to 40% over estimate, an average of 15% to 20%. She explained it is important to try and make sure that when the District goes to bid and it is time to award bids, the District has money to move forward. Dr. Godfrey explained the District originally built in a 10% contingency for unexpected, and that with an abundance of Modernization projects out there, architects and colleagues are saying 15% for contingency (change orders) may be necessary.

Dr. Godfrey distributed to Board Members "Items Considered To Be Removed Or Not Added", a list of items the District is suggesting be deleted. Dr. Cooper and Dr. Godfrey stated the principals and the Director of Food Services are aware of the proposed reductions.

Dr. Godfrey commented the prior decision for the District to purchase and install markerboard was still the assumption.

Dr. Godfrey referred to the "Modernization Costs" spreadsheet that was faxed to Board Members the prior evening and how the scope of Modernization work was proposed to be reduced to \$25.5 million. She clarified that the current plans include painting, but not air conditioning multipurpose rooms.

Dr. Godfrey confirmed the District's intent to maintain the air conditioning systems at Golden Hill, Woodcrest, and Valencia Park if the systems were not replaced.

Jim Lucey, Director of Facility Services, indicated Maintenance and Operations would continue to repair the window systems at Valencia Park and Orangethorpe. Godwin Osifeso of NTD stated this could be added at the time bids come in.

Dr. Godfrey explained that the items deleted or not included in the Modernization project would be included in the facility needs assessment, and it is up to the Board to determine priorities. The Board will ask staff for input.

In response to Board questions about maintaining a high priority for the items not included in the final Modernization work, Dr. Godfrey and Jim Lucey indicated the Food Services flooring would try to be worked in internally as well as two window systems through deferred maintenance.

Trustee Ballard raised the question about pursuing asset management and the selling off of some property at Ladera Vista. She stated that a few years ago, there was a need to consider asset management and some other potential funding sources. Trustee Ballard asked why the District must ask everyone's permission to do what it wants with District property.

Dr. Cooper indicated the District has not recently pursued asset management. When the

previous study was done, there was concern from the community and school staffs about losing property. Dr. Cooper stated that in discussing the upcoming facility needs assessment the District does not have general fund money to respond to the needs in a significant way unless the community would approve a bond, or some other very significant resource became available.

In discussing revised Modernization funding considerations, Dr. Godfrey explained anticipated state income of almost \$19 million, the proposed \$25.5 million reduced scope, and the minimum net borrowing of \$6.6 million. This assumes that an additional 5% for a hot market and a 10% contingency is enough. Staff recommended a greater allowance for a hot market and contingency. Dr. Godfrey again reviewed Board capital facility desires expressed at the December 18, 1998 meeting.

Dr. Godfrey stated that staff's recommendation is for the Board to give themselves and the whole Modernization project more flexibility. She asked for Board consensus to reduce the scope of Modernization work and not to award the bid alternates. There was consensus of the Board. After the bids are awarded and projects have begun, the District then can ascertain the possible unexpected costs. By October, the Maple Expansion Committee is done, then the facility needs assessment and master plan should be complete by the end of October. Then in November/December, the Board can consider facilities. If any money is available, the Board could determine to return unused funds to investors.

Dr. Godfrey expressed the goal is to create the maximum flexibility in our COP payments. We are structuring COP's so that if the District only spends \$7 million and moves into summer of 2000, has paid everything and borrowed \$8.4 million, the District could return to the investors the \$1.4 million and reduce the District's annual payments after that. The District is structuring the maximum flexibility to try to fund a project of this size, to have the monetary buffer, and to be able to consider returning funds to investors to reduce the COP annual payment.

Trustee Ballard stated she felt more comfortable with this revised recommendation.

Trustee Sugarman stated it might be beneficial that the Board have the full scope of work to be bid even if it ended up not doing all the work. Dr. Godfrey indicated the current scope would be bid because to remove it from the drawings would be too expensive.

Trustee Guth asked what would be done if the lowest bid came in too high. Dr. Godfrey stated the lowest bid would be brought to the Board, and it is possible the recommendation could be to not award any bid if bids are too high.

Trustee Fidler asked about construction competition. John Gostomski from PCM3 stated that a lot of money is being thrown into the market from SB50 via local bonds.

Trustee Fidler commented on the last approved Interim Budget and an unencumbered \$10,000,000 balance. Dr. Godfrey explained that is a polaroid in time as of January 31. The Board has awarded salary contracts to classified employees. The teachers' contract is initially settled for the first year of a three-year contract, and the District is entering into COP payments. Projected income from the State is 4%, 2.3% next year, and 2.3% the next year. Income is less than the District's expenses that the District knows it is going to be

running, therefore, the District is intentionally deficit spending. It is at \$10,000,000 now, but will be spending that down when expenses exceed income annually. The 9710 account number this year does not reflect the deficit spending that the District has entered into now, that will be occurring in the next few years.

Dr. Godfrey stated staff recommends that on Tuesday, May 25, bids be shared at that time at a 5:00 p.m. Board Workshop. Then on June 8 at 6:00 p.m., the District will have an action item to award the contract.

The Board Workshop on Modernization concluded at 6:22 p.m.

The regular meeting of the Fullerton School District Board of Trustees was called to order by President Marjorie Pogue on Tuesday, March 23, 1999 at 7:04 p.m. Ruth Andrew from the Ebell Club led the Pledge of Allegiance to the flag.

INTRODUCTIONS

Harold Sullivan, principal at Laguna Road School, thanked and recognized the ladies of the Ebell Club who volunteer at Laguna Road on a daily basis. Mr. Sullivan introduced Mary Ajamian, Resource teacher, who praised the two groups of volunteers that assist with literacy, led by Jean Brown, and the learning disability program, led by Fran Stevens. Ms. Ajamian introduced Christopher Knowlton, 5th grade student at Laguna Road, who thanked and complimented the ladies from the Ebell Club who help him with reading and history. Ms. Ajamian also presented the representatives of the Ebell Club with a collage of pictures and phrases written by the students. President Pogue complimented Christopher Knowlton on his comments to the ladies of the Ebell Club.

Trustee Fislser stated that he feels a most valuable resource in the community are senior citizens and asked the Board to stand up in appreciation of the Ebell Club.

Jim Lucey, Director of Facility Services, honored Dan Looney, Maintenance Planner/Coordinator, for his outstanding service to the District. Mr. Looney has been with the District since 1981 in which time he has been promoted from Painter to Planner/Coordinator assisting in setting up the preventive maintenance program as well as coordinating remodeling and portable installations. Mr. Looney is currently project manager of the Beechwood school remodeling and has obtained certification as Inspector by the Division of State Architects.

2. CONSENT ITEMS

Moved by Kim Guth, seconded by Hilda Sugarman and carried unanimously that the Board of Trustees approve the Consent Items with the exception of Item 2n which President Pogue requested to be deferred to a future Board meeting.

2a. APPROVE MINUTES OF REGULAR BOARD MEETING

That the Board of Trustees approve the Minutes of the regular Board meeting on March 9, 1999 as corrected at the Board table (2a-7).

2b. APPROVE CERTIFICATED PERSONNEL REPORT

That the Board of Trustees approve the Certificated Personnel Report as submitted (New Hires, Extra Duty Assignments, End of Temporary Assignment, Variable Waiver Request, Reemployed Retiree).

2c. APPROVE CLASSIFIED PERSONNEL REPORT

That the Board of Trustees approve the Classified Personnel Report as submitted (Add Classifications, Administrative Leave, Decrease/Increase Hours, Leaves of Absence, New Hires, Remove Classifications, Remove from Catastrophic Sick Leave, Remove from Confidential Status, Resignations, Service Retirements, Step Raises, Terminations, Transfers, Upgrade Job Classification, Voluntary Demotions, and Working Out of Classification).

2d. APPROVE CLASSIFIED TUITION REIMBURSEMENT

That the Board of Trustees approve classified tuition reimbursement for Mario Avilez (\$114.96).

2e. APPROVE/RATIFY PURCHASE ORDERS

That the Board of Trustees approve/ratify purchase orders numbered 92203236, 922L0031 through 922L0032, 922M0398 through 922M0403, 922R2273 through 922R2441, 922S0171 through 922S0188, 922T0185, and 922X0205 through 922X0210 for 1998/99.

2f. APPROVE/RATIFY FOOD SERVICES PURCHASE ORDERS

That the Board of Trustees approve/ratify food services purchase orders numbered 989833 through 989901 for 1998/99.

2g. APPROVE/RATIFY WARRANTS

That the Board of Trustees approve/ratify warrants numbered 4377 through 4553 in the amount of \$332,821.07.

2h. APPROVE/RATIFY FOOD SERVICES WARRANTS

That the Board of Trustees approve/ratify food services warrants numbered 8057 through 8170 in the amount of \$118,137.05.

2i. ADOPT RESOLUTIONS

That the Board of Trustees adopt Resolutions 98/99-B36 through 98/99-B41 authorizing budget transfers and recognizing unbudgeted revenue according the Education Code Sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.

2j. APPROVE/RATIFY LECTURERS

That the Board of Trustees approve/ratify the following lecturers: 1) Camp Fire Boys & Girls at Pacific Drive from April 5, 1999 through May 17, 1999 at a total cost not to exceed \$390; 2) Ilene Moore at Commonwealth from March 24, 1999 through May 15, 1999 at a

total cost not to exceed \$1,500; 3) Orange County Performing Arts Center on April 8, 1999 at a total cost not to exceed \$800; 4) Tony Barnstone at Parks Junior High on March 1, 1999 at a total cost not to exceed \$400.

2k. ACCEPT GIFTS TO THE DISTRICT

That the Board of Trustees accept gifts to the District and authorize District staff to express the Board's appreciation to all donors as listed on 2k-2.

2l. ADOPT RESOLUTION

That the Board of Trustees adopt Resolution 98/99-25 Declaring April 11-17, 1999 as "Record-A-Thon Week" in the Fullerton School District.

2m. ADOPT RESOLUTION

That the Board of Trustees adopt Resolution 98/99-26 in support of the federal government funding the costs for special education legislative mandates.

2n. APPROVE SPECIAL BOARD MEETING

This item was pulled from Consent and deferred at the request of President Pogue.

2o. RATIFY NONPUBLIC SCHOOL CONTRACT

That the Board of Trustees ratify a nonpublic school contract with Rossier School for a special education student (MIS ID#98-00619) effective March 8, 1999 through June 30, 1999 in the amount of \$10,994.40.

2p. RATIFY NONPUBLIC SCHOOL CONTRACTS

That the Board of Trustees ratify nonpublic school contracts with Florence Crittenton School for two special education students: 1) MIS ID#97-01824 effective March 10, 1999 through June 17, 1999 at a cost of \$1,950.00; 2) MIS ID#99-00143 effective March 8, 1999 through June 30, 1999 at a cost of \$11,050.80.

2q. RATIFY/APPROVE NONPUBLIC AGENCY CONTRACTS

That the Board of Trustees ratify/approve nonpublic agency contracts with Gallagher Pediatric Therapy for two special education students: 1) MIS ID#95-01370 effective March 8, 1999 through June 30, 1999 at a cost of \$1,190.00; 2) MIS ID#98-00395 effective March 24, 1999 through June 30, 1999 at a cost of \$1,190.00.

2r. AMEND NONPUBLIC AGENCY CONTRACT

That the Board of Trustees amend a nonpublic agency contract with Gallagher Pediatric Therapy for a special education student (MIS ID#96-00746) effective March 24, 1999 through June 30, 1999 at a cost of \$3,360.00.

2s. AMEND NONPUBLIC SCHOOL CONTRACT

That the Board of Trustees amend a nonpublic school contract with Speech & Language Development Center for a special education student (MIS ID#98-01484) effective March 24, 1999 through June 30, 1999 at a cost of \$15,532.25.

President Pogue adjourned the Regular Meeting of the Board of Trustees at 7:34 p.m. to hold the Fullerton School District Organizational Meeting of the Capital Facilities Corporation and will reconvene immediately following this meeting.

ORGANIZATIONAL MEETING OF THE CAPITAL FACILITIES CORPORATION

CALL TO ORDER

President Pogue called the meeting to order at 7:36 p.m.

RATIFICATION OF THE BYLAWS AND THE APPOINTMENT OF THE DIRECTORS BY THE BOARD OF DIRECTORS OF THE CORPORATION

Moved by Director Fisler and seconded by Director Guth, the Board of Directors of the Corporation adopted Resolution 1998-99-1 ratifying the Bylaws and approving and ratifying their appointment by the Incorporator as the Board of Directors of the Corporation.

ELECTION OF OFFICERS

Upon motions duly made and seconded, it was unanimously approved that the following persons shall serve as Officers of the Corporation: Marjorie Pogue, President; Ron Cooper, Vice President; Patricia Godfrey, Vice President; Ellen Ballard, Secretary; Andrea Reynolds, Chief Financial Officer.

CONFLICT OF INTEREST STATEMENT

Moved by Director Sugarman and seconded by Director Fisler, it was unanimously approved that the Fullerton School District Conflict of Interest Code be adopted by the Corporation and that each Director file any necessary Conflict of Interest Statements.

ESTABLISH PROCEDURE FOR MEETINGS OF THE BOARD

Moved by Director Fisler and seconded by Director Sugarman, it was unanimously approved that (i) regular and special meetings of the Board of Directors of the Corporation will be held at the same place and location as established for the Board of Trustees of the Fullerton School District, (ii) the Corporation will hold at least one regular meeting annually which shall take place on the date that the Fullerton School District holds its annual organizational meeting and (iii) special meetings may be held on any date following notice as required by law.

APPROVAL OF ISSUANCE AND SALE OF CERTIFICATES OF PARTICIPATION

Moved by Director Fisler and seconded by Director Guth, the Board of Directors of the Corporation adopted Resolution 1998-99-2 authorizing the execution by the Corporation of a Lease/Purchase Agreement and certain other documents related to the issuance and sale by the Fullerton School District of Certificates of Participation.

NEW BUSINESS

Director Sugarman noted that the Board had agreed to the Modernization Plan, as presented by Dr. Patricia Godfrey, earlier during the regular meeting of the Board of Trustees.

ADJOURNMENT

President Pogue adjourned the Organizational Meeting of the Capital Facilities Corporation at 7:41 p.m.

Ellen Ballard, Secretary of the Fullerton School District

Capital Facilities Corporation

The regular meeting of the Board of Trustees reconvened at 7:42 p.m.

3. ADMINISTRATIVE REPORTS

3a. UPDATE ON BEECHWOOD

Sue Faassen, principal of Sunset Lane School, presented pictures of the progress at Beechwood School regarding classroom construction, baseball field and lunch shelters (future blacktop areas and playgrounds), media center, kitchen construction, nurses' office, teacher workroom, general offices, and restrooms. Ms. Faassen stated she is in the process of hiring staff and expects completion of the hiring by the end of April and will begin enrolling students on April 1. Ms. Faassen expressed her appreciation for Ken Valburg, principal of Rolling Hills School, who has been working closely with her in the transfer of Rolling Hills students to Beechwood.

A visitation day by the Rolling Hills students will take place on May 13 from 11:00 to 12:30 at which time the students will vote on a mascot and school colors.

Ms. Faassen has held three parent meetings since January and thanked and acknowledged Mr. John Clark, present at the Board meeting, who has found a location for future parent meetings. Ms. Faassen also thanked the District for their support, and in particular, Konnie Gault, who has helped her tremendously.

4. ACTION ITEMS

4a. ADOPT RESOLUTION 98/99-27 AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATING TO THE SALE AND DELIVERY OF CERTIFICATES OF PARTICIPATION

Moved by Bob Fisler, seconded by Hilda Sugarman and carried unanimously that the Board of Trustees adopt Resolution 98/99-27 authorizing the Execution and Delivery of Documents relating to the Sale and Delivery of Certificates of Participation.

Trustee Guth and Vice President Sugarman expressed their appreciation to Dr. Godfrey for

her ongoing communication with the Board regarding the COP process.

4b. APPROVE CONTRACT

Moved by Hilda Sugarman, seconded by Ellen Ballard and carried unanimously that the Board of Trustees approve a contract with David Taussig & Associates to prepare Long-Range School Facilities and Financing Master Plans at a cost not to exceed \$34,000 plus expenses.

4c. RATIFY SUBMISSION OF RICHMAN SCHOOL'S EDISON SCIENCE GRANT APPLICATION

Moved by Hilda Sugarman, seconded by Marjorie Pogue and carried unanimously that the Board of Trustees ratify submission of Richman School's Edison Science Grant Application "New Era for Excellence in K-12 Education".

PUBLIC QUESTIONS/COMMENTS

Mr. Tony Valla voiced his concern that due to the Modernization projects at several school sites, the Boy Scouts are having difficulty finding locations for their meetings. Trustee Fislser responded that there are community organizations and businesses that have meeting rooms available, and Trustee Sugarman suggested sending local churches a letter explaining the Modernization projects at the District and the need for meeting rooms.

REPORTS FROM THE SUPERINTENDENT

There were no reports from the Superintendent.

REPORTS FROM BOARD OF TRUSTEES

Trustee Ballard attended the AAUW (American Association of University Women) sponsored essay contest at the Fullerton Public Library. She stated the essays of students from Parks, Ladera Vista, Nicolas, St. Juliana's and St. Phillip's were excellent.

Trustee Sugarman discussed the newspaper article "Nearly Half in Orange County Fail CSU Tests" which reported that students are not meeting minimum requirements and the article "Ruling fouls NCAA Schools' Recruiting" on the same page which reported that a court has decided there should be no SAT requirement for participating in sports. Trustee Sugarman also commented on a series of articles that related the success of students involved in music with reading success. March 23, 1999

Trustee Sugarman noted that she has read at five schools recently and received thank you notes from students in all of the classes.

President Pogue reported she served as a juror on a criminal case for two days which ended with a hung jury. President Pogue also attended a public relations seminar sponsored by ACSA (Association of California School Administrators) where she participated in three workshops: Pros and Cons of Retention, Standards and Assessment, and Surveys.

President Pogue reported that the Ladera Vista Junior High students were wonderful hosts

and hostesses to the ten junior ambassadors and their chaperones from Fukui, Japan. The Japanese students enjoyed many activities during their one-week visit to Southern California.

Trustee Fisler attended a play at Fern Drive and commented he was very pleased because the play was part of the curriculum.

Trustee Fisler served as a judge at the Irvine Science Fair for the 18th year and was very impressed with the quality of the exhibits.

Trustee Fisler noted the newspaper article "Ethnic Shift is a Lesson for Schools" which reported the impact of ethnic diversity in education.

Trustee Fisler reported he met with Assemblyman Dick Ackerman to discuss Bills.

Trustee Fisler, Scholarship Chairman of the Retired Teachers Association, also stated he will present nine scholarships to prospective teachers.

Trustee Guth attended a 5th grade production at Fern Drive and was pleased that the program was tied to the curriculum. She was very impressed that the students memorized the Preamble to the Constitution.

Trustee Guth reported that the Youth Expo at the Orange County Fairgrounds will be held April 17 and 18.

Trustee Guth noted a newspaper article regarding the National Assessment of Educational Progress scores which reported that only Hawaii, the District of Columbia, and the Virgin Islands scored lower than California. She also commented on the newspaper article regarding music appreciation that helps to improve academic achievement.

5. INFORMATION WITH ACTION POSSIBLE

5a. FIRST READING OF PROPOSED CHANGES TO BOARD POLICY POSSIBLE 5117 (INTERDISTRICT TRANSFERS)

The Board reviewed, for first reading, proposed changes to Board Policy 5117 (Interdistrict Transfers).

Trustee Sugarman asked the opinion of Ellen Fisher, Coordinator of Child Welfare and Attendance, regarding whether or not the District should remain an Allen Bill District. Ms. Fisher responded it would be beneficial for the District to remain an Allen Bill District, i.e., parents can be close to their children during the school day; if student becomes ill, parent can give immediate attention.

5b. DISTRICT ACTIVITIES CALENDAR

The Board reviewed the District calendar of events from March 24 through April 6, 1999.

BOARD MEMBER REQUEST(S) FOR POSSIBLE FUTURE AGENDA ITEMS

Trustee Fisler requested a quarterly report from staff on utility bills.

Trustee Guth requested a report from staff that focuses on the junior highs.

ADJOURNMENT

President Pogue adjourned the meeting on March 23, 1999 at 8:45 p.m.

Ellen Ballard, Clerk

Board of Trustees