

**FULLERTON SCHOOL DISTRICT****Regular Meeting of Board of Trustees****District Board Room****Tuesday, September 8, 1998****7:00 P.M.****MINUTES****1. GENERAL INFORMATION**

## 1a. CALL TO ORDER

The Regular meeting of the Fullerton School District Board of Trustees was called to order by President Robert Fisler on Tuesday, September 8, 1998 at 7:05 p.m. Robin Ruble led the Pledge of Allegiance to the flag.

## 1b. ROLL CALL

Board Members:

- Robert Fisler, President
- Marjorie Pogue, Vice President
- Hilda Sugarman, Clerk
- Kim Guth, Member
- Anthony Valla, Member

Administration:

- Ron Cooper, Superintendent
- Karin Lynch, Assistant Superintendent, Administrative Services
- Linda Caillet, Assistant Superintendent, Educational Services
- Patricia Godfrey, Assistant Superintendent, Business Services
- Marie Sweet, Secretary to the Superintendent

## 1c. INTRODUCTIONS

President Fisler announced that Irv Wright, retired administrator, passed away on Monday. Mr. Wright was the principal at Wilshire Junior High School when the school closed.

**2. CONSENT ITEMS**

Moved by Marjorie Pogue, seconded by Kim Guth and carried unanimously that the Board

of Trustees approve the Consent Items as corrected and presented with the exception of items 2b and 2k, 2r, 2t and 2u, which were requested to be pulled and heard separately.

#### 2a. APPROVE MINUTES OF REGULAR BOARD MEETING

That the Board of Trustees approve the Minutes of the Regular Board Meeting on on August 25, 1998.

#### 2b. APPROVE CERTIFICATED PERSONNEL REPORT

At the request of Trustee Sugarman, this item was pulled from Consent.

#### 2c. APPROVE CLASSIFIED TUITION REIMBURSEMENT

That the Board of Trustees approve Classified Tuition Reimbursement for Mario Alivez (\$85.33).

#### 2d. APPROVE/RATIFY PURCHASE ORDERS

That the Board of Trustees approve/ratify Purchase Orders numbered 922M0172 through 922M0182, 922R0062, R0440 through R0514, 922S0036 through 922S0037, 922T0041 through 922T0046, and 922X0058 through 922X0075 for 1998/99.

#### 2e. APPROVE/RATIFY FOOD SERVICES PURCHASE ORDERS

That the Board of Trustees approve/ratify Food Services Purchase Orders numbered 989046 through 989073 for 1998/99.

#### 2f. APPROVE/RATIFY WARRANTS

That the Board of Trustees approve/ratify warrants numbered 1387 through 1559 in the amount of \$552,316.02.

#### 2g. APPROVE/RATIFY FOOD SERVICES WARRANTS

That the Board of Trustees approve/ratify Food Services warrants numbered 7644 through 7646 in the amount of \$1,320.83.

#### 2h. ACCEPT GIFTS TO THE DISTRICT

That the Board of Trustees accept gifts to the District and authorize District staff to express the Board's appreciation to all donors as listed on 2h-2 through 2h-3.

#### 2i. APPROVE REIMBURSEMENT TO BOARD MEMBERS

That the Board of Trustees approve reimbursement to Board members to attend up to five Orange County School Board dinner meetings at a cost not to exceed \$140.00 per person.

#### 2j. APPROVE PIGGYBACK PURCHASE

That the Board of Trustees approve a piggyback purchase of new shade structures (lunch

shelters) under the terms and conditions of a contract awarded by the Placentia-Yorba Linda Unified School District to National Carport Industries, Inc. pursuant to the provisions of the Public Contract Code Section 20118; and furthermore, find and determine that it is in the best interest of the Fullerton School District to purchase these products using the bid awarded by the Placentia-Yorba Linda School District for the duration of the bid agreement.

#### 2k. APPROVE LECTURERS

That the Board of Trustees approve lecturers: 1) Orange County Opera at Raymond School on January 8, 1999, at a total cost not to exceed \$400.00; 2) Lecturers for "All the Arts for All the Kids" program as listed on 2k-2(a).

Trustee Guth requested to receive information on the "All the Arts for All the Kids" lessons that are being taught, the lecturers, and the curriculum that is identified as being taught through these lessons.

#### 2l. RATIFY 1998/99 AGREEMENT WITH ALL CITY MANAGEMENT SERVICES, INC.

That the Board of Trustees ratify the 1998/99 agreement with All City Management Services, Inc. for crossing guard services at Laguna Road School for a cost not to exceed \$5,324.00.

#### 2m. APPROVE AGREEMENT WITH ORANGE COUNTY SUPERINTENDENT OF SCHOOLS

That the Board of Trustees approve an agreement with Orange County Superintendent of Schools for network services.

#### 2n. APPROVE NONPUBLIC AGENCY CONTRACT WITH GALLAGHER PEDIATRIC THERAPY FOR SPECIAL EDUCATION STUDENTS

That the Board of Trustees approve a nonpublic agency contract with Gallagher Pediatric Therapy for special education students: 1) MIS ID #89-00365 effective September 9, 1998 through June 30, 1999 at a cost not to exceed \$1,400; and 2) ID #0209-98 effective July 1, 1998 through June 17, 1999 at a cost not to exceed \$700.00.

#### 2o. APPROVE NONPUBLIC AGENCY CONTRACT WITH GALLAGHER PEDIATRIC TO PROVIDE ASSESSMENTS

That the Board of Trustees approve a nonpublic agency contract with Gallagher Pediatric Therapy to provide up to twenty (20) assessments effective September 9, 1998 through June 30, 1999 at a cost not to exceed \$4,000.00.

#### 2p. APPROVE/RATIFY NONPUBLIC SCHOOL CONTRACTS

That the Board of Trustees approve/ratify nonpublic school contracts with Florence Crittenton School for special education students: 1) MIS ID #97-00132 effective September 9, 1998 through June 30, 1999 at a cost not to exceed \$5,200.00; and 2) MIS ID #0109-98 effective July 1, 1998 through June 17, 1999 at a cost not to exceed \$4,940.00.

**2q. AMEND 1998-99 NONPUBLIC SCHOOL MASTER CONTRACT**

That the Board of Trustees amend the 1998-99 nonpublic school master contract with Florence Crittenton School.

**2r. APPROVE AGREEMENT WITH YMCA TO PROVIDE COUNSELING INTERNS**

At the request of Trustee Guth, this item was pulled from Consent.

**2s. APPROVE OPERATIONAL AGREEMENT WITH WOMEN'S TRANSITIONAL LIVING CENTER, INC.**

That the Board of Trustees approve an operational agreement with Women's Transitional Living Center, Inc. effective October 1, 1998 through September 30, 2001.

**2t. APPROVE SERVICE AGREEMENT WITH ORANGE COUNTY SUPERINTENDENT OF SCHOOLS FOR THE COMMUNITY UNITED FOR FURTHERING SAFETY (CUFFS) GRANT**

At the request of Trustee Guth, this item was pulled from Consent.

**2u. APPROVE AGREEMENT WITH BECKER AND BELL, INCORPORATED**

At the request of Trustee Fidler, this item was pulled from Consent.

**ITEMS PULLED FROM CONSENT****2b. APPROVE CERTIFICATED PERSONNEL REPORT**

Trustee Guth noted her concern with the amount of money that is being spent on stipends for teachers on special assignments. She also noted her continuing objection to pay for teachers on special assignments.

Trustee Sugarman noted her concern with the stipends for teachers on special assignments and suggested that the District investigate redefining some of the positions in the department and pay employees for what they do instead of giving them stipends.

Trustee Sugarman inquired about the need for issuing emergency credentials. Dr. Lynch explained that in most cases, District teachers who are on an emergency credential have a teaching credential but not in the subject that they have been assigned to teach.

Moved by Hilda Sugarman, seconded by Marjorie Pogue and carried 4-1 (Kim Guth voted "no") that the Board of Trustees approve the Certificated Personnel Report as submitted (New Hires, Extra Duty Assignments, Stipends, Leaves of Absence, Resignations, Retirements, Variable Term Waiver Requests).

**2r. APPROVE AGREEMENT WITH YMCA OF ORANGE COUNTY TO PROVIDE COUNSELING INTERN**

Trustee Guth reiterated her ongoing concern with approving interns to work with District students. She also noted her concern with liability of the student interns.

Moved by Hilda Sugarman, seconded by Anthony Valla and carried 4-1 (Kim Guth voted "no") that the Board of Trustees approve an agreement with the YMCA of Orange County to provide counseling interns to the District effective October 1, 1998 through June 17, 1999.

2t. APPROVE SERVICE AGREEMENT WITH ORANGE COUNTY SUPERINTENDENT OF SCHOOLS FOR THE COMMUNITY UNITED FOR FURTHERING SAFETY (CUFFS) GRANT

Trustee Guth asked if there was funding in the grant for curfew. Ellen Fisher, Coordinator of Child Welfare and Attendance responded that the Fullerton Police Department intends to use the grant money for salaries and has no intention to use the grant money for curfew. Mrs. Fisher further stated that the intent of the grant is to reduce at risk behavior in students in an attempt to reduce overall gang violence in the community. She also noted this is the third grant and if approved, will be a total of 9 years of grant funding.

Moved by Hilda Sugarman, seconded by Anthony Valla and carried 4-1 (Kim Guth voted "no") that the Board of Trustees approve a service agreement for the Community United for Furthering Safety (CUFFS) grant for the 1998-99 school year.

2u. APPROVE AGREEMENT WITH BECKER AND BELL, INCORPORATED

President Fisler noted his objection to the present salary schedule and his objection to hire and pay an outside firm to perform a study of the Management Salary Structure and Schedule.

Trustee Guth asked why the District needs to hire an outside consultant if the County provides the information needed to perform the study.

Karin Lynch, Assistant Superintendent of Administrative Services responded that when salary comparison studies are performed, there are benchmark districts (districts of like size, of like budget, of like number of employees). She stated that when this study was performed three years ago by Becker and Bell there were 12 benchmark districts. She noted that it is very important to use those same benchmark districts to see how far the Fullerton School District has come. If the Board approves this study, the firm will look at the structure of the present management salary schedule and recommend a multistep and how it would affect the budget.

Trustee Guth asked if any other salary schedules or structures incorporate the school's success. Dr. Lynch responded that some school districts did at one time have a "merit pay" system but she does not believe there are any districts that presently use that system. Trustee Guth requested to see a "merit pay" salary schedule if available.

Trustee Pogue noted the importance to receive information from districts that have like problems with the budget.

Trustee Valla noted he was very much in favor of paying administrators but questioned the value of this study. He stated that he feels District staff have enough information to perform a salary study.

Superintendent Cooper explained that the proposed study would include all administrative salaries, not just principals and assistant principals.

Superintendent Cooper noted that when the salary of one position is raised or changed, that has an effect on all other administrative positions. The study may seem to be fairly simple but in fact it is complex. Trustee Sugarman requested to receive additional backup information and asked to defer this item to the September 22, 1998 Board meeting. Superintendent Cooper asked Board members what additional information they would like to receive pertaining to the salary study. Trustee Sugarman responded she would like to know what other positions would be affected. Trustee Guth requested to receive the previous salary study.

There was Board consensus to defer this item to the next Board meeting.

### **3. ADMINISTRATIVE REPORTS**

#### **3a. STATUS OF REOPENING BEECHWOOD**

Dr. Patricia Godfrey, Assistant Superintendent of Business Services reported what has been done to date to prepare for the reopening of Beechwood School. Staff is looking at how Beechwood can house increasing student enrollment. She stated that a public hearing is scheduled for October 13 to receive input regarding CEQA (California Environmental Quality Act) related issues. Dr. Godfrey requested the Board give staff direction which will allow staff to dialog with City staff on the use of Beechwood playground and field areas.

Dr. Fred Good, Beechwood architect, gave an update presentation on reopening Beechwood. Dr. Good stated that the project is on schedule and there is ongoing coordination between the City of Fullerton and District staff.

Dr. Good reviewed anticipated costs stating that the original budget estimate for the project was \$1.1 million and it is estimated that additional project costs (which has already been Board approved) will bring the project total to \$1.5 million. Dr. Good reported that at the public hearing on October 13, there will be a recommendation for the Board to approve a "Negative Declaration" for the project and to file a "Notice of Determination."

Dr. Good reviewed two play area concepts for Beechwood and asked for the Board's direction in finalizing the play area plan development. Dr. Good thanked Chris Heusser, Laguna Road physical education teacher, for her help in developing the plans for the play area.

Following discussion of the play area concepts, the Board directed staff to maintain the senior league diamond in the northwest corner of the playfield; and place the primary focus on the playground and physical education area needs, trying also to accommodate community sports (Plan B).

Trustee Valla commented that is very important to communicate this information to the local community sports leagues and parents.

Kevin Bass, Valencia Park parent, stated that the Board has a responsibility to the children who will be attending Beechwood School to make sure they have an appropriate amount of

space. He concurred with Trustee Valla that it is important to communicate the information to Little League parents.

### 3b. IMPACT OF SB 50 TO FULLERTON SCHOOL DISTRICT

Kevin Bass, Valencia Park parent, commented that he does not see Orange County or Fullerton School District community spending money on bonds. The Board needs to look at how to get the community behind the bond.

Dr. Godfrey, Assistant Superintendent of Business Services introduced Benjamin Dolinka, consultant who distributed and presented information on Senate Bill 50 (School Facilities Act of 1998) and how it could potentially benefit and impact the Fullerton School District. Mr. Dolinka also reviewed the potential pitfalls to the District from Senate Bill 50.

Dr. Godfrey presented the budgetary considerations if Senate Bill 50 passes and recommended moving forward with a needs analysis.

Trustee Guth asked staff for ideas on how the District can save for modernization. She also requested that staff examine the General Fund and then report to the Board suggestions for funding modernization. Dr. Godfrey responded that if the Board were to decide to save a measurable amount of money annually, by backing into it in a default manner, there is an internal review of various priorities because the staff's goal is to meet the Board goals and remain solvent at the same time. It is a necessary thing that happens as a result of deciding to incur a large obligation.

Trustee Sugarman commented that she feels the State is giving back to the local communities local control for modernization of schools and facilities, and this includes funding obligation. Mr. Ben Dolinka stated that the State has realized that they cannot keep up with funding the need of school facilities but they are "handcuffing" schools on the tools used to fund the school facilities (i.e., not allowing a simple majority vote for funding school improvement).

### 3c. MAPLE SCHOOL - AVAILABILITY OF FACILITIES

Dr. Patricia Godfrey, Assistant Superintendent of Business Services, reviewed the the contract with the City of Fullerton for restoration of Maple School. Dr. Godfrey stated that since the 1992 original phase-in building plan for Maple School to house K-6 students there has been a need for additional classroom space for Class Size Reduction. Therefore, at this time there is no space for Grades 4-6. Dr. Godfrey stated that the Board will need to decide whether to leave Maple a K-2 school that will have some facility space for growth in Grades K-2; make it a K-3 school with no facility space for growth; or make it a K-6 school with no playground space; or several other options.

Trustee Guth asked for clarification on the original master plans which did not identify any funding for these additional phases. Dr. Cooper explained that when the Board determined to reopen Maple, there was discussion that made it very clear that there was no funding available to expand to a K-6 school. There was also discussion that the preschool programs that were housed at Maple at that time would probably have to be eliminated. The intent of the Board was to open a primary school.

Trustee Valla stated that he was on the Maple Focus Group and the group was a brainstorming group. He confirmed that there was no definite funding but the group wanted to develop the concepts for the school. He noted that the funding will be the key issue.

Dr. Fred Good, architect, distributed resource information for the Board which included: a Maple Master Plan by WLTC that was completed in 1993, a Maple Master Plan that was developed under the guidance of the City of Fullerton, and the contract between the City of Fullerton and the Fullerton School District.

Dr. Good presented Maple School options for the Board's consideration: 1) Leave Maple as it is now, a K-2, school and absorb increased enrollment and a possible multipurpose room (may need to upgrade the electrical service); 2) Expand Maple to a K-3 school at a cost of approximately \$300,000, which includes \$60,000 for electrical upgrading and the reduction of playground and physical education space; 3) Expand Maple to a K-6 school with relocatables, which will leave no playground space and no multipurpose room for the student enrollment (cost of approximately \$2 million).

Dr. Good stated that in order for the District to receive State funding for Beechwood and Maple construction, the District needs to prove eligibility prior to signing a construction contract. Dr. Godfrey stated she is encouraging the District to move forward as quickly as possible to find out how the District can qualify for as much state funding as possible.

Dr. Godfrey presented additional possible options for Maple School: 1) A joint venture with the City or the Redevelopment Agency related to the school site in an asset management concept; 2) Selling the Maple School site and using the proceeds to house students elsewhere (other schools). There would be a possible impact on the instructional impact and an ongoing bus transportation cost. Superintendent Cooper cautioned the Board that although selling Maple may be listed as an option, at the time the decision was made to reopen Maple (even though there was no funding), there was tremendous community input to reopen Maple as a community school. Dr. Cooper emphasized that plans need to be made as to where the upper grades will be housed if Maple is not expanded to house K-6 students. Dr. Cooper also emphasized that the principal and parents should be involved in the plans.

Trustee Valla commented on the importance of keeping Maple open as a community school.

Trustee Guth asked Maple principal, Glenda Thompson what the transiency rate is at Maple. Mrs. Thompson responded that the enrollment has remained steady.

#### **4. ACTION ITEMS**

##### **4a. APPROVE 1997/98 UNAUDITED ACTUALS AND ADOPT SPECIAL RESERVE FUND BUDGET (J-219)**

Trustee Guth noted that the \$117,000 that she requested the Board to set aside in the fall, 1997 for modernization was a perfect example of what the Board should and could be doing with unanticipated revenue that the District receives.

Trustee Guth commented that the Board should not be doing what happened with Maple (grandiose plans and not having the funds). She asked if there has ever been a time where a

specific percent of the General Fund was set aside for deferred maintenance/modernization.

Dr. Godfrey responded that the Board establishes priorities on capital facility expenditures. Dr. Godfrey referenced that in the fall of 1997 and spring of 1998 she provided Board members with capital facility needs for 1998-99 in establishing their spending priorities.

Trustee Sugarman commented on a difference between the Deferred Maintenance budget listed in the J200 and the actual funding available for Deferred Maintenance. Andrea Reynolds, Director of Fiscal Services and Patricia Godfrey, Assistant Superintendent of Business Services explained the difference. (The \$250,000 in the General Fund is a carryover of State income the Board received as one-time funding and designated in 1995-96 to Deferred Maintenance for future years at \$100,000 per year until exhausted.)

Moved by Hilda Sugarman, seconded by Marjorie Pogue and carried unanimously that the Board of Trustees approve the Unaudited Actuals for 1997/98 as presented, and concurrently, approve the fund balance changes as the District's 1998/99 budgeted beginning balance. In addition, approve the Special Reserve Fund Adopted Budget also included in the J200.

#### 4b. SECOND READING/ADOPTION OF ADMINISTRATIVE REGULATION 3541 (TRANSPORTATION ROUTES AND SERVICES)

Trustee Valla noted his concern with the safety of students with the reduction of transportation services for students. He commented on the need to have a training program for students to travel to and from school.

Trustee Sugarman suggested that wording be added to the Administrative Regulation to include safe routes to and from school.

Moved by Marjorie Pogue, seconded by Hilda Sugarman and carried unanimously that the Board of Trustees adopt proposed Administrative Regulation 3541 (Transportation Routes and Services), to include a statement that safe routes to and from school will be on the Web Site.

#### 4c. APPROVE AMENDMENT TO CERTIFICATED AGREEMENT BETWEEN FULLERTON ELEMENTARY TEACHERS ASSOCIATION AND FULLERTON SCHOOL DISTRICT

Moved by Hilda Sugarman, seconded by Marjorie Pogue and carried 4-1 (Kim Guth voted "no") that the Board of Trustees approve an amendment to Article 21 (Mentor Teachers) of the Certificated Agreement between the Fullerton School Elementary Teachers Association (F.E.T.A.) and the Fullerton School District.

### **PUBLIC QUESTIONS/COMMENTS**

Mrs. Pam Brovko and Mr. Nick Brovko spoke to the Board regarding a request for an exception to the transportation policy for their daughter who lives in the Rolling Hills attendance area and attends a GATE class at Hermosa Drive School.

### **EXTENSION OF TIME LIMITATION FOR BOARD MEETING**

Moved by Hilda Sugarman, seconded by Marjorie Pogue and carried 4-1 (Anthony Valla voted "no") that the Board extend the time limitation for the September 8, 1998 Board meeting to 11:00 p.m.

## **5. INFORMATION WITH ACTION POSSIBLE**

### **5a. DELETE BOARD POLICY 3541.1 AND REVIEW NEW ADMINISTRATIVE REGULATION AND EXHIBIT 3541.1 (SCHOOL RELATED TRIPS)**

The Board reviewed proposed new Administrative Regulation and Exhibit 3541.1 (School Related Trips). Moved by Marjorie Pogue, seconded by Hilda Sugarman and carried 4-0-1 (Anthony Valla was absent) that the Board of Trustees delete Board Policy 3541.1 (School Related Trips).

## **REPORTS FROM THE SUPERINTENDENT**

Superintendent Cooper reported that as he visited the schools today principals indicated that this was one of the smoothest opening of schools they have remembered. The District projected a student enrollment increase of 300 to 400. The school enrollment reported today totaled an increase of approximately 400 students from a year ago.

## **REPORTS FROM BOARD OF TRUSTEES**

Trustee Valla reported that he attended both CORE workshops and they were outstanding. Trustee Valla and Trustee Pogue thanked Mr. Craig Wallace, teacher at Parks Junior High School, for the video of the Washington, D.C. trip he provided to Board members.

Trustee Valla asked if the academic policy has been implemented at schools. Ellen Fisher, Coordinator of Child Welfare and Attendance responded that posters have been placed in the classrooms.

Trustee Guth reported that she attended the beginning (first two hours) of the CORE Workshop and was disappointed. She asked to receive a copy of teacher evaluations of the workshop, if available.

Trustee Pogue reported she attended the upper grade and 7th and 8th grade CORE workshop. She commented that the teachers seemed to be very receptive. Trustee Pogue reported that she also attended the new teacher orientation. Trustee Pogue announced a Sister City Fund-raiser at the Plummer Auditorium that was planned for Sunday, September 13.

President Fisler reported he attended many meetings but concentrated on the RAD (Reading Across Disciplines) meetings. He reported that he also attended an Educational Foundation meeting. President Fisler noted the new construction that had been done at Richman School.

### **5b. FIRST READING OF PROPOSED NEW BOARD POLICY, ADMINISTRATIVE REGULATION AND EXHIBITS 6147**

The Board reviewed for first reading, proposed new Board Policy, Administrative Regulation and Exhibits 6147 (Instruction in English),

Trustee Guth commented that she had a problem with the definition of "overwhelming in English" as 80% English, 20% primary language. She suggested that the paragraph be deleted. Trustees Valla and Pogue disagreed saying that the District needs the flexibility.

#### 5c. DISCUSSION OF DISTRICT GOALS

Board members briefly discussed possible goals for the District. Due to the lack of time, the Board asked for this item to be placed on the September 22, 1998 agenda for further discussion.

#### 5d. DISTRICT ACTIVITIES CALENDAR

The Board of Trustees reviewed the District calendar of events from September 9, 1998 through September 23, 1998.

### **BOARD MEMBER REQUEST(S) FOR POSSIBLE FUTURE AGENDA ITEMS**

Trustee Sugarman suggested that the Board review Board Policy 5116 (Bus Transportation).

### **ADJOURNMENT**

President Fisler adjourned the meeting at 11:00 p.m. on September 8, 1998.

---

Hilda Sugarman, Clerk

Board of Trustees