

## **FULLERTON SCHOOL DISTRICT**

### **Regular Meeting of Board of Trustees**

#### **District Board Room**

**Tuesday September 12, 2000**

**6:00 P.M. (CLOSED SESSION)**

**7:00 P.M. (OPEN SESSION)**

### **MINUTES**

#### **1. GENERAL INFORMATION**

##### **1a. CALL TO ORDER**

The Regular meeting of the Fullerton School District Board of Trustees was called to order by President Hilda Sugarman on Tuesday, September 12, 2000 at 6:00 p.m. Marjorie Pogue, Trustee, led the Pledge of Allegiance to the flag.

##### **1b. PUBLIC COMMENTS**

There were no public comments at this time.

##### **Board Members:**

- Hilda Sugarman, President
- Ellen Ballard, Vice President
- Kim Guth, Clerk
- Robert Fisler, Member
- Marjorie Pogue, Member

##### **Administration:**

- Ron Cooper, Superintendent
- Karin Lynch, Assistant Superintendent, Administrative Services
- Linda Caillet, Assistant Superintendent, Educational Services
- Patricia Godfrey, Assistant Superintendent, Business Services

#### **2. CLOSED SESSION**

President Sugarman announced that the Board would recess into Closed Session to conference regarding Compromise and Release Agreements for special education students

[Education Code Section 35146], and Superintendent Evaluation, Board Representative: Hilda Sugarman [Government Code Section 54957.6].

## REPORT FROM CLOSED SESSION

President Sugarman stated that the Board unanimously ratified the Compromise and Release agreement for a special education student (MIS ID #0701-00) for educational expenses incurred by the parent between December 21, 1999 to June 1, 2000 in the amount of \$33,133.48, and student (MIS ID #93-00277) for educational expenses incurred by the parent in the amount of \$3,302.50.

## CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Sugarman called the meeting to order at 7:10 p.m. Sharon Quirk, teacher, and students from Richman School led the Pledge of Allegiance to the flag and students sang "America The Beautiful."

## INTRODUCTIONS

President Sugarman introduced the new Assistant Principal at Parks Junior High, Olga Hofreiter, and welcomed her to the District. President Sugarman also introduced Laurel Estrada who will be the new English Language Development Coordinator. Janet Steger, Director of Curriculum and Staff Development, stated that the Mentor Program concluded July, 2000 and the Peer Assistance and Review program (PAR) has taken its place for staff development program to continue for the year 2000/2001. The PAR program will focus on providing curricular support to teachers in a systematic manner. Ms. Steger welcomed Orangethorpe teachers Christine Stolo and Sharon Dyer, who are new mentor teachers for math and science.

## REPORTS: PTA, FETA, CSEA, FESMA

Mimi Gaudette, FETA President, encouraged the Board to form a resolution to oppose Proposition 38.

## PUBLIC COMMENTS

There were no public comments at this time.

## APPROVE MINUTES OF SPECIAL BOARD MEETINGS

Moved by Kim Guth, seconded by Robert Fisler, and carried unanimously that the Board of Trustees approve the minutes of the Regular meeting on August 22, 2000 and Special meeting on August 30, 2000.

### **3. ADMINISTRATIVE REPORTS**

#### **3a. UPDATE ON CALIFORNIA SCHOOL INFORMATION SERVICES (CSIS) PROJECT**

Tony Anderson, Director of Information Services, provided an update of the California

School Information Services (CSIS) Project. Mr. Anderson stated that the purpose of the CSIS project is to define and implement standards and procedures for electronically transferring student information among school districts, between school districts, and the California Department of Education (CDE). Another purpose of CSIS is to streamline the transmission transcript data from high school to post-secondary institutions in California. The District plans to participate in Wave "2" of the CSIS project and will receive approximately \$108,000 in funding to provide training and software for the integration of Districtwide data. Installation and training will occur in the spring and summer of 2001 for the 2001/2002 school year.

Mr. Anderson further stated that the CSIS Data Repository was created by reviewing current State reports and defining those data elements necessary to complete those reports. No new student data is included in CSIS that is not already required. Data will be transferred with a high level of security and will be stripped of personal, identifying information like names, addresses, etc., with the exception of special education data. When students move, data transferred between Districts can go directly between Districts, or from District to CSIS to District, being encrypted while at CSIS. Transcripts to post-secondary institutions are initiated by the student and parent and are not sent without a request. Mr. Anderson clarified that CSIS plans to erase information after a seven-year time period.

Trustee Guth stated her objections to the CSIS program because parent notification and parent consent is not needed for the information included in the database system that will be transmitted to the State. Trustee Guth stated that a special education student's medical information should be private and confidential. Mr. Anderson stated that information about a student's previous educational placements can help transferring special education students to be placed more efficiently.

The Board reviewed and discussed the original agreement to enter into the CSIS program and a subsequent contract will be reviewed at a future Board meeting.

Consent Items were presented at this part of the agenda at the request of President Sugarman.

Moved by Kim Guth, seconded by Ellen Ballard, and carried unanimously that the Board of Trustees approve the Consent Items with the correction presented.

#### **4. ACTION ITEMS**

##### **4a. APPROVE ENGLISH LANGUAGE ACQUISITION APPLICATION FOR FUNDING FOR FISCAL YEAR 2000/2001**

Laurel Estrada stated that this program is intended to provide intensive instruction for Grades 4-8. \$15,000 in State funding will be used to provide intensified extended day activities for English language learners in the grade levels using intervention information for ELD students in an after school setting at each site.

Moved by Ellen Ballard, seconded by Marjorie Pogue, and carried unanimously that the Board of Trustees approve English Language Acquisition application for funding for fiscal year 2000/2001.

#### 4b. APPROVE AGREEMENT WITH ENVIRONMENTAL AUDIT, INC. (EAI)

Dr. Patricia Godfrey stated that new State law which was passed in January 2000, requires stringent environmental studies done on proposed school sites. The developer has agreed to reimburse the cost of the Preliminary Endangerment Assessment (PEA) study to the District.

Moved by Marjorie Pogue, seconded by Robert Fisler, and carried unanimously to approve agreement with Environmental Audit, Inc. (EAI) to perform a Preliminary Endangerment Assessment study on SunCal site for approximately \$60,000.00

#### 4c. APPROVE LETTER OF INTENT TO ENTER INTO A PERFORMANCE CONTRACT WITH IEC, INC.

Dr. Godfrey stated that Performance Contracting is a vehicle to upgrade existing air conditioning and lighting at schools not included in Modernization, and schools whose upgrading was not included in Modernization due to budgeting.

Gary Drabek, Director of Maintenance, Grounds and Facilities, stated that IEC, Inc. will hire a general contractor to upgrade the lighting, heating, and air conditioning which use much less energy, and the energy savings will pay for the cost of upgrade. Mr. Drabek stated that other districts have had good results with Performance Contracting and Southern California Edison reviewed the contract favorably.

Moved by Kim Guth, seconded by Marjorie Pogue, and carried unanimously that the Board of Trustees approve a Letter of Intent to enter into a Performance Contract with IEC, Inc. for lighting and HVAC replacement at various District sites.

#### 4d. APPROVE BUDGETING FUNDS NOT TO EXCEED \$1.5 MILLION TO COMPLETE INSTALLATION OF AIR CONDITIONING

Moved by Marjorie Pogue, seconded by Kim Guth, and carried unanimously that the Board of Trustees approve budgeting of funds not to exceed \$1.5 million to complete installation of air conditioning at Sunset Lane and Richman Schools.

#### 4e. FIND IT IS IN THE BEST INTEREST OF THE DISTRICT AND GRANT RELIEF OF BID TO TOBO CONSTRUCTION, INC.

Moved by Marjorie Pogue, seconded by Kim Guth, and carried unanimously that the Board of Trustees find it is in the interest of the District and grant relief of bid to Tobo Construction, Inc. from the bid submitted for Maple Expansion, FSD Project #00-01-7

#### 4f. AWARD CONTRACT TO TADROS CONSTRUCTION, INC. FOR MAPLE EXPANSION

Dr. Godfrey stated that work will begin at the end of September, 2000 and will be completed by the end of May, 2001.

Moved by Robert Fisler, seconded by Ellen Ballard, and carried unanimously that the Board of Trustees award contract to Tadros Construction, Inc., for Maple Expansion, FSD Project

#00-01-7 for a total amount of \$749,000.00

#### 4g. APPROVE ALLOCATION OF THE DISTRICT BLOCK GRANT

Tony Anderson stated that one of Board's focus areas this year is to connect schools and classrooms to the Internet and other network services. The District would like to use the one time District Block Grant to finish the wiring in the schools to connect all classrooms for network services. Mr. Anderson stated that the District wrote a technology plan in 1995 which set forth a process through which the schools were allowed to spend money that had been reallocated from supplemental grant funds for technology use.

Dr. Linda Caillet stated that a networking system is an important management tool needed for test scores, electronic report cards, and internal assessment.

President Sugarman called for Public Hearing at this time.

Chris Thompson, Board candidate, encouraged the Board to hire an outside consulting firm to evaluate the technology and direction of the District's computer networking system.

Trustee Pogue suggested an assessment of the District sites with detailed pricing and inventory.

Trustee Guth stated that there are technological inconsistencies among the schools and would like an updated District technology plan.

Moved by Marjorie Pogue, seconded by Ellen Ballard, and carried (4-1) (Kim Guth voted "no") that the Board of Trustees approve allocation of the District block grant for the purpose of networking technology in an amount approximating \$500,000.00.

Consent Items were reviewed and approved prior to the Action Items at the request of President Sugarman.

## 5. CONSENT ITEMS

### 5a. APPROVE/RATIFY CERTIFICATED PERSONNEL REPORT

That the Board of Trustees approve/ratify certificated personnel report as submitted (New Hires, Extra Duty Assignments, Variable Term Waiver Requests, Leave of Absence, Resignations).

### 5b. APPROVE CLASSIFIED PERSONNEL REPORT

That the Board of Trustees approve Classified Personnel Report as submitted (Add Stipends, Increase Hours, Leaves of Absence, Longevity Increases, New Hires, Promotion, Remove Classification, Reinstatements, Resignations, Service Retirements, Step Raises, Summer Employment, Terminations, and Working Out of Classification).

### 5c. APPROVE/RATIFY PURCHASE ORDERS

That the Board of Trustees approve purchase orders numbered 122B0139 through

122Z0078 for 2000/2001.

#### 5d. APPROVE/RATIFY FOOD SERVICES PURCHASE ORDERS

That the Board of Trustees approve/ratify purchase orders numbered 300049 through 300079 for 2000/2001.

#### 5e. APPROVE/RATIFY WARRANTS

That the Board of Trustees approve/ratify warrants numbered 13366 through 13678 in the amount of \$1,948,904.26.

#### 5f. APPROVE/RATIFY FOOD SERVICES WARRANTS

That the Board of Trustees approve/ratify Food Services warrants numbered 9543 through 9550 in the amount of \$45,168.26 for 2000/2001.

#### 5g. ADOPT RESOLUTIONS

That the Board of Trustees adopt Resolutions 99/00-B099 through 99/00-B110 and 00/01-B001 through 00/01-B010 authorizing budget transfers and recognizing unbudgeted revenue according to Education Code Sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.\*

#### 5h. ACCEPT GIFTS TO THE DISTRICT

That the Board of Trustees accept gifts to the District and authorize District staff to express the Board's appreciation to all donors, as listed on 5h-2.

#### 5i. APPROVE CALIFORNIA TECHNOLOGY ASSISTANCE PROJECT (CTAP) SERVICE AGREEMENT

That the Board of Trustees approve California Technology Assistance Project (CTAP) Service Agreement.

#### 5j. APPROVE INDEPENDENT CONTRACTOR AGREEMENT

That the Board of Trustees approve Independent Contractor Agreement with Kumon Math Center for a special education student. (MIS ID#93-00277).

#### 5k. APPROVE/RATIFY LECTURERS

That the Board of Trustees approve/ratify lecturers: 1) various artists/teachers for All the Arts for All the Kids program between September 13, 2000 and June 14, 2001 at a cost not to exceed \$213,100.00; 2) Vicki Bissett on August 29, 2000 at a cost not to exceed \$800.00; 3) Clean Comedians on October 26, 2000 at Ladera Vista at a cost not to exceed \$650.00; 4) Terry Brewer on October 26, 2000 at Nicolas at a cost not to exceed \$750.00.

#### 5l. RATIFY FOOD SERVICES GROCERY BID

That the Board of Trustees ratify Food Services Grocery Bid with Joseph Webb Foods,

Sysco Food Services, and David LeGrand effective August 1, 2000.

5m. RATIFY FOOD SERVICES PAPER BID

That the Board of Trustees ratify Food Services Paper bid with P&R Paper Supply Company and Spintex - CCP Industries effective August 1, 2000.

5n. AUTHORIZE SUPERINTENDENT OR ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES

That the Board of Trustees authorize Superintendent or Assistant Superintendent of Business Services to enter into a contract with Stradling, Yocca, Carlson & Rauth for legal services at a cost not to exceed \$10,000.

5o. DECLARE LIST AS SURPLUS ITEMS NOT SUITABLE FOR SCHOOL PURPOSES

That the Board of Trustees declare list as surplus items not suitable for school purposes and authorize District staff to dispose of items at a public auction or by other means as allowed by Education Code 17546 (pages 5o-2 and 5o-3).

5p. APPROVE THE UNAUDITED ACTUALS FOR 1999/00

That the Board of Trustees approve the unaudited actuals for 1999/00 as presented, and concurrently approve the fund balance changes as the District's 2000/01 beginning budgeted balances.

5q. APPROVE NOTICE OF COMPLETION

That the Board of Trustees approve Notice of Completion and accept as complete the service to remove and replace asphalt in tennis courts, slurry coat and restripe at Parks Junior High, FSD Project #97/98-9, Task Order #48, by Universal Asphalt Company for a total amount of \$21,185.80. File the Notice of Completion with the Orange County Recorder's Office.

5r. INDEPENDENT CONTRACTOR AGREEMENT

That the Board of Trustees approve Independent Contractor Agreement with Paperworks Solutions for computer Individualized Education Program (IEP) software and training for special education.

5s. APPROVE NOTICE OF COMPLETION

That the Board of Trustees approve Notice of Completion and accept as complete the service to remove and replace asphalt in tennis courts, slurry coat and restripe at Ladera Vista Junior High School, FSD Project #97/98-9, Task Order #47, by Universal Asphalt Company for a total amount of \$22,984.00 File the Notice of Completion with the Orange County Recorder's Office

5t. APPROVE CLASSIFIED TUITION REIMBURSEMENTS

That the Board of Trustees approve classified tuition reimbursements for Darla Sandra Perkins and Kerry Rennie.

#### 5u. APPROVE NOTICE OF COMPLETION

That the Board of Trustees approve Notice of Completion and accept as complete the electrical work for relocatables, FSD Project #00-01-4 (Bids A,B,C,D,E, and G) for a total amount of \$202,275.00 and file the Notice of Completion with the Orange County Recorder's Office.

#### 5v. APPROVE NOTICE OF COMPLETION

That the Board of Trustees approve Notice of Completion and accept as complete the electrical work for relocatables, FSD Project #00-01-4 (Bid F) for a total amount of \$35,470.00 and file the Notice of Completion with the Orange County Recorder's Office.

#### 5w. APPROVE NOTICE OF COMPLETION

That the Board of Trustees approve Notice of Completion and accept as complete the reroofing at Pacific Drive School, FSD Project #00-01-1 (Bid A) for a total amount of \$26,294.00 and file the Notice of Completion with the Orange County Recorder's Office.

#### 5x. APPROVE NOTICE OF COMPLETION

That the Board of Trustees approve Notice of Completion and accept as complete the reroofing at Raymond School, FSD Project #00-01-1 (Bid B) for a total amount of \$17,945.00 and file the Notice of Completion with the Orange County Recorder's Office.

#### 5y. APPROVE AGREEMENT WITH ADVANCED RISK MANAGEMENT TECHNIQUES, INC. (ARMTECH)

That the Board of Trustees approve agreement with Advanced Risk Management Techniques, Inc. (ARMTECH) for a worker's compensation actuarial study for the years 2000/2001, 2001/2002, and 2002/2003 at a cost not to exceed \$2,600.00

#### BOARD MEMBER REQUEST(S) FOR INFORMATION AND/OR POSSIBLE FUTURE AGENDA ITEMS

There were no requests for future agenda items.

#### DISTRICT ACTIVITIES CALENDAR AUGUST 23 THROUGH SEPTEMBER 12, 2000

Raymond Back-to School Night is on September 21, 2000 at 6:00 p.m.

#### REPORT FROM THE SUPERINTENDENT

Dr. Cooper stated that the District's enrollment has increased by approximately 400 students.

#### REPORTS FROM THE BOARD OF TRUSTEES

Trustee Guth stated she supports Proposition 38 and is opposed to Proposition 39, and briefly discussed them.

Trustee Fisler encouraged Board members to attend the PAGE meeting on September 20 and to become familiar with the propositions.

Trustee Pogue recently acquired an e-mail address and was pleased to see Fullerton School District's very informative website.

President Sugarman and Trustee Pogue attended a Government workshop detailing the Board's role in adopting a policy. President Sugarman suggested that the Board review and revise District policies to insure that they are up-to-date.

#### ADJOURNMENT

President Sugarman adjourned the meeting on September 12, 2000 at 9:30 p.m.

---

Kim Guth, Clerk

Board of Trustees