

**FULLERTON SCHOOL DISTRICT**  
**Regular Meeting of the Board of Trustees**

**District Board Room**

**4:30 p.m. (CLOSED SESSION)**

**5:30 p.m. (OPEN SESSION)**

**Tuesday August 28, 2001**

**MINUTES**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The Regular meeting of the Fullerton School District Board of Trustees was called to order by President Sugarman at 5:30 p.m. Gary Drabek, Director of Maintenance, Operations and Facility Services, led the Pledge of Allegiance to the flag.

**PUBLIC COMMENTS**

There were no public comments at this time.

Board Members:

- Hilda Sugarman, President
- Ellen Ballard, Vice President
- Marjorie Pogue, Clerk
- Robert Fisler, Member
- Lynn Thornley, Member

Administration:

- Dr. Cameron M. McCune, Superintendent
- Dr. Linda Caillet, Assistant Superintendent, Educational Services
- Dr. Patricia Godfrey, Assistant Superintendent, Business Services
- Mr. Mark Douglas, Assistant Superintendent, Personnel Services

**CLOSED SESSION**

The Board recessed into Closed Session to conference regarding Fullerton Elementary Teachers Association (FETA) and California School Employees Association (CSEA); District Representative - Dr. Cameron M. McCune [Government Code sections 54954.5(f), 54957.6]; Public Employee Appointment/Employment of Assistant Principal pursuant to Government Code section 54957.6: Board Representative Hilda Sugarman.

## **REPORT FROM CLOSED SESSION**

President Sugarman stated that the Board unanimously voted to approve Paula Pitluk as Orangethorpe School's new Assistant Principal.

## **INTRODUCTIONS**

New District teachers were introduced by each school's principal. Acacia School: Jaime Olmstead, Karen Ellison, Carol Borst, CanDee Johnson; Beechwood: Jared Rose, Gwen Swire; Commonwealth: Cheryl Lamka; Fern Drive: Joe Conti; Golden Hill: Blair Johnson; Hermosa Drive: Daryl Spector, Leah Clausen, Hetal Patel, Erica McBride; Ladera Vista: Sandra Albo, David Blackney, Gordon Jones, Sean Leonard, Jillian Knopf, Krista Kohler, Andrew Montoya, Stacy Ruffer, Lori Wielenga; Maple: Janna Mills, Elena Gonzalez, Shannon Kelly, Christine Quarnstrom, Stephanie Schrock, Lisa Chan, Christine Rosas; Nicolas: Andrea Nite, Dina Parker, Bethany Leonard-Boak, Cynthia Rohdenburg, Alexis Gillen. President Sugarman stated that the Board is expecting each teacher to provide the best education for the District's most cherished possession - the children!

## **INFORMATION FROM PTA, FETA, CSEA, FESMA**

The Board indicated that New Teacher Orientation held on August 27 was a very successful day for the new teachers and the returning teachers, with wonderful presentations and guest speakers. Mimi Gaudette, FETA President, thanked the Board for the successful Back to School Academy held on August 28, and on behalf of FETA, greeted new Superintendent Dr. Cameron M. McCune and Assistant Superintendent of Personnel Services, Mark Douglas. Board member Lynn Thornley encouraged the public to register for PTA membership.

## **PUBLIC COMMENTS**

Fullerton resident Kitty Quackenbush stated her concerns regarding the Sunset Lane portables that border against school property where she and other residents' property also border. Mrs. Quackenbush added that the portables have created problems for the residents and asked for solutions previously expressed at the Sunset Lane Meeting on August 22.

## **APPROVE MINUTES**

Moved by Marjorie Pogue, seconded by Lynn Thornley and carried unanimously that the Board of Trustees approve the minutes of the Special meetings on July 9, 2001, July 11, July 16, July 17, July 18, and Regular meeting on July 10, 2001.

## **DISTRICT ACTIVITIES CALENDAR**

The Board reviewed the District calendar of events of August 29, 2001 through September 11, 2001.

## **INFORMATION FROM THE SUPERINTENDENT**

Dr. McCune stated that the New Teacher Orientation and In Service Day went very well and expressed his thanks to Kyle Stava, Tony Anderson, and Judy Lieb for a fun event. Dr. McCune stated that the District has applied for several technology grants, which are forthcoming. Dr. McCune noted that several District office staff will be helping at the various school sites on the first day of school to help colleagues and gain insight.

## **INFORMATION FROM THE BOARD OF TRUSTEES**

Trustee Thornley stated that it has been an exciting summer and is pleased to be part of the new 2001-2002 school year with the District.

Trustee Fidler called the Board's attention to an excellent article in the National Geographic magazine regarding diversity in schools.

Trustee Pogue stated that most school sites have added beautiful murals, with the most outstanding changes at Woodcrest School. Trustee Pogue noted that the colorful murals help deter graffiti.

Trustee Ballard stated that the Jump Start Program this summer was a successful one, with the children well prepared to start school. Trustee Ballard thanked Laurel Estrada for implementing the Jump Start Program.

President Sugarman thanked the Board for their extra hours spent at the District during the summer months. President Sugarman thanked everyone for the flowers and cards she received during her recent illness. President Sugarman welcomed Mark Douglas, the new Assistant Superintendent of Personnel Services. President Sugarman noted that Parks Junior High teacher Mark Wallace was commended at the Back to School Academy. She stated Mr. Wallace was influential in helping the students recognize the Vietnam War during the school's field trip to Washington D.C.

## **1. ADMINISTRATIVE REPORTS**

### **1a. REPORT ON 2000/01 TEACHER RECRUITMENT**

Dr. Suzanne Pickup stated that the District should identify needs as soon as possible because teacher recruitment is a highly competitive market. The District is spending money for recruitment, with an emphasis on hiring credentialed teachers, because the State of California is not producing enough teachers to meet the current needs. Dr. Pickup displayed examples of maps, advertisements from the Fullerton Chamber of Commerce, business directories and other pamphlets which are given to perspective teachers at the recruitment fairs. Dr. Pickup passed out information on retaining first year teachers, noting that the District has a comprehensive support program, including Beginning Teachers Support and Assessment (BTSA) and mentors.

### **1b. STATE 2001/2002 BUDGET**

Dr. Godfrey and Dr. Caillet presented highlights from the State 2001/2002 Budget. Dr. Caillet discussed new programs, and Dr. Godfrey commented on reduced State income from Taxable Sales and Capital Gains. Dr. Godfrey indicated there was doubt about full

equalization funding by 2007, and mentioned a possible deficit for K-3 Class Size Reduction.

#### 1c. FACILITIES UPDATE

Dr. Godfrey stated that Maple expansion is almost complete, with final items to be completed in months to come. Dr. Godfrey further stated that a "Trustee Fisler" letter was sent to the community discussing the District's aging facilities, and the District had received over 800 replies.

Dr. Godfrey further mentioned that on August 22, District staff met with neighbors of Sunset Lane to discuss locations of future portables. Neighbors expressed a variety of concerns regarding location, installation and noise.

President Sugarman noted that the District has asked parents to car pool to help decline the traffic problems, and the District will inform residents whose homes boundary the school for future meetings regarding Sunset Lane and Amerige Heights.

## 2. ACTION ITEMS

#### 2a. ADOPT RESOLUTION #01/02-11, CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) PROFESSIONAL GOVERNANCE STANDARDS

Trustee Pogue stated that Board members should pay attention to the District standards for governing responsibly and effectively, as the District expects teachers and staff to pay attention to their standards.

Moved by Marjorie Pogue, seconded by Lynn Thornley and carried unanimously that the Board of Trustees adopt Resolution #01/02-11, California School Boards Association (CSBA) Professional Governance Standards for the Fullerton School District Board of Trustees.

#### 2b. APPROVE CONTRACT WITH NCS CORPORATION

The Board discussed an evaluation of this program to be presented at a future Board meeting.

Moved by Robert Fisler, seconded by Marjorie Pogue and carried unanimously that the Board of Trustees approve the contract with NCS Corporation for the purchase of SuccessMaker software package funded by a Wilson W. Phelps Foundation Donation.

#### 2c. APPROVE ELEMENTARY ASSISTANT PRINCIPAL JOB DESCRIPTION

This item was pulled and will be presented at a future Board meeting.

#### 2d. APPROVE DISTINGUISHED RECRUITMENT INCENTIVES

Moved by Ellen Ballard, seconded by Marjorie Pogue and carried unanimously that the Board of Trustees approve the Distinguished Recruitment Incentives for Newly Hired Teachers at Maple, Nicolas, Orangethorpe, Pacific Drive, Richman, Valencia Park, and

Woodcrest Schools in Accordance with Teaching As A Priority (TAP) Grant.

**2e. ADOPT RESOLUTION #01/02-12, A RESOLUTION TO ADOPT ENERGY CONSERVATION, MANAGEMENT, AND ACCOUNTABILITY**

Moved by Marjorie Pogue, seconded by Robert Fisler and carried unanimously that the Board of Trustees adopt Resolution #01/02-12, a Resolution to adopt energy conservation, management, and accountability and participate in the School Energy Cost Assistance Grant Program.

**2f. RATIFY CALNET SERVICES AGREEMENT**

Moved by Ellen Ballard, seconded by Marjorie Pogue and carried unanimously that the Board of Trustees ratify the CalNet Services Agreement to add Fullerton School District to the CalNet State Contract for MCI WorldCom long distance service.

**2g. ADOPT ORDINANCE NO. 01/02-1**

ed by Marjorie Pogue, seconded by Ellen Ballard and carried unanimously that the Board of Trustees adopt Ordinance No. 01/02-1, an Ordinance Levying a Special Tax within the Community Facilities District (CFD) No. 2001-1 of the Fullerton School District.

**2h. APPROVE FACILITY USE AGREEMENT WITH FIRST EVANGELICAL FREE CHURCH OF FULLERTON**

Moved by Robert Fisler, seconded by Marjorie Pogue and carried unanimously that the Board of Trustees approve a Facility Use Agreement with First Evangelical Free Church of Fullerton to provide a Thanksgiving meal at Maple School on November 22, 2001.

**2i. APPROVE DOCUMENT SERVICES AGREEMENT**

Moved by Ellen Ballard, seconded by Marjorie Pogue and carried unanimously that the Board of Trustees approve the Document Services Agreement with the Document Company Xerox.

**3. CONSENT ITEMS**

Moved by Ellen Ballard, seconded by Lynn Thornley and carried unanimously that the Board of Trustees approve the Consent Items with the additions presented.

**3a. APPROVE/RATIFY ASSIGNMENT OF CERTIFICATED PERSONNEL REPORT**

That the Board of Trustees approve/ratify Assignment of Certificated Personnel Report as submitted.

**3b. APPROVE/RATIFY CLASSIFIED PERSONNEL REPORT**

That the Board of Trustees approve/ratify Classified Personnel Report as submitted (Add/Remove Classifications, Add Stipends, Adjust Dates, Change Hours, Employ Summer School, Extra Summer Work, Hire Emergency Substitute Status, Increase/Decrease Hours,

Leaves of Absence, New Hires, Resignations, Service Retirements, Step Raises, Terminations, Transfers, and Working Out of Classification).

### 3c. APPROVE CLASSIFIED TUITION REIMBURSEMENTS

That the Board of Trustees approve Classified Tuition Reimbursements for Regina Darlington, Greg Eyre, Darla Foss, Cheri Grodowski, Linda Jimenez, Kristin Meadow, Sailas Nailava, Jennifer Anne Scott, Mary Kathleen Scott, Jennifer Smith, and Jenny Trujillo.

### 3d. APPROVE/RATIFY PURCHASE ORDERS

That the Board of Trustees approve/ratify purchase orders numbered 122M0469 through 122X0409 for 2000/2001 and 222B0001 through 222Z0074 for 2001/2002.

### 3e. APPROVE/RATIFY FOOD SERVICES PURCHASE ORDERS

That the Board of Trustees approve/ratify Food Services Purchase Orders numbered 301075 and 301077 for 2000/2001 and 301073, 301074, 301076, 301079, 301080, and 400001 through 400051 for 2001/2002.

### 3f. APPROVE/RATIFY WARRANTS

That the Board of Trustees approve/ratify warrants numbered 19413 through 20136 in the amount of \$3,216,957.37.

### 3g. APPROVE/RATIFY FOOD SERVICES WARRANTS

That the Board of Trustees approve/ratify warrants numbered 10598 through 10648 in the amount of \$222,142.00 for the 2001/2002 school year.

### 3h. ADOPT RESOLUTIONS

That the Board of Trustees adopt Resolutions 00/01-B109 through 00/01-B119 and 01/02-B001 through 01/02-B004 authorizing budget transfers and recognizing unbudgeted revenue according to Education Code Sections 42600 and 42602 for submission to the Orange County Superintendent of Schools.

### 3i. ACCEPT GIFTS

That the Board of Trustees accept gifts and authorize District staff to express the Board's appreciation to all donors, as listed on 3i-2.

### 3j. APPROVE AGREEMENT WITH CITY OF FULLERTON

That the Board of Trustees approve Agreement with City of Fullerton for services provided though 21st Century Community Learning Center Grant.

### 3k. APPROVE AGREEMENT WITH SCRIBA EDUCATIONAL SERVICES

That the Board of Trustees approve agreement with Scriba Educational Services for

consultation concerning the 21st Century Community Learning Center Grant for 2001 through 2004.

**3l. APPROVE CONTRACT TO ESTABLISH OPEN PURCHASE ORDERS WITH CERTIFIED TRANSPORTATION SERVICES**

That the Board of Trustees approve contract to establish open purchase orders with Certified Transportation Services to provide transportation for field trips and home-to-school routes at a cost not to exceed \$12,000.

**3m. APPROVE CONTRACT TO ESTABLISH OPEN PURCHASE ORDERS WITH DURHAM TRANSPORTATION**

That the Board of Trustees approve Contract to establish open purchase orders with Durham Transportation to provide transportation for field trips and home-to-school routes at a cost not to exceed \$2,000.

**3n. APPROVE CONTRACT TO ESTABLISH OPEN PURCHASE ORDERS**

That the Board of Trustees approve contract to contact to establish open purchase orders with First Student Transportation Services to provide transportation for field trips at a cost not to exceed \$3,500.

**3o. APPROVE CONTRACT TO ESTABLISH OPEN PURCHASE ORDERS**

That the Board of Trustees approve Contract to establish open purchase orders with Fullerton Joint Union High School District to provide transportation for field trips at a cost not to exceed \$2,500.

**3p. APPROVE FOOD SERVICE AGREEMENT WITH ST. JULIANA FALCONIERI SCHOOL**

That the Board of Trustees approve Food Service Agreement with St. Juliana Falconieri School effective September 10, 2001 to June 15, 2002.

**3q. APPROVE FOOD SERVICE AGREEMENT WITH PAPA JOHN'S PIZZA**

That the Board of Trustees Food Service Agreement with Papa John's Pizza effective August 31, 2002 to June 13, 2002.

**3r. APPROVE FOOD SERVICES PAPER AND GROCERY BIDS**

That the Board of Trustees approve Food Services Paper and Grocery Bids with A & R Wholesale, P & R Paper Supply, Joseph Webb Foods, Davis LeGrand Company, and Sysco Food Service effective August 30, 2001 to July 31, 2002.

**3s. APPROVE REAPPLICATION OF THE CHILD CARE FOOD PROGRAM**

That the Board of Trustees approve reapplication of the Child Care Food Program effective August 31, 2001 to June 13, 2002.

### 3t. APPROVE INTERN TEACHING AGREEMENT

That the Board of Trustees approve Intern Teaching Agreement with Claremont Graduate University.

### 3u. APPROVE/RATIFY 2001/2002 NONPUBLIC SCHOOL MASTER CONTRACT

That the Board of Trustees approve/ratify 2001/2002 nonpublic school master contract with Oralingua School.

### 3v. APPROVE/RATIFY ONGOING MILEAGE REIMBURSEMENT

That the Board of Trustees approve/ratify ongoing mileage reimbursement to the parents of special education students (MIS ID#'s 00-00032, 93-00277, 00-01610) for transportation to and from the students' therapies.

### 3w. APPROVE THE TELECOMMUNICATIONS OF ORANGE (TOC) AGREEMENT

That the Board of Trustees approve the Telecommunications of Orange (TOC) Agreement for instructional television services during the 2001/2002 school year.

### 3x. APPROVE AGREEMENT WITH DEPARTMENT OF GENERAL SERVICES

That the Board of Trustees approve agreement with Department of General Services (DGS) for the purpose of making available to the Fullerton School District a procurement card program, the CAL-Card Program.

### 3y. APPROVE AGREEMENT WITH DELTA PUBLIC FINANCE, LLC

The Board expressed their appreciation to Andrea Reynolds, Director of Fiscal Services, for applying for QZAB funding from the State. Some school districts did not spend all of their allocated QZAB money, and the Fullerton School District should receive \$430,00 in unused QZAB funds.

That the Board of Trustees approve agreement with Delta Public Finance, LLC as financial advisor of the Qualified Zone Academy Bond (QZAB) Program at a cost of \$15,000 and reimbursable expenses up to \$2,000. These amounts are payable upon successful completion of the QZAB.

### 3z. APPROVE THE UPDATED CONTRACTS

That the Board of Trustees approve the updated contracts for the Assistant Superintendents of Business Services and Education Services as stipulated.

### 3aa. APPROVE AUTHORIZATION

That the Board of Trustees approve authorization of the position, Superintendent of Fullerton School District, as a signatory on the Clearing Account (250-892266), Revolving Cash Fund (250-892215), Property and Liability (250-450710), Worker's Compensation (250-418009), Student Body Fund Raiser (250-892819), Student Body Money market

(250-892223), and Student Body Operations (250-892231) checking accounts.

### 3bb. RATIFY AGREEMENT WITH ALL AMERICAN INSPECTION

Fullerton resident, Richard Quackenbush, questioned the District's selection criteria of the DSA inspector hired by the the District to certify construction projects. Gary Drabek stated that the selection process used by the State is a vigorous one, and the DSA inspector is qualified.

That the Board of Trustees ratify agreement with All American Inspection to provide DSA required inspection services, soil and material testing and other required construction testing related to 2001/202 facility projects for a total amount not to exceed \$75,000.00.

### 3cc. RATIFY AGREEMENT WITH CF ENVIRONMENTAL

That the Board of Trustees ratify agreement with CF Environmental to perform asbestos and lead hazard consulting services related to maintenance projects during the 2001/2002 fiscal year for a total amount not to exceed \$60,000.00.

### 3dd. RATIFY AGREEMENT WITH CLASS LEASING, INC.

That the Board of Trustee ratify agreement with Class Leasing, Inc. to lease five relocatable classrooms for a total amount not to exceed \$35,000.00.

### 3ee. APPROVE AGREEMENT WITH GENE BREGMAN & ASSOCIATES

That the Board of Trustees approve agreement with Gene Bregman & Associates to conduct public opinion research at a cost no to exceed \$18,000.00.

### 3ff. RATIFY AGREEMENT WITH STATEWIDE INFORMATION SYSTEMS

That the Board of Trustees ratify agreement with Statewide Information Systems at a cost not to exceed \$7,300.00.

### 3gg. APPROVE NOTICE OF COMPLETION

That the Board of Trustees approve Notice of Completion and accept as complete the service to install asphalt for new relocatable buildings at Richman School, FSD-97-98-9, Task Order #89, by Universal Asphalt Company for a total amount of \$20,986.79, and file the Notice of Completion with the Orange County Recorder's Office.

## **BOARD MEMBER REQUEST(S) FOR INFORMATION AND/OR POSSIBLE FUTURE AGENDA ITEMS**

Gary Drabek informed the Board that air conditioning installation at Sunset Lane is completed and thermostats are being reviewed. Contractors have been informed that there will not be work during school hours. Richman School air conditioning is complete and could be operating by this weekend. The fire wall at Maple School is under construction and is 50% completed. Mr. Drabek further stated that the original fire wall bid for \$80,000 which was waived by the Board, should be completed for under \$30,000.

President Sugarman encouraged everyone to visit Maple School. Trustee Fisler requested discussion of Consent Item 3bb as a future agenda item.

## **ADJOURNMENT**

President Sugarman adjourned the meeting on August 28, 2001 at 8:05 p.m.

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Marjorie Pogue, Clerk