

FULLERTON SCHOOL DISTRICT**Special Meeting of the Board of Trustees****Tuesday, June 18, 2002****District Board Room****1401 W. Valencia Drive, Fullerton, California****9:00 a.m.****MINUTES****CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

A Special meeting of the Fullerton School District Board of Trustees was called to order by President Ellen Ballard at 9:07 a.m. President Ballard led the Pledge of Allegiance to the flag.

Board members present:

- Ellen Ballard
- Robert Fisler
- Marjorie Pogue
- Hilda Sugarman
- Lynn Thornley

PUBLIC COMMENTS

There were no comments at this time.

Ms. Andrea Reynolds displayed Stone & Youngberg's listing of the progress of the District's selling of bonds that began earlier in the morning. Ms. Reynolds stated this was the first of two issuances, and the funds will be spent over the next three years. Ms. Reynolds also stated the second draw will take place in 2006 or 2007.

ACTION

Moved by Hilda Sugarman, seconded by Marjorie Pogue and carried unanimously to find that an emergency exists to convert the wood shop into a technology lab at Parks Junior High School and authorize the Assistant Superintendent of Business Services to enter into a contract on behalf of the District.

FACILITIES UPDATE AND 2002/2003 BUDGET WORKSHOP

Dr. Cameron McCune stated the District would not have complete information from the State regarding the budget until some time in August, and he noted staff met with principals recently to collect suggestions about budget categories they would feel most comfortable in reducing or freezing. Dr. McCune stated the District is fortunate to have Assemblywoman Lynn Daucher and Senator Dick Ackerman support school districts at the government level.

Dr. Patricia Godfrey thanked Business Services staff for development of today's budget presentation, and she also noted the J200 Reporting Document is an estimate because the fiscal year has not yet closed. Dr. Godfrey reviewed the District Focus Statement, Organizational Chart, Budget Assumptions, CBEDS and Average Daily Attendance (ADA), and Revenue Limit Per ADA Funding.

Ms. Andrea Reynolds presented and explained General Fund Operating Revenue 2002/2003, 2002/2003 Proposed General Fund Budget - Income, General Fund Operating Expenditures 2002/2003, 2002/2003 Proposed Budget - Expenditures, 2002/2003 Proposed General Fund Budget Other Financing Sources/Uses, 2002/2003 Proposed General Fund Budget Fund Balance, and Some Potential Budget Changes That Might Be Seen.

Mr. Gary Drabek reviewed 2001/2002 Facilities/Maintenance Projects Completed (Non-Routine Work) and 2002/2003 Facilities/Maintenance Projects Planned (Non-Routine Work).

Dr. Godfrey reviewed 2002/2003 Capital Improvement Projects Currently Planned Various Funding Sources and Measure CC Update. Dr. Godfrey stated the first meeting of the Citizens' Oversight Committee is scheduled for July 1. Dr. McCune noted the seventh member of the Citizens' Oversight Committee will be approved at the June 25 Regular Board meeting. Dr. Godfrey explained "Controlling Our Own Financial Direction": How do we help control our own financial direction? Search for more income - 1) actually manage cash to improve interest earnings (potential to produce hundreds of thousands of dollars), 2) assist schools and departments to maximize mandated cost filings (potential to generate \$100,000-\$200,000 at current program levels), 3) seek out facility and program grants, 4) continue to improve daily seat attendance \$25 per day when student is in his/her chair. Dr. Godfrey also explained "Consider Budget Freezes and/or Reductions" - Initial Target \$500,000 - sample of suggestions taken from June 10 Management meeting: 1) take percentage away from school site

and departmental budgets, 2) reduce number of days teachers are away at distant conferences (substitute and lodging costs), 3) study reasons certificated substitute days for sick/personal necessity are increasing, 4) decrease number of substitutes for classified staff time away, 5) decrease food at meetings, 6) reduce overtime/extra hours, 7) provide printed items to administrators/staff/community via internet to save on paper/printing, 8) study ways to further reduce energy: teacher appliances, HVAC (doors open), reduce/eliminate vending machines, 9) enforce walking distances with single dismissal, 10) keeping field trips between 9 a.m. and 2 p.m., 11) continue to pull back nonpublic school students.

Dr. Linda Caillet discussed BTSA, curriculum rewriting of English language arts core curriculum, and multiple measures involving the Results program that is accepted by State and Federal governments as part of improvement plans (required for certain schools). Dr. Caillet stated Educational Services has requested funds (on hold because of budget funding) for stipends for upper and lower grade teachers on each campus to spearhead the writing program and scoring of papers at each site. Dr. Caillet also stated the District has applied for funds regarding AB75 and AB466. Regarding "No Child Left Behind", Dr. Caillet stated rather than paying Sylvan Learning, the District could offer its own extended day care program. Mrs. Ana Stover reviewed the provider application process.

Mr. Mark Douglas presented 2002/2003 Staffing Projections: 1) 2002 Peak Enrollments (Regular Education Students), 2) 2001/2002 Teacher Staffing (Regular Education), 3) Planning for 2002/2003, 4) 2002/2003 Projected Enrollments (Regular Education Students), 5) 2002/2003 Projected Teacher Staffing (Regular Education), 6) Class Configurations.

Mrs. Lourene Happoldt presented an overview of the Special Education Program for the period 1997-2002: 1) AB602 Funding Model, 2) J-50 Format, 3) Special Education Programs, 4) Resource Students Served, 5) Speech and Language Served, 6) Special Day Class Students, 7) Certificated Staff, 8) Preschool Assessment Team, 9) School Based Savings, 10) Encroachment Study, 11) Strategies for Reduction of Cost, 12) Excess Cost Billing.

ADJOURNMENT

President Ballard adjourned the meeting on June 18, 2002, at 11:55 a.m.

Robert Fisler, Clerk

