

FULLERTON SCHOOL DISTRICT

1401 W. VALENCIA DR., FULLERTON, CA 92833

Announcement of Personnel Commissioner Vacancy

Posted: February 11, 2020
Deadline for Receipt of Application Materials: 4 p.m. February 28, 2020
Required Materials: [Application Form](#), resume, and letter of interest

Applications Are Being Accepted for the Board of Education Appointee to the Personnel Commission

The Fullerton School District is seeking applications for an appointment to a seat on the Fullerton School District Personnel Commission. The Commission consists of three members—one appointed by the Board of Education, one appointed by the classified employee exclusive union representative, and a third selected by the other two Commissioners. **The vacancy is for the “Board of Education Appointee” position.**

The three-member Personnel Commission is the public body responsible for the administration of the Fullerton School District Merit System, a civil service system for classified employees (non-teaching).

The Superintendent/designee will review all applications, conduct interviews and make a recommendation to the Board of Education. The recommended candidate will also be required to make a presentation to the Board of Trustees at a Board Meeting regarding why he/she wants to be the “Board of Education Appointee” to the Personnel Commission and how he/she will positively contribute to the Fullerton School District.

Qualifications

To qualify for appointment to the Fullerton School District Personnel Commission, an applicant must:

- be a registered voter and resident within the territorial jurisdiction of the Fullerton School District.
- support the concepts of employment, the continuance of employment and other related matters on the basis of merit and fitness.

Responsibilities

Personnel Commissioners have the following responsibilities:

- The Personnel Commission ensures that classified employees receive fair and equitable treatment.
- The Personnel Commission represents the public's interest by providing a personnel system dedicated to the hiring and retaining of the best-qualified employees.
- The Personnel Commission works in cooperation with the District administration, the employees and their exclusive union representative regarding the administration of the Merit System.

Public Meetings and Term of Office

The Commission meets approximately once a month in the evening. Commissioners are paid \$50 per meeting. The Board of Education's appointment is to fill the unexpired term until December 1, 2021-- subsequent appointments are for three years.

Applications

The position is **open for application until 4:00 p.m. Friday, February 28, 2020**. An application, resume and letter of interest must be received by the deadline. Please submit application materials to:

Nina Mota
Administrative Secretary
(714)447-7450

nina_mota@myfsd.org

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DR. FULLERTON,
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[Application Form](#)