
SCHOOL VEHICLE USE REQUEST

I am requesting the use of the school

either van or truck
 van
 truck

on _____ and will return the vehicle on _____.

I understand that the vehicle must be returned clean and full of fuel.

Signature

Date

APPROVAL:

The school truck/van (circle one) is available for you on the above dates.

There are no vehicles available on the above listed dates.

Transportation Supervisor

Date

The District only pays private vehicle mileage when a district vehicle is not available. This form **must** be completed prior to a school trip if mileage is to be reimbursed.

Wishram School District
