HAWTHORNE SCHOOL DISTRICT
Integrated Pest Management (IPM) Plan
School Year: 2025–26
Last Reviewed: July 8, 2025

IPM Coordinator Contact

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1. Pesticide Use Policy

Hawthorne School District is committed to student and staff safety through proactive, least-toxic pest control measures.
We follow an Integrated Pest Management (IPM) approach that emphasizes **prevention, monitoring, and the use of exempt products**.

> **We do not intend to use non-exempt pesticides unless absolutely necessary.** In the event that such use becomes unavoidable, the district will **fully comply** with all requirements of Education Code sections 17608–17614, including advance written notifications and site postings.

Information on all pesticide products and their expected use at the school facility during the year can be obtained by contacting the Administrative Services Office. If any non-exempt pesticide is scheduled for use, registered parents/guardians and staff will receive at least 72 hours advance notice.

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2. Pest Management Practices

Current practices include:

- Sanitation and structural exclusion
- Use of **least-toxic**, exempt methods, such as:
    - Gel baits for ants and cockroaches
    - Self-contained rodent traps
    - Antimicrobial disinfectants for custodial use
    - Crack-and-crevice pastes in non-student areas

These products are **exempt from notification and posting** under Education Code 17610.5 and 3 CCR 6147.

3. Action Thresholds

Actions are taken **only when pest populations pose a verified health, safety, or operations risk.** Low-impact methods are preferred unless those prove ineffective.

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4. Training

Maintenance and custodial staff receive **annual training** in pest prevention, identification, and safe handling of exempt materials. Pest control vendors are expected to be licensed and trained.

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5. Notifications

- An **annual written notice** is sent to all parents/guardians and school staff as part of the district's Rights and Responsibilities Handbook, in compliance with EC 17612 and 48980.3. It includes:
    - How to obtain a copy of all pesticide products expected to be used
    - Instructions on how to register for individual 72-hour pesticide application notifications
    - Information on accessing the Department of Pesticide Regulation's website: www.cdpr.ca.gov
    - Internet location of the school site IPM plan, if posted
- Parents/guardians can complete the **"2024-2025 Annual Pesticide Notification Request"** form to:
    - Request 72-hour pre-notification of pesticide applications
    - Acknowledge that they do not require notice and understand signage will be posted 24 hours prior
- If non-exempt pesticide use becomes necessary, the IPM Coordinator will:
    - Provide **72-hour written notice** to registered recipients
    - **Post signage** 24 hours in advance at the site of application

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6. Recordkeeping

- Records of all pest management activities are maintained by the Maintenance Office.
- If any reportable pesticides are used, records will be submitted to the Department of Pesticide Regulation (DPR) at year-end.

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7. Emergency Use

In urgent pest situations that require immediate action to protect health/safety:

- Notification and signage will be provided **as soon as possible**
- Documentation will include rationale for the emergency use