

**WYOMING CENTRAL SCHOOL
WYOMING, NEW YORK**

BOARD OF EDUCATION
REORGANIZATION MEETING
7:00 PM
JULY 8, 2025

1. Call to Order by the District Clerk at 7:00 pm
2. Pledge of Allegiance
3. Oath Administered to new Board of Education Member
4. Board of Education Operating Protocol
5. Oath Administered to Superintendent of Schools
6. Nomination and Election of Board Officers for 2025-2026 school year:
 - A. President _____
 - B. Vice President _____

Oath to Officers

(The District Clerk turns the meeting over to the new Board President.)

7. Recommend that the Board approve the following appointments to District Offices for 2025- 2026 school year:
 - A. District Clerk Nancy Norton \$8,945/yr
 - B. District Treasurer Joelle Stroud
 - C. District Tax Rachael Hinz
Collector
 - D. Student Accounts Rachael Hinz
Treasurer
 - E. Claims Auditor Karen Green \$ 30.75 /hr

Oath to District Clerk, Tax Collector & District Treasurer

8. Recommend that the Board approve appointments for the following District Positions for the 2025-2026 school year:
 - A. School Nurse Hannah Hanlon, PA
Practitioner
 - B. Transportation Staff Workplace Health, Warsaw, NY
Physicals/Testing

- | | | |
|----|--------------------------------------|---|
| C. | District Auditor(External) | Lumsden & McCormick, Buffalo, NY |
| D. | School Attorney | Bond, Schoeneck & King, Attorneys at Law |
| E. | School Attorney for Capital Projects | Harris Beach Murtha Cullina, PLLC, Attorneys at Law Bond, Schoeneck & King, Attorneys at Law |
| F. | Records Access Officer | Rachael Hinz |
| G. | Records Management Officer | Emily Herman |
| H. | Attendance Officer | Maria Herman |
| I. | GVSBA Representative | _____ |
| J. | GVSBA Alt. Representative | _____ |
| K. | Asbestos Designee | Timothy Anderson |
| L. | Purchasing Agent | Emily Herman |
| M. | Wyo. Cty. Workers Comp Rep | Joelle Stroud |
| N. | Wyo. Cty. Workers Comp Alt. Rep | Emily Herman |
| O. | Emergency School Safety Team: | |
| | Superintendent of Schools | Emily Heman |
| | Secretary to the Superintendent | Michele Pearce |
| | Director of Student Services | Meghan Barker |
| | School Secretary | Christina Griffith |
| | School Resource Officer | Tim McGinnis |
| | School Nurse | Maria Herman |
| | Supervisor of Buildings and Grounds | Timothy Anderson |
| | Teacher | TBD |
| | Transportation Director | Mark Bissell |
| P. | 1. GAHP Representative | Joelle Stroud |

9. Recommend that the Board approve the following designations for the 2025-2026 school year:
 - A. Five Star Bank, Bank of Castile, JP Morgan Chase Bank, and NYCLASS as Official Depositories of School District Funds
 - B. Official newspaper as The Daily News, Batavia, NY with appropriate items also placed in the Warsaw PennySaver.
 - C. Official Radio and TV stations for the District as WCJW, WHAM, WBTA, WGR, WYRK, TV Channels 2, 4, 7, 8, 10 & 13
 - D. Payroll Certification Officer as Emily Herman
 - E. Board of Education meetings or work sessions on the 2nd Tuesday of each month at 7:00 pm, unless dates are altered with notice by the Board
 - F. Superintendent of Schools as the Title IX Hearing Officer
 - G. Superintendent of Schools as the Federal Funds Assistance Program Hearing Officer
 - H. Chief Emergency Officer as Emily Herman

10. Recommend that the Board approve the following authorizations for 2025-2026 school year:
 - A. In conformance with the Commercial Crime Coverage, each employee of the district will be bonded up to \$100,000 and the Treasurer and Tax Collector for \$1,000,000
 - B. President of the School Board to sign official documents as needed
 - C. Superintendent of School and/or the District Treasurer to sign all Central Treasurer account checks
 - D. Superintendent to approve all budget transfers in accordance with the laws and board policy
 - E. Superintendent to approve the attendance at conferences, conventions, workshops, etc. per Board policy #6160 Professional Growth Staff Development.
 - F. Joelle Stroud, Treasurer, to establish and maintain all accounts necessary for the official transactions of the District business affairs
 - G. Attendance at conferences and conventions for Board of Education members "with expenses."

- H. Re-Establishment of a \$100 Petty Cash Fund administered by Joelle Stroud
- I. A Revenue Anticipation Note Resolution delegating power to the President of the Board of Education of Wyoming Central School District of Wyoming and Genesee Counties, New York to authorize, from time to time and year to year, the issuance and sale of revenue anticipation notes of the Wyoming Central School District, New York, in anticipation of the collection of revenues to be received as State Aid by the school district from the State of New York. The Vice President of the Board of Education or the District Clerk may execute such notes in place of the Board President if the Board President shall so designate. It is hereby determined and declared that it is the intent of this Board of Education that this resolution remain in full force and effect in perpetuity for the issuance of the aforesaid notes from year to year, until this resolution is modified, amended, rescinded, revoked or repealed by this Board. This resolution shall take effect immediately upon its adoptions

11 Cooperative Purchasing

- A. **Best Value**

WHEREAS, the District's purchases of materials and services are made in accordance with General Municipal Law Article 5-A;

WHEREAS, General Municipal Law 103(16) allows the District, as a municipal entity, to purchases certain materials and services at a price determined to be "best value," rather than lowest responsible bidder, by the Board of Education;

WHEREAS, "best value" is defined by New York State Finance Law 163 as "the basis for awarding contracts for services to the offerer which optimizes quality, cost and efficiency, among responsive and responsible offers. Such basis shall reflect, wherever possible, objective and quantifiable factors for offerers that are small businesses, certified minority - or women-owned business enterprises as defined in subdivisions one, seven, fifteen and twenty of section three hundred ten of the executive law or service-disabled veteran-owned business enterprises as defined in subdivision one of section three hundred sixty-nine of the executive law to be used in evaluation of offers for awarding of contracts for services.

WHEREAS, the District, as a municipal entity, may purchase, in accordance with General Municipal law 103(16), through bids solicited by the United States government, the New York State government, and New York's political subdivisions, including school districts; through bids let in a manner consistent with or materially equivalent to New York State requirements for bidding; or may piggyback on any contract or bid approved for piggybacking through the New York State Office of General Services.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Wyoming Central School District hereby authorizes the purchase of materials and services using a "best value" determination, as an option to "lowest responsible bidder," in accordance with General Municipal Law 103(16), and in compliance with all District purchasing policies and procedures, with Board approval;

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately on adoption.

B. Specific Cooperatives

WHEREAS, the Wyoming Central School District (School District) pursuant to the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103 desires to participate in the following purchasing cooperatives: Choice Partners National Purchasing Cooperative, Omnia Partners Purchasing Alliance, Cooperative Purchasing Network (TCPN), Keystone Purchasing Network, Sourcewell Purchasing Network, TIPS-USA (The Interlocal Purchasing System), Premier, Inc.; and

WHEREAS, Section 103 of the General Municipal Law permits the School District to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, may make such purchases, or may contract for such services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, as may be required by the school District therein through the use of a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, the School District desires to participate for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, the School District has reviewed the benefits of participating in these programs and based on this review has concluded the programs will provide the best value to taxpayers of this School District through the anticipated savings to be realized.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Wyoming Central School District authorizes the School District's participation in the following purchasing cooperatives: Choice Partners National Purchasing Cooperative, Omnia Partners Purchasing Alliance, Cooperative Purchasing Network (TCPN), Keystone Purchasing Network, Sourcewell Purchasing Network, TIPS-USA (The Interlocal Purchasing System), Premier, Inc. and authorizes the District Treasurer and/or the Purchasing Agent to register for these purchasing programs on behalf of the School District.

1____ 2____

12 Recommend that the Board approve other items for the 2025-2026 school year:

- A. Mileage reimbursement rate for approved District travel at IRS designated rate.
- B. Day rate of \$130/day for day to day certified substitute teachers/assistants
- C. Day rate of \$120/day for day to day uncertified substitute teachers/assistants

D. Rates for the following substitute positions:

- | | | | |
|---|------------------|-------|-------|
| 1. Substitute Cleaner/Monitor/TA/Clerical | NYS Minimum Wage | | |
| 2. Substitute Bus Driver | \$25.00 | | |
| 3. Substitute Bus Aide | NYS Minimum Wage | | |
| 4. Substitute Transportation Supervisor | \$27.86 | | |
| 5. Substitute School Nurse | \$130/day | 1____ | 2____ |

E. Approve Standard Work Day Resolution For Employees 1____ 2____

F. Adoption of all Policies and Code of Ethics in effect during the previous school year 1____ 2____