

# SCSC Transportation Request Form 2025-2026

## PARENTS/GUARDIANS:

Welcome back to school! The following form needs to be **COMPLETED & SIGNED BY A PARENT/GUARDIAN & RETURNED TO THE BUS DRIVER AS SOON AS POSSIBLE!** SCSC Transportation strives for positive bus rides to and from school daily, with safety being first priority. Your bus driver does not have access to this information through IC, so your assistance is appreciated. This form is very important to your student's transportation needs, therefore please provide the most updated and accurate information possible!

\*SCSC Transportation allows one consistent AM bus stop and one consistent PM bus stop, any changes are either to be a car rider or make a permanent bus rider change for the remainder of the school year, all changes are approved w/a 48 hour notice before change occurs. This plan is for the safety and consistency for all bus riders. If your student rides a different bus for AM and PM, you will need to fill a form out for each bus they ride. Thank you for your time.

ADDRESS: \_\_\_\_\_ BUS# \_\_\_\_\_

PHONE #: \_\_\_\_\_ EMERGENCY PH #: \_\_\_\_\_

Parent/Gaudian Name(s): \_\_\_\_\_

STUDENT'S NAME: \_\_\_\_\_ GRADE/SCHOOL: \_\_\_\_\_

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Your student's grade level will determine which load your student will ride on:

6-12 will ride 1<sup>st</sup> load in AM and PM

K-5 will ride 2<sup>nd</sup> load in AM and PM-please remember all students need someone outside for PM dismissal, notes for 5<sup>th</sup> graders allowed

Please note: Students K-8th grade will have assigned seats. Your student's grade level will determine seating positions on the school bus, we always try to sit youngest at the front and oldest towards the back, but the Bus Driver has full discretion as they see fit:

Check here if requesting AM and PM BUS service from home address \_\_\_\_\_ or

Check here if requesting AM BUS only \_\_\_\_\_ Please check here if all week \_\_\_\_\_ or

circle which days M T W TH F

Check here if requesting PM BUS only \_\_\_\_\_ Please check here if all week \_\_\_\_\_ or

circle which days M T W TH F

What is the address of the bus stop requested, if different from your home address?

\_\_\_\_\_ **AM OR PM OR BOTH**

Reminder-if a student has not been on the bus for 5 days in a row, a parent must call to request transportation to resume. By signing below you acknowledge the bus rules that your student(s) will need to follow to be a safe bus rider: Follow the driver's directives & be respectful talking with the driver and/or aide, be at your bus stop 5 minutes prior to pick up time, no candy/gum/eating/drinking on the bus (only exception bottled water), stay seated at all times, stay out of the aisle way, back on back of the seat, and keep all body parts to oneself and inside the school bus. No fighting/bullying/obscene language/smoking/vaping/spitting/vandalism will be tolerated. All students need to load and unload at their designated bus stops. Cell phone usage is discretion of the driver. In the State of Indiana riding the school bus is a privilege and not right therefore, for the safety of all students each student is expected to follow all the bus rules at all times.

\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE

\_\_\_\_\_  
DATE