

## Education Programs

### Homeschooling

#### I. Purpose

This policy recognizes and provides guidelines in accordance with state law for parents or guardians who wish to have their children receive education in a homeschool that is an alternative to an accredited public or private school.

#### II. General Statement of Policy

The Compulsory Instruction Law provides that the parent or guardian of a child is primarily responsible for assuring that the child acquires knowledge and skills that are essential for effective citizenship.

#### III. Conditions for Homeschooling

The Compulsory Instruction Law requires the person in charge of a homeschool and the school district to provide instruction and meet the requirements of the law.

#### IV. Immunizations

The parent or guardian of a homeschooled child will submit required immunization statements as required by state law, on the appropriate Minnesota Department of Education form, to the school district's Enrollment Center by October 1 of the first year of homeschooling in Minnesota and in the grade 7 year.

#### V. Assessment of Performance

Each year, the performance of each child who is not enrolled in either a public school or an accredited nonpublic school must be assessed using a nationally norm-referenced standardized achievement test. If this test does not assess all the statutorily required subject areas, the parents or guardian must assess the student's performance in those subject areas. If the results of the assessments indicate that the child's performance on the total battery score is at or below the 30<sup>th</sup> national percentile or one grade level below the performance level for children of the same age, the parent or guardian will obtain additional evaluation of the child's abilities and performance for the purpose of determining whether the child is in need of instructional support.

#### VI. Textbooks, Instructional Material, and Standard Tests

Upon formal request as required by law, the school district will provide textbooks, individualized instructional materials, and standardized tests and loan or provide

them for use by a home-schooled student, as provided by state law. The district is not required to expend any amount for this purpose that exceeds the amount it receives under state law for this purpose. If the curriculum has both physical and electronic components, the district will, at the request of the student or the student's parent or guardian, make the electronic component accessible to a resident student provided that the district does not incur more than an incidental cost as a result of providing access electronically.

## VII. Student Support Services

Upon formal request as required by law, the school district will provide student support services in the form of health services and counseling and guidance services to a home-schooled student, as provided by state law. The district is not required to expend an amount for any of these purposes that exceeds the amount it receives pursuant to state law to meet such requests.

## VIII. Extracurricular Activities

A. Resident pupils who receive instruction in a homeschool (where five or fewer students receive instruction) may fully participate in extracurricular activities of the school district on the same basis as other public school students following these regulations:

1. The home-schooled student must reside within the Edina Public Schools' attendance boundaries and participate in the activity at the school in the attendance area as determined by the school board.
2. The homeschool is solely responsible for any costs or fees associated with all registration requirements and user fees. All official reimbursements will go to the district.
3. The home-schooled students must comply with district rules and policies, as well as school practices.
4. The school name will be listed as Edina High School, or the name of the Edina middle school the child would attend if not homeschooled, on all official tournament publications.
5. All home-schooled students must go through the same competitive process for participation as public school students.
6. Transportation to and from activities will be provided by the homeschool.

## IX. Shared-Time Programs

A. Students who reside within the Edina Public Schools' attendance boundaries, and who are registered with the school district as non-public students (including home-schooled students), and are in compliance with the Minnesota Compulsory Instruction Law, may apply for limited shared-time enrollment privileges in the district. Students who wish to participate in shared-time enrollment must register as a student with the district prior to attending any K-12 shared-time classes and programs.

- B. Families applying for shared-time enrollment in the district will complete the shared-time program application and forward it to the student enrollment office for consideration. The timeliness of the district's decision will be dependent on the actual student enrollment in the requested shared-time program (see Appendix II).
- C. The district may limit enrollment of shared-time students in classes based on the capacity of a program, class, grade level, school building, and individual learning needs of each student. The school board and administration retain sole discretion and control over scheduling of all classes and assignment of shared-time students to classes.
- D. To be approved for a specific course, a shared-time student must have completed all prerequisite course requirements and may be required to demonstrate appropriate skills and/or knowledge levels.
- E. When participating in a shared-time course, home-school students will be subject to all the same school and district policies, regulations, and rules which apply to public school students, including student rights and responsibilities, grading, and attendance and performance expectations.
- F. A high school student who is enrolled as a shared-time student does not qualify for an Edina Public Schools' high school diploma, participation in honor rolls, and other recognition available to full-time district students.

## X. Optional Cooperative Arrangements

### A. Activities

1. A homeschool which is a member of the Minnesota State High School League may request that the school district enter into a cooperative sponsorship arrangement as provided in Minnesota State High School League Bylaws. The approval of such an arrangement will be at the discretion of the school board.

Minnesota State High School League-sponsored activities occur when there are six or more students receiving instruction in the homeschool or the homeschool students are not residents of the school district.

- a. The homeschool must become a member of the Minnesota State High School League in accordance with the rules of MSHSL.
- b. The homeschool is solely responsible for any costs or fees associated with its application for and/or subsequent membership in the Minnesota State High School League.
- c. The homeschool is responsible for any and all costs associated with its participation in a cooperative sponsorship arrangement as well as any

district activity fees associated with the Minnesota State High School League activity.

2. Non-Minnesota State High School League activities where six or more students receive instruction in the homeschool.

A home-schooled student may participate in non-Minnesota State High School League activities offered by the district upon application and approval from the school board to participate in the activity and the payment of any activity fees associated with the activity. However, home-schooled students may not be charged higher activity fees than other public school students. Approval will be granted at the discretion of the school board.

#### B. Transportation Services

1. The district may provide non-public, non-regular transportation services to a home-schooled child.
2. The school board of the district retains sole discretion and control and management of scheduling routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, and any other matter relating to the provision of transportation services.

#### Legal References:

Minn. Stat. § 120A.22 (Compulsory Instruction)  
Minn. Stat. § 120A.24 (Reporting)  
Minn. Stat. § 120A.26 (Enforcement and Prosecution)  
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)  
Minn. Stat. § 123B.36 (Authorized Fees)  
Minn. Stat. § 123B.40 (Declaration of Policy))  
Minn. Stat. § 123B.41 (Definitions)  
Minn. Stat. § 123B.42 (Textbooks; Individual Instruction or Cooperative Learning Material; Standard Tests)  
Minn. Stat. § 123B.43 (Use of Individualized Instructional Materials)  
Minn. Stat. § 123B.44 (Provision of Pupil Support Services)  
Minn. Stat. § 123B.45 (Payments for Contractual Obligations)  
Minn. Stat. § 123B.46 (Administrative Costs)  
Minn. Stat. § 123B.47 (Notice to Districts; Proration)  
Minn. Stat. § 123B.48 (Limit on District Obligations)  
Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)  
Minn. Stat. § 123B.86 (Equal Treatment)  
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)  
Minn. Stat. § 124D.03 (Enrollment Options Program)  
Minn. Rules Ch. 3540 (Nonpublic Schools)

MSHSL Bylaw 403.00 (Cooperative Sponsorship of an Activity by Two or More Member Schools)

Cross References:

Policy 510 (Open Enrollment)

Policy 628 (Student Activities Program)

Policy

adopted: 07/20/09

revised: 12/15/15

revised: 12/12/16

revised: 06/12/17

revised: 08/12/19

revised: 06/09/25

INDEPENDENT SCHOOL DISTRICT NO. 273

Edina, Minnesota

## Appendix I to Policy 611

### Homeschooling Procedures

#### I. Conditions for Homeschooling

- A. The superintendent or designee will report the number of resident students who are attending non-public schools, including homeschools, to the Minnesota Department of Education.
- B. State law defines homeschool instruction. Homeschooling may not be provided by anyone operating in their capacity as an employee of the school district. State guidelines relating to instructor qualifications, reporting requirements, enforcement, and prosecution will be strictly followed.
- C. Homeschool instructors must meet at least one of six of the following requirements stipulated by the statute:
  - 1. Hold a valid Minnesota teaching license in the field and for the grade level taught.
  - 2. Be directly supervised by a person holding a valid Minnesota teaching license.
  - 3. Successfully complete a teacher competency examination.
  - 4. Provide instruction in a school that is accredited by a state-recognized accrediting agency.
  - 5. Hold a baccalaureate degree.
  - 6. Be the parent or guardian of the child.

#### II. Required Documentation

The person responsible for providing instruction to a child between the ages of 7 and 17 must submit the following information to the school district's Enrollment Center:

- A. By October 1 of each school year:
  - 1. The name, birth date, and address of each child receiving instruction.
  - 2. The name of each instructor and evidence of compliance with one of the statutory requirements
  - 3. An annual instructional calendar.
  - 4. Immunization statements as required by state law.
- B. For each child whose instructor meets none of the requirements for being a qualified instructor other than being the parent or guardian, a quarterly report card on the achievement of the child in each required subject area.

#### III. Compliance

- A. The assistant superintendent or their designee may make an annual on-site visit, at a mutually agreed upon time, to an unaccredited non-public school, home, or other institution where children are receiving instruction. The purpose of these visits will be limited to monitoring compliance with the requirements relating to curriculum, instructors, instruction time, and material. If there is evidence of a violation of requirements, the director of marketing and communications or designee may make additional visits during the school year. In lieu of the visit, a parent or guardian who is providing instruction may present to the director documentation that required subjects are being taught. Documentation will include class schedules, copies of curriculum materials, and descriptions of assessment tools.

- B. In the event that statutory guidelines are not being followed, the director of marketing and communications will notify the parent(s) or guardian(s), in writing, of violations in the compulsory attendance requirements. The parent(s) or guardian(s) must correct the violations within 15 days of receipt of written notification.

If the parent(s) or guardian(s) fails to correct the violations, the director will request fact-finding and mediation services from the commissioner of education. If the violations are not corrected through the fact-finding and mediation process, the director will notify the county attorney. The director will notify the parent(s) or guardian(s) by certified mail of the director's intent to notify the county attorney of the alleged violations.

- C. By October 15 of each school year, the director of marketing and communications will make an annual report to the commissioner of education.

#### Appendix

established: 12/12/16

revised: 06/09/25

Appendix II to Policy 611  
**Shared-Time Program Application**

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Homeschool Registered: \_\_\_ Yes \_\_\_ No \_\_\_

Resident Address: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

School Year: \_\_\_\_\_ Date of Submission: \_\_\_\_\_

Family Need/Rationale for Shared-Time Program(s):

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**Shared-Time Program(s) Request**

Preferred School: \_\_\_\_\_

<b>Subject(s)</b>

**Optional Cooperative Agreement Request**

<b>Activity(s)</b>

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**District Administrative Approval:**

Approved                       Denied

Approved with the following modifications:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**District Administrative Decision-Makers:**

\_\_\_\_\_  
Assistant Superintendent

\_\_\_\_\_  
Building Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date