

SAFETY MESSAGE

Ladies and Gentlemen:

I call your attention to emergency exits which are located in this room in the following places:

(Give specific direction to the location of the fire exits.)

In case of emergency, please vacate the room using those exits. Walk -- do not run. Proceed to the street level and exit the building. Walk to the nearest sidewalk (fill in blank) . Do not stand in parking lot or driveway. Do not attempt to drive your car away from the building.

The fire alarms, smoke detectors, and carbon monoxide alarms, when activated in the building, cause a loud ringing of bells. Evacuate the building as directed and remain in the outside staging areas until the fire department has made a thorough inspection of the building and has certified its condition for re-occupancy.

(Add if necessary)

Ladies and gentlemen, please give way to adults holding infant children or to the persons among us who are confined to a wheelchair. It is recommended that those who are in a wheelchair locate themselves for this event as close to an exit as is reasonable.

Ladies and gentlemen, thank you for listening to these instructions.

Adopted:
February 8, 1982
Revised:
January 28, 1991
Reviewed:
October 4, 1999
Reviewed:
October 24, 2016
Revised:
August 27, 2018
Reviewed:
August 26, 2019
Revised:
August 24, 2020
Reviewed:
August 29, 2022
Reviewed:
August 21, 2023
Revised:
September 16, 2024

| Reviewed: