



Job Description - Substitute Teacher

St Paul Christian Academy is now accepting applications for substitute teachers for the Lower and Upper School levels for the school year. A bachelor's degree or higher from an accredited college or university is required for applicants. Past teaching experience is preferred.

Teachers will provide detailed lesson plans along with all necessary information about classroom and school routines and procedures.

Substitute Teaching Responsibilities

- Be on campus from 7:30 – 3:30 or as requested
- Dress professionally
- Submit attendance daily
- Work with 16-19 students
- Carry out the absent teacher's lesson plans
- Read expectations about student behavior and discipline and follow the School procedures and guidelines
- Help with additional duties and responsibilities assigned to the absent teacher

Application Process

Prospective applicants must submit for consideration a statement of faith, resume, and cover letter detailing your interests and availability.

About St. Paul Christian Academy

At St. Paul, we walk with parents to establish a permanent foundation for our students so that they might flourish by pursuing academic excellence, a passion for Christ, and an ever-deepening understanding of their call to be leaders who uniquely shape the world in which they live. We form this foundation by creating a place filled with childlike wonder where each child is known, loved, nurtured, and challenged to be his or her best, in no small part due to our experienced and exceptional faculty.

St. Paul students and faculty pursue academic excellence in a loving and challenging environment where children learn to work hard while at the same time maintaining the wonder of childhood. We hold high expectations for our students, and our nurturing environment helps them meet those expectations to reach their highest potential. As a result, our children are well prepared for acceptance into the most competitive college-preparatory schools in Nashville, and each year finds our graduates thrive in every way at schools such as Brentwood Academy,

Harpeth Hall, and Montgomery Bell Academy.

Interested applicants should send resume, cover letter, and a statement of faith to Cheryl Phillips, Human Resources, at cphillips@stpaulchristian.org.

St. Paul Christian Academy serves students in Junior 4's through 6th grade.

www.stpaulchristianacademy.org