

Notice of Special Called Boyle County Board of Education Board Meeting:

- May 22, 2025, at 7:00 PM Special Called Board Meeting of the Boyle County Board of Education – Boyle County Middle School Library

**RECORD OF SPECIAL CALLED BOARD PROCEEDINGS
(MINUTES)**

Danville, KY, May 22, 2025

The Boyle County Board of Education met at Boyle County Middle School Library at 7:00 o'clock PM on the 22nd day of May 2025, with the following members present:

(1) Jennifer Newby	(2) Jesse Johnson	(3) Ruth Ann Elliott
(4) Stephen Tamme	(5) Cara Adkins	

Call to order:

Chairperson, Jennifer Newby, called the meeting to order.

Notice of Board Members Attending 2025 Boyle County High School Graduation:

Notice of Board Members Attending 2025 Boyle County High School Graduation Ceremony at Boyle County High School Gymnasium at 7:30 PM on May 31, 2025

Minutes:

272. Mr. Tamme seconded by Mr. Johnson, made a motion to approve the April 17, 2025, regular board meeting minutes, May 6, 2025, special called board meeting minutes, and May 16, 2025, special called board meeting minutes, which had been mailed to each board member and board attorney. The vote was unanimous, to approve the minutes.

Superintendent's Report:

Superintendent's Comments:

Superintendent Wade thanked everyone for attending.

Superintendent Wade and the Board recognized the following:

- Perryville Elementary School Technology Leadership Program

Superintendent Wade presented recognition plaques to the following:

Boyle County Teachers of the Year:

Nicole Wheeler, County High School
Mark Kendrick, Boyle County Middle School
Taylor DeBord, Junction City Elementary School
Lindsey Botton, Perryville Elementary School
Samantha Spinks, Woodlawn Elementary School

Boyle County Classified Employees of the Year:

Meagan Yeary, Elementary Schools
Tatum Bottom, District
Cindy Qualls, District

Not in attendance:

Abby Taft, Boyle County Middle School - Middle/High Schools –
Classified Employee of the Year

Treasurer's Report:

Dustin Stephenson, Finance Officer, gave the Board a balance sheet report for period ten (10).

Attendance Report:

Christopher Slone, Director of Family and Community Support/DPP, reported that on the eighth (8th) month's attendance.

Boyle County School District Early Learning Center:

Superintendent Wade made a statement regarding the closing of the Boyle County School District Early Learning Center.

Hear Public Comments:

The Board heard public comments from community members who spoke on the closing of the Boyle County School District Early Learning Center.

Action Items:

Discussed/Approved Amending Classified Staffing Allocations Guidelines for Junction City Elementary School Attendance Clerk .7 to 1.0 for the 2025 – 2026 School Year:

273. On motion of Ms. Elliott, seconded by Mr. Johnson, it was voted unanimously, to approve amending classified staffing allocations Guidelines for Junction City Elementary School attendance clerk .7 to 1.0 for the 2025 – 2026 school year.

**Boyle County School District
School Staffing Allocation Guidelines
School Year 2025-2026**

Certified Staff will be allocated based on *the following ratio: 1/24.5* student per certified staff member. Anticipated enrollment for the following year, pursuant to 702 KAR 3:246 based on prior year's average daily membership will be used as the basis for the allocation and will then be adjusted at the beginning of the subsequent school year. Positions may also be increased as needed to meet the class size requirements of KRS 157.360 if there is no feasible alternative.

Staffing Equalization (Above and Beyond the Formula) are assigned to each school as follows:

BCHS	7.0 Certified Positions (to include a Full-time Principal and a .5 librarian)
BCMS	5.0 Certified Positions (to include a Full-time Principal and a .5 librarian)
WES	8.1 Certified Positions (to include a Full-time Principal and a .5 librarian)
JCES	4.0 Certified Positions (to include a Full-time Principal and a .5 librarian)
PES	3.0 Certified Positions (to include a Full-time Principal and a .5 librarian)

Classified staff will be allocated to each school as follows:

School Name	Secretaries	Attendance Clerks	Custodians	
			Head Custodian	Custodian (Not Head) or Custodial Service Equivalent
BCHS	3	1	1.0	3.0
BCMS	1	1	1.0	3.0
WES	1	1	1.0	2.0
JCES	1	7 1.0	1.0	1.0
PES	1	.5	1.0	1.0

Custodian Notes: (1.0) Theatre, Boyle County Middle School Band, Alternative School, and Central Office

Aides: Any school with more than five hundred (500) students will receive one (1) aide.

All elementary schools will receive one (1) aide per twenty-four (24) kindergarten students. The school-site based council can re-allocate their aide positions if the council votes to waive this requirement (KRS157.360 subsection (13)).

Discussed/Approved Accepting/Awarding/Rejecting Request for Proposal Bid for the Maintenance Truck:

274. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously to accept and award the request for proposal bids for the maintenance truck to Bob Allen Motor Mall, in the amount of \$59,500.00. This was the only request for proposal/bid received.

Vehicle RFP Break Down								
Company	Salesman	Vehicle Make	Vehicle Year	Vehicle Engine	Vehicle Bed	Vehicle Warranty	Service Location	Vehicle Price
Bob Allen Motor Mall	John Welsh	Chevy 3500 Heavy Duty Crew	2024	6.6 Gas	Reading 8' bed with compartment layout	3yr 36,000 Bumper to Bumper and 5yr 60,000 powetrain and 1st oil change free.	Danville	\$59,500
Recommendation purchasing Chevy 3500 Heavy Duty Crew cab truck from Bob Allen Motor Mall for the price of \$59,500.								

Discussed/Approved Declaration to Surplus the Attached Ten (10) Zoll AED Plus Units Due to Being Outdated for Destruction/Recycling with Green Wave at no Cost to the District:

275. On motion of Ms. Elliott, seconded by Ms. Adkins, it was voted unanimously, to approve the declaration to surplus the attached ten (10) Zoll AED Plus units due to being outdated for destruction/recycling with Green Wave at no cost to the district:

Serial #	Brand/Item Description	Manufacturing Year	Supplier	Retrieved from	Asset Tag	Condition	Surplus Reason
X03C011733	Zoll AED Plus	2003	NKEMS	WES	N/A	Outdated	Schedule for destruction/recycling with Green Wave at no charge to District
X03L024979	Zoll AED Plus	2003	NKEMS	BCMS	N/A	Outdated	Schedule for destruction/recycling with Green Wave at no charge to District
X03L025210	Zoll AED Plus	2003	NKEMS	JCES	N/A	Outdated	Schedule for destruction/recycling with Green Wave at no charge to District
X05J067065	Zoll AED Plus	2005	NKEMS	BCHS	N/A	Outdated	Schedule for destruction/recycling with Green Wave at no charge to District
X03L025336	Zoll AED Plus	2003	NKEMS	PES	N/A	Outdated	Schedule for destruction/recycling with Green Wave at no charge to District
X04F036187	Zoll AED Plus	2004	NKEMS	Athletic Trainer	N/A	Outdated	Schedule for destruction/recycling with Green Wave at no charge to District
X03K023363	Zoll AED Plus	2003	NKEMS	CO	N/A	Outdated	Schedule for destruction/recycling with Green Wave at no charge to District
X10E454151	Zoll AED Plus	2010	NKEMS	Track Concessions	N/A	Outdated	Schedule for destruction/recycling with Green Wave at no charge to District
X04J045786	Zoll AED Plus	2004	NKEMS	Day Treatment	N/A	Outdated	Schedule for destruction/recycling with Green Wave at no charge to District
X03E015193	Zoll AED Plus	2003	NKEMS	Bus Garage	N/A	Outdated	Schedule for destruction/recycling with Green Wave at no charge to District

The above-described items were originally purchased for the educational, administrative, and transportation needs of the district. It is in the best interest of the public for the destruction/recycling of the items due to the fact that they are out of date, and to eliminate any possible liability for the district.

Discussed/Approved Authorization to Renew Item for the 2025 – 2026 School Year:

276. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to approve authorization to renew the following item for the 2025– 2026 school year:

- K&K – Zurich – RJ Roberts – Student Accident Insurance - \$73,213.37 (Increase of Six Percent (6% over 2024 – 2025 School Year) for the 2025 – 2026 School Year

Discussed/Tabled Authorization to Renew Johnson Pohlmann - Property, Fleet, General Liability/Educators Legal Liability Insurance, Umbrella Insurance in the Amount of \$392,305.00, for the 2025 – 2026 School Year (Increase of \$50,505.00 over 2024 – 2025 School Year) for the 2025 – 2026 School Year:

277. On motion of Mr. Johnson, seconded by Ms. Adkins, it was voted unanimously, to approve to table authorization to renew Johnson Pohlmann - property, fleet, general liability/educators legal liability insurance, umbrella insurance in the amount of \$392,305.00, for the 2025 – 2026 school year (increase of \$50,505.00 over 2024 – 2025 school year), until additional information can be gathered.

Discussed/Approved Accepting Houchens Insurance Group Quote for Workmen's Compensation Insurance With ICW, in the Amount of \$147,025.00 for the 2025 – 2026 School Year (Decrease of \$31,839.00 Over 2024- 2025 With Zenith)

278. On motion of Ms. Elliott, seconded by Ms. Adkins, it was voted unanimously, to approve accepting the Houchens Insurance Group quote for workmen's compensation insurance With ICW, in the amount of \$147,025.00 for the 2025 – 2026 school year (decrease of \$31,839.00 over 2024- 2025 with Zenith).

Discussed/Approved the Designation of ParentSquare as a Traceable Communication System That Shall be the Exclusive Means for School District Employees and Volunteers to Communicate Electronically With Students (SB181), in the Amount of \$13,980.00 for the 2025 – 2026 School Year; in Conjunction With KRS 156.675, and Regulation, 701

KAR 5:120,0, That Require Districts to Use KETS Product Standards for all District Email and Internet Content Management Systems for the Specific Purpose of Being Able to Track and Immediately Inspect Email Communications and Internet Usage Of KY K-12 Students and Adults:

279. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to approve the designation of ParentSquare as a traceable communication system that shall be the exclusive means for school district employees and volunteers to communicate electronically with students (SB181), in the amount of \$13,980.00 for the 2025 – 2026 school year; in conjunction with KRS 156.675, and regulation, 701 KAR 5:120,0, that require districts to use KETS product standards for all district email and internet content management systems for the specific purpose of being able to track and immediately inspect email communications and internet usage Of KY K-12 students and adults.

Discussed/Approved Donation from Boyle County Farm Bureau Federation to Boyle County School Food Service Program to Sponsor Purchase of 1500 Summer Feeding Tote Bags With Logos, in the Amount of \$2,200.00:

280. On motion of Ms. Adkins, to approve accepting a donation from Boyle County Farm Bureau Federation to Boyle County School Food Service Program to sponsor purchase of 1500 summer feeding tote bags with logos, in the amount of \$2,200.00, with a second by Ms. Elliott, the vote was as follows:

For: Mr. Johnson, Ms. Elliott, Mr. Tamme, Ms. Adkins
 Abstaining: Ms. Newby
 Against: None

Ms. Newby abstained due to a possible conflict of interest due to her association with the Boyle County Farm Bureau Federation.

The motion passed.

Discussed/Approved Changing Principal: Alternative School 232 Days (187 Days and Forty-Five (45) Extended Days), Twelve Percent (12%) Administrative Index Certified Position to Director: Alternative School 220 Days (187 Days and Thirty-Three (33) Extended Days), Six Percent (6%) Administrative Index Certified Position, Job Description Beginning July 1, 2025, for the 2025 – 2026 School Year:

281. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, to approve changing Principal: Alternative School 232 days (187 days and forty-five (45) extended days), twelve percent (12%) administrative index certified position to Director: Alternative School 220 days (187 days and thirty-three (33) extended days), six percent (6%) administrative index certified position, job description beginning July 1, 2025, for the 2025 – 2026 school year, as presented.

Discussed/Approved Salary Schedules for the 2025 – 2026 School Year:

282. On motion of Ms. Adkins, seconded by Ms. Elliott, it was voted unanimously, to approve the salary schedules for the 2025 – 2026 school year, as presented.

Discussed/Approved Extra Service Salary Schedules for the 2025 – 2026 School Year:

283. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, to approve the extra service salary schedules for the 2025 – 2026 school year, as presented.

Discussed/Approved Tentative Budget for the 2025 – 2026 School Year:

284. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to approve the tentative budget for the 2025– 2026 school year, as presented.

Consent Agenda: (ACTION REQUESTED)

285. On motion of Ms. Adkins, seconded by Ms. Elliott, it was voted unanimously, to approve the following consent items:

Information Item:

- **Summer Food Service Feeding Program Locations for June 2 – 30, 2025, July 1 – 31, 2025, and August 1 – 12, 2025, Except Weekends, as Follows:**

**2025 BoCo Meals
SUN Meals (SFSP) Activities**

Weekday Daily Meal Service

Activities	Site Type	Meal Service	Dates
Jennie Rogers Building - <i>Serving Bunny Davis Summer Camp and the Boyle County Early Learning Center</i>	Closed Enrolled in a Needy Area	Breakfast Lunch	June 2 - August 1 (Except for July 3 and 4)
Boyle County High School - <i>Serving Boyle County Performing Arts Camp</i>	Closed Enrolled in a Needy Area	Lunch	June 16-20 (Except for July 3 and 4)
Centenary United Methodist Church - <i>Serving Youth Camp</i>	Closed Enrolled in a Needy Area	Breakfast Lunch	June 30 - July 4
Rebel Stadium Football Field - <i>Serving Football Team</i>	Open	Breakfast Supper	June 30 - August 12 (Except for July 3 and 4)

Non-Congregate Multi-Day Meal Kit Distributions

Activities	Site Type	Meal Service	Dates
Boyle County Middle School	Open	Breakfast Lunch	June 5, 16, 26 July 7, 17, 28

IMPORTANT: Changes and additions to the schedule will be made throughout the summer as needed. All changes/additions will be approved by the Kentucky Department of Education School and Community Nutrition SFSP team.

Indirect Costs:

- District Indirect Cost Rates for 2025 – 2026 School Year

Contracts/Agreements/Lease Agreements:

- Renewal (1st) Auditor's Contract with Denise M. Keene, CPA for the 2024 – 2025 School Year, in the Amount of \$20,500.00, With Option to Renew Annually for One (1) Additional Year, for FY26 in the Amount of \$21,000.00
- Renewal (2nd) Memorandum of Agreement Between Eastern Kentucky University and Boyle County Schools for the Partner Institution for ECU Dual Credit Program July 1, 2025 – June 30, 2026, With Option to Renew One (1) Additional Year
- Renewal (2nd) Smart Systems for Specifications and Agreement for the Food Safety and Sanitation Program, for Ten (10) Months July 2025– June 2026, for Five (5) Manual Sites, and for Five (5) Warewash Sites, in the Monthly Amount of \$1,532.50 for a Grand Total of \$15,325.00 With Option to Renew Annually for One (1) Additional Year
- Renewal (3rd) Lease Agreement with Toshiba for District Copiers Beginning July 1, 2025, for the 2025 – 2026 School Year with a Monthly Lease Payment of \$2,106.53, Renewal Yearly for up to One (1) Additional Year, in the Four (4) Year – Total Principal Amount of \$90,061.14 with 5.79% Interest Totaling \$11,052.30 for a Grand Total Amount of \$101,113.44
- Agreement (Policy Statement) to Participate in National School Lunch Program (NSLP) and/or School Breakfast Program (SBP) and/or After School Snack Program for the 2025 – 2026 School Year
- Agreement to Participate in Community Eligibility Provision (CEP) Offered by the USDA's National School Lunch Program (NSLP) for the 2025 – 2026 School Year
- Agreement for National School Lunch Program (NSLP) Indirect Cost for the 2025 – 2026 School Year
- Agreement with Children and Family Counseling Associates, Inc. for School-Based Services and Providing Weekly and/or Individual Counseling Services for the Boyle County School District for the 2025 – 2026 School Year, in the Amount of \$85.00 Per Hour, not to Exceed \$6,000.00, Beginning July 1, 2025 through June 30, 2026
- Agreement with Central Kentucky Interpreter Referral, Inc. for the 2025 – 2026 School Year, For American Sign Language Interpreting (ASL) Services, Standard Base Rate (SBR) of Sixty (\$60.00) Dollars Per Hour

(Portal to Portal, Monday – Friday 7:00 AM – 5:00 PM, Billing is Accrued in Fifteen (15) Minute Increments), Evening (5:01 PM -6:59 PM) – SBR Plus Five (\$5.00) Dollars per Hour, Weekend Days (7:00 AM – 5:00 PM) – SBR Plus Five (\$5.00) Dollars per Hour, Weekend Nights (5:01 PM – 6:50 PM) – SBR Plus Ten (\$10.00) Dollars per Hours, and Postal Holidays Including Christmas Eve (12:00 AM – 11:59 PM) – SBR Plus Ten (\$10.00) Dollars per Hour; For Spanish Interpreting Services, Standard Base Rate (SBR) of Fifty (\$50.00) Per Hour (Portal to Portal, Monday – Friday 7:00 AM – 5:00 PM, Billing is Accrued in Fifteen (15) Minute Increments), Evening (5:01 PM -6:59 PM) – SBR Plus Five (\$5.00) Dollars per Hour, Weekend Days (7:00 AM – 5:00 PM) – SBR Plus Five (\$5.00) Dollars per Hour, Weekend Nights (5:01 PM – 6:50 PM) – SBR Plus Ten (\$10.00) Dollars per Hours, and Postal Holidays Including Christmas Eve (12:00 AM – 11:59 PM) – SBR Plus Ten (\$10.00) Dollars per Hour

- Agreement with Orientation and Mobility Service for the 2025 – 2026 School Year, in the Amount of \$130.00 Per Hour
- Agreement with Hands-on Therapy, PSC for the 2025 – 2026 School Year
- Agreement with Chemsearch FE for Water Treatment Services for Twelve (12) Months, Beginning July 1, 2025 – June 30, 2026, in the Monthly Amount of \$311.41 for a Grand Total of \$3,736.92
- Performance Agreement with Concord Theatrical Corp (“Concord Theatricals”) for License for “Joseph and the Amazing Technicolor Dreamcoat” for Five (5) Performances September 26, 2025 – October 4, 2025, in the Amount of \$5,258.38 for Licensing Fees and \$228.00 for Script Fees for a Grand Total of \$5,486.38
- Agreement with Vine and Branch for Ball Goals and Bleacher Inspection and Maintenance – Boyle County High School – Two (2) Banks Plus Six (6) Ball Goals, in the Amount of \$1,800.00; Boyle County Middle School – One (1) Bank Plus Six (6) Ball Goals, in the Amount of \$1,300.00; Junction City Elementary School – One (1) Bank Plus Four (4) Ball Goals, in the Amount of \$900.00; , Perryville Elementary School – One (1) Bank Plus Two (2) Ball Goals, in the Amount of \$800.00; Woodlawn Elementary School – One (1) Bank Plus (Two (2) Ball Goals, in the Amount of \$800.00; (Boyle County High School Football, Baseball, Softball, and Bermuda Field Included No Charge), Scissor Lift Fee, in the Amount of \$1,200.00 Effective July 1, 2025 – June 30, 2026, in the Grand Total Amount of \$6,800.00 for the 2025 – 2026 School Year
- Agreement with My SchoolBucks and Heartland for Processing Online Food Service School Meal Account Payments and School Fees, Replacing MyPaymentsPlus Card Fee (Card Discount per Item \$3.25) for Comparable Services –No Cost to District (Transaction Fee \$2.75 for Parents for Each Transaction)
- Agreement with Procare Solutions for Procare Essentials for Processing Online Payments for After School Tuition, in the Amount of \$1,068.00, Effective July 1, 2025 – June 30, 2026, for the 2025 – 2026 School Year With Renewal Annually
- Agreement with Junior Bus Tours, INC. for the Boyle County High School Arts Academy Student New York City Trip for June 5 – 8, 2026, in the Amount of \$1,665.00 Per Person – Quad Occupancy; \$1,765.00 Per Person – Triple Occupancy; \$1,890.00 Per Person – Double Occupancy; \$2,115.00 Per Person – Single Occupancy Based on Group Size of Forty (40) – Fifty (50) Paying Passengers

- Party on Air Xtreme Inflatables, LLC Rental Agreement for Woodlawn Elementary School Summer School Program on July 25, 2025, in the Amount of \$851.80
- Memorandum of Understanding Between Boyle County Schools and City of Danville - Danville-Boyle County Parks and Recreation for Use of One (1) Bus and One (1) Bus Driver Beginning June 2, 2025 – August 1, 2025

AdvanceBC Program:

- AdvanceBC Program for the Boyle County High School for the 2025 – 2026 School Year, as presented

Professional Development Plans:

- Professional Development Plans for 2025– 2026 School Year, as presented

Grants:

- Accepting Parker Foundation Grant for Boyle County High School for Funds to be Used for the Boyle County High School Technology Student Association Chapter, in the Amount of \$5,000.00
- Accepting Innoseal Equipment Grant with the School Nutrition Foundation for Innoseal Set-up Kit, Containing Two (2) Innoseal Professional Sealers and One (1) Case of Innoseal Twenty-Eight (28) Pack Multi-Color Refill for the Boyle County High School, Valued at \$225.00

Overnight/Out-of-State Trip Requests:

BOYLE COUNTY HIGH SCHOOL:

B. Britt – BCHS Girls' Basketball Team to Lexington, KY to participate in Team Camp at Transylvania University – Purpose – Girls' Basketball Team Camp – Addresses – Team Building and Communication – June 16 – 18, 2025.

Facility Use Requests:

BOYLE COUNTY PERFORMING ARTS CENTER:

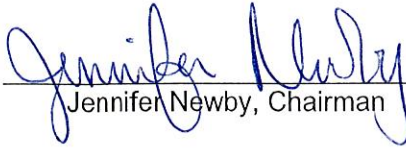
Boyle County Public Library requests the use of the Boyle County Performing Arts Center for hosting Thursday, Fun Day Performances on July 10, 2025, (Danville/Boyle County Public Library Book Presentation) 10:00 AM – 12:00 PM, July 17, 2025, (Noggin, the Sled Dog) – 10:00 AM – 12:00 PM, July 24, 2025, (River City Puppets) – 10:00 AM – 12:00 PM, and July 31, 2025, (Dinosaur Encounter) – 10:00 AM – 12:00 PM.

Payment of Salaries and Claims:

Ratify payment of salaries and claims from Payroll Accounts by checks #73729 - #73786 and direct deposit advices #288969 - #290023 amounting to \$2,127,568.90; and claims from General Fund by checks #97865 - #98121 amounting to \$607,554.28.

Adjourned:

286. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, to adjourn.



Jennifer Newby, Chairman

Mark Wade, Secretary