



Hampton County School District eLearning Days Plan

Updated 2025-2026

eLearning Webpage

www.hcsdsc.org Academics (tab at top), Curriculum & Instruction (Helpful Links)

eLearning for School Make-up Days

We are pleased to announce that Hampton County School District has been designated as an eLearning District by the Department of Education. All districts who meet the criteria for an eLearning District may use up to five eLearning days to allow for the make-up of short-term disruptions to in-person teaching and learning.

eLearning Days are an opportunity for districts to provide continuous instruction that would otherwise be postponed due to weather or other disruptive unforeseen interruptions.

When we experience a disruption in regularly scheduled school days, such as due to inclement weather, and traditionally would have had to cancel school and make-up the day at another time, Hampton County School District students are now able to continue their learning away from the traditional school setting, at home, via eLearning. In addition to avoiding breaks in the learning process, the use of eLearning days is less disruptive for families' schedules since it prevents the need for a make-up day.

On eLearning Days, students will not report physically to school but will instead work from home. Students will have regular assigned classwork on eLearning Days, and their teachers will be available electronically to provide support. Students will be required to complete and submit all assignments as well as communicate with their teachers during the virtual eLearning days. Teachers will be expected to make contact with students, track virtual attendance, and assist students during virtual office hours.

EXPECTATIONS

What is an eLearning Day?

On eLearning Days, students and teachers do not report to school, but will complete classroom activities using technology, and other learning experiences, if applicable, as assigned.

eLearning Basic Steps

Basic Steps to Follow on an eLearning Day

All teachers must maintain an emergency eLearning electronic activity folder. This activity folder may contain items such as: word documents with directions and expectations to complete assignments, videos, instructional materials & worksheets, expectations for additional software app use, etc. This folder should be updated, at a minimum, every 9 weeks.

During eLearning Mock Days at the beginning of each semester, teachers will direct students to download assignments and supporting materials from this emergency folder at school to their device. Assignments will be posted in TEAMS for students to access. Students may download and submit assignments on a different internet-connected device (home computer, mobile phone) whenever necessary. In addition, links to eLearning assignments and tips can be found on the District's and School's website.

All students will initially be counted as present on the eLearning Day. However, if the assigned work is not completed and submitted within the 3-day grace period, the student must be coded as absent on the day school was cancelled. Since their assignments are just like any others, failure to do their work will be graded in accordance with the teacher's grading policy.

If a student needs help with his or her eLearning Day assignments, teachers will be available during their office hours through TEAMS, email and school voicemail (when listed) which will be posted on their class website. www.hcsdsc.org *(School tab located in top right corner of district home page)*

Parents are responsible for encouraging their child to complete eLearning assignments. It is helpful to dedicate a space and time for students to complete eLearning assignments. Parents should email or assist their child in emailing the teacher if questions regarding eLearning assignments arise.

COMMUNICATION

How and when will students and parents know if an eLearning Day will take place?

HCSD will communicate school cancellations and the announcement of an eLearning Day through automated phone calls, the district's notification system (Parent's Square), district/school websites, social media (Facebook, Instagram), and local media.

We will communicate school cancellations and the announcement of an eLearning Day through phone calls, district/school websites, social media (Facebook and Twitter), and local media.

How will students be informed about assignments during an eLearning Day?

Teachers will deliver content and post their assignments in Microsoft TEAMS. Students will download additional assignments to their devices ahead of time at school as part of the teacher's emergency plan. Our schools will schedule a Mock eLearning Day, early in the semester, where students will come to school, and teachers will show students how to retrieve and complete their digital lessons just like they will do during a real eLearning Day.

How will students get help on their assignments on an eLearning Day?

Whenever possible, teachers will be available through Microsoft TEAMS during designated eLearning office hours to aid students, give feedback on assignments, collaborate, and answer questions. Students and teachers can utilize TEAMS CALL in features if the internet isn't available. If power outages & disruptions on the internet occur, teachers may provide support to the students on eLearning assignments once we return to school. Teacher Office Hours will be posted on each school's webpage along with links to the assignments.

SCHEDULE

How much schoolwork will students be required to accomplish?

HCSD teachers will not overload students with busy work but will provide meaningful learning activities related to their current unit of study. Assignments should take a reasonable amount of time to complete when on task.

From start to finish, students should spend a total of about 200 minutes (3 hours and 20 minutes) on eLearning for the day, this is a combined time for all their classes. Students should complete their work carefully, using the amount of time that is appropriate for them.

What about my child in PK-2nd Grade?

Students in these grades might have assignments and projects in addition to working on their take-home devices. Additional hands-on eLearning activities may be sent home. Your student will need guidance at home to complete the activities.

If you have questions about assignments prior to or on eLearning day, contact your child's teacher or principal.

When will the assignments be due?

As students complete their work, they should upload their assignments if Wi-Fi is available. If an Internet connection is not available, they will have up to three school days after the last school cancellation to turn in assigned work.

Attendance and Grading

All students will initially be counted as *present* on the eLearning Day. However, if the assigned work is not completed and submitted within the 3-days, the student must be coded as *absent* on the day that school was cancelled. Since their assignments are just like any others, failure to do their work will be graded in accordance with the teacher's grading policy.

Teachers will assess the student's work and determine whether the student has met the instructional goals for the day. The amount of time online is less important than the work produced and/or created by the student to demonstrate learning and mastery of learning targets.

As a district, we are still held accountable for attendance on an eLearning Day. Students will be counted present when they:

- Complete and submit their digital assignments on an eLearning Day
-OR-
- Submit completed assignments within the three-day make-up window

If neither of these options are utilized, the student will be counted absent and assignments graded in accordance with the teacher's grading policy.

SPECIAL PROGRAMS

eLearning - Students with Special Needs

Do students with identified special learning needs have an alternative means to access their education on eLearning days?

Yes, individual supports, services and accommodations for students with an Individual Education Program (IEP), English Learners or a Section 504 Plan will be followed as a part of eLearning.

Common Accommodations Applicable to eLearning:

- Oral administration (text to speech)
- Reduced amount of practice items
- Reducing the amount of information on a page

Supplementary Aids and Services

All supplementary aids and assistive technology services that are necessary for the student's eLearning assignment should be included in the student's eLearning plan to ensure successful engagement and learning

What if a student does not have access to the Internet?

We are aware that not all students have Internet access at home. Students will be given ample time at school to download all assignments and supporting materials needed for eLearning during our eLearning Mock days at the beginning of each semester. These emergency plans will be reviewed and updated as necessary each 9-weeks.

For school devices Wi-Fi will be in operation at all of our school locations and the range typically

extends beyond the building into the parking lot. This may vary from school to school, location and proximity to the building itself.

Because power and Internet outages are possible during school cancellations, all students are expected to download all materials prior to the anticipated eLearning Day. Although Internet access will not be required to complete eLearning Day lessons,

What if a student doesn't have access to a working device?

We are aware sometimes, for various reasons, a student may not have access to a working device. In those cases, students will be provided with an alternative assignment that meets the same standard of learning and will be expected to participate in TEAM CALL check-ins for additional support as needed. Attendance will be based on completion of the assignment and grading will be based on the quality of work submitted.

How will eLearning be monitored and counted for attendance?

Teachers will assess the students' work and determine if the student has met the instructional goals for the day. The actual amount of time online is less important than the work produced and/or created by the student to demonstrate learning and mastery of learning targets.

As a district, we are still held accountable for attendance on eLearning Days. Students will be counted present when they:

- Complete and submit their digital assignments on an eLearning Day
- OR-
- Submit completed assignments within the three-day make-up window

If neither of these options are utilized, the student will be counted absent, and assignments graded in accordance with the teacher's grading policy.

TROUBLESHOOTING

Who do I contact if I am having technical difficulties?

If you are having technical difficulties, **the first step is to let your teacher know**. Teachers can address many technical support questions. If your teacher is unable to resolve the problem, he/she will connect you with a member of the technology support team for additional guidance.

Students in grades K-12 are issued district devices which they are expected to use during an eLearning day. We will be limited in our ability to provide support on home wireless networks due to the wide range of potential problems that could arise during a weather event. We will do our best to provide support on any problems related to login and the use of devices issued by Hampton County Schools to complete eLearning assignments.

Many problems may be solved by a simple reboot or turning Wi-Fi to the devices off and then back on. Remember that if the power is out, there is probably no Wi-Fi even though the devices run off of batter power.

Additional technical support will be provided through the Office of Informational Technology. The phone number for tech support is (803) 903-1042. On e-learning days, an attendant will answer the phone and route callers to a tech support person for their support.

Additional troubleshooting hints and tips can be found on the District's website.

How-To Support Documents

- How-To Join a Microsoft Teams Meeting
- How-To submit an Assignment
- How-To sign-in to ClassLink
- Tips on Using a Shared Device
- FAQs

What are the differences between eLearning Days and Virtual Learning Days?

e-Learning	v-Learning
<p>eLearning differs from traditional learning by providing instruction electronically at-home verses in a classroom setting. Unlike virtual learning, this type of learning rarely takes place in real-time. Instructors are reached through messaging platforms or email and in most cases, there is no live instruction. Most types of eLearning instruction occur through web-based formats, video modules, software apps, and uploaded assignments.</p> <p>eLearning is an alternative delivery method of instruction being provided during short term disruptions of school, such as inclement weather, utility outages, etc. (Emergency School Closures)</p>	<p>Virtual learning differs from traditional learning by providing instruction online rather than in-seat, in the classroom instruction. In most cases, virtual learning is taught in real-time with an instructor leading the class.</p> <p>Virtual learning is the exclusive use of technology resources for teaching and learning. Teachers will deliver synchronous (live) instruction at designated times and serve students through additional learning activities that are self-paced (asynchronous).</p>
<p>Asynchronous (self-paced instruction) Less interaction between students/teacher (Self-paced) Instruction may include recordings, videos, posted assignments, and/or additional learning activities that students work on independently.</p>	<p>Synchronous (live) & Asynchronous (self-paced) More interaction between students/teacher (live, real-time schedule with the students working together as a class) in addition to other assignments they work on independently.</p>
<p>Use digital tools that you and your students have practiced using in the classroom. Use online software for student practice and assessment or online activities from textbooks.</p>	<p>Use digital tools that you and your students have practiced using in the classroom. Use online software for student practice and assessment or online activities from textbooks.</p>
<p>In cases where students cannot access their work on an eLearning day due to connectivity issues, students will have three school days after returning to school to complete the assignments.</p>	<p>For school devices, Wi-Fi will be in operation at all our school locations and the range typically extends beyond the building into the parking lot. This may vary from school to school, location and proximity to</p>

	the building itself. If a student cannot access TEAMS through the internet, they are expected to participate with their teacher using the phone number provided.
Attendance tracked/coded based on completed work	Attendance tracked during synchronous instruction and completion of work
Teachers will be expected to contact students, track virtual attendance and be available to students during virtual office hours.	Teachers will be expected to contact students and track virtual attendance during synchronous learning time

eLearning Days Reporting

The dates of which were used as eLearning Days along with descriptions will be posted under the eLearning Tab which can be found on the District's website www.hcsdsc.org.