

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

January 15, 2025

MINUTES

VOTING MEMBERS PRESENT: Mr. Micheal Wanner, President, Ms. Ashley Ward-McMullen, Vice President, Mr. Calvin Johnson, Treasurer, Ms. Joyce Culpepper, Mr. Casey Hamilton, Mr. Michael Pilsitz, Ms. Jenna Condran, Christie Hamilton, and Mr. Nicholas Conjar (Zoom).

NON-VOTING MEMBERS PRESENT: Dr. Michael Iskric, Jr, Superintendent, Mr. Willie Slade, Jr. Assistant Superintendent (Zoom), Mr. Micheal Lewis, Solicitor, Ms. Eleni Cordero, High School Principal, Ms. Tarah Gross, High School Assistant Principal, and Mark Carnes, II, Business Manager/Board Secretary.

1. CALL TO ORDER

Mr. Wanner called the meeting to order at 6:25 p.m.

2. PLEDGE OF ALLEGIANCE

AUDIENCE

3. ANNOUNCEMENT OF EXECUTIVE SESSION MEETING

Executive Session was held prior to the meeting to discuss personnel.

4. PRESENTATIONS

4.a. Dr. Becky Bascom, Asthma Reduction Program- Nightengale Project

4.b. Mr. Rodriguez, All You Can Inc.

The 1 minute Youtube video: <https://www.youtube.com/watch?v=yJP0X4cuAJ8>

5. PUBLIC COMMENT (agenda items)

This is an opportunity for residents and taxpayers to address the Board on matters on the meeting agenda. Public comment is not intended as a question and answer session. Comments seeking additional information or requiring follow-up will be referred to the appropriate District administrator. Citizens wishing to speak must state your full name for the record. This is a reminder that public comment is not a forum for personal attacks, antagonistic behavior, or harassment. Please be advised that you are accountable for any legal ramifications and liability that results from statements that misrepresent the truth, defame individuals, or disclose personal information that is not of public concern.

1. Others (3 minutes)

6. FOLLOW UP

Dr. Mick Iskric, Jr.

Mr. Carnes read comments to the public (attached)

7. APPROVAL OF MINUTES ACTION ITEM

7.a. November 6, 2024 Committee of the Whole Meeting Minutes

The Administration respectfully recommends that the Board approve the November 6, 2024 Committee of the Whole Meeting Minutes.

7.b. November 13, 2024 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the November 13, 2024 Legislative Meeting Minutes.

7.c. December 4, 2024 Reorganization Meeting Minutes

The Administration respectfully recommends that the Board approve the December 4, 2024 Reorganization Meeting Minutes.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Voice Call Vote, all members voting Aye, items 7.a, 7.b and 7.c was approved.

8. REVIEW OF BOARD REPORTS

Reports are all listed individually.

8.a. CONSENT AGENDA

The Administration respectfully recommends that the Board approve the attached **Consent Agenda**. These items were put up for Board discussion and review at the **January 8, 2024 Committee of the Whole Meeting** and were put on the Consent Agenda as a result of that meeting.

On a motion by Mr. Ward-McMullen second by Mr. Johnson, by Voice Call Vote, all members voting Aye, item 8.a was approved.

8.b. FINANCE REPORT ACTION ITEM: Mr. Johnson

The Administration respectfully recommends that the Board approve the attached **November 2024** Finance Report.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Roll Call Vote, 3-members voting Aye and 6-voting Nay, item 8.b.1 Roll Call Vote: Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Nay, Ms. Culpepper – Nay, Mr. Conjar – Nay, Ms. Hamiton – Nay, Mr. Hamilton – Nay, and Ms. Ward-McMullen - Nay, item 8.b.1 was not approved.

The Administration respectfully recommends that the Board approve the attached **December 2024** Finance Report.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Roll Call Vote, 3-members voting Aye and 6-voting Nay, item 8.b.2 Roll Call Vote: Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Nay, Ms. Culpepper – Nay, Mr. Conjar – Nay, Ms. Hamiton – Nay, Mr. Hamilton – Nay, and Ms. Ward-McMullen - Nay, item 8.b.2 was not approved.

The Administration respectfully recommends that the Board approve the attached agreement with **EDM Financial LLC** for financial services.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Roll Call Vote, 8 members voting Aye, item 8.b.3 Roll Call Vote: Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Ms. Culpepper – Aye, Ms. Hamiton – Aye, Mr. Hamilton – Aye, and Ms. Ward-McMullen - Aye, Mr. Conjar unresponsive due technical issues with zoom, item 8.b.3 was approved.

The Administration respectfully recommends that the Board approve the attached Resolution for the Ready to Learn Block Grant Tax Equity Supplement.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Roll Call Vote, 8 members voting Aye, item 8.b.4 Roll Call Vote: Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Ms. Culpepper – Aye, Ms. Hamiton – Aye, Mr. Hamilton – Aye, and Ms. Ward-McMullen - Aye, Mr. Conjar unresponsive due technical issues with zoom, item 8.b.4 was approved.

8.c. PERSONNEL REPORT: Ms. Culpepper-

The Administration respectfully recommends that the Board approve the attached **Personnel Report**.

On a motion by Ms. Culpepper second by Ms. Ward-McMullen, by Voice Call Vote, 8 members voting Aye, Mr. Conjar unresponsive due technical issues with zoom, item 8.c was approved.

8.e. PUPIL SERVICES REPORT ACTION ITEM: Ms. Ward-McMullen

The Administration respectfully recommends that the Board table the attached agreement with **Wildcats Soccer Group LLC** for student activities.

On a motion by Ms. Ward-McMullen second by Mr. Johnson, by Voice Call Vote, 8 members voting Aye, Mr. Conjar unresponsive due technical issues with zoom, item 8.e was tabled.

8.f. SUPERINTENDENT'S REPORT ACTION ITEM: Dr. Iskrie

The Administration respectfully recommends that the Board approve the attached donations.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Roll Call Vote, all members voting Aye, item

8.f Roll Call Vote: Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Ms.

Culpepper – Aye, Ms. Hamiton – Aye, Mr. Hamilton – Aye, and Ms. Ward-McMullen - Aye, Mr. Conjar unresponsive due technical issues with zoom, item 8.f was approved.

8.g. SCHOOL BOARD PRESIDENT'S REPORT: Mr. Wanner

Mr. Wanner read comments to the public (attached)

8.h. SOLICITOR'S REPORT: Attorney M. Lewis

9. BOARD ROUND TABLE

10. ADJOURNMENT

The meeting was adjourned at 7:28 p.m. on a motion by Ms. Ward-McMullen and second by Mr. Johnson. All members present voted Aye.

11. ANNOUNCEMENT OF EXECUTIVE SESSION MEETING

Executive Session was held after the meeting to discuss personnel.

Respectfully Submitted,

Mr. Mark Carnes

Board Secretary



JANUARY 8, 2025 COMMITTEE OF THE WHOLE MEETING

06:00 PM in the Administration Boardroom

COMMITTEE OF THE WHOLE MEETING AGENDA



1. CALL TO ORDER

Mr. Micheal Wanner called the meeting to order at

Mr. Micheal Wanner
Ms. Ashley Ward-McMullen
Mr. Calvin Johnson
Ms. Jenna Condran
Mr. Nicholas Conjar
Ms. Joyce Culpepper
Mr. Casey Hamilton

no relation to Christie Hamilton

Ms. Christie Hamilton

no relation to Casey Hamilton

Mr. Michael Pilsitz

2. PLEDGE OF ALLEGIANCE

- AUDIENCE

3. ANNOUNCEMENT OF EXECUTIVE SESSION MEETING

Mr. Micheal Wanner

4. PRESENTATIONS

- 4.a. Mr. Rodriguez, All You Can Inc. (presentation at the 01/15/2025 Legislative Meeting)**

5. PUBLIC COMMENT (agenda items)

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1. Others (3 minutes)

6. FOLLOW UP

Dr. Mick Iskric, Jr.

7. APPROVAL OF MINUTES

7.a. November 6, 2024 Committee of the Whole Meeting Minutes

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7.b. November 13, 2024 Legislative Meeting Minutes

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7.c. December 4, 2024 Reorganization Meeting Minutes

The Administration respectfully recommends that the Board approve the attached December 4, 2024 Reorganization Meeting Minutes.

8. REVIEW OF BOARD REPORTS

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8.a. FINANCE REPORT: Mr. Johnson

The Administration respectfully recommends that the Board approve the attached **November 2024** Finance Report.

The Administration respectfully recommends that the Board approve the attached **December 2024** Finance Report.

8.b. PERSONNEL REPORT: Ms. Culpepper

The Administration respectfully recommends that the Board approve the attached **Personnel Report**.

8.c. PROPERTY & SUPPLIES: Mr. Conjar

The Administration respectfully recommends that the Board approve the use of the Elementary Cafeteria and designated classrooms for small group on February 22, 2025 from 9:00 a.m. - 2:00 p.m. for African America Read-In with Ms. Love and Ms. Brown.

Disposal of Equipment Surplus

The Administration respectfully recommends that the Board approve of the following item declared as surplus.

- **88-shoulder pads**
- **9-golf bags**
- **88-golf clubs**

8.d. PUPIL SERVICES REPORT: Ms. Ward-McMullen

The Administration respectfully recommends that the Board approve the attached agreement with **Dauphin County Probation** for student services for the 2024-2026 school years.

The Administration respectfully recommends that the Board approve the attached addendum agreement with **Substitute Teacher Service (STS)** for student services for the 2024-2025 school year.

The Administration respectfully recommends that the Board approve the attached agreement with **Thomson Reuters** for student services for 3-years.

8.e. TRANSPORTATION REPORT: Ms. Hamilton

The Administration respectfully recommends that the Board approve the **field trip** below. This trip is more than 50 miles.

Date	Class/Program & Teacher/Coach	Location
2/7/2025	9th-12th grade/Ms. Warner	Hiram Andrews Center

The Administration respectfully recommends that the Board review the **field trip** below for informational purposes only. Trip are less than 50 miles.

Date	Class/Program & Teacher/Coach	Location
1/17/2025 and 1/19/2025	9th-12th Band/Ms. Suriski	Lebanon Valley College

8.f. SUPERINTENDENT'S REPORT: Dr. Iskric

Steelton-Highspire School District Monthly Enrollment

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2024	825	9	834	583	42	625	1459
10/1/2024	811	15	826	564	51	615	1441
11/1/2024	807	17	824	560	57	617	1441
12/1/2024	807	17	824	562	57	619	1443
1/1/2025	811	17	828	556	66	622	1450

8.g. SCHOOL BOARD PRESIDENT’S REPORT: Mr. Wanner

The Administration respectfully recommends that the Board approve the bonus assigned to the Superintendent for the 2024-2025 school year.

The Administration respectfully recommends that the Board approve the attached school district calendar for the 2025-2026 school year.

8.h. SOLICITOR’S REPORT: Attorney M. Lewis

9. BOARD ROUND TABLE

10. ADJOURNMENT

Finance Report

General Fund

Treasurer's Report:

Balance November 01, 2024	\$	3,266,260
Receipts		1,832,741
Disbursements		1,785,110
Balance November 30, 2024	\$	3,313,891

Accounts Payable/Estimated Expenditures Reports:

Final approval of November vendor payments in the amount of \$445,727.37 which includes vendor checks and wire payments.

Payroll & Benefits amount \$1,339,382.58

There were total transfers out \$0 of General Fund. There were no journal entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance November 01, 2024	\$	174,507
Receipts		2,431
Disbursements		113,469
Balance November 30, 2024	\$	63,469

Accounts Payable/Estimated Expenditures Reports:

Final approval of November vendor payments total in the amount of \$113,469.23.

All disbursements were done via ACH.

ATHLETIC FUND

Athletic Association Financial Report:

Balance November 01, 2024	\$	18,356
Receipts		1,751
Disbursements		4,032
Balance November 30, 2024	\$	16,076

Accounts Payable/Estimated Expenditures

Reports:

Final approval of November vendor payments in the amount of \$4,031.60 which includes vendor checks

No wire payments this month.

No transfers this month for Athletic Fund. There were no journal entries this month out of the Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance November 01, 2024	\$	62,400
Receipts		247
Disbursements		5,213
Balance November 30, 2024	\$	57,435

Accounts Payable/Estimated Expenditures

Reports:

Final approval of November vendor payments in the amount of \$5,212.60 which includes vendor checks.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.

MidPenn Construction Account

Debt Services Financial Report:

Balance November 01, 2024	\$	4,914
Receipts		12
Disbursements		-
Balance November 30, 2024	\$	4,926

Accounts Payable/Estimated Expenditures Reports:

Final approval of November vendor payments
total in the amount of \$0

Finance Report

General Fund

Treasurer's Report:

Balance December 01, 2024	\$	3,313,891
Receipts		3,326,889
Disbursements		3,008,233
Balance December 31, 2024	\$	3,632,547

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments in the amount of \$1,552,214.70 which includes vendor checks and wire payments.

Payroll & Benefits amount \$1,456,018.64

There were total transfers out \$0 of General Fund. There were no journal entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance December 01, 2024	\$	63,469
Receipts		76,567
Disbursements		118,365
Balance December 31, 2024	\$	21,671

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments total in the amount of \$118,365

ATHLETIC FUND

Athletic Association Financial Report:

Balance December 01, 2024	\$	16,076
Receipts		7,127
Disbursements		12,242
Balance December 31, 2024	\$	10,961

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments
in the amount of \$12,242 which includes
vendor checks

No wire payments this month.

No transfers this month for Athletic
Fund. There were no journal entries this
month out of the Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance December 01, 2024	\$	57,435
Receipts		324
Disbursements		2,757
Balance December 31, 2024	\$	55,002

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments
in the amount of \$5,213 which includes
vendor checks.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities
Fund. There were no journal entries this
month out of the Activity Fund.

MidPenn Construction Account

Debt Services Financial Report:

Balance December 01, 2024	\$	4,926
Receipts		13
Disbursements		-
Balance December 31, 2024	\$	4,938

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments
total in the amount of \$0

MidPenn Greenhouse Fund

Greenhouse Financial Report:

Balance 09/14/2024	\$	2,958
Receipts		22
Disbursements		-
Balance December 13, 2024	\$	2,980

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments
total in the amount of \$0