

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

April 9, 2025

MINUTES

VOTING MEMBERS PRESENT: Mr. Micheal Wanner, President, Ms. Ashley Ward-McMullen, Vice President, Mr. Calvin Johnson, Treasurer, Mr. Casey Hamilton, Ms. Joyce Culpepper, Ms. Jenna Condran, Ms. Christie Hamilton, and Mr. Nicholas Conjar.

VOTING MEMBERS ABSENT: Mr. Michael Pilsitz

NON-VOTING MEMBERS PRESENT: Dr. Michael Iskric, Jr, Superintendent, Mr. Willie Slade, Jr. Assistant Superintendent, Mr. Micheal Lewis, Solicitor, Mr. Harry Mathias Chief Recovery Officer, and Mr. Mark Carnes, II, Business Manager/Board Secretary.

1. CALL TO ORDER

Mr. Wanner called the meeting to order at 6:06 p.m.

2. PLEDGE OF ALLEGIANCE

AUDIENCE

3. ANNOUNCEMENT OF EXECUTIVE SESSION MEETING

Executive Session was held prior to the meeting to discuss board matters.

4. PRESENTATIONS

5. PUBLIC COMMENT (agenda items only)

This is an opportunity for residents and taxpayers to address the Board on matters on the meeting agenda. Public comment is not intended as a question and answer session. Comments seeking additional information or requiring follow-up will be referred to the appropriate District administrator. Citizens wishing to speak must state your full name for the record. This is a reminder that public comment is not a forum for personal attacks, antagonistic behavior, or harassment. Please be advised that you are accountable for any legal ramifications and liability that results from statements that misrepresent the truth, defame individuals, or disclose personal information that is not of public concern.

1. Others (3 minutes)

6. FOLLOW UP

Dr. Iskric

7. APPROVAL OF MINUTES ACTION ITEM

7.a. February 12, 2025 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the attached February 12, 2025 Legislative Meeting Minutes.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Voice Call Vote, all members voting Aye, items 7.a was approved.

7.b. March 12, 2025 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the attached March 12, 2025 Legislative Meeting Minutes.

On a motion by Ms. Ward-McMullen second by Mr. Johnson, by Voice Call Vote, all members voting Aye, items 7.b was approved.

8. REVIEW OF BOARD REPORTS

Reports are all listed individually.

8.a. CONSENT AGENDA ACTION ITEM: Mr. Wanner

The Administration respectfully recommends that the Board approve the attached **Consent Agenda**. These items were put up for Board discussion and review at the **April 2, 2025 Committee of the Whole Meeting** and were put on the Consent Agenda as a result of that meeting.

On a motion by Ms. Ward-McMullen second by Ms. Hamilton, by Voice Call Vote, all members voting Aye, items 8.a was approved.

8.b. FINANCE REPORT ACTION ITEM: Mr. Johnson

The Administration respectfully recommends that the Board approve the attached **March 2025** Finance Reports which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

On a motion by Mr. Johnson second by Ms. Ward-McMullen by Voice Call Vote, all members voting Aye, items 8.b was approved.

8.c. PROPERTY & SUPPLIES ACTION ITEM: Mr. Conjar

Amended Agenda

On a motion to amend to the Board approve the use of the High School parking lot on May 17, 2025 from 10:00 a.m. - 3:00 p.m. for Steelton-Highspire Class of 2005 for a Flea Market with Ms. Smith.

On a motion by Ms. Culpepper second by Mr. Johnson by Voice Call Vote, all members voting Aye, items 8.c.1 was approved.

The Administration respectfully recommends that the Board approve the use of the High School parking lot on May 17, 2025 from 10:00 a.m. - 3:00 p.m. for Steelton-Highspire Class of 2005 for a Flea Market with Ms. Smith.

On a motion by Ms. Ward-McMullen second by Ms. Hamilton by Voice Call Vote, all members voting Aye, items 8.c.1 was approved.

8.d. TRANSPORTATION REPORT ACTION ITEM: Ms. Hamilton

The Administration respectfully recommends that the Board to approve the driver list for First Student Inc.

On a motion by Mr. Johnson second by Ms. Ward-McMullen by Voice Call Vote, all members voting Aye, items 8.d was approved.

8.e. SUPERINTENDENT'S REPORT: Dr. Iskric

Steelton-Highspire School District Monthly Enrollment

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2024	825	9	834	583	42	625	1459
10/1/2024	811	15	826	564	51	615	1441
11/1/2024	807	17	824	560	57	617	1441

12/1/2024	807	17	824	562	57	619	1443
1/1/2025	811	17	828	556	66	622	1450
2/1/2025	842	20	862	559	66	625	1487
3/1/2025	814	24	838	559	68	627	1465
4/1/2025	813	27	840	553	80	633	1473

8.f. SCHOOL BOARD PRESIDENT'S REPORT: Mr. Wanner

8.g. SOLICITOR'S REPORT: Attorney M. Lewis

9. BOARD ROUND TABLE

Ms. Condran, Intergovernmental Committee, there will be a movie night and Senior Day procession coming up.
Mr. Conjar stated there has been positive news form the High School.
Mr. Hamilton stated the School Board has the best interest of the student in mind.
Ms. Culpepper stated the High School play was great.

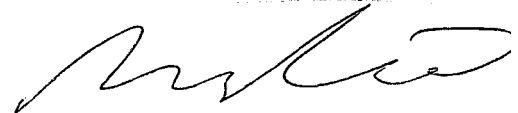
10. ADJOURNMENT

The meeting was adjourned at 6:24 p.m. on a motion by Ms. Ward-McMullen and second by Ms. Hamilton. All members present voted Aye.

11. ANNOUNCEMENT OF EXECUTIVE SESSION MEETING

Executive Session was held following to the meeting to discuss personnel.

Respectfully Submitted,
Mr. Mark Carnes
Board Secretary



COMMITTEE OF THE WHOLE MEETING

04/02/2025 @ 06:00 PM in the Administration Boardroom



COMMITTEE OF THE WHOLE AGENDA

1. CALL TO ORDER

Mr. Micheal Wanner called the meeting to order at

Mr. Micheal Wanner
Ms. Ashley Ward-McMullen
Mr. Calvin Johnson
Ms. Jenna Condran
Mr. Nicholas Conjar
Ms. Joyce Culpepper
Mr. Casey Hamilton

no relation to Christie Hamilton
Ms. Christie Hamilton

no relation to Casey Hamilton
Mr. Michael Pilsitz

2. PLEDGE OF ALLEGIANCE

- AUDIENCE

3. ANNOUNCEMENT OF EXECUTIVE SESSION MEETING

Mr. Micheal Wanner

4. PRESENTATIONS

5. PUBLIC COMMENT (agenda only)

This is an opportunity for residents and taxpayers to address the Board on the meeting agenda and non-agenda matters. Public comment is not intended as a question and answer session. Comments seeking additional information or requiring follow-up will be referred to the appropriate District administrator. Citizens wishing to speak must state your full name for the record. This is a reminder that public comment is not a forum for personal attacks, antagonistic behavior, or harassment. Please be advised that you are accountable for any legal ramifications and liability that results from statements that misrepresent the truth, defame individuals, or disclose personal information that is not of public concern.

1. Others (3 minutes)

6. FOLLOW UP

Dr. Mick Iskrie, Jr.

8. REVIEW OF BOARD REPORTS

Reports are all listed individually.

8.a. BOARD POLICY REPORT: Ms. Culpepper

The Administration respectfully recommends that the Board approve the first reading of the following policies:

Policy 113.2 Behavior Support

Policy 208 Withdrawn From School

8.b. FINANCE REPORT: Mr. Johnson

The Administration respectfully recommends that the Board approve the attached **December 2024** Finance Reports which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

8.c. PERSONNEL REPORT: Ms. Culpepper

The Administration respectfully recommends that the Board approve the attached **Personnel Report**.

8.d. PROPERTY & SUPPLIES: Mr. Conjar

The Administration respectfully recommends that the Board approve the use of the area around the Football Field on August 5, 2025 from 6:00 p.m. - 8:00 p.m. for National Night Out with Chief Shaub.

8.e. PUPIL SERVICES REPORT ACTION ITEM 8.e.5 ONLY: Ms. Hamilton

The Administration respectfully recommends that the Board approve the attached agreement with **Primero Edge** for the point of sales system for the schools cafeterias.

The Administration respectfully recommends that the Board approve the attached agreement with **Berks County Intermediate Unit** for student services.

The Administration respectfully recommends that the Board approve the attached agreement with **Pennsylvania Western University (Penn West)** for student dual enrollment.

The Administration respectfully recommends that the Board approve the **Chapter 339 K-12 Comprehensive Counseling Plan** for the school district.

The Administration respectfully recommends that the Board approve the attached agreement with the **Caring Foundation** for student services.

ACTION ITEM

The Administration respectfully recommends that the Board approve the agreement between **On Hill Development LLC**. And the Steelton-Highspire School District to assist the district in fundraising for the restoration of the Cottage Hill Athletic Complex.

On a motion by Mr. Conjar second by Ms. Hamilton, by Roll Call Vote, 5 members voting Aye, item 8.e.5 Roll Call Vote: Mr. Conjar – Aye, Ms. Hamilton– Aye, Mr. Wanner – Aye, Ms. Culpepper – Aye, and Mr. Pilsitz, item 8.e.5 was approved.

8.f. TRANSPORTATION REPORT: Ms. Hamilton

The Administration respectfully recommends that the Board review the **field trip** below for informational purposes only. Trip are less than 50 miles.

Date	Class/Program & Teacher/Coach	Location
3/25/2025	8th gr./Ms. Baker	Scottish Rite Cathedral

4/22/2025	9-12th gr./Ms. Hipple	Wildwood Nature Center
4/29/2025	7th gr./Ms. Mancini	Lake Tobias Wildlife Park

8.g. SUPERINTENDENT'S REPORT: Dr. Iskric

The Administration respectfully recommends that the Board approve the attached donations.

Steelton-Highspire School District Monthly Enrollment

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2024	825	9	834	583	42	625	1459
10/1/2024	811	15	826	564	51	615	1441
11/1/2024	807	17	824	560	57	617	1441
12/1/2024	807	17	824	562	57	619	1443
1/1/2025	811	17	828	556	66	622	1450
2/1/2025	842	20	862	559	66	625	1487
3/1/2025	814	24	838	559	68	627	1465
4/1/2025	813	27	840	553	80	633	1473

8.h. SCHOOL BOARD PRESIDENT'S REPORT: Mr. Wanner

8.i. SOLICITOR'S REPORT: Attorney M. Lewis

9. BOARD ROUNDTABLE

10. PUBLIC COMMENT (non-agenda items)

This is an opportunity for residents and taxpayers to address the Board on the meeting agenda and non-agenda matters. Public comment is not intended as a question and answer session. Comments seeking additional information or requiring follow-up will be referred to the appropriate District administrator. Citizens wishing to speak must state your full name for the record. This is a reminder that public comment is not a forum for personal attacks, antagonistic behavior, or harassment. Please be advised that you are accountable for any legal ramifications and liability that results from statements that misrepresent the truth, defame individuals, or disclose personal information that is not of public concern.

1. Others (3 minutes)

11. ADJOURNMENT

Finance Report

General Fund

Treasurer's Report:

Balance December 01, 2024	\$	3,313,891
Receipts		3,326,889
Disbursements		3,008,233
Balance December 31, 2024	\$	3,632,547

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments in the amount of \$1,552,214.70 which includes vendor checks and wire payments.

Payroll & Benefits amount \$1,456,018.64

There were total transfers out \$0 of General Fund. There were no journal entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance December 01, 2024	\$	63,469
Receipts		76,567
Disbursements		118,365
Balance December 31, 2024	\$	21,671

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments total in the amount of \$118,365

ATHLETIC FUND

Athletic Association Financial Report:

Balance December 01, 2024	\$	16,076
Receipts		7,127
Disbursements		12,242
Balance December 31, 2024	\$	10,961

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments
in the amount of \$12,242 which includes
vendor checks

No wire payments this month.

No transfers this month for Athletic
Fund. There were no journal entries this
month out of the Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance December 01, 2024	\$	57,435
Receipts		324
Disbursements		2,757
Balance December 31, 2024	\$	55,002

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments
in the amount of \$5,213 which includes
vendor checks.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities
Fund. There were no journal entries this
month out of the Activity Fund.

MidPenn Construction Account

Debt Services Financial Report:

Balance December 01, 2024	\$	4,926
Receipts		13
Disbursements		-
Balance December 31, 2024	\$	4,938

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments
total in the amount of \$0

MidPenn Greenhouse Fund

Greenhouse Financial Report:

Balance 09/14/2024	\$	2,958
Receipts		22
Disbursements		-
Balance December 13, 2024	\$	2,980

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments
total in the amount of \$0

Finance Report

General Fund

Treasurer's Report:

Balance March 01, 2025	\$	2,799,628
Receipts		1,751,933
Disbursements		1,871,687
Balance March 31, 2025	\$	2,679,873

Accounts Payable/Estimated Expenditures Reports:

Final approval of March vendor payments
in the amount of \$540,690.51 which includes
vendor checks and wire payments.

Payroll & Benefits amount \$1,330,996.65

There were total transfers out \$0
of General Fund. There were no journal
entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance March 01, 2025	\$	562,225
Receipts		4,127
Disbursements		184,135
Balance March 31, 2025	\$	382,218

Accounts Payable/Estimated Expenditures Reports:

Final approval of March vendor payments
total in the amount of \$184,134.77

ATHLETIC FUND

Athletic Association Financial Report:

Balance March 01, 2025	\$	9,990
Receipts		18,246
Disbursements		14,341
Balance March 31, 2025	\$	13,895

Accounts Payable/Estimated Expenditures Reports:

Final approval of March vendor payments
in the amount of \$14,340.60 which includes
vendor checks

No wire payments this month.

No transfers this month for Athletic
Fund. There were no journal entries this
month out of the Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance March 01, 2025	\$	58,092
Receipts		13,485
Disbursements		5,361
Balance March 31, 2025	\$	66,216

Accounts Payable/Estimated Expenditures

Reports:

Final approval of March vendor payments
in the amount of \$5,361 which includes
vendor checks.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities
Fund. There were no journal entries this
month out of the Activity Fund.

MidPenn Construction Account (Debt Services)

Debt Services Financial Report:

Balance March 01, 2025	\$	5,718
Receipts		13
Disbursements		-
Balance March 31, 2025	\$	5,730

Accounts Payable/Estimated Expenditures Reports:

MidPenn Greenhouse Fund (Quarterly bank statements only)

Greenhouse Financial Report:

Balance 12/14/2024	\$	2,980
Receipts		20
Disbursements		-
Balance March 14, 2025	\$	3,000

Accounts Payable/Estimated Expenditures Reports:

Final approval of vendor payments
total in the amount of \$0