

# STEELTON-HIGHSPIRE SCHOOL DISTRICT

## LEGISLATIVE MEETING

March 12, 2025

### MINUTES

**VOTING MEMBERS PRESENT:** Mr. Micheal Wanner, President, Ms. Ashley Ward-McMullen, Vice President, Mr. Calvin Johnson, Treasurer, Mr. Michael Pilsitz, Ms. Jenna Condran, and Christie Hamilton.

**VOTING MEMBERS ABSENT:** Ms. Joyce Culpepper, Mr. Casey Hamilton, and Mr. Nicholas Conjar.

**NON-VOTING MEMBERS PRESENT:** Dr. Mick Iskric, Jr. Superintendent, Mr. Willie Slade, Jr. Assistant Superintendent, Mr. Micheal Lewis, Solicitor, and Mark Carnes, II, Business Manager/Board Secretary.

#### **1. CALL TO ORDER**

Mr. Wanner called the meeting to order at 6:31 p.m.

#### **2. PLEDGE OF ALLEGIANCE**

AUDIENCE

#### **3. ANNOUNCEMENT OF EXECUTIVE SESSION MEETING**

Executive Session was held prior to the meeting to discuss legal matters.

#### **4. PRESENTATIONS**

#### **5. PUBLIC COMMENT (agenda items and non-agenda items)**

*This is an opportunity for residents and taxpayers to address the Board on matters on the meeting agenda. Public comment is not intended as a question and answer session. Comments seeking additional information or requiring follow-up will be referred to the appropriate District administrator. Citizens wishing to speak must state your full name for the record. This is a reminder that public comment is not a forum for personal attacks, antagonistic behavior, or harassment. Please be advised that you are accountable for any legal ramifications and liability that results from statements that misrepresent the truth, defame individuals, or disclose personal information that is not of public concern.*

1. Other (3 minutes)

#### **6. FOLLOW UP**

Dr. Mick Iskric, Nothing to report

#### **7. SCHOOL/DEPARTMENT SPOTLIGHT**

**7.a Technology Department, Mr. Kiehl**

#### **8. REVIEW OF BOARD REPORTS**

Reports are all listed individually.

#### **8.a. FINANCE REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the attached agreement with **PA American Water Company** for Deed of Easement and Right of Way consent.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Voice Call Vote, all members voting Aye, item 8.a.1 was approved.

The Administration respectfully recommends that the Board approve the attached **February 2025** Finance Reports which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Voice Call Vote, all members voting Aye, item 8.a.2 was approved.

The Administration respectfully recommends that the Board approve the attached agreement with **EDM** for financial services for the district.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Roll Call Vote, all members voting Aye item 8.a.3 Roll Call Vote: Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Ms. Hamiton – Aye, and Ms. Ward-McMullen - Aye, item 8.a.3 was approved.

The Administration respectfully recommends that the Board approve the attached Capital Area Intermediate Unit (CAIU) General Operating Budget and Resolution for the 2025-2026 school year.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Roll Call Vote, all members voting Aye item 8.a.4 Roll Call Vote: Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Hamiton – Aye, Mr. Hamilton – Aye, and Ms. Ward-McMullen - Aye, item 8.a.4 was approved.

### **8.b PERSONNEL REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the attached **Personnel Report**.

On a motion by Ms. Ward-McMullen second by Ms. Hamilton, by Voice Call Vote, all members voting Aye, item 8.b.1 was approved.

### **8.c PROPERTY & SUPPLIES ACTION ITEMS**

The Administration respectfully recommends that the Board approve the use of the High School Gymnasium for basketball practices on the March 6, 13, and 27, 2025 from 5:00 p.m. - 7:00 p.m. Central Penn College with Mr. Martin.

On a motion by Ms. Ward-McMullen second by Ms. Condran, by Voice Call Vote, all members voting Aye, item 8.c.1 was approved.

The Administration respectfully recommends that the Board approve the use of the High School Gymnasium, concession stand, and parking lot for a Car Show/Wrestling event on the April 26, 2025 from 10:00 a.m. - 10:00 p.m. with Dr. Cordero.

On a motion by Ms. Ward-McMullen second by Ms. Condran, by Voice Call Vote, all members voting Aye, item 8.c.21 was approved.

### **8.d PUPIL SERVICES REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the attached agreement with **The Meadows Psychiatric Center** for student services as needed for the 2025-2028 school years.

On a motion by Ms. Ward-McMullen second by Mr. Johnson, by Roll Call Vote, all members voting Aye item 8.d.1 Roll Call Vote: Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Hamiton – Aye, Mr. Hamilton – Aye, and Ms. Ward-McMullen - Aye, item 8.d.1 was approved.

The Administration respectfully recommends that the Board approve the memorandum of understanding with **Health Care Originals, Inc.** for student services for the 2024-2025 school year.

On a motion by Ms. Ward-McMullen second by Mr. Johnson, by Voice Call Vote, all members voting Aye, item 8.d.2 was approved.

The Administration respectfully recommends that the Board approve the memorandum of understanding with **United Way of the Capital Region and Hamilton Health Center** for student services for the 2024-2026

school years. On a motion by Ms. Ward-McMullen second by Mr. Johnson, by Voice Call Vote, all members voting Aye, item 8.d.3 was approved.

The Administration respectfully recommends that the Board approve the memorandum of understanding with **Capital Area Head Start** for student services for the 2024-2025 school year. On a motion by Ms. Ward-McMullen second by Mr. Johnson, by Voice Call Vote, all members voting Aye, item 8.d.4 was approved.

The Administration respectfully recommends that the Board approve the attached memorandum of understanding with **Wildcats Soccer Group LLC.** for student activities. On a motion by Ms. Ward-McMullen second by Mr. Johnson, by Voice Call Vote, 5-members voting Aye and 1 member voting Nay, item 8.d.5 was approved.

#### **9.f. TRANSPORTATION REPORT ACTION ITEMS**

The Administration respectfully recommends that the Board review the **field trip** below for informational purposes only. Trip are less than 50 miles.

Date	Class/Program & Teacher/Coach	Location
2/28/2025	K-6th grades /Ms. Pugh	Hershey Chocolate World
3/12/2025	12th grade/Ms. Warner	Penn State Harrisburg
3/24/2025	9th -12th grade/Ms. Warner	Hershey Park/OVR Job Shadowing
3/28/2025	9th - 12th grade/Ms. Warner	Local 520 Training Center
5/21/2025	7th-12th grades/Ms. Keeney	Senators Baseball Game/City Island

#### **9.e. STUDENT SERVICES REPORT ACTION ITEMS**

The Administration respectfully recommends that the Board review the **fundraiser** below for informational purposes only.

Club or Group/Advisor	Date	Type of Funding
K-6th Grades/Ms. Pugh	2/2025 - 3/2025	Subs, Lollipops and Meat Stick sales
Elementary Student Counsel/D. Schaffer	2/2025 - 3/2025	Double Good Popcorn
High School/Dr. Cordero	4/26/2025	Wrestling/Car Event

#### **8.g. SUPERINTENDENT'S REPORT ACTION ITEM: Dr. Iskric**

The Administration respectfully recommends that the Board approve the **Confidential Agreement for Student # 11222.**

On a motion by Ms. Ward-McMullen second by Mr. Johnson, by Roll Call Vote, all members voting Aye item 8.d.1 Roll Call Vote: Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Hamiton – Aye, Mr. Hamilton – Aye, and Ms. Ward-McMullen - Aye, item 8.d.1 was approved.

## Steelton-Highspire School District Monthly Enrollment

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2024	825	9	834	583	42	625	1459
10/1/2024	811	15	826	564	51	615	1441
11/1/2024	807	17	824	560	57	617	1441
12/1/2024	807	17	824	562	57	619	1443
1/1/2025	811	17	828	556	66	622	1450
2/1/2025	822	20	842	559	66	625	1467
3/1/2025	814	24	838	559	68	627	1465

### **8.h SCHOOL BOARD PRESIDENT'S REPORT: Mr. Wanner**

The Administration respectfully recommends, that the school board appoint Saxton & Stump as the District's special counsel solicitor (due to the current special counsel solicitor, Stock & Leader, joining that firm), for the period of April 1, 2025 through June 30, 2025, and for the 2025-2026 school year, in accordance with the Engagement Letter dated March 7, 2025.

On a motion by Ms. Ward-McMullen second by Mr. Johnson, by Roll Call Vote, all members voting Aye item 8.d.1 Roll Call Vote: Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Hamiton – Aye, Mr. Hamilton – Aye, and Ms. Ward-McMullen - Aye, item 8.d.1 was approved.

Mr. Wanner spoke about the Dauphin County Commissioner Dinner and State of the County Address that will be held on March 25, 2025

### **8.i. SOLICITOR'S REPORT: Attorney M. Lewis**

## **9. BOARD ROUND TABLE**

## **10. ADJOURNMENT**

The meeting was adjourned at 7:04 p.m. on a motion by Ms. Ward-McMullen and second by Ms. Condran. All members present voted Aye.

*Respectfully Submitted,*  
**Mr. Mark Carnes**  
Board Secretary



## Finance Report

### General Fund

#### Treasurer's Report:

Balance February 01, 2025	\$	3,971,119
Receipts		1,679,638
Disbursements		2,851,129
Balance February 28, 2025	\$	2,799,628

#### Accounts Payable/Estimated Expenditures Reports:

Final approval of February vendor payments  
in the amount of \$1,834,733.30 which includes  
vendor checks and wire payments.

Payroll & Benefits amount \$1,016,395.65

There were total transfers out \$0  
of General Fund. There were no journal  
entries done in the General Fund.

### **CAFETERIA FUND**

#### Cafeteria Report:

Balance February 01, 2025	\$	24,230
Receipts		635,763
Disbursements		97,767
Balance February 28, 2025	\$	562,225

#### Accounts Payable/Estimated Expenditures Reports:

Final approval of February vendor payments  
total in the amount of \$97,767.48

### **ATHLETIC FUND**

#### Athletic Association Financial Report:

Balance February 01, 2025	\$	10,222
Receipts		9,102
Disbursements		9,334
Balance February 28, 2025	\$	9,990

#### Accounts Payable/Estimated Expenditures Reports:

Final approval of February vendor payments  
in the amount of \$9,333.70 which includes  
vendor checks

No wire payments this month.

No transfers this month for Athletic  
Fund. There were no journal entries this  
month out of the Athletic Fund.

### **STUDENT ACTIVITIES ACCOUNT**

Student Activities Financial Report:

Balance February 01, 2025	\$	55,748
Receipts		7,244
Disbursements		4,900
Balance February 28, 2025	\$	58,092

Accounts Payable/Estimated Expenditures

Reports:

Final approval of February vendor payments in the amount of \$4,900 which includes vendor checks.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.

### **MidPenn Construction Account (Debt Services)**

Debt Services Financial Report:

Balance February 01, 2025	\$	5,706
Receipts		12
Disbursements		-
Balance February 28, 2025	\$	5,718

Accounts Payable/Estimated Expenditures Reports: