

STEELTON-HIGHSPIRE SCHOOL DISTRICT
COMMITTEE OF THE WHOLE MEETING

April 2, 2025

MINUTES

VOTING MEMBERS PRESENT: Mr. Micheal Wanner, President, Ms. Joyce Culpepper, Ms. Christie Hamilton, Mr. Nicholas Conjar, and Mr. Michael Pilsitz.

VOTING MEMBERS ABSENT: Ms. Ashley Ward-McMullen, Vice President, Mr. Calvin Johnson, Treasurer, Ms. Jenna Condran, and Mr. Casey Hamilton.

NON-VOTING MEMBERS PRESENT: Dr. Michael Iskric, Jr, Superintendent, Mr. Micheal Lewis, Solicitor, Ms. Megan Armstead, Elementary Principal, Mr. Harry Mathias Chief Recovery Officer, and Mr. Mark Carnes, II, Business Manager/Board Secretary.

1. CALL TO ORDER

Mr. Wanner called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

AUDIENCE

3. ANNOUNCEMENT OF EXECUTIVE SESSION MEETING

Executive Session was held prior to the meeting to discuss board matters.

4. PRESENTATIONS

5. PUBLIC COMMENT (agenda items only)

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1. Others (3 minutes)

6. FOLLOW UP

Dr. Mick Iskric, Jr.

7. REVIEW OF BOARD REPORTS

Reports are all listed individually.

7.a. BOARD POLICY REPORT: Ms. Culpepper - No objections, move to the Consent Agenda

The Administration respectfully recommends that the Board approve the first reading of the following policies:

Policy 113.2 Behavior Support

Policy 208 Withdrawn From School

7.b. FINANCE REPORT: Mr. Wanner - No objections, move to the Consent Agenda

The Administration respectfully recommends that the Board approve the attached **December 2024** Finance Reports which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

7.c. PERSONNEL REPORT: Ms. Culpepper - No objections, move to the Consent Agenda

The Administration respectfully recommends that the Board approve the attached **Personnel Report**.

7.d. PROPERTY & SUPPLIES: Mr. Conjar - No objections, move to the Consent Agenda

The Administration respectfully recommends that the Board approve the use of the area around the Football Field on August 5, 2025 from 6:00 p.m. - 8:00 p.m. for National Night Out with Chief Shaub.

7.e. PUPIL SERVICES REPORT: Ms. Hamilton - No objections, move to the Consent Agenda

The Administration respectfully recommends that the Board approve the attached agreement with **Primero Edge** for the point of sales system for the schools cafeterias.

The Administration respectfully recommends that the Board approve the attached agreement with **Berks County Intermediate Unit** for student services.

The Administration respectfully recommends that the Board approve the attached agreement with **Pennsylvania Western University (Penn West)** for student dual enrollment.

The Administration respectfully recommends that the Board approve the **Chapter 339 K-12 Comprehensive Counseling Plan** for the school district.

The Administration respectfully recommends that the Board approve the **Caring Foundation** for student services.

ACTION ITEM

The Administration respectfully recommends that the Board approve the agreement between **On Hill Development LLC**. And the Steelton-Highspire School District to assist the district in fundraising for the restoration of the Cottage Hill Athletic Complex.

On a motion by Mr. Conjar second by Ms. Hamilton, by Roll Call Vote, all members voting Aye item 7.e.6 Roll Call Vote: Mr. Pilsitz – Aye, Ms. Hamilton – Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, and Ms. Culpepper – Aye, item 7.e.6 was approved.

7.f. TRANSPORTATION REPORT: Ms. Hamilton - No objections, move to the Consent Agenda

The Administration respectfully recommends that the Board review the **field trip** below for informational purposes only. Trip are less than 50 miles.

Date	Class/Program & Teacher/Coach	Location
3/25/2025	8th gr./Ms. Baker	Scottish Rite Cathedral
4/22/2025	9-12th gr./Ms. Hipple	Wildwood Nature Center
4/29/2025	7th gr./Ms. Mancini	Lake Tobias Wildlife Park

7.g. SUPERINTENDENT'S REPORT: Dr. Iskrick - No objections, move to the Consent Agenda

The Administration respectfully recommends that the Board approve the attached donations.

Steelton-Highspire School District Monthly Enrollment

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2024	825	9	834	583	42	625	1459
10/1/2024	811	15	826	564	51	615	1441
11/1/2024	807	17	824	560	57	617	1441
12/1/2024	807	17	824	562	57	619	1443
1/1/2025	811	17	828	556	66	622	1450
2/1/2025	842	20	862	559	66	625	1487
3/1/2025	814	24	838	559	68	627	1465
4/1/2025	813	27	840	553	80	633	1473

7.h. SCHOOL BOARD PRESIDENT'S REPORT: Mr. Wanner

7.i. SOLICITOR'S REPORT: Attorney M. Lewis

8. BOARD ROUND TABLE

9. PUBLIC COMMENT (agenda and non-agenda items)

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Ms. Dent stated there need to be more transparency.

Ms. Carricato agrees there need to be more transparency.

Mr. Lewis agrees there need to be more transparency and engagement.

10. ADJOURNMENT

The meeting was adjourned at 6:28 p.m. on a motion by Ms. Culpepper and second by Mr. Conjar. All members present voted Aye.

Respectfully Submitted,

Mr. Mark Carnes

Board Secretary



Finance Report

General Fund

Treasurer's Report:

Balance December 01, 2024	\$	3,313,891
Receipts		3,326,889
Disbursements		3,008,233
Balance December 31, 2024	\$	3,632,547

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments in the amount of \$1,552,214.70 which includes vendor checks and wire payments.

Payroll & Benefits amount \$1,456,018.64

There were total transfers out \$0 of General Fund. There were no journal entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance December 01, 2024	\$	63,469
Receipts		76,567
Disbursements		118,365
Balance December 31, 2024	\$	21,671

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments total in the amount of \$118,365

ATHLETIC FUND

Athletic Association Financial Report:

Balance December 01, 2024	\$	16,076
Receipts		7,127
Disbursements		12,242
Balance December 31, 2024	\$	10,961

Accounts Payable/Estimated Expenditures

Reports:

Final approval of December vendor payments in the amount of \$12,242 which includes vendor checks

No wire payments this month.

No transfers this month for Athletic Fund. There were no journal entries this month out of the Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance December 01, 2024	\$	57,435
Receipts		324
Disbursements		2,757
Balance December 31, 2024	\$	55,002

Accounts Payable/Estimated Expenditures

Reports:

Final approval of December vendor payments in the amount of \$5,213 which includes vendor checks.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.

MidPenn Construction Account

Debt Services Financial Report:

Balance December 01, 2024	\$	4,926
Receipts		13
Disbursements		-
Balance December 31, 2024	\$	4,938

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments
total in the amount of \$0

MidPenn Greenhouse Fund

Greenhouse Financial Report:

Balance 09/14/2024	\$	2,958
Receipts		22
Disbursements		-
Balance December 13, 2024	\$	2,980

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments
total in the amount of \$0