

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

February 12, 2025

MINUTES

VOTING MEMBERS PRESENT: Mr. Micheal Wanner, President, Ms. Ashley Ward-McMullen, Vice President, Mr. Calvin Johnson, Treasurer, Mr. Casey Hamilton, Mr. Michael Pilsitz, Ms. Jenna Condran, Christie Hamilton, and Mr. Nicholas Conjar.

VOTING MEMBERS ABSENT: Ms. Joyce Culpepper

NON-VOTING MEMBERS PRESENT: Mr. Willie Slade, Jr. Assistant Superintendent, Mr. Micheal Lewis, Solicitor, Ms. Eleni Cordero, High School Principal, Ms. Tarah Gross, High School Assistant Principal, and Mark Carnes, II, Business Manager/Board Secretary.

1. CALL TO ORDER

Mr. Wanner called the meeting to order at 6:56 p.m.

2. PLEDGE OF ALLEGIANCE

AUDIENCE

3. ANNOUNCEMENT OF EXECUTIVE SESSION MEETING

Executive Session was held prior to the meeting to discuss personnel.

4. PRESENTATIONS

4.a. Mr. Banzaca, PA American Water

Ryan Troutman – Sr. Superintendent

Jon Prawdzik – Sr. Manager of Operations

Joseph Woodward – Sr. Director of Operations

William Gelgot – Mgr. External Affairs

Jacob Brycki – Sr. Plant Supervisor

4.b. Harrisburg Chapter of The Links, Inc, Ms. Cox – requesting to hold a Wellness Fair on Saturday, March 15, 2025 and be open to the public

4.c. Driven From Within, Mr. Davenport – was not present to speak

4.d. SHEA President, Mr. Rhodes – not speaking

5. PUBLIC COMMENT (agenda items)

This is an opportunity for residents and taxpayers to address the Board on matters on the meeting agenda. Public comment is not intended as a question and answer session. Comments seeking additional information or requiring follow-up will be referred to the appropriate District administrator. Citizens wishing to speak must state your full name for the record. This is a reminder that public comment is not a forum for personal attacks, antagonistic behavior, or harassment. Please be advised that you are accountable for any legal ramifications and liability that results from statements that misrepresent the truth, defame individuals, or disclose personal information that is not of public concern.

1. Ms. Carricato, spoke about the deficit the district is in

6. FOLLOW UP

Mr. Willie Slade, Nothing to report.

7. APPROVAL OF MINUTES ACTION ITEM

7.a. January 8, 2025 Committee of the Whole Meeting Minutes

The Administration respectfully recommends that the Board approve the January 8, 2025 Committee of the Whole Meeting Minutes.

On a motion by Ms. Ward-McMullen second by Ms. Condran, by Voice Call Vote, all members voting Aye, items 7.a was approved.

7.b. January 15, 2025 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the January 15, 2025 Legislative Meeting Minutes.

On a motion by Ms. Ward-McMullen second by Mr. Johnson, by Voice Call Vote, all members voting Aye, items 7.b was approved.

8. REVIEW OF BOARD REPORTS

Reports are all listed individually.

8.b. FINANCE REPORT ACTION ITEM: Mr. Johnson

The Administration respectfully recommends that the Board approve the Resolution for the Solar for Schools Grant.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Roll Call Vote, all members voting Aye item 8.b.1 Roll Call Vote: Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Nay, Mr. Conjar – Aye, Ms. Hamiton – Aye, Mr. Hamilton – Aye, and Ms. Ward-McMullen - Aye, item 8.b.1 was approved.

The Administration respectfully recommends that the Board approve the attached **November 2024** Finance Report.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Roll Call Vote, all members voting Aye item 8.b.2 Roll Call Vote: Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Nay, Mr. Conjar – Aye, Ms. Hamiton – Aye, Mr. Hamilton – Aye, and Ms. Ward-McMullen - Aye, item 8.b.1 was approved.

The Administration respectfully recommends that the Board approve the attached **December 2024** Finance Report.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Roll Call Vote, all members voting to table item 8.b.3 Roll Call Vote: Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Nay, Ms. Culpepper – Nay, Mr. Conjar – Nay, Ms. Hamiton – Nay, Mr. Hamilton – Nay, and Ms. Ward-McMullen - Nay, item 8.b.2 was tabled.

The Administration respectfully recommends that the Board approve the attached **January 2025** Finance Report.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Roll Call Vote, all members voting Aye item 8.b.2 Roll Call Vote: Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Nay, Mr. Conjar – Aye, Ms. Hamiton – Aye, Mr. Hamilton – Aye, and Ms. Ward-McMullen - Aye, item 8.b.1 was approved.

8.c. PERSONNEL REPORT: Mr. Wanner

The Administration respectfully recommends that the Board approve the attached **Personnel Report**.

On a motion by Ms. Ward-McMullen second by, by Voice Call Vote, all members voting Aye, item 8.c.1 was approved.

Amended Agenda

Mr. Conjar made a motion to accept applications for the High School Boys' Basketball Coach mends that the Board approve the attached **Personnel Report**.

On a motion by Mr. Pilsitz second by Ms. Hamilton, by Voice Call Vote, all members voting Aye, item 8.c.2 was approved.

8.d. PROPERTY & SUPPLIES ACTION ITEMS: Mr. Conjar

The Administration respectfully recommends that the Board approve the use of the High School Gym and concession stand on March 26, 2025 from 5:00 p.m. - 10:00 p.m. for PA Basketball with Mr. Gaffey.

On a motion by Mr. Conjar second by Mr. Johnson, by Voice Call Vote, all members voting Aye, item 8.d.1 was approved.

Amended Agenda

The Administration respectfully recommends that the Board approve the use of the High School Gyms (auxiliary and main), Media Center, and Cafeteria for Wellness Fair Saturday, March 15, 2025 from 10:00 a.m. - 2:00 p.m. for Harrisburg Chapter of Links with Ms. Cox.

On a motion by Ms. Ward-McMullen second by Ms. Condran, by Voice Call Vote, all members voting Aye, item 8.d.2 was approved.

Disposal of Equipment Surplus

The Administration respectfully recommends that the Board approve of the following item declared as surplus.

• **Milk Cooler at Elementary Cafeteria**

On a motion by Mr. Conjar second by Mr. Johnson, by Voice Call Vote, all members voting Aye, item 8.d.3 was approved.

8.e. PUPIL SERVICES REPORT ACTION ITEM: Ms. Ward-McMullen

The Administration respectfully recommends that the Board approve the attached agreement with **Shippensburg University** for student services for the 2024-2025 school year.

On a motion by Ms. Ward-McMullen second by Ms. Hamilton, by Voice Call Vote, all members voting Aye, item 8.e.1 was approved.

The Administration respectfully recommends that the Board approve the attached agreement with **All You Can Inc.** for student services for the Summer 2025 and 2025-2026 school year.

On a motion by Ms. Ward-McMullen second by Mr. Johnson by Roll Call Vote, all members voting Aye item 8.e.2 Roll Call Vote: Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Mr. Conjar – Aye, Ms. Hamiton – Aye, Mr. Hamilton – Aye, and Ms. Ward-McMullen - Aye, item 8.e.2 was approved.

9.e. STUDENT SERVICES REPORT ACTION ITEMS: Mr. Hamilton

The Administration respectfully recommends that the Board review the **fundraiser** below for informational purposes only.

Club or Group/Advisor	Date	Type of Funding
Pop Band/Ms. Suruskie	2/13/2025	Spaghetti & Song Dinner
Theater Company/Ms. Roedts	4/4/2025-04/6/2025	t-shirt fundraiser
Theater Company/Ms. Roedts	4/4/2025-04/6/2025	Program and program ads
Theater Company/Ms. Roedts	4/4/2025-04/6/2025	concession stand at the show

9.f. TRANSPORTATION REPORT ACTION ITEMS: Ms. Hamilton

The Administration respectfully recommends that the Board approve the attached drivers list for **First Students Inc.** for student transportation services.

On a motion by Ms. Hamilton second by Ms. Condran, by Voice Call Vote, all members voting Aye, item 8.f.1 was approved.

The Administration respectfully recommends that the Board review the **field trip** below for informational purposes only. Trip are less than 50 miles.

Date	Class/Program & Teacher/Coach	Location
3/19/2025	4th Grade/Ms. Howard	Oakes Museum, Messiah University
4/16/2025	All grades /Ms. Yarnevich	Special Olympics, Bishop McDevitt High School
3/6/2025	9th grade/Ms. Thorne	Whitaker Center
2/21/2025	11th & 12th grade/Ms. Warner	Derry Township Police Dept.
5/21/2025	2nd grade/Ms. Davis	Lake Tobias
4/17/2025	1st Grade/Ms. Steckbeck	Hershey Gardens

8.g. SUPERINTENDENT'S REPORT ACTION ITEM: Dr. Iskrick

The Administration respectfully recommends that the Board approve the conferences.

On a motion by Mr. Johnson second by Ms. Ward-McMullen, by Voice Call Vote, all members voting Aye, item 8.g.1 was approved.

The Administration respectfully recommends that the Board approve the donations.

On a motion by Mr. Johnson second by Ms. Condran by Roll Call Vote, all members voting Aye item 8.g.2 Roll Call Vote: Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Nay, Mr. Conjar – Aye, Ms. Hamiton – Aye, Mr. Hamilton – Aye, and Ms. Ward-McMullen - Aye, item 8.b.1 was approved.

Steelton-Highspire School District Monthly Enrollment

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2024	825	9	834	583	42	625	1459
10/1/2024	811	15	826	564	51	615	1441
11/1/2024	807	17	824	560	57	617	1441
12/1/2024	807	17	824	562	57	619	1443
1/1/2025	811	17	828	556	66	622	1450
2/1/2025	842	20	862	559	66	625	1487

8.h SCHOOL BOARD PRESIDENT'S REPORT: Mr. Wanner

The School Board respectfully recommends to approve placing Dr. Michael Iskric, Superintendent on paid administrative leave effective February 12, 2025 pending an investigation.

On a motion by Mr. Conjar second by Ms. Condran by Roll Call Vote, 2-members voting Aye and 6-members voting Nay item 8.h.1 Roll Call Vote: Mr. Wanner – Aye, Mr. Conjar – Aye, Mr. Johnson – Nay, Mr. Pilsitz – Nay, Ms. Condran – Nay, Ms. Hamiton – Nay, Mr. Hamilton – Nay, and Ms. Ward-McMullen - Nat, item 8.h.1 was not approved.

Amended Agenda

On a motion to amend to have Knepp & Snook Law Firm to conduct an investigation on budget and financials by Ms. Ward-McMullen second by Ms. Condran by Roll Call Vote, 1 member voting Nay and 7- members voting Aye for item 8.h.2. Roll Call Vote: Mr. Conjar – Nay, Mr. Johnson – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Ms. Hamiton – Aye, Mr. Hamilton – Aye, and Ms. Ward-McMullen - Aye, item 8.h.2 was approved.

The School Board respectfully recommends to approve an agreement with Knepp & Snook Law Firm to conduct an investigation of the budget and financials.

On a motion by Ms. Ward-McMullen second by Ms. Condran by Roll Call Vote, 2-members voting Nay and 6-members voting Aye item 8.h.3 Roll Call Vote: Mr. Hamilton – Nay, Mr. Johnson – Nay, Mr. Wanner – Aye, Mr. Conjar – Aye, Mr. Pilsitz – Aye, Ms. Condran – Aye, Ms. Hamiton – Aye, and Ms. Ward-McMullen - Aye, item 8.h.3 was approved.

8.i. SOLICITOR'S REPORT: Attorney M. Lewis

9. BOARD ROUND TABLE

10. ADJOURNMENT

The meeting was adjourned at 7:48 p.m. on a motion by Ms. Ward-McMullen and second by Ms. Condran. All members present voted Aye.

Respectfully Submitted,
Mr. Mark Carnes
Board Secretary



Finance Report

General Fund

Treasurer's Report:

Balance November 01, 2024	\$	3,266,260
Receipts		1,832,741
Disbursements		1,785,110
Balance November 30, 2024	\$	3,313,891

Accounts Payable/Estimated Expenditures Reports:

Final approval of November vendor payments in the amount of \$445,727.37 which includes vendor checks and wire payments.

Payroll & Benefits amount \$1,339,382.58

There were total transfers out \$0 of General Fund. There were no journal entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance November 01, 2024	\$	174,507
Receipts		2,431
Disbursements		113,469
Balance November 30, 2024	\$	63,469

Accounts Payable/Estimated Expenditures Reports:

Final approval of November vendor payments total in the amount of \$113,469.23.

All disbursements were done via ACH.

ATHLETIC FUND

Athletic Association Financial Report:

Balance November 01, 2024	\$	18,356
Receipts		1,751
Disbursements		4,032
Balance November 30, 2024	\$	16,076

Accounts Payable/Estimated Expenditures Reports:

Final approval of November vendor payments
in the amount of \$4,031.60 which includes
vendor checks

No wire payments this month.

No transfers this month for Athletic
Fund. There were no journal entries this
month out of the Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance November 01, 2024	\$	62,400
Receipts		247
Disbursements		5,213
Balance November 30, 2024	\$	57,435

Accounts Payable/Estimated Expenditures Reports:

Final approval of November vendor payments
in the amount of \$5,212.60 which includes
vendor checks.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities
Fund. There were no journal entries this
month out of the Activity Fund.

MidPenn Construction Account

Debt Services Financial Report:

Balance November 01, 2024	\$	4,914
Receipts		12
Disbursements		-
Balance November 30, 2024	\$	4,926

Accounts Payable/Estimated Expenditures Reports:

Final approval of November vendor payments
total in the amount of \$0

Finance Report

General Fund

Treasurer's Report:

Balance December 01, 2024	\$	3,313,891
Receipts		3,326,889
Disbursements		3,008,233
Balance December 31, 2024	\$	3,632,547

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments in the amount of \$1,552,214.70 which includes vendor checks and wire payments.

Payroll & Benefits amount \$1,456,018.64

There were total transfers out \$0 of General Fund. There were no journal entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance December 01, 2024	\$	63,469
Receipts		76,567
Disbursements		118,365
Balance December 31, 2024	\$	21,671

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments total in the amount of \$118,365

ATHLETIC FUND

Athletic Association Financial Report:

Balance December 01, 2024	\$	16,076
Receipts		7,127
Disbursements		12,242
Balance December 31, 2024	\$	10,961

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments
in the amount of \$12,242 which includes
vendor checks

No wire payments this month.

No transfers this month for Athletic
Fund. There were no journal entries this
month out of the Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance December 01, 2024	\$	57,435
Receipts		324
Disbursements		2,757
Balance December 31, 2024	\$	55,002

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments
in the amount of \$5,213 which includes
vendor checks.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities
Fund. There were no journal entries this
month out of the Activity Fund.

MidPenn Construction Account

Debt Services Financial Report:

Balance December 01, 2024	\$	4,926
Receipts		13
Disbursements		-
Balance December 31, 2024	\$	4,938

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments
total in the amount of \$0

MidPenn Greenhouse Fund

Greenhouse Financial Report:

Balance 09/14/2024	\$	2,958
Receipts		22
Disbursements		-
Balance December 13, 2024	\$	2,980

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments
total in the amount of \$0

Finance Report

General Fund

Treasurer's Report:

Balance January 01, 2025	\$	3,632,547
Receipts		4,189,616
Disbursements		3,851,044
Balance January 31, 2025	\$	3,971,119

Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments
in the amount of \$2,523,959.05 which includes
vendor checks and wire payments.

Payroll & Benefits amount \$1,327,085.14

There were total transfers out \$0
of General Fund. There were no journal
entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance January 01, 2025	\$	21,671
Receipts		2,559
Disbursements		-
Balance January 31, 2025	\$	24,230

Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments
total in the amount of \$0

ATHLETIC FUND

Athletic Association Financial Report:

Balance January 01, 2025	\$	10,961
Receipts		3,515
Disbursements		4,254
Balance January 31, 2025	\$	10,222

Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments
in the amount of \$4,254 which includes
vendor checks

No wire payments this month.

No transfers this month for Athletic
Fund. There were no journal entries this
month out of the Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance January 01, 2025	\$	55,002
Receipts		6,125
Disbursements		5,379
Balance January 31, 2025	\$	55,748

Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments in the amount of \$5,379 which includes vendor checks.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.

MidPenn Construction Account

Debt Services Financial Report:

Balance January 01, 2025	\$	4,938
Receipts		1,985,155
Disbursements		1,984,388
Balance January 31, 2025	\$	5,706

Accounts Payable/Estimated Expenditures Reports:

Final approval of January debt service payments total in the amount of \$1,984,387.50

MidPenn Greenhouse Fund (Quarterly bank state)

Greenhouse Financial Report:

Balance 09/14/2024	\$	2,958
Receipts		22
Disbursements		-
Balance December 13, 2024	\$	2,980

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments total in the amount of \$0