

**ST. MARY'S COUNTY PUBLIC SCHOOLS
EXEMPT LICENSED PROFESSIONAL POSITION DESCRIPTION**

SPEECH LANGUAGE PATHOLOGIST – CHILD FIND 11 MONTH

POSITION: Speech Language Pathologist – Child Find 11 Month

REPORTS TO: Supervisor of Special Education

LOCATION: Department of Special Education and Various Locations

NATURE OF WORK:

This is a professional position to meet the individual needs of students through direct service and consultation to staff and families to support communication development and/or progress in the general education curriculum.

ESSENTIAL FUNCTIONS:

- Ability to professionally relate to and collaborate with co-workers, students, and community members
- Ability to understand and maintain confidentiality
- Ability to use technology effectively to complete tasks
- Ability to report to work daily and on time
- Ability to organize, supervise, coordinate and establish priorities of tasks to be completed
- Ability to work independently in the absence of detailed instructions and to follow complex oral and/or written instructions
- Ability to communicate orally or in writing, courteously and tactfully, with staff, students, parents, and the community in a timely manner
- Ability to work under pressure
- Possess excellent time management skills and the ability to take initiative and make decisions within assigned responsibility in a challenging, fast-paced professional environment and be flexible in work responsibilities and hours
- Possess knowledge of the programs, policies, and procedures of the St. Mary's County Public Schools
- Ability to diagnose student speech, language, and other communicative disorders through analysis of test results, observation, teacher consultation, and information from parents

DUTIES AND RESPONSIBILITIES:

- Consults with/coach teachers and parents regarding the various aspects of speech/language skills development and their impact on achievement
- Write assessment reports to effectively communicate results to families
- Serves as a resource person to families/school personnel in the development and selection of materials to address the needs of students in the area of communication skills development
- Maintains data on students coming through the Child Find process and transitioning from the Infants and Toddlers Program
- Participates in IFSP/IEP meetings for eligible students coming through Child Find or transitioning from the Infants and Toddlers Program, and adheres to IFSP/IEP meeting timelines
- Serve as a community liaison for early childhood support programs including community daycares and Head Start
- Conduct work in schools, homes, and community-based settings

- Provide staff development to teachers and school teams as determined by the Department of Special Education
- Supports parents/teachers in a coaching model to address ongoing language learning
- Completes transition assessments for children transitioning from Infants and Toddlers
- Performs other related and non-related job duties as assigned

QUALIFICATIONS:

Required:

- Master's degree in speech pathology
- Must hold current Maryland License issued by the Board of Examiners or hold An historic credential issued by the Maryland State Department of Education for Speech Pathology.

TERM OF EMPLOYMENT:

Full-time eleven-month position

SALARY GRADE RANGE: The salary for this EXEMPT position will be based on EASMC Specialist Career Ladder for eleven-month employees.

BARGAINING UNIT ELIGIBILITY: EASMC

Updated 06.2024, 05.2025