COMMUNITY EDUCATION
Adventure Club

Adventure Club School-Age Care Program
2025-2026 School Year
Billing and Payment Policy

REGISTRATION FEE

- Registration Fees are charged for the school year and for summer. The Registration Fees must be paid before your children may start each contract.
- Fees are $40 for 1 child, $50 for 2 children and $65 family maximum.
- Registration Fees aren't refundable.

TUITION FOR 2025-2026 SCHOOL YEAR

Contract Choice	Location	5 Days/Week Daily Rate	2-4 Days/Pick Your Days Daily Rate	Drop-In Daily Rate
Before School	SEA	$15.75	$16.25	$19.25
Before School	All Other Sites	$12.75	$13.25	$16.25
After School 5PM	SEA	$12.75	$13.25	$19.25
After School 5PM	All Other Sites	$15.75	$16.25	$19.25
After School 6PM	SEA	$14.00	$14.50	$17.00
After School 6PM	All Other Sites	$17.00	$17.50	$20.00

- When requesting contracts, only one pick up time contract must be selected.
- For all sites, $6/day is added to After School 5PM rate when Parent/Guardian notifies the Site by Noon that the child won't be picked up by 5PM. Otherwise, late-pickups are charged $1/minute.
- Non-School Days: $44/day
- Non-School Days after the deadline (if space is available): $54/day
- After School 5PM – pick up by or prior to 5PM.
- After School 6PM – pick up by or prior to 6PM.

Pick Your Days schedules require **8 days minimum/month, submitted by the due date. Find the due dates on page 3 and our website: **ced.rdale.org/youth/adventure-club.**

SCHEDULE CHANGES

Schedule changes will be accepted until Tuesday, August 19 with no Schedule Change Fee. After August 19 schedule changes will be charged $20 per child per change (except Pick Your Days contracts). Schedule changes after August 19 aren't guaranteed for the start of school year. All schedule changes must be created online and require a minimum of 10 business day notice. Acceptance is subject to site supervisor approval and space availability. Days for Pick Your Days

contracts must be chosen by the monthly deadlines (Pick Your Day Schedule Due Dates), or will default to Drop-In rates. Drop-Ins are subject to space availability.

BILLING INFORMATION

Payments are due bi-weekly on Mondays. Invoices are sent via email on Monday one week prior to the due date. Payments not received within **3 days** of the due date will incur a $5 Late Payment Fee automatically. Parents/Guardians are financially responsible for **all** days contracted regardless of attendance. Adventure Club reserves the right to terminate accounts that fall behind on payments.

TUITION AND FEES

- Fees are based on a child's accepted contract. Parents/Guardians are financially responsible for all days contracted regardless of attendance.
- Registrations for the school year and summer are separate. The Registration Fee must be paid before a child may start each contract.
- The first payment is due approximately one week prior to the first day of school. All payments are due bi-weekly on Mondays.
- Payments may be made online at https://rdale.ce.eleyo.com with check, credit or debit card. Cash payments may be made only at the Adventure Club Business Office, 3725 Pilgrim Lane--Door 11, in Plymouth. Staffing hours may vary so it's necessary to call ahead: 763-504-5320.
- A receipt for payment is automatically emailed to the account owner when payment is received. Additional receipts may be printed from your online account.
- Accounts are automatically assessed a $5 Late Payment Fee if payment isn't received within 3 days of the due date. Accounts that aren't at $0 balance on the last day of the bi-weekly cycle will be subject to termination.
- Schedule changes will be accepted, pending space availability, when submitted via your online account prior to the start of a new billing cycle. A $20 Schedule Change Fee per child per change will be charged.
- Non-School Days aren't included in regular tuition and require separate registration online at https://rdale.ce.eleyo.com.
- Withdrawal from Adventure Club requires a 10-business day notice and must be done online.

VACATION CREDIT

- Vacation Credit is given for planned absences of five (5) consecutive days only. Each child enrolled may receive one Vacation Credit per school year.
- Credit is 50% of the child's weekly tuition.
- To receive the credit, parents/guardians must contact the site supervisor before a planned vacation to complete a Vacation Credit Form.
- An unplanned extended absence, such as a medical absence, should be reported to the site supervisor on the first day absent. For a long-term absence from which the child may return, Parents/Guardians may change their child's schedule option. A Schedule Change Fee will be charged.

PAYMENT DUE DATES FOR SCHOOL YEAR 2025-2026

Invoice Date	Due Date	Dates of Service
August 25, 2025	September 1, 2025	9/1/25 – 9/12/25
September 8	September 15	9/15 – 9/26
September 22	September 29	9/29 – 10/10
October 6	October 13	10/13 – 10/24
October 20	October 27	10/27 – 11/7
November 3	November 10	11/10 – 11/21
November 17	November 24	11/24 – 12/5
December 1	December 8	12/8 – 12/19
December 15	December 22	12/22 – 1/2/26
December 29	January 5, 2025	1/5 -1/16
January 12, 2026	January 19	1/19 – 1/30
January 26	February 2	2/2 -2/13
February 9	February 16	2/16 – 2/27
February 23	March 2	3/2 – 3/13
March 9	March 16	3/16 – 3/27
March 23	March 30	3/30 – 4/10
April 6	April 13	4/13 – 4/24
April 20	April 27	4/27 – 5/8
May 4	May 11	5/11 – 5/22
May 18, 2026	May 25, 2026	5/25 – 6/5/26

DUE DATES FOR PICK YOUR DAYS SCHEDULE

Additional days added/needed after these deadlines are charged the Drop-In rate.

CHILDCARE FOR MONTH OF:	SUBMIT FOR APPROVAL BY NOON ON:
SEPTEMBER 2025	AUGUST 19, 2025
OCTOBER	SEPTEMBER 17
NOVEMBER	OCTOBER 20
DECEMBER	NOVEMBER 17
JANUARY 2026	DECEMBER 18
FEBRUARY	JANUARY 19, 2026
MARCH	FEBRUARY 16
APRIL	MARCH 18
MAY/JUNE 2026	APRIL 17, 2026