

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, JULY 8, 2025
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC VIEWING ON WEBSITE)

AGENDA
REGULAR MEETING
(Immediately following Reorganization Meeting)

- I. CALL TO ORDER
- II. APPROVAL OF AGENDA **(BOARD ACTION)**
- III. APPROVAL OF MINUTES: June 17, 2025 **(BOARD ACTION)**
- IV. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board Leadership
 - 2. Executive Committee
 - 3. Information Exchange Committee
 - 4. District Operations Committee
 - 5. Legislative Committee
 - 6. Steering Committee
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. 7/8/25 – Summer Workshop – 8:00 a.m.-3:00 p.m.
 - 7/8/25 – Reorganization & Regular Meeting – **5:00 p.m.**
 - 2. 7/9/25 – Summer Workshop – 8:00 a.m.-12:00 p.m.
 - 3. 8/12/25 – Next Regularly Scheduled Meeting – **5:00 p.m.**
 - D. Annual Adoption and Signing of the Board Governing Mission **(BOARD ACTION)**
 - E. Annual Adoption and Signing of the Communications Agreement **(BOARD ACTION)**
 - F. Annual Code of Ethics
- V. FINANCIAL REPORT – Mr. Hasseler
 - A. Action Items:
 - 1. Acceptance of Treasurer’s Report – May 31, 2025 **(BOARD ACTION)**
 - 2. Monroe #1 BOCES Transportation Contract – ESY 2025 **(BOARD ACTION)**
 - 3. Student Transportation Contract – Monroe #1 BOCES School Year **(BOARD ACTION)**
 - 4. RASHP I Restated Municipal Cooperative Agreement Resolution **(BOARD ACTION)**
 - 5. Budget Transfer Request – Barker Road Cabling for PA System **(BOARD ACTION)**
 - 6. Resolution Authorizing Superintendent to Execute Change Orders/
Allowance Authorizations During Capital Construction Project **(BOARD ACTION)**
 - 7. Bid Awards **(See Consent Agenda)**
 - a. 25-26 Custodial Supplies Bid
 - b. 25-26 Athletic Supplies & Equipment
 - c. 25-26 Athletic Apparel
 - d. RFB-2025-02 Digitization Services - Recommendation to reject all bids
 - B. Discussion:
 - C. Other:
- VI. HUMAN RESOURCE REPORT – Mr. Clark
 - A. Action Items:
 - 1. Professional Staff Report **(BOARD ACTION)**
 - 2. Support Staff Report **(BOARD ACTION)**
 - 3. Per Diem Sub and Specialist Salaries **(BOARD ACTION)**
 - 4. Memorandum of Agreement **(See Consent Agenda)**
 - B. Discussion:
 - C. Other:

VII. SPECIAL EDUCATION REPORT – Ms. Woods

- A. Action Items: **(See Consent Agenda)**
 - 1. Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Reviews, Requested Review CPSE to CSE Transition Meetings.
 - 2. Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Review.
 - 3. Committee on Preschool Special Education: Annual Reviews, Requested Review, Amendment - Agreement No Meeting.
- B. Discussion:
- C. Other:

VIII. SUPERINTENDENT’S REPORT – Mr. Pero

- A. Action Items:
 - 1. Call for Executive Session **(BOARD ACTION)**
 - 2. Gifts to the District **(See Consent Agenda)**
 - a. Donation of eight (8) new Art Panels valued at \$1,791.00 for Park Road Elementary School from the Park Road PTSA.
 - b. Donation of \$2,000.00 from the Thornell Road PTSA towards the purchase of furniture/storage space for the cafeteria at Thornell Road Elementary School.
 - 3. **Policy Approvals – 2nd Reading (See Consent Agenda)**
 - a. #5689-Maximum Temperature for School Buildings and Indoor Facilities
 - b. #5720-Transportation of Students
 - c. #7316-Use of Internet-Enabled Messaging Devices During the School Day
- B. Discussion:
- C. Other:

IX. CONSENT AGENDA **(BOARD ACTION)**

- A. Bid Awards
- B. MOA
- C. Committee on Special Education
- D. Sub-Committee on Special Education
- E. Committee on Preschool Special Education
- F. Gifts to the District
- G. Policy Approvals: #5689, #5720, #7316

X. OLD BUSINESS

XI. NEW BUSINESS

XII. PUBLIC COMMENT **Public Comment Submission Form can be found at:**
pittsfordschools.org/publiccomment

XIII. ADJOURNMENT/RECESS **(BOARD ACTION)**

Next regularly scheduled meeting: **August 12, 2025 - 5:00 p.m.**

Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

*For Board
Approval*

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, June 17, 2025

Barker Road Middle School

(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, June 17, 2025.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, S. Pelusio, D. Berk, K. Huels, E. Kay, R. Sanchez-Kazacos.
LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, H. Clayton, S. Cutaia, T. Hasseler, N. Wayman,
E. Woods.

1. Mrs. Scott called the Regular Meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Pelusio, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening's meeting, with an addition to the HR report. **APPROVED: AGENDA**
Vote: Unanimously carried

3. Principal's Report: Principal, Mr. Richard Albano presented on the activities taking place at Mendon Center Elementary School.

4. Motion was made by Mr. Casey, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its May 12, 2025, Special meeting. **APPROVED: MINUTES 5/12/25**
Vote: Unanimously carried with Mrs. Sanchez-Kazacos abstaining as she was not in attendance.

5. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its May 13, 2025, Regular meeting. **APPROVED: MINUTES 5/13/25**
Vote: Unanimously carried

6. Motion was made by Mr. Berk, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its June 2, 2025, Special meeting. **APPROVED: MINUTES 6/2/25**
Vote: Unanimously carried with Mrs. Sanchez-Kazacos abstaining as she was not in attendance.

7. Board Reports: Mrs. Sanchez-Kazacos reported on the most recent Audit Oversight Committee meeting from May 28, 2025. Mrs. Scott noted upcoming dates to remember.

8. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the record of the May 20, 2025, Budget Vote/Board of Education Election: **ACCEPTED: VOTE/ELECTION May 20, 2025**
Vote: Unanimously carried

Mrs. Cynthia Coleman, Chief Election Inspector, convened the Budget Vote/Board of Education Election of the Pittsford Central School District at 7:00 am on Tuesday, May 20, 2025.

Mrs. Deborah Carpenter, School District Clerk, had available, the Proof of Publication, including the voting hours for the adoption of the budget, all propositions and school board vacancies.

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Mrs. Coleman was given and noted the names of the Inspectors of Election duly appointed pursuant to Board Resolution, as provided by statute.

Monroe County Trained Inspectors of Election:

Karen Dumont, Ann Kaczka, Edward Kay, Kimberly Kay, Krystal Lorenzo, John Reina, Nancy Tirabassi, Gerald Tirabassi, Marie Wraight.

Volunteer Election Clerks:

The following are hereby appointed as Volunteer Election Clerks/Substitutes:

Elizabeth Soffer, Paula Lobe, Judy Wallace, Sandy Stein, Rich Stein, Becky Girouard, Sue Dodsworth, Judy Weniger, George Isgrigg, Suzanne Isgrigg, Geri Drooz, Jeanne Strazzabosco, Anna Gorbald, Liz Barens, Marilyn Meritt, Chris Hall, Pam Ricci, Karen Newman, Ron Newman, Barb Chaicchierini, Roni Walker, Logan Hazen and/or any additional unnamed volunteers not listed that may be needed due to last minute shortage of helpers due to unforeseen circumstances and/or illness.

CHIEF INSPECTOR/CHAIRPERSON OF ELECTION:

Mrs. Cynthia Coleman

Mrs. Coleman and Mrs. Carpenter verified that the ballots for the proposition and board election have been properly placed on the voting machines and that the machines are in order, and that the public counters are set at 000.

Mrs. Carpenter, on behalf of Mrs. Coleman, checked in the Inspectors of Election and directed them to their assignments.

Mrs. Coleman declared the polls open for voting at 7:00 AM. Mrs. Coleman declared the polls closed at 9:00 PM. All persons within the room who had not voted were entitled to vote.

After certification of the votes by Mrs. Coleman and Mrs. Carpenter and witnesses, Mrs. Carpenter announced the results of the balloting as follows:

Budget Resolution:	\$168,218,102	Yes: 1731	No: 433
Proposition #1:	Capital Reserve Fund - Purchase of Buses	Yes: 1812	No: 354
Proposition #2:	Capital Reserve Fund - Instructional Technology	Yes: 1891	No: 272

<u>Candidates:</u>	Emily Kay:	1748
	Dave Berk:	1611
	Laura Schultz:	515

Total write-ins: 65 – the complete list is duly made a part of these minutes and kept in the supplemental file for this meeting.

Total Number of Voters: 2172

9. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Superintendent’s contract commencing July 1, 2025 and terminating on January 30, 2026.
Vote: Unanimously carried

**APPROVED:
SUPERINTENDENT’S
CONTRACT**

10. Motion was made by Mrs. Huels, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer’s Report for the period ending April 30, 2025.
Vote: Unanimously carried

**ACCEPTED:
TREASURER’S
REPORT**

11. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby approve the transportation costs with Transpo Bus Services, LLC estimated to be Fifty Thousand dollars (\$50,000) to transport and provide attendant/aide services to Pittsford Central School District students with special needs for the Extended 2025 School Year.
Vote: Unanimously carried

**APPROVED:
TRANSPORTATION
SERVICE - ESY 2025**

12. Motion was made by Mrs. Pelusio, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the 2025-2026 School Food Service budget and meal prices detailed below:
Vote: Unanimously carried

**APPROVED:
FOOD SERVICE
BUDGET 2025-26**

<i>Grade Level</i>	<i>2024-2025</i>	<i>2025-2065</i>	<i>Change</i>
Elementary	\$4.00	\$4.00	\$0.00
Middle	\$4.25	\$4.25	\$0.00
High School	\$4.50	\$4.50	\$0.00
Adult Meal	\$6.00	\$6.00	\$0.00
Annual Budget	\$2,398,768	\$2,764,385	15.24%

13. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the maximum estimated allocation of 2024-2025 fiscal year undesignated unreserved fund balance to the following reserve funds and transfer as permitted by the applicable General Municipal and New York State Education Laws as set forth below:
Vote: Unanimously carried

**APPROVED:
FUND BALANCE
MANAGEMENT &
RESERVE RECOMM.**

Reserve	Deposit no more than:
Capital Reserve for Transportation Vehicles	\$ 2,062,658
Capital Reserve for Facilities	\$ 6,000,000
Capital Reserve Instructional Technology	\$ 2,500,000
Capital Reserve for Swimming Facilities	\$ 1,000,000
Retirement Contribution Reserve	\$ 400,000
Liability Reserve	\$ 500,000
Employee Benefit Accrued Liability Reserve	\$ 2,000,000
Workers Compensation Reserve	\$ 50,000

14. Motion was made by Mrs. Kay, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of Eight Hundred Thousand dollars (\$800,000) to be allocated into code 430-2250-490-2249 Out District BOCES Placements from various Salary codes – XXX-XXXX-1XX-XXXX and other Special Education contractual codes – 430-2250-4XX-2552 as presented. These surpluses were caused by conservative budgeting and movement of Special Education Placement.

**APPROVED:
BUDGET TRANSFER -
OUT OF DISTRICT
SP.ED. PLACEMENTS**

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15. Motion was made by Mr. Berk, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of Three Hundred Thousand dollars (\$300,000) to be allocated into code 660-2630-490-0630 SST Computer Instruction from various salary codes – XXX-XXXX-1XX-XXXX as presented. These surpluses were caused by conservative budgeting and vacancies.

Vote: Unanimously carried

**APPROVED:
BUDGET TRANSFER -
TECHNOLOGY**

16. Motion was made by Mrs. Kay, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby reduce the Teacher's Retirement Reserve to the allowable statutory limit and be moved to Unappropriated Fund Balance. The reduction amount is still being analyzed and will be reported during the funding of reserves after year end.

Vote: Unanimously carried

**APPROVED:
REDUCTION OF
TEACHER'S RET.
RESERVE**

17. Motion was made by Mr. Berk, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above vehicles surplus and does hereby authorize the auction or trade-in and receipt of proceeds from the sale of the vehicles.

Vote: Unanimously carried

**APPROVED:
AUCTION OF
BUSES**

18. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above equipment surplus and does hereby authorize the sale and receipt of proceeds from such.

Vote: Unanimously carried

**APPROVED:
SURPLUS EQUIPMENT -
FOOD SERVICE**

19. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above equipment obsolete and does hereby authorize the sale and receipt of proceeds from such.

Vote: Unanimously carried

**APPROVED:
SURPLUS EQUIPMENT -
ATHLETICS**

20. Motion was made by Mr. Casey, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby accept the Intermunicipal Agreement between Monroe County and PCSD for Intermunicipal Grant Funding Agreement with a maximum reimbursement amount of Five Thousand Dollars (\$5,000) for a Food Waste Diversion program as presented.

Vote: Unanimously carried by way of Roll Call - Accepted: 7 (seven) Denied: 0 (zero)

**ACCEPTED:
INTERMUNICIPAL
AGREEMENT/GRANT -
FOOD WASTE DIVERSION
PILOT PROGRAM**

21. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Appointment – Certificated Staff

Name: James Vanderhoof
Position: TBD Physical Education
Type of Position: Probationary
Tenure Area: Physical Education
Probationary Period: 09/01/2025 – 08/31/2028
Certification: Physical Education

Salary: \$64,302.00
 Effective Date: 09/01/2025

Name: Caroline Weber
 Position: TBD Elementary
 Type of Position: Probationary
 Tenure Area: Elementary
 Probationary Period: 09/01/2025 – 08/31/2028
 Certification: Professional
 Salary: \$59,655.00
 Effective Date: 09/01/2025

Name: Vanessa Galbraith
 Position: JRE Special Education
 Type of Position: Probationary
 Tenure Area: Special Education
 Probationary Period: 09/01/2025 – 08/31/2029
 Certification: Initial
 Salary: \$54,341.00
 Effective Date: 09/01/2025

Name: Chloe Smith
 Position: TBD Elementary
 Type of Position: Probationary
 Tenure Area: Elementary
 Probationary Period: 09/01/2025 – 08/31/2029
 Certification: Initial
 Salary: \$50,055.00
 Effective Date: 09/01/2025

Name: Jessica Staiano
 Position: JRE .6 /PRE .4 Vocal Music
 Type of Position: Probationary
 Tenure Area: Music
 Probationary Period: 09/01/2025 – 08/31/2029
 Certification: Initial
 Salary: \$53,340.00
 Effective Date: 09/01/2025

Name: Jing Tian Ngiaw-Triano
 Position: TRE Vocal Music
 Type of Position: Probationary
 Tenure Area: Music
 Probationary Period: 09/01/2025 – 08/31/2029
 Certification: Initial
 Salary: \$55,805.00
 Effective Date: 09/01/2025

Name: Eric Hamlin
 Position: TBD Elementary
 Type of Position: Probationary
 Tenure Area: Elementary
 Probationary Period: 09/01/2025 – 08/31/2029

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Certification: Initial
Salary: \$57,213.00
Effective Date: 09/01/2025

Name: Chatham Monk
Position: BRMS .5/CRMS .2 Art
Type of Position: Part-Time
Tenure Area: N/A
Probationary Period: N/A
Certification: Pending
Salary: \$37,527.00
Effective Date: 09/01/2025

Name: Bridget Strub
Position: CRMS Special Education
Type of Position: Probationary
Tenure Area: Special Education
Probationary Period: 09/01/2025 – 08/3/2029
Certification: Professional
Salary: \$58,010.00
Effective Date: 09/01/2025

Name: Michael Burke
Position: SHS .8/MHS .2 Mathematics
Type of Position: Probationary
Tenure Area: Special Education
Probationary Period: 09/01/2025 – 08/3/2028
Certification: Professional
Salary: \$69,601.00
Effective Date: 09/01/2025

Name: Brenna Pauly
Position: MHS Mathematics
Type of Position: Regular Substitute
Tenure Area: N/A
Probationary Period: N/A
Certification: Initial
Salary: \$59,655.00
Effective Date: 09/01/2025

B. Appointment – Certificated Staff – Regular Substitute to Probationary

Name: David White
Position: BRMS .8/SHS .2 Spanish
Type of Position: Probationary
Tenure Area: World Language
Probationary Period: 09/01/2024 – 08/31/2028
Certification: Initial
Salary: \$68,430.00
Effective Date: 09/01/2025

Name: Julie Lloyd
 Position: TBD Elementary
 Type of Position: Probationary
 Tenure Area: Elementary
 Probationary Period: 09/01/2024 - 08/31/2028
 Certification: Initial
 Salary: \$58,706.00
 Effective Date: 09/01/2025

Name: Christina Scarazzo
 Position: JRE Special Education
 Type of Position: Probationary
 Tenure Area: Special Education
 Probationary Period: 09/01/2024 - 08/31/2028
 Certification: Professional
 Salary: \$67,037.00
 Effective Date: 09/01/2025

Name: Samuel Gacicia
 Position: TBD Elementary
 Type of Position: Probationary
 Tenure Area: Elementary
 Probationary Period: 09/01/2024 - 08/31/2028
 Certification: Initial
 Salary: \$63,375.00
 Effective Date: 09/01/2025

Name: Cortland Greindl
 Position: BRMS .5/CRMS .5 Mathematics
 Type of Position: Probationary
 Tenure Area: Mathematics
 Probationary Period: 09/01/2024 - 08/31/2028
 Certification: Initial
 Salary: \$51,056.00
 Effective Date: 09/01/2025

C. Appointment- School Related Professionals

Name: Tatum Ralph
 Position: ACE Undesignated Paraprofessional
 Type of Position: Full-Time
 Salary: \$21,550.00
 Effective Date: 5/30/2025

Name: Elaine Busch
 Position: BRMS Undesignated Paraprofessional
 Type of Position: Full-Time
 Salary: \$21,596.00
 Effective Date: 06/02/2025

D. Retirement – Superintendent – see attached letter

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Michael	Pero	DO	Superintendent	30.3	1/30/2026

E. Resignation – Teacher – see attached letter

Rachel Daellenbach
Aimee Vilcins

F. Resignation – School Related Professional – see attached letter

Joshua Frye
Danielle Hartman
Joseph Koenig

22. Motion was made by Mrs. Huels, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
Vote: Unanimously carried

**APPROVED:
SUPPORT
STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Shannon Booth	Registrar	CRMS	37.5/wk.	05/27/2025	\$35,802.00
Mary Beth Burke	OC III	MHS	37.5/wk.	06/04/2025	\$26,865.00

CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Heather Hanrahan-	Office Clerk	DO	1.5 yrs.	05/23/2025
Dhivya Nadanam	School Aide	JRE	1.7 yrs.	06/30/2025
Carol Weber	Office Clerk III	CRMS	4 yrs.	06/30/2025
Juliet MacMillan	Office Clerk III	ACE	2 yrs.	06/30/2025

CLERICAL

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Christine Kittrell	OC III	TMF	15.8 yrs.	06/30/2025
Madhu Rekhi	OC III	DO	31.5 yrs.	12/31/2025

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Kiho Nam	Bus Driver	TMF	22.5/wk.	5/13/2025	\$21,153.00
Joseph Waldinsperger	Bus Driver	TMF	22.5/wk.	5/15/2025	\$21,153.00
Charles Focarino	Bus Driver	TMF	22.5/wk.	5/19/2025	\$22,227.00

CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Bryan Szczech	Cleaner	BRMS	40/wk.	5/15/2025	\$36,530.00
Jason Chacon	Grounds Equip. Oper.	TMF	40/wk.	5/23/2025	\$40,240.00
Max Serling	Summer Helper	TMF	per diem	5/27/2025	\$16.00/hr.
Jesse Miller	Cleaner	SHS	40/wk.	5/27/2025	\$36,530.00

CUSTODIAL/MAINTENANCE

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Jerry Killenbec	Bus Dispatcher	TMF	23 yrs.	07/24/2025

FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Meghan McKowne	Assistant Cook Manager	SHS	30/wk.	5/08/2025	\$20,420.00
Kacie Sayyeau	Food Service Worker	MCE	27.5/wk.	5/12/2025	\$15.95/hr.

FOOD SERVICE RESIGNATIONS	POSITION	BLDG	LENGTH OF SVC	DATE
Pota Martin	Food Service Worker	MHS	3.5 months	06/11/2025

23. Mrs. Scott, on behalf of the Board of Education, announced the retirement of Superintendent Michael Pero after 30 years of dedicated service. She praised Superintendent Pero's compassionate leadership and steadfast championing of the District's mission, vision and values throughout his tenure. She thanked him for his skilled leadership and unwavering dedication to the students and staff of Pittsford schools, noting that his last official day as Superintendent will be December 1, 2025. Mr. Pero has agreed to stay on through January as Deputy Superintendent, to assist with the transition and to oversee the business office while our Assistant Superintendent for Business is on medical leave.

Mrs. Scott then shared that the Board began preparing for this leadership transition over a year ago, when Superintendent Pero communicated his intent to retire. After the Board's participation in professional development focused on searching for a superintendent and contract negotiations, they consulted further over last summer and chose to pursue an internal candidate. This person was interviewed and observed throughout the year.

The Board of Education officially named Mrs. Shana Cutaia as the next Superintendent of Pittsford Schools. She will officially assume the role on December 1, 2025, allowing for a brief transition period with Superintendent Pero.

24. Motion was made by Mrs. Pelusio, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, does hereby approve the appointment of a New Superintendent beginning December 1, 2025.

**APPROVED:
NEW SUPERINTENDENT
OF SCHOOLS**

Vote: Unanimously carried

25. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the incoming Superintendent's contract commencing December 1, 2025 and terminating on June 30, 2029.

**APPROVED:
NEW SUPERINTENDENT'S
CONTRACT**

Vote: Unanimously carried

26. Special Education Report: Ms. Woods noted that the recommendations are under the Consent Agenda.

27. Superintendent's Report: Mr. Pero noted the following gifts to the District:

- Donation of a new Buddy and Art Circular Outdoor Bench (\$2,100.00) and 4 Steel Soccer Goals w/ nets (\$2,600.00) from Allen Creek PTSA to Allen Creek Elementary School.
- Donation of \$4,388.00 from the Pittsford Education Foundation to be used for stipends for TALAT/Edu Bridge Program.
- Donation of \$8,000.00 from PTSA for a Gaga Pit to be placed at the Jefferson Road Elementary School playground.

Mr. Pero reviewed the following policies happening at the state level (with first readings noted with #'s):

- Ex-Officio Student Board Members
- Distraction Free School Environment - #7316 - Use of Internet-Enabled Messaging Devices During the School Day
- Heat Mitigation - #5689 - Maximum Temperature for School Buildings and Indoor Facilities
- Universal Free Meals
- #5720 - Transportation of Students

Mr. Pero also shared the following comments:

115.

Mr. Pero congratulated Mrs. Cutaia on her well-earned and well-deserved appointment. He highlighted her elite level of leadership as both the principal at Barker Road Middle School and throughout her tenure at the district level in Student Services. He further highlighted that her institutional knowledge, leadership and student centered approach to all problems and possibilities will serve the community well, noting that Pittsford is fortunate to have her serve at the highest level. Mr. Pero ended by saying that he couldn't think of anyone to do a better job.

Mr. Pero thanked Dr. Cimmerer and shared that he will be retiring at the end of the school year. Mr. Pero noted that Dr. Cimmerer has played a crucial behind-the-scenes role in many of the district's successes. He highlighted his dedication, especially during COVID, where he managed surveys, test distribution, and critical reporting without complaint. Dr. Cimmerer also led the enrollment boundary study and execution based on his phenomenal 1, 5 and 10 year projections. Mr. Pero further highlighted Dr. Cimmerer's innovative work that significantly improved both data and physical safety in the district and will have a lasting impact. Mr. Pero ended by offering sincere thanks to Dr. Cimmerer for his invaluable contributions and outstanding professionalism.

Mr. Pero thanked Board President Scott for the past 2 years of steadfast service and for navigating controversial and political hot topics, for being present at nearly every function and for her deep care of our students, staff and the community. He noted that her care and passion for kids is one of the reasons why she's a remarkable leader. He also shared that under her leadership we have seen two budgets pass at record levels, with back-to-back years at an 80% approval. Mr. Pero ended by thanking Mrs. Scott for all of her contributions.

28. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

**APPROVED:
CONSENT
AGENDA**

Bid Awards:

BOCES 2 Cooperative Athletic Supplies	Various Vendors	\$27,200.73
BOCES 2 Cooperative Bread	Midstate Bakery Distributions, Inc.	\$14,890.00 (estimated)
BOCES 2 Cooperative Ice Cream	Hershey's Ice Cream	\$49,516.20 (estimated)
BOCES 2 Cooperative Lunch Paper and Plastic	Regional Distributors	\$47,635.39 (estimated)
BOCES 2 Cooperative Milk and Juice	Upstate Niagara Cooperative, Inc.	\$84,370.93 (estimated)
BOCES 2 Cooperative Produce	American Fruit & Vegetable Co. Inc.	\$28,979.60 (estimated)
25-26 Art Supplies	Various Vendors	\$11,675.60
25-26 Health Supplies	Various Vendors	\$10,387.67
25-26 Industrial Art Supplies and Equipment	Various Vendors	\$1,610.88
25-26 Physical Education Supplies and Equipment	Various Vendors	\$5,155.44
25-26 Dustmop and Uniform Services	Vestis Services, LLC	\$22,726.08 (estimated)
25-26 Field Maintenance Products	Lakeside Sod Supply Co, Inc.	\$41,300.00
25-26 Pool Supplies	DMJ Crystal Waters LLC	Per list line by line

Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Manifestation Determination Meeting, Reevaluation CPSE to CSE Transition Meeting, Reevaluation Review, Reevaluation/Annual Reviews, Requested Reviews, Requested Review CPSE to CSE Transition Meetings.

Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Review, Reevaluation/Annual Reviews, Requested Review.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Annual Reviews, Annual Review/Reevaluation Meetings, Transfer – No Meeting, Amendment - Agreement No Meetings.

Gifts to the District:

- Donation of a new Buddy and Art Circular Outdoor Bench (\$2,100.00) and 4 Steel Soccer Goals w/ nets (\$2,600.00) from Allen Creek PTSA to Allen Creek Elementary School.

- Donation of \$4,388.00 from the Pittsford Education Foundation to be used for stipends for TALAT/Edu Bridge Program.
- Donation of \$8,000.00 from PTSA for a Gaga Pit to be placed at the Jefferson Road Elementary School playground.

Policy #5672 - Information Security Breach and Notification.

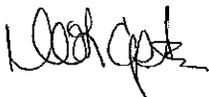
29. New Business: Mrs. Pelusio on behalf of the Board shared their excitement and welcomed Mrs. Cutaia to her new role starting in December and presented her with a gift.

30. Public Comment: Three people addressed the Board. Mr. Pero replied noting the importance of finding the path of least resistance when moving towards positive change. He also acknowledged Food Service Director Elena Montgomery for her drive, creativity and efforts to continuously improve.

31. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 8:11 p.m.
Vote: Unanimously carried

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

Pittsford Central School District
Board Governing Mission

The Pittsford Central School District Board of Education serves the students and families in our community by:

- Partnering with the Superintendent in setting strong, clear direction and policy for leading the District's strategic and operational planning.
- Monitoring and evaluating the District's educational, administrative, and financial performance against clearly defined standards and objectives.
- Ensuring that the District possesses the necessary human, financial, and other resources.
- Creating opportunities for collaboration amongst established community partners to contribute to the District's effectiveness.
- Valuing and promoting positive and productive relationships within the District and across the broader community.
- Protecting the privacy and confidentiality in matters involving students, personnel, legal, and contractual matters.
- Valuing and promoting a positive and productive working partnership between the BOE, Board leadership, and the Superintendent.
- Understanding the difference between the Board of Education's *governance* role and the Superintendent's *operational* role - and embracing the value in both.
- Providing professional development for and engaging board members in the governance process and developing the general skills of all Board members including, but not limited to, skills related to communication, business and finance, advocacy, etc.
- Promoting active participation and engaged teamwork among all Board members.
- Annually conducting board self-assessments and goal setting while actively advocating in areas that are in the best interests of the District.
- Practicing the highest level of integrity and ethics

Agreed to by:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

Pittsford Board of Education
Communications Agreement

PCSD Board of Education members agree that:

- We will act and make decisions not as a collection of 7 individuals, but only as a unit comprised of its members.
- We will assist one another and our constituents as they navigate the protocols and processes for communication with District administrators and staff.
- Issues and concerns raised by constituents shall be timely shared with the Board Leadership and the Superintendent and with individual Board members (as appropriate).
- We recognize that others see us as always wearing the “Board hat”.
- Conversation for the purpose of influencing others or sharing opinions on matters before the Board – with the exception of public board meetings – is prohibited.
- We will be respectful listeners, modeling the civility we expect from others, during Board meetings, at school-related functions and out in the community.
- We will communicate at Board meetings/functions by respectfully sharing ideas and perspectives.
- The Board of Education president is the spokesperson for the Board; however, all board members will be accessible to listen to community members’ feedback.

Agreed to by:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

Code of Ethics

ACKNOWLEDGEMENT

I, _____, hereby acknowledge that I have read and understand District Policy 1340. I affirm that I will abide by the conditions set forth in District Policy 1340 and understand that my failure to do so is grounds for removal from my position as School Board member.

Signature

Date

Print Name

Sworn to before me this

____ day of July, 20__.

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

May 31, 2025

The following reports have been prepared by the District Treasurer, Rachel Smith, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of May 31, 2025

GENERAL FUND

- The District received their proportionate share of sales tax from Monroe County in the amount of \$1,812,432 for the first quarter of 2025.

SCHOOL LUNCH FUND

- The school lunch program had net operations of \$62,042 for the month of May (see page 4).

MISCELLANEOUS REVENUES & CUSTODIAL FUNDS

- Activity was normal for the month of May (see page 7).

SPECIAL AID FUND

- Activity was normal for the month of May. The District is awaiting SED approval on amendments for Teacher Center, Title I, Title II and Title IV grants (see page 5).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$54,055,536 (see page 6).
- Reserve fund balances total \$46,301,004 (see page 6).

Respectfully submitted,



Rachel Smith
District Treasurer

PITTSFORD CENTRAL SCHOOLS

BANK RECONCILIATIONS FOR THE MONTH OF MAY 2025

	GENERAL FUND**	GENERAL RESERVES*	CAPITAL RESERVES*	SCHOOL LUNCH	SPECIAL AID
Bank Balance 05/31/2025	\$ 41,961,469.15	\$ 19,913,103.97	\$ 25,903,618.18	\$ 1,225,553.42	\$ 729,313.51
ADD: Deposits in Transit	\$ 287.28	\$ -	\$ -	\$ 239,997.14	\$ 1,495.00
LESS: Outstanding Checks	\$ (712,788.31)	\$ -	\$ -	\$ (6,340.50)	\$ (17,046.52)
Adjust Bank Balance 05/31/2025	\$ 41,248,968.12	\$ 19,913,103.97	\$ 25,903,618.18	\$ 1,459,210.06	\$ 713,761.99
Book Balance 05/31/2025	\$ 41,248,968.12	\$ 19,913,103.97	\$ 25,903,618.18	\$ 1,459,210.06	\$ 713,761.99

	CAPITAL**	MISC REVENUE	TRUST CUSTODIAL	DEBT SERVICE**
Bank Balance 05/31/2025	\$ 14,647,022.07	\$ 177,710.40	\$ -	\$ 3,096,706.15
ADD: Deposits in Transit	\$ 75.00	\$ -	\$ -	\$ -
LESS: Outstanding Checks	\$ (75.00)	\$ (1,000.00)	\$ -	\$ -
Adjust Bank Balance 05/31/2025	\$ 14,647,022.07	\$ 176,710.40	\$ -	\$ 3,096,706.15
Book Balance 05/31/2025	\$ 14,647,022.07	\$ 176,710.40	\$ -	\$ 3,096,706.15

*Reserves have been partially allocated between 24, 12, & 9 month CDs

**Portions of General, Capital, & Debt Service Savings have been partially allocated between 12, 9 & 1 month CDs

This is to certify that the cash balance is in agreement with the bank statement, as reconciled:



Rachel Smith, District Treasurer

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS May 31, 2025

GENERAL FUND

	4/30/2025 Balance	Receipts	Disbursements	5/31/2025 Balance
Cash in Banks - Checking	\$ 880,090.86	\$ 16,298,126.86	\$ 15,878,955.49	\$ 1,299,262.23
Money Market Account- CNB	4,291.88	0.18	-	4,292.06
Money Market Account- NYCLASS	130,875.17	135,796.93	-	266,672.10
Money Market Account- NYLAF	17,512,688.25	747,015.56	13,870,000.00	4,389,703.81
Money Market Account- NY MuniTrust	11,758,605.32	1,844,189.04	-	13,602,794.36
Chase Purchasing Card	-	246,798.43	246,798.43	-
FSA/HRA Checking	666,979.89	39,697.60	34,478.67	672,198.82
Payroll Checking	51,142.68	8,403,673.11	8,401,995.93	52,819.86
Investments (See Schedule)	51,772,420.24	188,504.62	-	51,960,924.86
	\$ 82,777,094.29	\$ 27,903,802.33	\$ 38,432,228.52	\$ 72,248,668.10

RESERVES

	4/30/2025 Balance	Receipts	Disbursements	5/31/2025 Balance
Teachers Retirement Contribution	\$ 5,188,447.17	\$ 18,299.08	\$ -	\$ 5,206,746.25
Capital Reserve	4,340,736.65	6,659.82	-	4,347,396.47
Bus Purchase Reserve	1,845,393.19	2,831.31	-	1,848,224.50
Consolidated Reserves Account	2,415,922.99	3,259.65	-	2,419,182.64
Swimming Facilities Capital Reserve	1,088,448.73	1,669.96	-	1,090,118.69
Instructional Technology Capital Reserve(s)	1,513,772.35	2,322.52	-	1,516,094.87
	\$ 16,392,721.08	\$ 35,042.34	\$ -	\$ 16,427,763.42

SCHOOL LUNCH FUND

	4/30/2025 Balance	Receipts	Disbursements	5/31/2025 Balance
Cash in Banks - Checking	\$ 171,496.34	\$ 272,587.79	\$ 210,427.49	\$ 233,656.64
Money Market Account-NYCLASS	1,356,105.95	4,598.83	135,151.36	1,225,553.42
	\$ 1,527,602.29	\$ 277,186.62	\$ 345,578.85	\$ 1,459,210.06

CAPITAL FUND

	4/30/2025 Balance	Receipts	Disbursements	5/31/2025 Balance
Cash in Banks - Checking	\$ -	\$ 415,608.57	\$ 415,608.57	\$ -
Capital Project Savings	14,849,542.37	213,088.27	415,608.57	14,647,022.07
	\$ 14,849,542.37	\$ 628,696.84	\$ 831,217.14	\$ 14,647,022.07

SPECIAL AID FUND

	4/30/2025 Balance	Receipts	Disbursements	5/31/2025 Balance
Cash in Banks - Checking	\$ 7,900.61	\$ 903,649.13	\$ 197,787.75	\$ 713,761.99
	\$ 7,900.61	\$ 903,649.13	\$ 197,787.75	\$ 713,761.99

PITTSFORD CENTRAL SCHOOLS

INVESTMENT SCHEDULES

As of May 31, 2025

GENERAL FUND/CAPITAL FUND/DEBT SERVICE FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
5/23/2025	6/23/2025	CNB	4,788,924.86	4.13%	31	16,797.97
9/24/2024	9/24/2026	Customers	17,000,000.00	4.50%	730	1,530,000.00
9/26/2024	9/26/2025	Community	17,000,000.00	4.90%	365	833,000.00
9/26/2024	6/26/2025	Community	5,000,000.00	5.00%	273	186,986.30
5/12/2025	6/11/2025	CNB	8,172,000.00	4.14%	30	27,807.19
			51,960,924.86			2,594,591.46

Our current interest rates are as follows:

JP Morgan Chase Checking	0.00%-2.20%
NYCLASS	4.15%
NYLAF	4.19%
Canandaigua National Bank Money Market	0.05%
NY MuniTrust	4.20%
Customers Bank	0.00%
Community Bank	0.00%

**PITTSFORD CENTRAL SCHOOLS
SCHOOL LUNCH FUND
Monthly Operating Report
May 31, 2025**

CURRENT YEAR MONTHLY TOTALS	PREVIOUS YEAR MONTHLY TOTALS	2024-25 YR-TO-DATE	2023-24 YR-TO-DATE
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REVENUES:

TYPE A SALES	\$ 166,615.25	\$ 115,737.50	\$ 1,095,550.00	\$ 812,574.00
OTHER CAFETERIA SALES	123,336.16	181,636.39	1,053,327.14	1,292,344.08
REBATES	330.51	217.77	1,671.13	1,207.38
INTEREST INCOME	4,598.83	3,859.19	40,619.67	32,745.21
MISCELLANEOUS INCOME	-	15.00	155.30	475.18
TOTAL REVENUES:	\$ 294,880.75	\$ 301,465.85	\$ 2,191,323.24	\$ 2,139,345.85

EXPENDITURES

SALARIES	\$ 85,310.95	\$ 78,303.43	\$ 718,504.83	\$ 695,992.59
EQUIPMENT	5,997.50	-	49,552.71	28,124.50
CONTRACTUAL/BOCES	7,412.85	-	29,950.17	10,605.89
FOOD & MILK USED	98,768.76	116,661.83	901,255.17	867,963.99
REPAIRS	1,022.24	3,761.89	22,852.88	20,855.97
TRAVEL/MILEAGE	285.50	-	2,776.34	106.29
SUPPLIES	4,471.46	3,617.03	46,589.20	49,265.26
BENEFITS	29,568.80	32,196.64	287,526.57	290,003.59
TOTAL EXPENDITURES:	\$ 232,838.06	\$ 234,540.82	\$ 2,059,007.87	\$ 1,962,918.08

NET OPERATIONS:	\$ 62,042.69	\$ 66,925.03	\$ 132,315.37	\$ 176,427.77
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OTHER ITEMS AFFECTING FUND BALANCE

Cumulative Change in Reserve for Supplies Inventory	\$ (1,600.91)	\$ (3,229.35)
Change in Fund Balance:	130,714.46	173,198.42
Fund Balance at July 1	\$ 1,063,202.10	\$ 901,799.02
Fund Balance to date	<u>\$ 1,193,916.56</u>	<u>\$ 1,074,997.44</u>

Beginning Inventories	\$	41,483.58
Encumbrances	\$	-
Appropriated - Next Year's Budget	\$	-

Loss of State Aid (National Lunch & Breakfast Program)	\$33,995	Free, Reduced & Paid
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PITTSFORD CENTRAL SCHOOLS

SPECIAL AID FUNDS

SCHEDULE OF APPROPRIATED EXPENSE

May 31, 2025

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	184,532.69	-	133,366.27	1,531.59	49,634.83	
Summer Enrichment (Cumulative Balance)	121,719.86	12,403.58	83,889.56	3,245.97	22,180.75	
Summer Enrichment (2025-26)	-	-	7,982.00	4,985.00	(12,967.00)	
IDEA 611 (07/01/23-06/30/24)	1,357,795.00	1,173,352.93	1,000.00	-	183,442.07	Special Education
IDEA 611 (07/01/24-06/30/25)	1,368,162.00	-	1,097,373.20	226,843.37	43,945.43	
Covers special education expenditures						
IDEA 619 (07/01/24-06/30/25)	36,687.00	-	34,272.48	1,699.75	714.77	Special Education
Covers pre-school educational expenses.						
TITLE I 23/24 (09/01/23-08/31/24)	223,557.00	182,232.35	15,514.90	-	25,809.75	Student Services
TITLE I 24/25 (09/01/24-08/31/25)	188,070.00	-	177,008.97	24,193.92	(13,132.89)	
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments						
TITLE IIA GRANT 23/24 (09/01/23-08/31/24)	128,599.00	90,884.29	16,696.59	-	21,018.12	Student Services
TITLE IIA GRANT 24/25 (09/01/24-08/31/25)	85,745.00	-	56,903.68	34,959.88	(6,118.56)	
Enhances Teacher/Principal training and recruitment.						
TITLE III GRANT 23/24 (09/01/23-08/31/24)	25,318.00	6,174.57	11,975.62	-	7,167.81	Student Services
TITLE III GRANT 24/25 (09/01/24-08/31/25)	8,930.00	-	3,028.03	1,461.97	4,440.00	
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
TITLE IV SSAE GRANT (09/01/23-08/31/24)	28,930.00	1,156.70	-	-	27,773.30	Student Services
TITLE IV SSAE GRANT (09/01/24-08/31/25)	14,652.00	-	621.78	-	14,030.22	
Provides resources to increase the capacity of local agencies						
TEACHER CENTER GRANT 2024-25	65,867.00	-	60,845.60	918.09	4,103.31	Teacher Center
Provides staff development opportunities for teachers.						
SPECIAL ED SUMMER PROGRAMS 4408	392,000.00	-	452,250.84	-	(60,250.84)	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
SPECIAL ED SUMMER PROGRAM-In District	455,450.00	-	459,692.02	-	(4,242.02)	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
SPECIAL ED SUMMER PROGRAM-Related Services	18,000.00	-	-	-	18,000.00	Special Education
Payments to outside providers and staff for related services during July and August.						
TOTALS :	4,704,014.55	1,466,204.42	2,612,421.54	299,839.54	325,549.05	

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE BANK RECONCILIATIONS FOR THE MONTH OF MAY 2025

DESCRIPTION	PRIOR YEAR APPROPRIATIONS	PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2024-25	2,229,241.00	-	2,227,906.28	-	1,334.72
Bus Purchases 2025-26	2,419,162.00	-	-	2,419,161.68	0.32
Capital 22-23 Funded by General Fund	600,000.00	582,372.67	17,627.33	-	-
Capital 23-24 Funded by General Fund	600,000.00	87,995.62	467,911.75	44,092.63	-
Capital 24-25 Funded by General Fund	600,000.00	-	251,047.89	277,552.54	71,399.57
Capital Funded by Instructional Tech Reserve - May 2024	500,000.00	-	-	500,000.00	-
Capital Project - March 2023	69,822,169.00	4,383,783.96	3,376,176.98	8,361,193.45	53,699,014.61
Emergency Project - SHS Roof	575,000.00	352,218.81	-	-	222,781.19
SSBA Phase 2	662,250.00	601,244.00	-	-	61,006.00
Subtotal - Capital Fund	78,007,822.00	6,007,615.06	6,342,670.23	11,602,000.30	54,055,536.41
Debt Service	4,708,375.00	-	4,344,750.00	363,625.00	-
TOTALS :	82,716,197.00	6,007,615.06	10,687,420.23	11,965,625.30	54,055,536.41

RESERVE BALANCES BANK RECONCILIATIONS FOR THE MONTH OF MAY 2025

DESCRIPTION	FUND BALANCE 7/1/2024	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Vehicle Purchases Funded by Reserve	9,240,491.54		313,837.86		9,554,329.40
Capital Reserve	10,411,417.70		267,240.26		10,678,657.96
Instructional Technology Capital Reserve - 2014	1,906,793.88		96,563.80		2,003,357.68
Instructional Technology Capital Reserve - 2024	1,500,000.00		16,094.87		1,516,094.87
Capital Swimming Facility	2,537,881.11		97,579.49		2,635,460.60
Insurance Reserve	2,292,145.41		102,122.11		2,394,267.52
Unemployment Insurance Reserve	406,601.79		20,916.30		427,518.09
Reserve for Liability	1,456,303.13		61,683.14		1,517,986.27
Reserve for Tax Certiorari	2,203,279.55		84,272.94		2,287,552.49
Employee Benefit & Accrued Liability Reserve	4,189,797.52		152,169.82		4,341,967.34
Reserve for Retirement Contributions	2,918,233.83		113,634.85		3,031,868.68
Reserve for Teacher Retirement Contributions	4,999,205.02		207,541.23		5,206,746.25
Workers' Compensation Reserve	674,431.88		30,765.45		705,197.33
TOTALS :	44,736,582.36	-	1,564,422.12	-	46,301,004.48

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

PITTSFORD CENTRAL SCHOOLS

MISCELLANEOUS REVENUE & CUSTODIAL ACTIVITY SUMMARY May 31, 2025

Miscellaneous Revenue Accounts	BEGINNING BALANCE 7/1/2024	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 5/31/2025
Special Revenue Funds (Scholarships/Grants)	158,840.98	61,562.78	43,693.36	176,710.40

Custodial Accounts	BEGINNING BALANCE 7/1/2024	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 5/31/2025
Sales Tax	-	851.94	851.94	-

Extraclassroom Accounts	BEGINNING BALANCE 7/1/2024	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 5/31/2025
Allen Creek Elementary	1,471.57	-	-	1,471.57
Jefferson Road Elementary	1,998.34	-	408.00	1,590.34
Mendon Center Elementary	20,476.34	11,063.33	7,711.37	23,828.30
Park Road Elementary	3,180.12	5,197.71	4,908.68	3,469.15
Thornell Road Elementary	4,602.75	5,275.53	5,664.21	4,214.07
Barker Road Middle School	48,255.13	114,913.58	112,428.63	50,740.08
Calkins Road Middle School	49,965.96	82,419.96	74,813.07	57,572.85
Sutherland High School	71,793.01	142,510.96	119,616.71	94,687.26
Mendon High School	106,807.20	130,696.74	113,028.47	124,475.47
TOTALS :	308,550.42	492,077.81	438,579.14	362,049.09

PITTSFORD CENTRAL SCHOOL DISTRICT

Budget Status Report As Of: 05/31/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
100 Elementary School Programs & Services		174,322.00	-47,136.70	127,185.30	76,465.21	39.81	50,680.28
112 Allen Creek		3,628,058.00	2,401.42	3,630,459.42	2,976,746.49	565,447.31	88,265.62
113 Jefferson Road		4,425,497.00	-6,694.98	4,418,802.02	3,570,411.31	754,819.54	93,571.17
114 Mendon Center		5,985,486.00	32,655.12	6,018,141.12	4,782,068.68	1,066,815.70	169,256.74
115 Park Road		4,275,808.00	-272,878.52	4,002,929.48	3,182,462.61	708,134.41	112,332.46
117 Thornell Road		4,836,602.00	-234,106.10	4,602,495.90	3,610,947.37	820,576.94	170,971.59
200 Middle School Programs & Services		296,892.00	78,058.17	374,950.17	285,299.38	5,441.67	84,209.12
231 Barker Road Middle School		8,840,313.00	-17,629.27	8,822,683.73	7,029,915.50	1,367,465.28	425,302.95
232 Calkins Road Middle School		8,186,684.00	-110,392.44	8,076,291.56	6,346,463.14	1,413,895.93	315,932.49
300 High School Programs & Services		2,686,683.00	141,367.07	2,828,050.07	2,087,057.25	284,751.97	456,240.85
340 Sutherland High School		10,526,217.00	-264.07	10,525,952.93	8,429,098.34	1,582,895.02	513,959.57
341 Mendon High School		10,329,963.00	-431,405.09	9,898,557.91	7,904,998.00	1,723,478.38	270,081.53
410 Special Education Office		671,651.00	-69,105.49	602,545.51	349,664.11	58,756.45	194,124.95
420 Special Education Services		1,331,601.00	-280,000.00	1,051,601.00	833,247.25	211,882.26	6,471.49
430 Out of Distr. Special Education Programs		7,429,781.00	235,415.45	7,665,196.45	7,459,952.32	298,015.47	-92,771.34
440 Special Services		1,721,562.00	-26,879.76	1,694,682.24	1,259,352.42	252,271.48	183,058.34
450 Summer Programs		25,000.00	10,000.00	35,000.00	29,052.00	3.40	5,944.60
460 Non-Public Services		417,502.00	39,425.00	456,927.00	168,888.71	42,128.79	245,909.50
470 BOCES		495,561.00	-51,322.02	444,238.98	393,395.14	6,604.86	44,238.98
510 Curriculum & Instructional Services		837,618.00	313,790.02	1,151,408.02	700,416.46	282,051.51	168,940.05
511 Standards of Performance		735,159.00	22,307.63	757,466.63	571,874.60	98,225.29	87,366.74
520 Student Services		608,351.00	-115,309.45	493,041.55	379,503.84	39,871.92	73,665.79
530 Instructional Technology Services		3,026,454.00	1,842,991.96	4,869,445.96	2,627,458.84	1,706,873.16	535,113.96
540 Professional Development Services		123,948.00	-19,340.77	104,607.23	53,612.25	6,826.79	44,168.19
550 DAT		542,023.00	24,850.26	566,873.26	510,040.36	37,532.15	19,300.75
610 Finance Services		1,266,379.00	446,449.52	1,712,828.52	1,135,525.63	209,821.68	367,481.21
620 Personnel Services		566,573.00	116,593.13	683,166.13	555,696.80	49,678.18	77,791.15
630 Public Information Services		377,869.00	-41,638.81	336,230.19	257,513.14	48,231.28	30,485.77
640 Operations and Maintenance		10,019,597.00	1,128,279.04	11,147,876.04	7,223,317.90	2,726,502.35	1,198,055.79
650 Printing and Mailing Services		272,000.00	4,612.23	276,612.23	164,708.28	45,826.01	66,077.94
660 Support Services Technology		1,649,602.00	763,957.14	2,413,559.14	2,328,664.25	48.90	84,845.99
670 Transportation Services		6,882,757.00	-565,915.61	6,316,841.39	4,787,810.04	907,069.39	621,961.96
710 Board of Education		97,433.00	6,046.83	103,479.83	52,314.11	10,525.74	40,639.98
720 Superintendent's Office		554,243.00	14,384.47	568,627.47	518,659.48	37,208.40	12,759.59
810 Debt Service & Interfund Transfers		8,418,250.00	2,919,162.00	11,337,412.00	4,950,335.00	2,893,152.50	3,493,924.50
820 Insurance and Fees		1,875,000.00	286,743.23	2,161,743.23	1,981,636.12	74,683.91	105,423.20
830 Employee Benefits		47,659,348.00	190,692.82	47,850,040.82	41,883,106.12	4,958,307.26	1,008,627.44
Total GENERAL FUND		161,797,787.00	6,330,163.43	168,127,950.43	131,457,678.45	25,295,861.09	11,374,410.89

PITTSFORD CENTRAL SCHOOL DISTRICT

Revenue Status Report As Of: 05/31/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001-000		Real Property Taxes	114,967,504.00	114,967,504.00	111,359,488.90	0.00	3,608,015.10	
1081-000		Other Pmts in Lieu of Tax	103,966.00	103,966.00	115,416.17	0.00		11,450.17
1085-000		STAR Reimbursement	0.00	0.00	3,638,052.72	0.00		3,638,052.72
1090-000		Int. & Penal. on Real Pro	100.00	100.00	2,813.23	0.00		2,713.23
1120-000		Nonprop. Tax Distrib. By	7,100,000.00	7,100,000.00	5,843,958.87	1,812,432.11	1,256,041.13	
1330-000		Textbook Charges (Individ	500.00	500.00	0.00	0.00	500.00	
1335-000		Oth Student Fee/Charges (5,000.00	5,000.00	3,600.00	0.00	1,400.00	
1410-000		Admissions (from Individu	0.00	0.00	8,295.00	0.00		8,295.00
1489-000		Other Charges-Services (Indivi	0.00	0.00	33.37	0.00		33.37
2230-000		Day School Tuit-Oth Dist.	240,000.00	240,000.00	0.00	0.00	240,000.00	
2280-000		Health Services for Oth D	245,000.00	245,000.00	305,224.67	0.00		60,224.67
2401-000		Interest and Earnings	800,000.00	800,000.00	2,716,874.16	813,455.23		1,916,874.16
2401-012		Int Unemployment Reserve	0.00	0.00	20,916.30	1,703.50		20,916.30
2401-014		Int - Workers' Comp Res	0.00	0.00	30,765.45	2,717.05		30,765.45
2401-022		Int-Tax Certiorari Res	0.00	0.00	84,272.94	7,891.51		84,272.94
2401-027		Interest-ERS Contri Rsrve	0.00	0.00	113,634.85	10,743.90		113,634.85
2401-028		Interest- TRS Reserve	0.00	0.00	207,541.23	18,299.08		207,541.23
2401-032		Int-Liability Reserve	0.00	0.00	61,683.14	5,573.04		61,683.14
2401-042		Interest-Insurance Reserve	0.00	0.00	102,122.11	9,708.95		102,122.11
2401-052		Interest-Capital Reserve	0.00	0.00	267,240.26	28,205.95		267,240.26
2401-062		Int-Bus Purchase Reserve	0.00	0.00	313,837.86	31,228.31		313,837.86
2401-067		Interest - EBALR	0.00	0.00	152,169.82	14,870.08		152,169.82
2401-074		Int-Swim Fac Capital Reserve	0.00	0.00	97,579.49	7,364.55		97,579.49
2401-078		Int-Instr Tech Reserve	0.00	0.00	96,563.80	7,382.38		96,563.80
2401-079		Int-Instr Tech Reserve 2024	0.00	0.00	16,094.87	2,322.52		16,094.87
2410-000		Rental of Real Property	40,000.00	40,000.00	42,105.38	-608.00		2,105.38
2440-000		Rental of Buses	2,000.00	2,000.00	7,279.85	421.97		5,279.85
2650-000		Sale Scrap & Excess Material	1,000.00	1,000.00	3,930.50	507.47		2,930.50
2665-000		Sale of Equipment	86,241.00	86,241.00	95,458.50	0.00		9,217.50
2666-000		Sale of Transportation Eq	0.00	0.00	49,050.00	0.00		49,050.00
2680-000		Insurance Recoveries-Trans Rel	0.00	0.00	8,415.52	0.00		8,415.52
2683-000		Self Insurance Recoveries	30,000.00	30,000.00	39,140.79	0.00		9,140.79
2690-000		Other Compensation for Lo	1,000.00	1,000.00	1,345.84	307.49		345.84

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

PITTSFORD CENTRAL SCHOOL DISTRICT

Revenue Status Report As Of: 05/31/2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
2701-000		BOCES Svs Approved for Ai	400,000.00	400,000.00	561,441.13	0.00		161,441.13
2702-001		Refund PY- Transportation	0.00	0.00	80.40	0.00		80.40
2703-000		Refund PY Exp-Other-Not T	200,000.00	200,000.00	467,224.82	0.00		267,224.82
2705-000		Gifts and Donations	40,000.00	40,000.00	45,033.76	2,650.00		5,033.76
2770-000		Other Unclassified Rev.(S	155,000.00	155,000.00	119,213.15	7,772.47	35,786.85	
2770-001		Oth Unclassified - E Rate	40,000.00	40,000.00	156,506.37	0.00		116,506.37
3101-000		Basic Formula Aid-Gen Aid	24,874,599.00	24,874,599.00	17,462,712.97	5,747.38	7,411,886.03	
3101-001		Basic Formula Aid-Excess	720,000.00	720,000.00	2,382,576.70	0.00		1,662,576.70
3101-002		Basic Formula Aid-Building Aid	4,200,528.00	4,200,528.00	0.00	0.00	4,200,528.00	
3102-000		Lottery Aid (Sect 3609a E	0.00	0.00	8,631,848.31	0.00		8,631,848.31
3102-001		Lottery Grant	0.00	0.00	1,040,440.07	0.00		1,040,440.07
3102-COG		Commercial Gaming Grant	0.00	0.00	115,720.47	0.00		115,720.47
3103-000		BOCES Aid (Sect 3609a Ed	3,513,073.00	3,513,073.00	926,291.50	0.00	2,586,781.50	
3260-000		Textbook Aid (Incl Txtbk/	350,024.00	350,024.00	346,763.00	0.00	3,261.00	
3262-000		Computer Software Aid	92,726.00	92,726.00	91,513.00	0.00	1,213.00	
3262-001		Computer Hardware Aid	93,774.00	93,774.00	92,547.00	0.00	1,227.00	
3263-000		Library A/V Loan Program	38,688.00	38,688.00	38,181.00	0.00	507.00	
3289-000		Othr State Aid-Urbn Sbrbn	1,155,072.00	1,155,072.00	0.00	0.00	1,155,072.00	
3289-001		Other State Aid	0.00	0.00	40,000.00	0.00		40,000.00
3289-CHR		Othr St Aid-Charter CSBT	0.00	0.00	4,900.00	0.00		4,900.00
4601-000		Medic.Ass't-Sch Age-Sch Y	65,000.00	65,000.00	63,215.18	5,747.37	1,784.82	
5997-001		Appropriated Reserves-BUS	0.00	2,419,162.00	0.00	0.00	2,419,162.00	
5997-004		Appropriated Rsrvs-LBLTY	0.00	125,000.00	0.00	0.00	125,000.00	
5997-005		Appropriated Rsrvs-UNEMPL	40,000.00	40,000.00	0.00	0.00	40,000.00	
5997-006		Appropriated Rsrvs-EBALR	550,000.00	550,000.00	0.00	0.00	550,000.00	
5997-008		Appropriated Rsrvs-ERS	400,000.00	400,000.00	0.00	0.00	400,000.00	
5997-009		Appropriated Rsrvs-WC Res	50,000.00	50,000.00	0.00	0.00	50,000.00	
5997-011		Appropriated Rsrvs-CAP IT	0.00	500,000.00	0.00	0.00	500,000.00	
5999-000		Appropriated Fund Balance	1,196,992.00	1,346,992.00	0.00	0.00	1,346,992.00	
5999-999		Est. for Carryover Encumbrance	0.00	3,136,001.43	0.00	0.00	3,136,001.43	
Total GENERAL FUND			161,797,787.00	168,127,950.43	158,391,114.42	2,796,444.31	29,071,158.86	19,334,322.85

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

PITTSFORD CENTRAL SCHOOL DISTRICT

Budget Status Report As Of: 05/31/2025

Fiscal Year: 2025

Fund: C SCHOOL LUNCH FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
94-2860-161	Staff Salaries	0.00	751,671.00	751,671.00	642,421.57	75,416.51	33,832.92
94-2860-180	Food Service Director	0.00	87,200.00	87,200.00	76,083.26	6,916.74	4,200.00
94-2860-200	Equipment	0.00	94,066.20	94,066.20	49,552.71	0.00	44,513.49
94-2860-400	Contractual Expense	0.00	13,000.00	13,000.00	9,175.62	2,525.30	1,299.08
94-2860-410	Food	0.00	861,684.00	861,684.00	763,888.30	97,045.46	750.24
94-2860-411	Bread	0.00	25,211.00	25,211.00	18,022.45	4,177.55	3,011.00
94-2860-412	Ice Cream	0.00	40,181.00	40,181.00	34,544.10	5,455.90	181.00
94-2860-413	Milk	0.00	98,500.00	98,500.00	84,800.32	13,699.68	0.00
94-2860-455	Equipment Repairs	0.00	35,006.00	35,006.00	22,852.88	7,647.12	4,506.00
94-2860-465	Travel and Conference	0.00	2,500.00	2,500.00	2,292.84	35.00	172.16
94-2860-466	Mileage	0.00	290.00	290.00	45.50	0.00	244.50
94-2860-468	Memberships	0.00	0.00	0.00	438.00	0.00	-438.00
94-2860-490	BOCES Services	0.00	0.00	0.00	20,774.55	0.00	-20,774.55
94-2860-500	General Supplies	0.00	59,993.08	59,993.08	46,589.20	12,708.88	695.00
94-9010-800	State Retirement	0.00	114,063.00	114,063.00	93,759.48	12,907.65	7,395.87
94-9030-800	Social Security	0.00	64,172.00	64,172.00	52,901.59	6,298.50	4,971.91
94-9040-800	Workers Compensation	0.00	32,718.00	32,718.00	0.00	0.00	32,718.00
94-9045-800	Life Insurance	0.00	372.00	372.00	294.98	15,077.02	-15,000.00
94-9055-800	Disability Insurance	0.00	672.00	672.00	517.74	322.26	-168.00
94-9060-800	Hospital & Medical Insura	0.00	150,108.00	150,108.00	99,069.99	50,930.01	108.00
94-9061-800	Dental Insurance	0.00	10,125.00	10,125.00	4,482.49	343.73	5,298.78
Total SCHOOL LUNCH FUND		0.00	2,441,532.28	2,441,532.28	2,022,507.57	311,507.31	107,517.40

PITTSFORD CENTRAL SCHOOL DISTRICT

Revenue Status Report As Of: 05/31/2025

Fiscal Year: 2025

Fund: C SCHOOL LUNCH FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1445-000		Other Cafeteria Sales	0.00	1,445,639.00	1,029,823.47	121,031.77	415,815.53	
1445-001		Other Sales-Vending	0.00	15,500.00	12,573.97	1,823.14	2,926.03	
1445-002		Catering	0.00	13,500.00	10,929.70	481.25	2,570.30	
1445-100		Pd BRKFST-Non Reimburse	0.00	1,980.00	23,789.50	4,688.75		21,809.50
1445-101		Reduced BRKFST-Non Reimbu	0.00	50.00	242.50	21.00		192.50
1445-200		Pd LUNCH-Non Reimburse	0.00	909,104.00	1,069,300.00	161,703.75		160,196.00
1445-201		Reduced LUNCH-Non Reimbur	0.00	995.00	2,218.00	201.75		1,223.00
2401-000		Interest and Earnings	0.00	12,000.00	40,619.67	4,598.83		28,619.67
2770-000		Misc Rev Local Sources (Specif	0.00	0.00	155.30	0.00		155.30
2770-005		Rebates	0.00	0.00	1,671.13	330.51		1,671.13
5999-999		Est. for Carryover Encumbrance	0.00	42,764.28	0.00	0.00	42,764.28	
Total SCHOOL LUNCH FUND			0.00	2,441,532.28	2,191,323.24	294,880.75	464,076.14	213,867.10

Selection Criteria

Criteria Name: Last Run
 As Of Date: 05/31/2025
 Suppress revenue accounts with no activity
 Show Actual revenue in 'As Of' cycle
 Show special revenue accounts 5997-5999
 Sort by: Fund/Revenue Code
 Printed by RACHEL SMITH

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

PITTSFORD CENTRAL SCHOOL DISTRICT

Budget Status Report As Of: 05/31/2025

Fiscal Year: 2025

Fund: F SPECIAL AID FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
0DE24	Driver Ed 2023-2024	0.00	27,870.40	27,870.40	27,870.40	0.00	0.00
0DE25	Driver Ed 2024-2025	0.00	116,484.00	116,484.00	105,495.87	1,531.59	9,456.54
0SE24	Summer Enrichment 2023-24	0.00	10.00	10.00	0.00	0.00	10.00
0SE25	Summer Enrichment 2024-25	-12,632.00	94,604.79	81,972.79	83,889.56	3,245.97	-5,162.74
0SE26	Summer Enrichment 2025-26	0.00	0.00	0.00	7,982.00	4,985.00	-12,967.00
0T124	Title I 2023-24	41,324.65	0.00	41,324.65	15,514.90	0.00	25,809.75
0T125	Title I 2024-25	188,070.00	0.00	188,070.00	177,008.97	24,193.92	-13,132.89
0T224	Title II 2023-24	10,621.55	27,093.16	37,714.71	16,696.59	0.00	21,018.12
0T225	Title II 2024-25	85,745.00	0.00	85,745.00	56,903.68	34,959.88	-6,118.56
0T324	Title III 2023-24	-1,849.66	20,993.09	19,143.43	11,975.62	0.00	7,167.81
0T325	Title III 2024-25	13,530.00	0.00	13,530.00	3,028.03	1,461.97	9,040.00
0T424	Title IV 2023-24	27,773.30	0.00	27,773.30	0.00	0.00	27,773.30
0T425	Title IV 2024-25	14,652.00	0.00	14,652.00	621.78	0.00	14,030.22
0TC25	Teacher Ctr Grant 2025	65,867.00	0.00	65,867.00	60,845.60	918.09	4,103.31
61124	IDEA 611 2023-24	0.00	2,176.73	2,176.73	1,000.00	0.00	1,176.73
61125	IDEA 611 2024-25	1,368,162.00	832,016.00	2,200,178.00	1,097,373.20	226,843.37	875,961.43
61925	IDEA 619 2024-25	36,687.00	0.00	36,687.00	34,272.48	1,699.75	714.77
90024	ESY 2024-2025	0.00	0.00	0.00	458,990.20	0.00	-458,990.20
92324	1:1 AIDE ESY 2024-2025	0.00	0.00	0.00	701.82	0.00	-701.82
AESS2	ARP ESSER 2	0.00	0.00	0.00	0.00	0.00	0.00
ESY24	ESY 2024-25	0.00	0.00	0.00	452,250.84	0.00	-452,250.84
Total SPECIAL AID FUND		1,837,950.84	1,121,248.17	2,959,199.01	2,612,421.54	299,839.54	46,937.93

PITTSFORD CENTRAL SCHOOL DISTRICT

Revenue Status Report As Of: 05/31/2025

Fiscal Year: 2025

Fund: F SPECIAL AID FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
0SE25-2705-000	0SE25	Gifts & Donations	0.00	0.00	855.56	0.00		855.56
0DE25-2770-000	0DE25	Revenues From Local Sources	0.00	116,484.00	0.03	0.00	116,483.97	
0SE25-2770-000	0SE25	Revenues From Local Sources	0.00	94,376.37	29,348.00	0.00	65,028.37	
0SE26-2770-000	0SE26	Revenues From Local Sources	0.00	0.00	78,537.59	18,632.57		78,537.59
0DE25-2770-026	0DE25	Summer Driver Ed Prog Fees	0.00	0.00	1,800.00	0.00		1,800.00
0DE26-2770-026	0DE26	Summer Driver Ed Prog Fees	0.00	0.00	34,200.00	34,200.00		34,200.00
0DE25-2770-027	0DE25	Fall Driver Ed Prog Fees	0.00	0.00	16,894.00	0.00		16,894.00
0DE25-2770-028	0DE25	Spring Driver Ed Prog Fees	0.00	0.00	40,088.00	0.00		40,088.00
90024-3289-000	90024	Section 4408-Sch Age Jul/	0.00	0.00	109,360.26	0.00		109,360.26
ESY24-3289-000	ESY24	Section 4408-Sch Age Jul/	0.00	0.00	109,360.26	0.00		109,360.26
0TC25-3289-001	0TC25	Teacher Center Grant	0.00	0.00	16,466.00	0.00		16,466.00
0T124-4126-000	0T124	Title I, Basic Grant	0.00	0.00	15,515.65	0.00		15,515.65
0T125-4126-000	0T125	Title I, Basic Grant	0.00	0.00	149,254.00	70,003.00		149,254.00
61124-4256-000	61124	Indiv. w/Disab. Ed Act (I	0.00	0.00	1,000.07	0.00		1,000.07
61125-4256-000	61125	Indiv. w/Disab. Ed Act (I	0.00	0.00	907,971.00	549,044.00		907,971.00
61925-4256-000	61925	Indiv. w/Disab. Ed Act (I	0.00	0.00	32,235.00	24,898.00		32,235.00
0T224-4289-000	0T224	Other Federal Aid	0.00	0.00	16,696.59	0.00		16,696.59
0T225-4289-000	0T225	Other Federal Aid	0.00	0.00	57,472.00	21,028.00		57,472.00
0T324-4289-000	0T324	Other Federal Aid	0.00	0.00	11,976.43	0.00		11,976.43
0T325-4289-000	0T325	Other Federal Aid	0.00	0.00	2,706.00	0.00		2,706.00
0T425-4289-000	0T425	Other Federal Aid	0.00	0.00	40,908.00	0.00		40,908.00
Total SPECIAL AID FUND			0.00	210,860.37	1,672,644.44	717,805.57	181,512.34	1,643,296.41

Selection Criteria

Criteria Name: Last Run
As Of Date: 05/31/2025
Suppress revenue accounts with no activity
Show Actual revenue in 'As Of' cycle
Show special revenue accounts 5997-5999
Sort by: Fund/Revenue Code
Printed by RACHEL SMITH

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

PITTSFORD CENTRAL SCHOOL DISTRICT

Budget Status Report As Of: 05/31/2025

Fiscal Year: 2025

Fund: H CAPITAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
00000	Current Yr/Default Sbfnd	59,457,295.36	4,302,111.37	63,759,406.73	762,152.38	3,069,995.20	59,927,259.15
00BUS	Bus Purchase Reserve	0.00	4,648,403.00	4,648,403.00	2,227,906.28	2,419,161.68	1,335.04
01007	Lomb Building Reconstruct	0.00	0.00	0.00	29,804.55	930,361.67	-960,166.22
02024	JRE Reconstruction	0.00	158,701.58	158,701.58	224,482.78	136.11	-65,917.31
02025	JRE Reconstruction	0.00	0.00	0.00	589.64	27.27	-616.91
03029	SHS Reconstruction	0.00	160,852.03	160,852.03	256,915.92	3,385.61	-99,449.50
03030	SHS Reconstruction	0.00	0.00	0.00	142,610.86	1,887,212.31	-2,029,823.17
04022	ACE Reconstruction	0.00	96,549.09	96,549.09	146,460.82	911.11	-50,822.84
04023	ACE Reconstruction	0.00	0.00	0.00	589.64	27.27	-616.91
05022	MCE Reconstruction	0.00	189,587.38	189,587.38	244,681.30	0.00	-55,093.92
05023	MCE Reconstruction	0.00	0.00	0.00	589.64	27.27	-616.91
06021	PRE Reconstruction	0.00	178,586.30	178,586.30	240,211.88	1,111.11	-62,736.69
06022	PRE Reconstruction	0.00	0.00	0.00	422.24	27.27	-449.51
07021	BRMS Reconstruction	0.00	254,339.70	254,339.70	327,007.62	6,090.28	-78,758.20
07022	BRMS Reconstruction	0.00	0.00	0.00	44,359.24	1,429,717.61	-1,474,076.85
08017	TRE Reconstruction	0.00	157,150.53	157,150.53	220,409.35	1,111.11	-64,369.93
08018	TRE Reconstruction	0.00	0.00	0.00	1,984.64	1,632.27	-3,616.91
09027	MHS Reconstruction	0.00	259,166.82	259,166.82	397,549.99	1,694.86	-140,078.03
09028	MHS Additions & Alteratio	0.00	0.00	0.00	30,169.98	1,020,535.45	-1,050,705.43
0CRIT	Capital Reserve-INST TECH	500,000.00	500,000.00	1,000,000.00	0.00	500,000.00	500,000.00
11072	Bus Garage Reconstruction	0.00	0.00	0.00	688.95	27.28	-716.23
20230	Capital Funded by General	0.00	17,627.33	17,627.33	17,627.33	0.00	0.00
20240	Capital Funded by General	0.00	512,004.38	512,004.38	467,911.75	44,092.63	0.00
20250	Capital Funded by General	0.00	600,000.00	600,000.00	251,047.89	277,552.54	71,399.57
25003	CRMS Reconstruction	0.00	224,044.88	224,044.88	302,859.09	7,135.12	-85,949.33
25005	CRMS Reconstruction	0.00	0.00	0.00	3,469.60	27.27	-3,496.87
41001	MHS Stadium Toilets/New	0.00	0.00	0.00	166.87	0.00	-166.87
ECR24	Emergency Proj.-CRMS HVAC	250,000.00	0.00	250,000.00	0.00	0.00	250,000.00
Total CAPITAL FUND		60,207,295.36	12,259,124.39	72,466,419.75	6,342,670.23	11,602,000.30	54,521,749.22

PITTSFORD CENTRAL SCHOOL DISTRICT

Revenue Status Report As Of: 05/31/2025

Fiscal Year: 2025

Fund: H CAPITAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
20250-2705-000	20250	Gifts and Donations	0.00	0.00	30,000.00	0.00		30,000.00
20250-5031-025	20250	Interfund Transfers 2024-25	0.00	0.00	600,000.00	0.00		600,000.00
00BUS-5031-026	00BUS	Interfund Transfer 2025-26	0.00	2,419,162.00	0.00	0.00	2,419,162.00	
0CRIT-5031-026	0CRIT	Interfund Transfer 2025-26	0.00	500,000.00	0.00	0.00	500,000.00	
Total CAPITAL FUND			0.00	2,919,162.00	630,000.00	0.00	2,919,162.00	630,000.00

Selection Criteria

Criteria Name: Last Run
 As Of Date: 05/31/2025
 Suppress revenue accounts with no activity
 Show Actual revenue in 'As Of' cycle
 Show special revenue accounts 5997-5999
 Sort by: Fund/Revenue Code
 Printed by RACHEL SMITH

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 These are estimates to balance the budget

PITTSFORD CENTRAL SCHOOL DISTRICT

Budget Status Report As Of: 05/31/2025

Fiscal Year: 2025

Fund: V DEBT SERVICE

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
9711-600	Principal	0.00	3,175,000.00	3,175,000.00	3,175,000.00	0.00	0.00
9711-700	Interest	0.00	1,533,375.00	1,533,375.00	1,169,750.00	363,625.00	0.00
Total DEBT SERVICE		0.00	4,708,375.00	4,708,375.00	4,344,750.00	363,625.00	0.00

PITTSFORD CENTRAL SCHOOL DISTRICT

Revenue Status Report As Of: 05/31/2025

Fiscal Year: 2025

Fund: V DEBT SERVICE

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
2401-000		Interest & Earnings	0.00	0.00	150,089.26	12,495.61		150,089.26
5031-000		Interfund Trans from Gen	0.00	4,708,375.00	4,344,750.00	0.00	363,625.00	
Total DEBT SERVICE			0.00	4,708,375.00	4,494,839.26	12,495.61	363,625.00	150,089.26

Selection Criteria

Criteria Name: Last Run
 As Of Date: 05/31/2025
 Suppress revenue accounts with no activity
 Show Actual revenue in 'As Of' cycle
 Show special revenue accounts 5997-5999
 Sort by: Fund/Revenue Code
 Printed by RACHEL SMITH

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
 These are estimates to balance the budget

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Fiscal Year: 2025

Current Appropriation - Effective From: 05/01/2025 To: 05/31/2025

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
05/06/2025	024937	To cover Crickler water delivery to nurse	A115-2110-500-0110 R	PR Tch RegSch Supplies	-100.00	
			A115-2110-500-0100 R	PR SchISupt Supplies		100.00
05/06/2025	024969	To cover cost of year end supplies	A117-2110-403-0110 R	TR Tch RegSch Field Trip	-150.00	
			A117-2110-455-0110 R	TR Tch RegSch Equip Rpr	-121.83	
			A117-2110-492-0100 R	TR SchISupt Print Servs	-245.29	
			A117-2110-500-0110 R	TR Tch RegSch Supplies		517.12
05/06/2025	024971	To move unused funds into textbooks for year-end purchasing.	A510-2010-465-0010 R	CURINS Travel Conf	-204.31	
			A511-2010-465-0052 R	STD English Trav Conf	-74.25	
			A511-2010-465-0058 R	STD Math Trav Conf	-224.60	
			A511-2010-465-0082 R	STD SocStudies Trav Conf	-78.34	
			A511-2010-500-0062 R	STD Library Supplies	-543.00	
			A511-2010-500-0076 R	STD Science Supplies	-0.61	
			A511-2250-500-0050 R	STD SpEd Supplies	-87.70	
			A510-2110-480-0110 R	CURINS Tch RegSch Txtbook		1,212.81
05/07/2025	025326	To pay for tents during the vote	A830-9030-800-0802 R	BEN Social Security	-5,000.00	
			A710-1040-400-0004 R	BOE DC Contracted Service		5,000.00
05/19/2025	025343	FOR OFFICE SUPPLIES	A620-1430-400-0430 R	PER Contracted Services	-288.00	
			A620-1430-500-0430 R	PER Supplies & Materials		288.00
05/08/2025	025346	For staff augmentation for a three month period due to employee absence	A520-2830-151-0830 R	PS Teacher Salaries	-12,000.00	
			A530-2630-400-0630 R	ITS Computer Inst ContrSv		12,000.00
05/09/2025	026009	ALLOCATE BARKER ROAD PA SYSTEM BUDGET TO ACCOUNT FOR OTHER WORK OUTSIDE OF BOCES	A640-1621-490-0621 R	OM BOCES Services	-27,975.00	
			A640-1621-400-0621 R	OM Contracted Services		27,975.00

05/14/2025	026051	To cover BOCES Roc2Change Summit 3/14/25	A520-2830-400-0830 R	PS Contracted Services	-475.00	
			A520-2830-490-0830 R	PS BOCES		475.00
05/12/2025	026075	To fund the purchasing of year-end textbooks with surplus funds	A620-1430-161-0430 R	PER Clerical/Secretarial	-70,000.00	
			A510-2110-480-0110 R	CURINS Tch RegSch Txtbook		70,000.00
05/13/2025	026132	COVER BOND, SCHOENECK & KING PO, THROUGH YEAREND	A820-1910-425-0910 R	FEES Unallocated Insuranc	-6,596.20	
			A820-1420-426-0420 R	FEES Legal Fees		6,596.20
05/14/2025	026206	To cover the cost of maintenance supplies through year end.	A640-1621-400-0621 R	OM Contracted Services	-15,000.00	
			A640-1620-500-0620 R	OM Supplies		15,000.00
05/19/2025	026334	To buy supply items for the theater	A640-1620-400-0623 R	OM AV Contracted Services	-2,000.00	
			A640-1620-500-0623 R	OM AV Supplies		2,000.00
05/15/2025	026335	COVER BOCES COSTS FOR JUNE 2025 INVOICE	A650-1670-463-0670 R	Print & Mail Postage	-10,002.00	
			A830-9040-800-0804 R	BEN Workers Compensation	-4,137.00	
			A650-1670-490-0670 R	Print & Mail BOCES Servic		10,002.00
			A830-9040-490-0804 R	BEN WORKERS COMP BOCES S		4,137.00
05/13/2025	026336	To properly fund the health insurance line for the increase in the health insurance	A231-2110-131-0134 R	BR World Lang Tchr Sal	-100,000.00	
			A232-2250-162-2250 R	CR SpEd Para Salary	-100,000.00	
			A340-2250-162-2250 R	SHS SpEd Para Salary	-100,000.00	
			A410-2250-161-2251 R	SpEd Office Clerk Salary	-50,000.00	
			A420-2250-151-2255 R	SpEd Sv Speech Tchr Salar	-50,000.00	
			A520-2830-150-0830 R	PS Admin Salary	-100,000.00	
			A830-9060-800-0809 R	BEN Hospital Medical		500,000.00
05/13/2025	026337	To fund the initiative of digitalization of business office files	A115-2610-121-0610 R	PR Library Tch Salary	-70,000.00	
			A231-2110-131-0158 R	BR Math Tchr Salary	-70,000.00	
			A340-2110-135-0100 R	SHS SchISuppt InstLdr Stp	-70,000.00	
			A610-1310-490-0310 R	FIN BusAdmn BOCES		210,000.00
05/13/2025	026338	The upgrade of Auditorium equipment in Secondary schools	A112-2820-159-0820 R	AC PsychSv Psych Salary	-50,000.00	
			A113-2110-123-0110 R	JR Tch RegSch 4-5	-20,000.00	
			A113-2250-121-2250 R	JR SpEd Tchr Salary	-80,000.00	
			A113-2815-158-0815 R	JR HealthSv NrseTchr Sal	-50,000.00	
			A114-2110-121-0164 R	MC Music Instr Tchr Sal	-30,000.00	
			A114-2820-159-0820 R	MC PsychSv Psych Salary	-25,000.00	
			A115-2110-123-0110 R	PR Tch RegSch 4-5	-80,000.00	
			A115-2110-161-0100 R	PR SchISuppt Clerk Sal	-30,000.00	
			A115-2110-162-0100 R	PR SchISuppt Para Salary	-40,000.00	
			A115-2820-159-0820 R	PR PsychSv Psych Salary	-30,000.00	

			A117-2020-161-0020 R	TR Supr RegSch Clerk Sal	-35,000.00	
			A117-2110-121-0110 R	TR Tch RegSch 1-3	-20,000.00	
			A117-2110-121-0167 R	TR PhysEd Tchr Salary	-10,000.00	
			A117-2110-121-0176 R	TR Science Tchr Salary	-25,000.00	
			A117-2110-123-0110 R	TR Tch RegSch 4-5	-45,000.00	
			A117-2110-162-0100 R	TR SchISuppt Para Salary	-30,000.00	
			A530-2630-400-0630 R	ITS Computer Inst ContrSv		30,000.00
			A530-2630-491-0630 R	ITS-Comp Equip BOCES		570,000.00
05/16/2025	026363	To provide funds for PRE custodial supplies				
			A640-1620-400-0620 R	OM Contracted Services	-600.00	
			A640-1621-500-0621 R	OM Maint/Cust Supplies		600.00
05/16/2025	026395	To cover Caswood Group nurse services				
			A440-2830-465-0838 R	SPSV Behv Spec TravConf	-2,000.00	
			A440-2815-433-0815 R	SPSV HealthSv Contractual		2,000.00
05/16/2025	026400	To cover PRSA membership cost				
			A630-1480-465-0480 R	INF Travel and Conference	-300.00	
			A630-1480-468-0480 R	INF Memberships		300.00
05/22/2025	026644	To fund the contractual obligation for a leave of absence of the IT team				
			A530-2630-180-0630 R	ITS Computer Inst Sup/Tec	-10,000.00	
			A530-2630-400-0630 R	ITS Computer Inst ContrSv		10,000.00
05/22/2025	026653	To purchase the document cameras for the Business Office				
			A530-2630-400-0630 R	ITS Computer Inst ContrSv	-1,100.00	
			A530-2630-500-0630 R	ITS Computer Inst Supplie		1,100.00
05/27/2025	026842	MISC OFFICE SUPPLIES				
			A620-1430-400-0430 R	PER Contracted Services	-128.61	
			A620-1430-500-0430 R	PER Supplies & Materials		128.61
05/27/2025	026855	MCE PTSA DONATION FROM ENRICHMENT GRANT FOR 5TH GRADE "BATTLE OF THE BOOKS" PROGRAM				
			A830-9060-800-0861 R	BEN Dental Insurance	-1,500.00	
			A114-2110-500-0110 R	MC Tch RegSch Supplies		1,500.00
05/27/2025	026858	to fund legal costs that were not expected.				
			A820-1420-490-0420 R	FEES Legal Fees BOCES Sv	-1,200.00	
			A820-1420-426-0420 R	FEES Legal Fees		1,200.00
05/28/2025	026964	Bradley Spencer 3.0 Overtime hours 5/2 & 5/9				
			A640-1621-173-0621 R	OM Cust OT/Extra Hr	-28.31	
			A670-5510-165-0510 R	TRN Bus Drivers Salaries		28.31
05/29/2025	026995	To fund the startup costs for Amplify				
			A232-2110-131-0158 R	CR Math Tchr Salary	-20,000.00	
			A510-2010-490-0010 R	CURINS BOCES Services		20,000.00
			A100-2110-111-0110 R	ES Tch RegSch Kdg Screen	-1,100.00	
			A112-2110-123-0110 R	AC Tch RegSch 4-5	-1,000.00	
			A340-2110-162-0100 R	SHS SchISuppt Para Sal	-10,000.00	
			A340-2110-400-0625 R	SHS-Security Contr Svc	-7,500.00	
			A340-2250-162-2250 R	SHS SpEd Para Salary	-10,000.00	
			A340-2610-131-0610 R	SHS Library Tch Salary	-20,000.00	

A340-2610-161-0610 R	SHS Library Clerk Salary	-10,000.00	
A341-2110-131-0134 R	MHS World Lang Tchr Sal	-18,000.00	
A341-2110-131-0140 R	MHS HealthEd Tchr Salary	-17,000.00	
A341-2110-131-0152 R	MHS English Tchr Sal	-16,000.00	
A341-2110-131-0153 R	MHS Rdg Teacher Salaries	-13,000.00	
A341-2110-131-0158 R	MHS Math Tchr Salary	-30,000.00	
A341-2110-131-0164 R	MHS Music Instr Tchr Sala	-10,000.00	
A341-2110-161-0100 R	MHS SchISuppt Clerk Sal	-30,000.00	
A341-2110-162-0100 R	MHS SchISuppt Para Sal	-20,000.00	
A341-2110-400-0625 R	MHS-Security Contr Svc	-35,000.00	
A341-2250-131-2250 R	MHS SpEd Tchr Salary	-30,000.00	
A341-2250-162-2250 R	MHS SpEd Para Salary	-30,000.00	
A341-2250-171-2250 R	MS Spec Ed Nurse Sal	-13,000.00	
A341-2810-161-0810 R	MHS Counseling Clerk Sala	-5,000.00	
A410-2250-150-2251 R	SpEd Office Admin Salary	-10,000.00	
A410-2250-151-2251 R	SpEd Office CPSE Coord	-25,000.00	
A420-2250-151-2255 R	SpEd Sv Speech Tchr Salar	-50,000.00	
A420-2250-151-2256 R	SpEd Sv Adapt PE Tch Sal	-5,000.00	
A440-2830-182-0833 R	SPSV CareerInt Aux Staff	-20,000.00	
A510-2010-150-0010 R	CURINS Admin Salary	-25,000.00	
A511-2010-135-0052 R	STD English InstLdr Stp	-4,200.00	
A620-1430-143-0430 R	PER Teacher Fellows	-7,600.00	
A640-1620-164-0620 R	OM Maintenance/Custodial	-21,000.00	
A670-5510-167-0510 R	TRN Dispatcher/Head Drivr	-45,000.00	
A830-9020-800-0801 R	BEN Teachers Retirement	-30,000.00	
A100-2110-135-0100 R	ES SchISuppt InstLdr Stp		1,100.00
A100-2110-146-0100 R	ES SchISuppt InSv Paymts		1,000.00
A100-2110-466-0100 R	ES SchISuppt Mileage		1,000.00
A112-2020-468-0020 R	AC Supr RegSch Membership		1,000.00
A112-2110-135-0100 R	AC SchISuppt InstLdr Stp		800.00
A112-2110-141-0100 R	AC SchISuppt Sub Tchr Sal		200.00
A112-2110-161-0100 R	AC SchISuppt Clerk Sal		5,300.00
A112-2110-162-0100 R	AC SchISuppt Para Salary		1,200.00
A112-2110-173-0100 R	AC SchISuppt OT/Extra Hr		1,000.00
A112-2110-490-0100 R	AC SchISuppt BOCES		825.00
A113-2020-150-0020 R	JR Supr RegSch Admn Sal		2,000.00
A113-2110-169-0100 R	JR SchISuppt Para Subs		5,000.00
A113-2250-162-2250 R	JR SpEd Para Salary		18,000.00
A114-2110-135-0100 R	MC SchISuppt InstLdr Stp		1,000.00
A114-2110-145-0100 R	MC SchISuppt Proctors		1,000.00
A114-2110-169-0100 R	MC SchISuppt Para Subs		2,000.00
A114-2610-162-0610 R	MC Library Para Salary		1,000.00
A115-2020-141-0020 R	PR Supr RegSch Admn Sub		1,000.00
A115-2110-135-0100 R	PR SchISuppt InstLdr Stp		8,000.00

A115-2110-141-0100 R	PR SchISuppt Sub Tchr Sal	14,000.00
A115-2110-400-0100 R	PR SchISuppt Contr Svc	1,000.00
A115-2110-466-0100 R	PR SchISuppt Mileage	1,000.00
A117-2020-150-0020 R	TR Supr RegSch Admn Sal	1,000.00
A117-2110-145-0100 R	TR SchISuppt Proctors	1,000.00
A117-2110-161-0100 R	TR SchISuppt Clerk Sal	6,000.00
A117-2110-169-0100 R	TR SchISuppt Para Subs	4,000.00
A117-2110-173-0100 R	TR SchISuppt OT/Extra Hr	1,000.00
A117-2110-465-0100 R	TR SchISuppt Trav Conf	1,000.00
A117-2110-500-0110 R	TR Tch RegSch Supplies	1,000.00
A117-2250-121-2250 R	TR SpEd Tchr Salary	2,000.00
A200-2110-135-0100 R	MS SchISuppt InstLdr Stp	1,000.00
A200-2110-146-0100 R	MS SchISuppt InSv Paymts	1,000.00
A200-2850-155-0850 R	MS Co-Curric Stipends	6,000.00
A200-2855-131-0855 R	MS Athletics Tchr Salary	18,000.00
A200-2855-137-0855 R	MS Athletics Coach Salary	41,000.00
A200-2855-139-0855 R	MS Athletics-Other Employ	10,000.00
A231-2020-150-0020 R	BR Supr RegSch Admn Sal	4,000.00
A231-2110-131-0143 R	BR HomeCar Teacher Sal	9,000.00
A231-2110-131-0149 R	BR Technology Tchr Salary	7,000.00
A231-2110-135-0100 R	BR SchISuppt InstLdr Stp	5,000.00
A231-2110-141-0100 R	BR SchISuppt Sub Tchr Sal	5,000.00
A231-2110-168-0100 R	BR SchISuppt Clerk Subs	1,000.00
A231-2855-137-0855 R	BRMS Athletics Coach Sala	3,000.00
A232-2110-145-0100 R	CR SchISuppt Proctors	1,000.00
A232-2110-162-0100 R	CR SchISuppt Para Salary	2,000.00
A232-2810-157-0810 R	CR Counselor Salary	4,000.00
A300-2110-135-0100 R	HS SchISuppt InstLdr Stp	19,000.00
A300-2855-441-0855 R	HS Athletics Officials Fe	6,100.00
A300-2855-465-0855 R	HS Athletics Trav Conf	1,000.00
A340-2110-131-0182 R	SHS SocStudies Tchr Sal	12,000.00
A340-2110-135-0100 R	SHS SchISuppt InstLdr Stp	50,000.00
A340-2110-163-0100 R	SHS SchISuppt Security Sa	7,500.00
A340-2110-168-0100 R	SHS SchISuppt Clerk Subs	1,000.00
A340-2110-169-0100 R	SHS SchISuppt Para Subs	3,000.00
A341-2110-135-0100 R	MHS SchISuppt InstLdr Stp	12,000.00
A341-2110-168-0100 R	MHS SchISuppt Clerk Subs	2,500.00
A341-2110-169-0100 R	MHS SchISuppt Para Subs	2,000.00
A341-2810-157-0810 R	MHS Counselor Salary	14,000.00
A341-2810-500-0810 R	MHS Counseling Supplies	1,000.00
A341-2855-137-0855 R	MHS Athletics Coach Salar	55,000.00
A410-2250-173-2251 R	SpEd Overtime/Extra Hr	5,000.00
A410-2250-400-2251 R	SpEd Office Contr Svc	2,000.00
A430-2250-471-2552 R	PrivSchl Oth NYS District	26,000.00

A460-2815-171-0815 R	NonPubSv Reg Nurse Salary	1,000.00
A511-2010-135-0067 R	STD PhysEd InstrLdr Stp	1,000.00
A511-2010-135-0121 R	STD InstChall InstLdr Stp	3,200.00
A511-2010-465-0058 R	STD Math Trav Conf	1,000.00
A610-1310-161-0310 R	FIN BusAdmn Clerk Salary	9,000.00
A620-1430-135-0430 R	PER Admin Mentor Stp	7,600.00
A620-1430-168-0430 R	PER Clerical/Secretary Su	2,000.00
A640-1620-172-0620 R	OM Longevity Award	21,000.00
A640-1620-466-0620 R	OM Mileage	1,000.00
A640-1621-173-0621 R	OM Cust OT/Extra Hr	20,000.00
A670-5510-175-0510 R	TRN Bus Driver Extra Hour	45,000.00
A670-5530-173-0530 R	TRN Overtime/Extra Hr	3,000.00
A720-1240-161-0002 R	SUPT Clerk Salaries	2,075.00
A830-9010-800-0800 R	BEN Employee Retirement	30,000.00

05/31/2025 028600 To provide funds for negative budget codes

A341-2110-400-0100 R	MHS SchISuppt Contr Svc	-75.00	
A341-2610-500-0610 R	MHS Library Supplies		75.00
Total for Fund A - GENERAL FUND		-2,071,635.05	2,071,635.05

Budget Director
(money is available and allowable)
Assistant Superintendent for Business Approval

Tom McLaughlin
Rowell S. [Signature], District Treasurer

Date of Treasurer's Report for BOE review

Date Completed

6/18/25

Person Completing

Cheryl Muscarella

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1036

Fax: 585.381.9368

Terrence_Hasseler@pittsford.monroe.edu

Terrence Hasseler
Budget Director

Date: July 8, 2025

To: Michael Pero, Superintendent of Schools

From: Terry Hasseler, Budget Director 

Re: Monroe #1 BOCES Transportation Contract – Extended School Year 2025

The District will contract with Monroe #1 BOCES to transport students with special needs, as well as provide for a bus attendant(s). The contract is to serve our students during the extended 2025 school year. Attached is information from BOCES detailing the anticipated cost of the services. Please be advised that the total charge may vary throughout the year as student placements/IEPs and enrollments may change.

Please also be advised that despite BOCES providing the service BOCES aid will not be granted, but excess cost aid (Special Education) will. Therefore, your signature, the Board of Education president and SED approval of the contract will be required to secure the aid, just as it would be if we were to contract with another provider.

I therefore recommend the following resolution to be approved by the Board of Education:

BE IT RESOLVED that the Board of Education does hereby approve the transportation costs with Monroe #1 BOCES estimated to be Sixty-Two Thousand Eight Hundred and Seventy-Two dollars (\$62,872) to transport and provide attendant/aide services to Pittsford Central School District students with special needs for the Extended 2025 School Year.

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1036

Fax: 585.381.9368

Terrence_Hasseler@pittsford.monroe.edu

Terrence Hasseler
Budget Director

Date: July 8, 2025

To: Michael Pero, Superintendent of Schools

From: Terry Hasseler, Budget Director 

Re: Student Transportation Contract – Monroe # 1 BOCES

The District will contract with Monroe #1 BOCES to transport students with special needs and students enrolled in vocational programs during the 2025-2026 school year. Included is internal transportation which is offered for all special education students. Attached is information from BOCES detailing the anticipated cost of the services. Please be advised that the total charge may vary throughout the year as student placements/IEPs and enrollments may change.

I therefore recommend the following resolution to be approved by the Board of Education.

BE IT RESOLVED that the Board of Education does hereby approve the transportation costs with Monroe #1 BOCES estimated to be One Hundred Thirty-Two Thousand Eight Hundred and Sixty-Eight dollars (\$132,868) to transport Pittsford Central School District students with special needs and students enrolled in vocational programs for the 2025-2026 School Year.

Michael Pero, Superintendent of Schools, Pittsford Central School District

Allen Creek Elementary • Jefferson Road Elementary • Mendon Center Elementary • Park Road Elementary • Thornell Road Elementary
Barker Road Middle School • Calkins Road Middle School • Pittsford Mendon High School • Pittsford Sutherland High School
www.pittsfordschools.org

Pittsford Schools

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fax: 585.381.9368

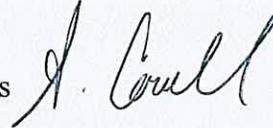
Scott_Covelli@pittsford.monroe.edu

Scott Covell
Interim Assistant Superintendent for Business

Date: July 8th, 2025

To: Michael Pero, Superintendent of Schools

From: Scott Covell, Interim Assistant Superintendent for Business



Re: RASHP I Restated Municipal Cooperative Agreement Resolution

The Rochester Area School Health Plan I (RASHP I) Board of Directors, along with the Plan's consultants and attorneys, have been working diligently to update the Municipal Cooperative Agreement (MCA). The changes incorporate the newest plan design offerings, and clarify language around participation, withdrawal and termination from the Plan.

Included is a Summary of Key Changes and the Restated MCA.

RESOLUTION FOR APPROVAL OF THE RESTATED ROCHESTER AREA SCHOOL HEALTH PLAN I MUNICIPAL COOPERATION AGREEMENT

WHEREAS, the Pittsford Central School District (District) participates in the Rochester Area School Health Plan I (RASHP I), a municipal cooperative under Article 5G of the General Municipal Law; and

WHEREAS, the RASHP I Board of Directors has approved an amended and restated Municipal Cooperation Agreement ("Restated MCA") to be effective as of January 1, 2026 which updates and clarifies rules regarding participation and withdrawal from RASHP I as well as making other clarifying operational changes; and

WHEREAS, the Restated MCA requires a District to execute an updated adoption agreement prior to January 1, 2026 if the District desires to continue to participate in RASHP I on and after January 1, 2026; and

WHEREAS, the Pittsford Central School District Board ("Board") has reviewed the Restated MCA and adoption agreement and agrees to the terms thereof; and

WHEREAS, the Pittsford Central School District desires to continue to participate in RASHP I on and after January 1, 2026 under the terms of the Restated MCA and adoption agreement;

NOW, THEREFORE, BE IT RESOLVED that the Pittsford Central School District hereby agrees to participate in RASHP I effective on and after January 1, 2026 under the terms of the Restated MCA and adoption agreement.

BE IT FURTHER RESOLVED that the Board hereby authorizes Terrence Hasseler to sign the adoption agreement on behalf of the Pittsford Central School District.

IN WITNESS WHEREOF, the Board has caused this resolution to be adopted this day of July ____, 2025.

Pittsford Central School District

By: _____
District Clerk

Pittsford Schools

Terrence Hasseler
Budget Director

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1036
Fax: 585.381.9368
Terrence_hasseler@pittsford.monroe.edu

Date: July 8th, 2025

To: Michael Pero, Superintendent of Schools

From: Terry Hasseler, Budget Director 

Re: Budget Transfer Request – Barker Road Cabling for PA system

Due to the PA system at Barker Road East failing it must be replaced for safety purposes. The hardware was previously purchased and the cabling for the project will be secured through the general fund as well. Respectively, a request is being made for One Hundred Forty-Three Thousand dollars (\$143,000) to be transferred to accommodate this need.

After reviewing the current budget, the District anticipates funds remaining in numerous salary code budget lines due to vacancies and shifts in staffing throughout the year. Pursuant to Board Policy 5330, any transfer in excess of \$75,000 between function codes requires Board of Education approval. Therefore, we recommend for consideration the following resolution:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of One Hundred Forty-Three Thousand dollars **\$143,000** to be allocated into contractual code 640-1621-400-0621– **OM Contractual Services** from various Salary Codes. These surpluses were caused by vacancies and shifts in staffing.

Pittsford Schools

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75 Barker Road – East Wing
Pittsford, NY 14534

585.267.1077

fax: 585.381.9368

Scott_Covelli@pittsford.monroe.edu

Scott Covell
Interim Assistant Superintendent for Business

Date: July 8, 2025

To: Michael Pero, Budget Director

From: Scott Covell, Interim Assistant Superintendent for Business

Re: Resolution Authorizing Superintendent to Execute Change Orders/Allowance
Authorizations During Capital Improvement Project

To avoid unanticipated delays in the progress of Phase II of the Capital Improvement Project (CIP), a resolution to allow the Superintendent to execute change orders and allowance authorizations with a maximum limit of Thirty-five Thousand Dollars (\$35,000) is being proposed. This will allow the project to proceed between meetings of the Board of Education. At the next scheduled Board of Education meeting a summary of all signed change orders and allowance authorizations will be presented to the Board for approval.

Below is the resolution and the Certification document.

WHEREAS, the Board of Education of the Pittsford Central School District (the “Board of Education”) previously authorized its 2023 Capital Improvement Project (the “Project”); and

WHEREAS, the Project is in its construction phase; and

WHEREAS, the Board of Education desires to authorize the Superintendent of Schools to execute contract change orders and contract allowance authorizations in compliance with General Municipal Law §103(1), to allow the work of the Project to proceed in between Board of Education regular meetings, with the understanding that all such approved change orders and allowance authorizations will be presented to the Board of Education for ratification as soon as practicable; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to approve the proposed authority;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education authorizes the Superintendent of Schools to execute change orders and allowance authorizations for the Project prior to Board of Education final

approval, with a maximum limit to the authority of Thirty-Five Thousand Dollars (\$35,000) per change order or per allowance authorization.

2. A report of the Change Orders and Allowance Authorizations executed by the Superintendent of Schools shall be presented to the Board of Education for ratification as soon as practicable.
3. Upon Board of Education approval, this Resolution shall take effect immediately.

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Rachel Smith, Treasurer
(Prepared by Leslie Pawluckie, Purchasing Agent)
DATE: July 8, 2025
TOPIC: Custodial Supplies
Date of Advertisement: May 20, 2025 *The Daily Record*
Date of Bid Opening: June 9, 2025
Time of Bid Opening: 11:00 A.M.
SOURCE OF FUNDS: Custodial Supplies

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDORS	AMOUNT
Custodial Supplies		
	Central Poly-Bag Corp	\$ 18,417.60
	Corr Distributers	\$ 1,571.04
	Hill & Markes	\$ 4,618.43
	Imperial Bag & Paper	\$ 2,687.24
	TOTAL:	<u>\$ 27,294.31</u>

Comments: Custodial Supplies Bid runs from time of Board award through 6/30/26. Thirty-four (34) items were awarded. Additional items may be ordered through 6/30/26. Bid was reviewed by Dan Fursman, Head of Maintenance/Grounds, and Leslie Pawluckie, Purchasing Agent. Bid awarded on a line by line basis to the lowest responsive and responsible bidders meeting District specifications.



Rachel Smith, Treasurer

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

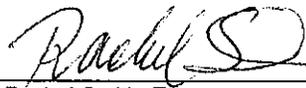
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Rachel Smith, Treasurer
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: July 8, 2025
TOPIC: Athletic Supplies & Equipment
Advertised Date: May 20, 2025
Bid Opening Date: June 9, 2025 11:00 A.M.
FUNDS: Athletic Department Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

Item Bid	RECOMMENDED VENDOR	AMOUNT
Athletic Supplies & Equipment	Jim Dalberth Sports Inc.	\$ 14,546.16
	Laux Sports LLC	\$ 27,456.45
	Pyramid School Products	\$ 287.80
	Sportsman's	\$ 14,434.39
	Triple Crown Sports	\$ 27,268.90
	Varsity Brands dba BSN Sports	\$ 8,765.42
TOTAL:		\$ 92,759.12

Comments: Athletic Supplies & Equipment Contract is from date awarded by Board of Education through 6/30/26. The bid was reviewed by Patrick Irving, Athletic Director; and Leslie Pawluckie, Purchasing Agent. The bid is recommended for award on a line item basis to the lowest responsive and responsible bidder meeting all required bid specifications. The bid represents 148 items. Awarded bidders offer discounts on various manufacturer product lines ordered throughout the year. Items ordered are identified on an ongoing basis by the Athletic Director.



Rachel Smith, Treasurer

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Rachel Smith, Treasurer
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: July 8, 2025
TOPIC: Athletic Apparel
Advertised Date: June 26, 2025, The Daily Record
Bid Opening Date: July 2, 2025 11:00 A.M
FUNDS: 2025-2026 Athletic Department Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidders meeting specifications:

Item Bid	RECOMMENDED VENDOR	AMOUNT
Athletic Apparel	Varsity Brands Holding Co, Inc dba BSN	\$ 18,736.30
TOTAL:		<u>\$ 18,736.30</u>

Comments: Contract period for the 25-26 Athletic Apparel bid is from date awarded by Board of Education through 6/30/26. The bid is recommended for award on a line item basis to the lowest responsive and responsible bidder meeting all required bid specifications. Awarded bidders offer discounts on various manufacturer product lines ordered throughout the year. Items ordered are identified on an ongoing basis by the Athletic Director. The bid was reviewed by Patrick Irving, Athletic Director, and Leslie Pawluckie, Purchasing Agent. Bid represents 17 awarded items.



Rachel Smith, Treasurer

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR REJECTION OF COMPETITIVE BID

TO: Board of Education
FROM: Rachel Smith, Treasurer
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: July 8, 2025
TOPIC: RFB 2025-02 Records Digitization Services
LEGAL AD: *The Daily Record*, May 6, 2025
BID OPENING: May 13, 2025, 11:00 A.M.
BUDGET: Transportation Budget A-670-5540-400 Contract Transportation

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District reject all bids.

ITEM BID

Records Digitization Services

Bids Received and Opened:

A King Dailey	\$95,716.00
Court Record & Data Mgmt Svc	\$93,141.00
Document Mountain by Cornerstone	\$150,058.00
Global Solutions	\$90,358.00
Legalis	\$76,635.00
MapleBear Consultants LLC	\$77,341.00
Mercurius Inc	\$554,686.00
Raycom Data Technologies Inc	\$180,114.00
SC Strategic Solutions	\$165,088.00
Scanning America	\$84,231.40
TERS	\$108,438.00
Toshiba	\$195,602.64

Comments: Three bids were received for the Records Digitization Services Bid. Terrence Hasseler, Budget Director, and Leslie Pawluckie, Purchasing Agent reviewed all bid responses and agreed the Bidders' responded with unlike services having no commonalities for bid analysis; therefore, it is recommended to reject all bids.



Rachel Smith, Treasurer

PITTSFORD CENTRAL SCHOOL DISTRICT

ACCEPTING GIFTS FROM THE PUBLIC

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

Name Park Road PTSA Phone (585) 415.8989

Address 50 Park Road - Pittsford NY 14534

School: Park Road Elementary

- 1. Describe the gift. What is it? List its condition, age, size, and other details as applicable.

Qty-8 - 7' tall grey standing
Art Panels. All brand new.
(Value: \$1,791.00)

- 2. Describe any conditions or restrictions for its use.

Panels to display Artwork for
School Art Shows, through the year
& talent shows for 5th grade

- 3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

N/A

4. Which of the following conditions does the gift fulfill?

Is it in support of and a benefit to all district schools or to a particular district school? *Particular School - Park Rd.*

Is it for a purpose for which the district could legally expend its own funds?

Is it for the purpose of awarding scholarships to students graduating from the district?

Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

PLEASE NOTE:

In the case of Technology/Computer equipment, the gift needs to be approved by our Director of Technology, Jeff Cimmerer. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Director's Approval: _____ Date _____
(When appropriate)

Principal's Approval: *Rinday Ali* Date *6/23/25*

Superintendent's Approval: *MA* Date *6/25/25*

Board Action: Date: _____

* Rachel has check

5230F

PITTSFORD CENTRAL SCHOOL DISTRICT

ACCEPTING GIFTS FROM THE PUBLIC

If you wish to have a gift considered for acceptance by the school district, please read board policy "Accepting Gifts from the Public" and complete the form below.

Name TRE PTSA Phone _____

Address 431 Thornell Rd., Pittsford NY 14534

School: Thornell Road

1. Describe the gift. What is it? List its condition, age, size, and other details as applicable. If not cash or new item, please estimate the fair market value.

Thornell Road Elementary PTSA is gifting
\$2,000 towards the purchase of furniture /
storage space for the school cafeteria.

2. Describe any conditions or restrictions for its use.

NIA

3. If the gift is in trust, describe specifically your intentions for the use of the principle and for investment. (You may contact the District Treasurer to agree on a method for treating the principle.)

NIA

4. Which of the following conditions does the gift fulfill?

- Is it in support of and a benefit to all district schools or to a particular district school?
- Is it for a purpose for which the district could legally expend its own funds?
- Is it for the purpose of awarding scholarships to students graduating from the district?

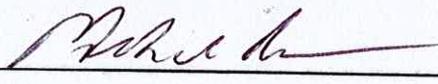
Thank you for your consideration of the district as a recipient of a gift. We will consider your donation and respond to you about our ability to accept your gift as soon as possible.

PLEASE NOTE:

In the case of Technology/Computer equipment, the gift needs to be approved by our Coordinator of Technology, Matthew Kwiatkowski. In the case of Athletic donations, the gift needs to be approved by our Athletic Director, Scott Barker.

Administrator's Approval: _____ Date _____
(When appropriate)

Principal's Approval:  Date 6/12/25

Superintendent's Approval:  Date 6/23/21

Board Action: Date: _____

SUBJECT: MAXIMUM TEMPERATURE FOR SCHOOL BUILDINGS AND INDOOR FACILITIES

The District is responsible for addressing the health, safety, and comfort of students and staff on extreme heat conditions days.

For purposes of this policy, the following definitions apply:

- a) Extreme heat condition days means days when occupiable educational and support services spaces are 82 degrees Fahrenheit or higher.
- b) Room temperature means the temperature measured at a shaded location, three feet above the floor near the center of the room.
- c) Support services spaces do not include kitchen areas used in the preparation of food for consumption by students.

Implementation Plan When the Temperature Reaches Eighty-Two Degrees Fahrenheit

The District is required to take action to relieve heat-related discomfort when the occupiable educational and support services spaces temperatures reach 82 degrees Fahrenheit. These actions may include, but are not limited to:

- a) Turning off the overhead lights;
- b) Pulling down shades or blinds;
- c) Turning on fans;
- d) Opening classroom doors and windows to increase circulation, if permitted;
- e) Turning off unused electronics that produce heat; and
- f) Providing water breaks.

Air conditioners, where available, may also be used to keep room temperatures from reaching 82 degrees Fahrenheit. The District may take the actions above earlier in the day or before school starts in an effort to keep the room temperature below 82 degrees Fahrenheit. This does not prohibit using air conditioning in response to a student's Individualized Education Plan, Section 504 Plan, or in response to a documented student medical need.

(Continued)

SUBJECT: MAXIMUM TEMPERATURE FOR SCHOOL BUILDINGS AND INDOOR FACILITIES (Cont'd.)**Implementation Plan When the Temperature Reaches Eighty-Eight Degrees Fahrenheit**

The District will remove students and staff from educational and support services spaces when the room temperature reaches 88 degrees Fahrenheit where practicable. The Superintendent or designee may direct building principals to evacuate the space by:

- a) Moving students and staff to cooler spaces within the school building(s); or
- b) Closing school early and sending students and staff home according to the District's emergency school closing policy and/or procedure which include communicating with parents and persons in parental relation.

The Board will consider the anticipated number of extreme heat condition days when adopting or adjusting the District's school calendar. The District will also be mindful of collective bargaining agreements.

Education Law Section 409-n

NOTE: Refer also to Policy #3510 -- Emergency School Closings

SUBJECT: TRANSPORTATION OF STUDENTS

Bus routes are authorized by the Board and any requests for a change must be submitted to the Director of Transportation.

Transportation services shall be provided to meet the needs of the students of the District within specified limits and areas established by the Board.

Transportation – Limits

The District will provide transportation for children in grades K-5 who live .3 mile or more from school, and for children in grades 6-12 who live .7 mile or more from school. The distance will be measured from the building entrances.

Before/After School

Students will be transported to/from licensed day care and latch key programs provided that the arrangement is on a regular basis to no more than two separate locations and that the locations are within the District boundaries. These services will be offered in accordance with the New York State Education Department regulations. Students will be transported to/from babysitters provided that the arrangement is on a regular basis to no more than two separate locations and that the locations are within the school attendance zone.

Bus Stop and Pick Up Points

The District will provide each eligible student one round trip daily from a designated bus stop to school and back. Student behavior at bus stops is the responsibility of the parents. Bus stops will be determined by the Director of Transportation in accordance with the following guidelines:

- a) Centralized pickup points will be used with an average of ten students/pickup for K-5, and an average of fifteen students/pickup for 6-12.
- b) School bus stops shall be located in accordance with established regulations for placing school bus stops.
- c) Buses will travel on private roads only when they are maintained by the towns.
- d) Shuttle buses will be used where practical.

Education Law Sections 3620-3628 and 3635-3636

(Continued)

SUBJECT: TRANSPORTATION OF STUDENTS (Cont'd.)**Requests for Transportation to and from Nonpublic Schools**

The parent or person in parental relation of a parochial or private school child residing in the District who desires his or her child to be transported to a parochial, private, or charter school within or outside the District during the next school year, must submit a written request to the Board no later than April 1 of the preceding year, or within 30 days of moving into the District. The District will publish the April 1 date in its school calendar and/or local newspaper as a reminder to parents of this deadline.

Transportation to Nonpublic Schools on Holidays

The District will share its calendar and start and dismissal times with nonpublic schools before the start of the school year. The District is not required to provide transportation to nonpublic schools on days on which the District's schools are not in session.

Transportation for Nonpublic School Students with Disabilities who are Parentally Placed

For students with disabilities, ages 5 through 21, who are parentally placed in nonpublic schools outside their district of residency, if special education services are to be provided to a student at a site other than the nonpublic school, the school district of location is responsible for providing the special education services, including, as applicable, arranging and providing transportation necessary for the student to receive special education services.

The district of residence remains responsible for providing transportation to parentally placed nonpublic school students from the student's home to the nonpublic school. No transportation will be provided when the district is closed unless there is a District placed student in the same nonpublic school/program attending.

Transportation of Students with Disabilities

Transportation of students with disabilities in the District may not exceed 50 miles one way from the student's home to the appropriate special service or program, unless the Commissioner certifies that no appropriate nonresidential special service or program is available within 50 miles. In that event the Commissioner may then establish transportation arrangements.

Student Information

Upon written consent of the parent or person in parental relation, every school bus which is used to regularly transport students with disabilities will maintain the following information about each student with a disability being transported:

- a) Student's name;
- b) Nature of the student's disability;

(Continued)

SUBJECT: TRANSPORTATION OF STUDENTS (Cont'd.)

- c) Name of the student's parent, guardian, or person in parental relation and one or more telephone numbers where that person can be reached in an emergency; and/or
- d) Name and telephone number of any other person designated by such parent, guardian, or person in parental relation who can be contacted in an emergency.

This information will be used solely for the purpose of contacting the student's parent, guardian, person in parental relation, or designee in the event of an emergency involving the student, will be kept in a manner which retains the privacy of the student, and will not be accessible to any person other than the driver or a teacher acting in a supervisory capacity. In the event that the driver or teacher is incapacitated, this information may be accessed by any emergency service provider.

This information will be updated as needed, but at least once each school year and will be destroyed if parental consent is revoked, the student no longer attends the school, or the disability no longer exists.

Transportation of Non-Resident Students

Non-resident families must provide their own transportation.

Transportation to School-Sponsored Events

Where the District has provided transportation to students enrolled in the District to a school-sponsored field trip, extracurricular activity, or any other similar event, it will also provide transportation back to either the point of departure or to the appropriate school in the District unless a student's parent or legal guardian has provided the District with written notice, consistent with District policy, authorizing an alternative form of return transportation for the student. In cases where intervening circumstances make transportation of a student back to the point of departure or to the appropriate school in the District impractical, and the parent has not authorized alternative return transportation, a representative of the District will remain with the student until the student's parent or legal guardian has been contacted and informed of the intervening circumstances and the student has been delivered to his or her parent.

Transportation in Personal Vehicles

Personal cars of teachers and staff will not be used to transport students except in the event of extenuating circumstances and authorized by the administration.

Education Law Sections 1604, 1709, 1804, 1807, 1903, 1950, 2503, 2554, 2590-e, 3242, 3602-c, 3621(15), 3623-a(2c), 3635, 4401-a, 4401(4), 4402, 4404, 4405, and 4410-6
Vehicle and Traffic Law Section 375(20)(1) and 375(21-i)

NOTE: Refer also to Policy #7131 -- Education of Students in Temporary Housing
Pittsford Central School District Adopted: 4/15/80
Revised: 6/28/82, 1/9/89, 1/10/05, 11/6/06; 4/16/24, 7/8/25

Students

SUBJECT: USE OF INTERNET-ENABLED/MESSAGING DEVICES DURING THE SCHOOL DAY

The District consulted with local stakeholders including employee organizations representing each bargaining unit, parents, and students to develop this policy to prohibit the use of internet-enabled devices by students during the school day on school grounds. This policy aims to ensure that students remain focused on their academic responsibilities throughout the school day, which includes all instructional and non-instructional periods such as homeroom, lunch, recess, study halls, and passing time. Internet-enabled devices supplied by the District, charter school, or Board of Cooperative Educational Services (BOCES) that are used for an educational purpose are permissible.

In addition to the use of internet-enabled devices, non-internet-enabled, messaging devices such as cellular phones or other communication devices are prohibited.

For purposes of this policy, the following definitions apply:

- a) "Internet-enabled devices" means and includes any smartphone, tablet, smartwatch, or other device capable of connecting to the internet and enabling the user to access content on the internet including social media applications;
- b) "School day" means the entirety of every instructional day as required by subdivision 7 of the Education Law Section 3604 during all instructional time and non-instructional time, including but not limited to homeroom periods, lunch, recess, study halls, and passing time.
- c) "School grounds" means in or on or within any building, structure, athletic playing field, playground, or land contained within the real property boundary line of a district elementary, intermediate, junior high, vocational, or high school, a charter school, or a BOCES facility.

Students are generally prohibited from using internet-enabled devices during the school day anywhere on school grounds.

However, students may be authorized to use an internet-enabled device during the school day on school grounds:

- a) Where necessary for the management of a student's health care;
- b) For translation services;
- c) On a case-by-case basis, upon review and determination by a building administrator;
- d) Where required by law.

Students must be permitted to use an internet-enabled device where the use is included in the student's:

- a) Individualized Education Program (IEP); or
- b) Section 504 Plan.

(Continued)

SUBJECT: USE OF INTERNET-ENABLED/MESSAGING DEVICES DURING THE SCHOOL DAY (Cont'd.)**On-Site Storage of Internet-Enabled Devices Including Cell Phones**

Students must store their internet-enabled devices in designated on-site storage areas during the school day. On-site storage areas may include, but are not limited to, student lockers, designated storage bins in classrooms, or secure storage areas in the school's main office. The designated on-site storage areas must be easily accessible to students and provide adequate security to ensure the safekeeping of the students' devices. The District will communicate the procedures for storing and retrieving devices, ensuring that students understand their responsibilities in using the on-site storage facilities provided.

Methods for Parents to Contact Students during the school day

To accommodate necessary communication, parents or persons in parental relation may use the following methods to contact their student during school hours while adhering to the policy:

- a) **School Office Phone:** Parents or persons in parental relation may call the school's main office and the office staff can relay messages to the student or call the student to the office to speak with their parent or person in parental relation.
- b) **Designated Contact Email:** Schools may provide a designated email address for parents and persons in parental relation to send messages. These emails may be monitored by school staff who can then pass the messages to the students.
- c) **Classroom Intercom System:** In case of an emergency, the schools main office can use the classroom intercom system to notify students directly or ask them to come to the office.
- d) **School Messaging Application:** Schools may use a secure messaging application or platform where parents or persons in parental relation can send messages to their student. The messages can be monitored and delivered by school staff.
- e) **Written Notes:** Parents or persons in parental relation can drop off written notes at the school's main office, which can then be delivered to the student by school staff.

Parents and persons in a parental relation will be notified in writing of the methods that are available for contacting their student during school hours upon enrollment and at the beginning of each school year.

Student Discipline for Accessing Internet-Enabled Devices During the School Day

The District is prohibited from suspending a student solely for accessing internet-enabled devices in violation of this policy. Violations of this policy will result in disciplinary or remedial action, progressive in nature. Examples include a warning, parent/guardian meeting, confiscation of devices, detention, alternate storage areas, and in-school suspension in accordance with the district code of conduct.

(Continued)

SUBJECT: USE OF INTERNET-ENABLED/MESSAGING DEVICES DURING THE SCHOOL DAY (Cont'd.)**Posting and Translation of Policy**

The District will post this policy in a clearly visible and accessible location on its website. Translations of the policy into the 12 most common non-English languages spoken by limited-English proficient individuals in the state will be provided upon request by a student or other persons in parental relation to a student.

Reporting and Mitigation Action Plan

Beginning September 1, 2026, and annually thereafter, the District will publish an annual report on its website detailing enforcement of this policy with the District in the prior school year. This report will include non-identifiable demographic data of students who have faced disciplinary action for non-compliance and analysis of any demographic disparities in enforcement of this policy. If a statistically significant disparate enforcement impact is identified, the report will include a mitigation action plan.

Education Law Section 2803