



*People of God;
People for Others*

Job Title: High School Spanish Teacher (Long-Term Substitute)

Location: Downingtown, PA

Employment Type: Full-Time (Long-Term Substitute)

Position Summary:

Bishop Shanahan High School is seeking a dedicated and passionate High School Spanish Teacher to join our dynamic faculty team for the first quarter of the 2025-2026 school year (September 2 - November 78, 2025). The ideal candidate will inspire students to communicate effectively in Spanish and appreciate the richness of Hispanic cultures. They must demonstrate a commitment to fostering a stimulating and supportive learning environment for all students. The teaching roster consists of five classes: 4 Spanish 3, 1 Spanish 2.

Responsibilities:

- Plan, prepare, and deliver engaging lessons that meet the needs and abilities of all students.
- Foster a positive and welcoming learning environment.
- Assess and evaluate student progress through formative and summative assessments, providing timely feedback and support.
- Utilize a variety of teaching methods and resources to accommodate different learning styles.
- Communicate effectively with parents/guardians regarding student progress and academic performance.
- Collaborate with colleagues to enhance curriculum development and instructional techniques.
- Participate in school-wide events and professional development activities.

Qualifications:

- Bachelor's degree in Spanish or related field (Master's degree preferred).
- PA Certification in Secondary Spanish preferred.
- **Candidates currently pursuing certification are encouraged to apply; position may count towards field experience requirements**
- Proven experience teaching at the high school level preferred.
- Strong knowledge of educational technologies and their integration into the classroom.
- Excellent communication and interpersonal skills.

Application Process:

Interested candidates should submit the following documents to Dr. Robert Moran, Principal, at rmoran@shanahan.org:



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- Cover letter detailing your interest and qualifications for the position.
- Current resume.
- Academic Transcripts
- Copies of teaching certification/license.
- Contact information for at least three professional references.

Application Deadline: August 5, 2024 (or until position is filled)

Required state and federal background checks, safe environment clearances, and official transcripts will be required before employment can begin.

Contact Information:

Bishop Shanahan High School

220 Woodbine Road

Downingtown, PA 19335

(610) 518-1300

Bishop Shanahan High School, a Catholic co-educational secondary school of the Archdiocese of Philadelphia, committed to sustaining excellence, provides a strong spiritual life, along with challenging academic and rich extracurricular programs. A strong witness to Christian values and commitment to academic rigor and integrity prepare all students to be critical thinkers and moral stewards in a rapidly evolving global environment.

As a religious organization, the Archdiocese of Philadelphia is also bound by Canon Law and Catholic teachings. For this reason, there may be occasions when an employee's failure to adhere to the truths of the Catholic faith are a factor in employment-related decisions. In the event an employee fails to adhere to, or takes a position publicly that is contrary to, Catholic doctrine and teachings, or any policy or procedure maintained by the Archdiocese, the employee may be subject to disciplinary action up to and including termination of employment.

Employment practices will not be influenced by an individual's legally protected status or any other basis as may be required by local, state and/or federal law as those laws apply to the Archdiocese. Any employee with questions or concerns about any type of discrimination in the workplace is encouraged to bring these issues to the attention of Human Resources. Employees can raise concerns and make reports without fear of reprisal. Anyone found to be engaging in any type of unlawful discrimination will be subject to disciplinary action, up to and including termination of employment.