2025-2026 Non-Licensed Employee Scholarship

Please be certain to follow all directions:

* I have completed at least two (2) years of continuous service with the York County School Division.
* I am a full-time, non-licensed YCSD Employee.
* The conference, workshop, course or certification has been approved by my principal or supervisor, and I have uploaded the approval form.
* I have included the conference/workshop flyer or course description.
* I have included a one-page personally written letter that addresses in separate paragraphs each of the following topics:
    a. My need for the scholarship.
    b. How the scholarship funds will be specifically used.
    c. How my attendance will benefit my professional or career development.
• I understand that this scholarship is a reimbursement for costs incurred from attending a conference/ workshop or taking a course or certification from an Accredited College or University.
• I understand that, if chosen for funding, I will not receive my scholarship funds until I have provided evidence of course or certification completion or conference/workshop attendance to the YFPE Foundation Liaison.
• All information contained in this application is factual.
• I have reviewed the proposal with my supervisor and am authorized to submit it to the Committee.
• I authorize the York Foundation for Public Education (YFPE) to reproduce and/or publish my picture(s) or likeness(es) for the promotion of YFPE, Inc. programs. I understand that I will not be reimbursed in cash or in kind now or in the future. • I have read and followed all the instruction on the application. If the instructions are not followed, I recognize that my application will not be considered by the committee.

* Required

* This form will record your name, please fill your name.

Application

1. Please upload the signed principal approval form. *

Upload file

File number limit: 1 Single file size limit: 10MB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

2. Name *

3. Email *

4. Job Title *

5. School or Location *

6. Work Number *

7. Home Number *

8. What is your job title? *

9. How long have you been employed with YCSD? *

Complete the following section that applies to your application

Workshop or Conference

Attended or plan to attend between July 1, 2025 - June 30, 2026

10. Title of workshop or conference:

11. Date of workshop or conference.

12. Estimated cost of workshop or conference:

13. Please submit workshop or conference flyer

Upload file

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Accredited college, university course or certification.

Enrolled, plan to enroll or completed between July 1, 2025 - June 30, 2026

14. College or University:

15. Name of course or certification.

16. Date of course or certification:

17. Course or certification amount:

18. Have you applied for or are you receiving tuition assistance outside of YCSD? *

- ◯ Yes
- ◯ No

19. If yes, name of agency or university:

20. Please submit course description

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Expenses and Estimated costs:

Please complete as appropriate

21. Estimated cost of workshop or conference

22. Estimated cost of college course

23. Estimated cost of certification

24. Transportation and travel costs

25. Will another agency share the costs?

- ◯ Yes
- ◯ No

26. If yes, amount expected

27. Total expected costs

28. Please upload your personally written letter addressing the topics described above. *

Upload file

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29. Amount requested from YFPE (maximum of $500)

Disbursement of scholarship award will only be made upon receiving proof of completion

*If you have completed the workshop, conference or course prior to applying

Please include proof with your application for faster reimbursement

30. Upload any transcripts, proof of completion or receipts here.

Upload file

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