



Governing Board Annual Meeting

Wednesday, April 16, 2025 - 5:30 – 7:00 pm

Location- Teams: [Join the meeting now](#)

Meeting Materials ([click for materials](#))

Central Cass Public Schools | Fargo Public Schools | Northern Cass School District | West Fargo Public Schools

I) 5:30 pm - Call to order – Chair Patti Stedman

II) Introductions

III) Approval of Agenda

IV) Consent Agenda

- a) Approval of February 19, 2025, Governance Board meeting minutes – ([document link](#))
- b) C3TEC financial reports as of March 31, 2025 ([folder link](#))

V) Program Reports

- a) C3TEC - CIC Course Catalog 2025-2026 v2 ([document link](#))
- b) C3TEC website student registration
- c) Xcel Energy & Perkins V Grant to purchase Heavy Equipment Operation simulators for CIC location
- d) NDSCS CNA Testing partnership – potential 100 students testing this spring

VI) Unfinished business

- a) 69th Legislative Session – CTE Update
 - i) HB 2019 – funding for CTE and Capital Grants Update ([document link](#))
 - ii) Potential forthcoming changes to the ND CTE funding model
 - iii) DCTE has been asked to move out of Capital 15th floor to make room for added Legislative Council staff.
- b) 25-26 - initial [enrollment requests](#)
- c) C3TEC 25-26 Staffing update
 - i) .25 - Agricultural Education – continue with Central Cass online options and explore .25 part-time staffing
 - ii) 1.0 - Construction – WF Horace construction teacher locates to CIC. WFPS holds contract.
 - iii) 1.0 - Work-based Learning Coordinator - ND CTE goals and grant funding. Fargo Public Schools will continue to hold the contract
 - iv) .5 – Health Sciences – expansion for contracted services. Staff TBD.
 - v) C3TEC Assistant Principal Support Request – discuss interim duty re-assignment with C3TEC curriculum.
- d) Northern Cass School District – membership withdrawal ([IPA](#) and [By-laws](#))
 - i) New funding model – proposal based on member schools and FTEs.
 - ii) New policy for flexibility with local assessment – ([HB 1188 enrollment](#))

VII) New business

- a) NDCTE New & Expanded Programming applications due – April 30, 2025.
- b) NDCTE WBL Grant for 2025-2027 – requires fulltime position. Will apply for C3TEC coordination.
- c) 25-26 - C3TEC Budget DRAFT discussion ([document link](#))
- d) NDSCS – Welding Memorandum of Understanding – 25-26
 - i) 98 requests for Welding I & Welding II. Up from 82 in 24-25. Operations rent up from \$7.20 to \$7.49.
 - ii) **Motion to approve continued partnership with NDSCS-Fargo for Welding instruction for the 2025-2026 school year, including 40% instruction and operations in the amount of \$77,643.**
- e) C3TEC Fiscal Agent Services 2025-2026
 - i) **Request approval for the continuation of contracted services with SEEC Business Services for C3TEC financial services for the 2025-2026 school year, anticipated \$53,000.**
- f) Bus Route Reimbursement and Application for local school districts – April 30 – year 1 travel.
 - i) [Bus Route Reimbursement Procedure.pdf](#)

- ii) [Bus Route Reimbursement Application](#)
- g) Approval to explore private school partnerships - Chapter School
- h) Director's Feedback for May 20, 2025 (document link)

VIII) Career Innovation Center

- a) Cass County Commission request – letter of support from local school districts
 - i) A letter from each school district affirming your commitment and operational commitment by May 1.
 - ii) Or, letter from C3TEC ([DRAFT document link](#)) – Who signs?
- b) Operations Budget 25-26 meeting
 - (1) Past approval CIC Operations Agreement – recommendations for next steps. ([2021 document link](#))
 - Review comparisons with Superintendents and Business Managers ([document link](#))
- c) CIC Ribbon Cutting – August 14, 2025 – 11:00 – 1:00 pm

IX) Announcements

- X) NDSCS – Fargo Operations Director – Travis Haug
- XI) April 30, 2025 - CIC Tour and Principal Meeting
 - a) CIC Tour 1:00 – 2:00 pm (4230 64th Avenue South in Fargo, N.D)
 - b) Principal Meeting 2:30 – 3:30 pm (Location TBD)
- XII) Governance Board
 - a) June 11, 2025 – Optional meeting - anticipate need to meet

24-25 – C3TEC Member School - Semester 2 End Dates

Note unique end dates for individual school districts. (click name to go to detailed calendar)

- **Central Cass Calendar**
 - Semester 2 May 22, 2025
- **Fargo Calendar**
 - Semester 2 June 5, 2025
- **Northern Cass**
 - Semester 2 May 22, 2025
- **West Fargo Calendar**
 - Semester 2 May 22, 2025
- **NDSCS Calendar**
 - Semester 2 May 16, 2025