CONTINUOUS IMPROVEMENT
•STRATEGY AND GOVERNANCE•

Transition Guide
BoardDocs to Simbli

As part of the transition from BoardDocs to Simbli, several policy titles and structures have been updated. This document provides an overview of the key modifications, including title changes, code adjustments, procedural migrations, and other updates.

Key Changes Overview

1. Title & Code Adjustments:
   - Several policies have undergone title and/or code modifications to align with Simbli's structure.

Title Changes Only:

A. School District Organization

- AA System Legal Status → AA School District Legal Status
- ABCC Board Authority: Board Member Term of Office → ABCC Board Member Terms of Office

B. School Board Operations

- BA Board Objectives and Beliefs → BA Goals and Objectives
- BBABA Duties of the Board President → BBABA Duties of the Chair
- BBABB Duties of Board Vice President → BBABB Duties of the Vice-Chair
- BBD Board/Superintendent Roles → BBD Board-School Superintendent Relations
- BBFA School Governance Councils → BBFA Local School Councils
- BCB Disclosure → BCB Board Procedures
- BCBH Board Minutes → BCBH Board Meeting Minutes
- BCBI Public Comment → BCBI Public Participation in Board Meetings
- BCBJ Board News Media Coverage → BCBJ Board Meeting News Coverage
- BE Board Records → BE School Board Records
- BGA Membership in School Board Association → BGA School Boards Associations
- BH Board Member Code of Ethics → BH Board Code of Ethics

C. General School Administration

N/A

D. Fisal Management

- DFB State Aid → DFB State Funds
- DFC Application for Grants and Funds → DFC Federal Funds
- DIE Fraud Prevention – Fraud, Waste or Abuse → DIE Fraud Prevention
- DJD Travel Expense Reimbursements → DJD Expense Reimbursements
- DJEI Vendor Relations/Fair Employment Clause → DJEI Vendor Relations
- DO Disposal of School Property → DO School Properties Disposal Procedures

E. Business Management

- EBC Data Access and Security for Sensitive Information → EBC Security
- EE School Nutrition Program Management → EE Food Service Management
- EED Sales of Food on School Premises → EED Vending Machines
- EEE Wellness Policy → EEE Wellness Program
- EF Business Continuity Plan → EF Data Management
- EG Risk Management & Insurance → EG Insurance Management
- EGAE Annuities: Defined Contribution Plans → EGAE Annuities

F. Facility Expansion Program

- FD Facilities Construction and Improvement → FD Facilities Long-Range Planning
- FDB School Closing and Consolidation → FDB Long-Range Needs Determination
- FDC Naming of Facilities → FDC Naming Facilities

G. Personnel

- GAE Employee Reporting Expectations → GAE Complaints and Grievances
- GAHB Employee Political Activities → GAHB Staff Political Activities
- GAJB Professional/Classified- Gifts and Solicitations → GAJB Gifts to Staff
- GAK Personnel Records/Employees → GAK Personnel Records
- GARF Employee Surplus Process → GARF Employee Transfer
- GARI Teacher Evaluation Appeals → GARI Employee Evaluation
- GBA Employee Contracts → GBA Professional Personnel Compensation Guides & Contracts
- GBBA Professional- Qualifications and Duties → GBBA Professional Personnel Qualifications and Duties
- GBD Hiring and Staffing → GBD Professional Personnel Hiring
- GBE Assignment/Reassignment of Employees → GBE Professional Personnel Assignment
- GBI Professional/Classified- Evaluation → GBI Professional Classified Evaluation
- GBKA Professional/Classified- Reduction in Force → GBKA Professional Personnel Lay-Off
- GBM Employee Transfers → GBM Professional Personnel Transfer
- GBO Professional- Resignations → GBO Professional Personnel Resignations
- GBQ Professional/Classified- Retirement → GBQ Professional Personnel Retirement
- GBRA Health Examinations → GBRA Professional Personnel Health Examinations
- GBRC Exempt Employee Work Day → GBRC Professional Personnel Work Loads
- GBRG Professional Non-School Employment → GBRG Professional Personnel Non-School Employment
- GBRGA Professional/Classified- Consulting → GBRGA Professional Personnel Consulting
- GBRGB Professional/Classified- Tutoring for Pay → GBRGB Professional Personnel Tutoring for Pay
- GBRI Professional/Classified- Leaves of Absences → GBRI Professional Personnel Personal Leaves and Absences
- GBRJ Professional- Arrangement for Substitutes → GBRJ Arrangement for Substitutes
- GBT Professional/Classified- Publishing → GBT Professional Publishing

- GCD Background Checks → GCD Classified Personnel Hiring
- GCK Classified- Discipline/Suspension/Termination → GCK Classified Personnel Suspension
- GCO Professional/Classified- Resignations → GCO Professional Personnel Resignations
- GCRC Non-Exempt Employee Work Day → GCRC Classified Personnel Work Load

H. Negotiations

N/A

I. Instructional Program

- ICFA Curriculum Guides → ICFA Curriculum Guides and Course Outlines
- IDBA Family Life and Sex Education → IDBA Sex Education
- IDDC Hospital/Homebound Instruction → IDDC Homebound Instruction Programs
- IDDD Program for the Intellectually Gifted → IDDD Gifted Student Programs
- IDDG English to Speakers of Other Languages → IDDG Language Assistance: Program for English Learners (ELs)
- IDE Intramural and Extramural Activities → IDE Co-Curricular Activities
- IDF Inter-Scholastic Athletics → IDF Interscholastic Activities
- IDG Adult General Education → IDG Adult Education Programs
- IED Uninterrupted Instructional Time → IED Scheduling for Instruction
- IEDA Recess → IEDA Recess/Unstructured Break Time
- IFA Instructional Media Program → IFA Instructional Materials and Content
- IFCB Field Trips → IFCB Field Trips and Excursions
- IHA Grading and Reporting System (Effective August 2022) → IHA Grading Systems
- IHF (1) Graduation Requirements: Students Entering 9th Grade in 2008 thru 2011 → IHF Graduation Requirements
- IHF (2) Graduation Requirements: Students Entering 9th Grade in 2012 → IHF Graduation Requirements
- IHF (3) Graduation Requirements: Students Entering 9th Grade in 2013 and 2014 → IHF Graduation Requirements
- IHF (4) Graduation Requirements: Students Entering 9th Grade in 2015 → IHF Graduation Requirements
- IHF (5) Graduation Requirements: Students Entering 9th Grade in 2016 and Beyond → IHF Graduation Requirements
- IHF (6) Graduation Requirements: Students Entering 9th Grade in 2022 and Beyond → IHF Graduation Requirements
- II Assessment Plan → II Testing Programs
- IJ Program, Pilots, Research and Evaluation → IJ Evaluation of Instructional Program

J. Students

- JAA Equal Education Opportunities for Students → JAA Equal Education Opportunities
- JB Attendance → JB Student Attendance
- JBCC Withdrawals → JBCC Student Assignment
- JBCD Change of School Assignment → JBCD Transfers and Withdrawals
- JD School Discipline/Student Code of Conduct → JD Student Discipline
- JGCB Immunizations → JGCB Student Immunizations
- JGCC Communicable Diseases → JGCC Infectious Diseases
- JGCD Health Services-Medications → JGCD Medication
- JGF Student Safety-Eye Protection → JGF Student Safety
- JGFC Emergency Release of Students and Dismissal Precautions → JGFC Dismissal Precautions
- JGFG Safety-Accidents → JGFG Student Accidents
- JM External Contests for Students → JM Contests for Students
- JQK Foreign Exchange Students → JQK Exchange Students
- JS Student Fines, Fees, and Charges → JS Student Fees, Fines, and Charges

K. General Public Relations

- KE Constituent Services and Community Concerns → KE Student-Community Relations
- KEB Fundraising → KEB Solicitations
- KF Instructional Notifications → KF Community Instructional Resources
- KIA Political Campaign Activities → KIA Political Campaign Materials Distribution
- KJ Advertising in Schools → KJ Advertising in the Schools
- KM Visitors and Volunteers to Schools → KM Visitors to School

L. Interorganizational Relations

- LEH Community Youth Athletics → LC School Community Programs

M. Relations with Other Education Agencies

- MFB Placement of Student Teachers → MFB Student Teaching and Internships
- ML Professional Visitors and Observers → ML Professional Visitors and Observers

Code Change Only:

A. School District Organization

N/A

B. School Board Operations

N/A

C. General School Administration

N/A

D. Fiscal Management

- DIBA Fund Balance → DCL Fund Balance

E. Business Management

N/A

F. Facility Expansion Program

N/A

G. Personnel

N/A

H. Negotiations

N/A

I. Instructional Program

- IEB Charter Schools → IBB Charter Schools

J. Students

N/A

K. General Public Relations

N/A

L. Interorganizational Relations

N/A

N. Relations with Other Education Agencies

N/A

Title and Code Change:

A. School District Organization

- ABBB Exercise of the Fulton County Schools Charter System → AC School District Organization Plan

B. School Board Operations

- BCAF Strategic Plan Development → BAB School Board Governance

C. General School Administration

N/A

D. Fiscal Management

- DFAA Tax Allocation District → LDAB Taxation Authorities

- DFF Long-term Financing and Debt Management → DE Debt Limitation
- DI Student Activity Funds → DK Student Activities Funds Management
- DICA Replacement of School Property Lost Due to Theft, Vandalism… → FDBA Existing Facilities Inventory
- DJEC Asset Management → DI Accounting and Reporting
- DK Contracts for or on Behalf of Students → DJEE Local Purchasing
- DN Investments → DFL Investment Earnings
- DOP Employee's Retirement Pension Fund → GARJ Employee Retirement

E. Business Management

- ECF Utility Conservation → EBL Environmental Programs
- EFAA Student Attendance Records → GBV Teacher's Records
- EHB Records Administration → EFB Data Collection and Retrieval Methods
- EHG Donated Structure Approval Process → FD Facilities Long-Range Planning

F. Facility Expansion Program

- FEE Searches → JCAB Interviews and Searches of Students

G. Personnel

- GAB Employee/Student/Public- Non-Discrimination → GAE (1) Discrimination Complaints
- GAEAA Sexual Harassment → GAEB Sexual Harassment of Employees
- GAM Drug, Alcohol and Other Offenses → GAMA Drug-Free Workplace
- GARA Requirements for Operation of Official Vehicles → ECH Authorized Uses of Equipment and Supplies
- GBBD Professional- Certification → GBBB Professional Personnel Certification
- GBKL Employee Suspension/Termination/Demotion/Non-Renewal → GB Professional Personnel
- GBRAA Professional/Classified- Communicable Disease → GANA Infectious Diseases

H. Negotiations

N/A

I. Instructional Program

- ID Curriculum Development, Delivery and Evaluation → IC Curriculum Development
- IDDF Multi-Tiered System of Supports → IFB Instructional Services
- IDEA Equal Access to School Facilities → IAA Academic Freedom
- IFD Continuous Achievement (Effective 202402025 School Year and Beyond) → IA Instructional Program Philosophy
- IH Acceptance of Student Course Credit and/or Grades → IHEC Course Credit
- IHCD Dual Enrollment- Post Secondary Options → IDCH Dual Enrollment
- IFBGA Responsible Use of Enterprise Network → IFBG Internet Acceptable Use
- IJA Surveys → IJA School Improvement Team

- IJND Video Usage → IFBC Media Programs
- IK Complaint Resolution Process for Material Harmful to Minors → IKBB Divisive Concepts Complaint Resolution Process
- IAC Supplemental Instructional Programs → IFAB Supplementary Materials Selection and Adoption

J. Students

- JBCA School Admissions for Homeless and Foster Care → JBC (1) Homeless Students
- JBF Closed Campus → JBF Released Time
- JBFB Work-Based Programs → IDCF Work-Study Programs
- JCD Student Academic Integrity → JFA Academic Integrity
- JG Opportunities for Military Children → JIB Public Service
- JGEB Student Abuse and Neglect Reporting → JGI Child Abuse or Neglect
- JGFA Restraint of Students → JGF(2) Seclusion or Restraint of Students
- JT Suicide Prevention and Protocol → JGJA Suicide Prevention

K. General Public Relations

- KBA Promotion of Parent/Guardian Involvement → KCB Community Involvement in Decision Making
- KD Title 1 Parental Involvement → LEBA Parental Involvement in Education
- KDB Public Disclosure and Access to Records → KL Public Use of School Records
- KMA Public/Employee Use of Tobacco Products → GAN Employee Tobacco Use
- KNB Protect Students First Act → KNB Complaints about Curriculum

L. Interorganizational Relations

- LEBA Superintendent's Advisory Councils → BBF Advisory Committees
- LEI Partnerships in Education → LB School Community Cooperation

M. Relations with Other Education Agencies

N/A

2. Added Subtitles to Policies

- Some policies were given subtitles to help clarify the contents since the Simbli title was not as specific.

A. School District Organization

N/A

B. School Board Operations

- BBABA Duties of the Chair → *Duties of the Board President*
- BBABB Duties of the Vice-Chair → *Duties of the Vice President*
- BBFA Local School Councils → *School Governance Councils*

C. General School Administration

N/A

D. Fiscal Management

- DFC Federal Funds → *Application for Grants and Funds*
- DIE Fraud Prevention → *Fraud, Waste or Abuse*

E. Business Management

- EBC Security → *Data Access and Security*
- EED Vending Machines → *Other Food on School Premises*
- EGAE Annuities → *Defined Contribution Plans*

F. Facility Expansion Program

- FDB Long-Range Needs Determination → *School Closing and Consolidation*

G. Personnel

- GAE Complaints and Grievances → *Employee Reporting Expectations*
- GARF Employee Transfer → *Surplus Process*
- GBRC Professional Personnel Work Loads → *Exempt Employee Work Day*
- GCD Classified Personnel Hiring → *Background Checks*
- GCRC Classified Personnel Work Load → *Non-Exempt Employee Work Day*

H. Negotiations

N/A

I. Instructional Program

- IDE Co-Curricular Activities → *Intramurals and Extramural*
- IDF Interscholastic Activities → *Athletics*
- IFBG Acceptable Internet Use→ *Responsible Use of Enterprise Network*
- IHF Graduation Requirements → *Graduation Requirements: Students Entering 9th Grade in 2008 thru 2011*
- IHF Graduation Requirements → *Graduation Requirements: Students Entering 9th Grade in 2012*
- IHF Graduation Requirements → *Graduation Requirements: Students Entering 9th Grade in 2013 and 2014*
- IHF Graduation Requirements → *Graduation Requirements: Students Entering 9th Grade in 2015*
- IHF Graduation Requirements → *Graduation Requirements: Students Entering 9th Grade in 2016 and Beyond*
- II Testing Programs → *Annual Assessment Plan*
- IJ Evaluation of Instructional Program → *Pilots, Programs, Research and Evaluation*

J. Students

- JBCC Student Assignment → *Change of School Assignment*
- JBCD Transfers and Withdrawals → *Student Withdrawals and Dropout Prevention*
- JD Student Discipline → *Student Code of Conduct*

K. General Public Relations

- KE Student-Community Relations → *Constituent Services and Community Concerns*
- KEB Solicitations → *Fundraising*
- KF Community Instructional Resources → *Instructional Notifications*
- KIA Political Campaign Materials Distribution → *Political Campaign Activities*
- KM Visitors to School → *Visitor and Volunteer Expectations*

L. Interorganizational Relations

- LC School Community Programs → *Community Youth Athletic Programs*

M. Relations with Other Education Agencies

N/A

3. Migration of Procedures to Regulations:
   - All remaining procedures (4) have been moved to regulations.
     - FDC Naming Facilities
     - JGCB Student Immunizations
     - JS Student Fees, Fines, and Charges
     - EDCB Bus Conduct
4. Migration of Operating Guidelines to Regulations:
   - All current Operating Guidelines have been moved to regulations.
5. Conversion of Attachments to Exhibits:
   - All documents previously listed as attachments are now categorized as exhibits.