

BENEFITS OFFICE

Health Insurance Option for New Substitutes

Lewisville ISD will offer health insurance to substitutes who have a reasonable expectation of working a minimum of 10 hours per week. Because substitutes are not members of TRS, the district contribution will **not** apply to the health insurance. Substitutes who elect this coverage must pay 100 percent of the health premiums in advance each month. See “Substitute Employee TRS-ActiveCare Premiums for 2025-26” for rate and plan summary information.

ALL substitutes, during onboarding, must either indicate interest in coverage and contact the Benefits Department or decline the coverage. This is done within 31 days of your hire date for your **NEW HIRE ENROLLMENT**.

To enroll in the LISD health insurance, you must complete enrollment in the LISD Benefits Office during your enrollment opportunity (31 days from your hire date). The Benefits Office is located in the Lewisville ISD Administrative Center at 1565 A W. Main, Lewisville, TX 75067. Payment for the first month will be due at the time of initial enrollment, payable by cash or check made out to Lewisville ISD.

Substitute enrollees in the health plan will not receive a monthly bill, invoice or payment reminder. It is the responsibility of the substitute to make timely monthly payments. Upon enrollment, health insurance rates will be determined by the plan you select.

LEWISVILLE ISD
Substitute Employee TRS-ActiveCare
Premiums for 2025-26

Provider	Plan	TRS Monthly Rate
BCBS	TRS-ActiveCare Primary -Requires Primary Care Physician	
	Employee Only	\$554
	Employee & Spouse	\$1,496
	Employee & Child(ren)	\$942
	Employee & Family	\$1,884
BCBS	TRS-ActiveCare Plan 1-HD	
	Employee Only	\$570
	Employee & Spouse	\$1,539
	Employee & Child(ren)	\$969
	Employee & Family	\$1,938
BCBS	TRS-ActiveCare Primary + - Requires Primary Care Physician	
	Employee Only	\$650
	Employee & Spouse	\$1,690
	Employee & Child(ren)	\$1,105
	Employee & Family	\$2,145

The first month's payment is due at the time of enrollment. You may pay by money order, exact cash or check payable to Lewisville ISD.

Payments are due in the Benefits Office prior to the next month of coverage. For example, payment is due by September 30 for October coverage. Enrollees in the health plan will **not** receive a monthly bill, invoice or payment reminder. Upon enrollment, your health insurance rate will be determined by the plan/tier you sign up for. If premiums are not received by the last day of the month prior to the next month, coverage will be terminated. If the last day of the month falls on a weekend or holiday, payment is due the last working day of the month. You may pay by cash, money order or check (checks payable to Lewisville ISD). Payment receipts will be furnished upon request.

Note: Your coverage may also be cancelled if you lose eligibility for TRS-Activecare*

*A substitute who is enrolled in TRS-Active Care and who is then removed from the substitute roster becomes ineligible for health coverage and will be provided notice regarding continuation coverage under COBRA (if eligible). Cancellation due to non-payment is considered a voluntary drop: Therefore, you would not be eligible for COBRA.